



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

November 18, 2019

Amanda Echols
KENNY PIPE AND SUPPLY INC
715 Cowan St.
Nashville, TN 37207

Re: **RFQ# 19102, Plumbing Supplies and Water Meter Parts**

Dear Ms. Echols:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ# 19102, Plumbing Supplies and Water Meter Parts. This letter hereby notifies you of Metro's intent to award to KENNY PIPE AND SUPPLY INC, contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Equal Business Opportunity (EBO) Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact **Victoria Norfleet**, BAO Representative, at **615-880-2783** or at **victoria.norfleet@nashville.gov**.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Buyer **Scott Ferguson** by email at **scott.ferguson@nashville.gov** Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File, Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112
P.O. Box 196300
Nashville, Tennessee 37219-6300

www.Nashville.gov
Phone: 615-862-6180
Fax: 615-862-6179

Enter Solicitation Title & Number Below						
Plumbing Supplies and Water Meter Parts; RFQ 19102	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	2.00%	98.00%	\$839,821.09	\$856,617.51	\$839,821.09
Offeror's Name	Bids	SBE/SDV Business Participation	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
KENNY PIPE AND SUPPLY INC	\$839,821.09	\$0.00	\$0	\$0.00	\$839,821.09	Awarded

Ferguson, Scott (Finance)

From: Norfleet, Victoria (Finance - Business Assistance Office)
Sent: Friday, November 15, 2019 12:02 PM
To: Ferguson, Scott (Finance)
Cc: Frye, Jeremy (Finance)
Subject: RE: Preliminary BAO compliance review for ITB# 19102 - Plumbing Supplies and Water Meter Parts
Attachments: 19102 Plumbing and Water.pdf

Scott,

I reviewed the documentation provided for ITB# 19102 . The respondent is compliant with the requirements of the solicitation. The SBE amount is \$0. Please accept this as my final assessment for the referenced ITB.

Thank you

Victoria Norfleet
Contract Compliance Officer
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South
Nashville, TN 37201
615-880-2783

From: Ferguson, Scott (Finance)
Sent: Friday, November 15, 2019 11:00 AM
To: Norfleet, Victoria (Finance - Business Assistance Office)
Cc: Pittman, Genario (Finance - Procurement)
Subject: RE: Preliminary BAO compliance review for ITB# 19102 - Plumbing Supplies and Water Meter Parts

Good catch, attached is the corrected Bid Tab.

From: Norfleet, Victoria (Finance - Business Assistance Office)
Sent: Friday, November 15, 2019 10:53 AM
To: Ferguson, Scott (Finance)
Cc: Pittman, Genario (Finance - Procurement)
Subject: RE: Preliminary BAO compliance review for ITB# 19102 - Plumbing Supplies and Water Meter Parts

Hello Scott,

As I was conducting the SBE assessment, I was able to identify a small discrepancy . On the bid tab, the bid amount listed was (\$839,821.06) yet in R12 the listed quote price was (\$839,821.09). Could you advise?

Thank you

Victoria Norfleet
Contract Compliance Officer
Department of Finance

Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South
Nashville, TN 37201
615-880-2783

From: Ferguson, Scott (Finance)
Sent: Friday, November 15, 2019 10:35 AM
To: Norfleet, Victoria (Finance - Business Assistance Office)
Cc: Pittman, Genario (Finance - Procurement)
Subject: Preliminary BAO compliance review for ITB# 19102 - Plumbing Supplies and Water Meter Parts

Victoria,

This ITB closed yesterday November 15th 2019 at 2:00PM Central. The single minimally responsive offer is below. Will you conduct preliminary BAO compliance review?

Please let me know if you need additional information.

Vendor:

KENNY PIPE AND SUPPLY INC

Thanks!

Scott Ferguson
Procurement Officer III

Department of Finance
Procurement Division
<https://www.nashville.gov/Finance/Procurement.aspx>

Metro Nashville Government
730 2nd Avenue South, Ste. 101
Nashville, TN 37210
615-862-6670
615-862-6179 - FAX
e-mail: Scott.Ferguson@Nashville.gov

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Ferguson, Scott (Finance)

From: Lane, Michelle (Finance - Procurement)
Sent: Saturday, November 16, 2019 2:08 PM
To: Ferguson, Scott (Finance)
Cc: Pittman, Genario (Finance - Procurement)
Subject: RE: Single Offer - RFQ# 19102- Plumbing Supplies and Water Meter Parts

Award to a single offeror is approved.

Michelle A. Hernandez Lane
Chief Procurement Officer/Purchasing Agent
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37201
Office- 615.862.5471

From: Ferguson, Scott (Finance)
Sent: Friday, November 15, 2019 10:31 AM
To: Lane, Michelle (Finance - Procurement)
Cc: Pittman, Genario (Finance - Procurement)
Subject: Single Offer - RFQ# 19102- Plumbing Supplies and Water Meter Parts

Michelle,

RFQ # 19102 closed with a single bidder, KENNY PIPE & SUPPLY INC for Metro Water Services. The department considers the single offer as fair and reasonable and are in agreement to move forward in awarding to KENNY PIPE & SUPPLY INC This ITB was solicited to registered vendors under the commodity codes 40140000, 41110000, 30180000, 40170000 . An adequate pool of offerors had an opportunity to submit a response to the solicitation. Please review this single offer for approval.

Thanks!

Scott Ferguson

Procurement Officer III

Department of Finance
Procurement Division

<https://www.nashville.gov/Finance/Procurement.aspx>

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Ferguson, Scott (Finance)

From: Ferguson, Scott (Finance)
Sent: Friday, November 15, 2019 10:15 AM
To: Belcher, Stephanie (WS)
Cc: Pittman, Genario (Finance - Procurement)
Subject: RE: Is ITB Offer Fair and Reasonable - RFP# 19102 - Plumbing Supplies and Water Meter Parts

Thank you Stephanie!

From: Belcher, Stephanie (WS)
Sent: Friday, November 15, 2019 10:13 AM
To: Ferguson, Scott (Finance)
Cc: Pittman, Genario (Finance - Procurement)
Subject: RE: Is ITB Offer Fair and Reasonable - RFP# 19102 - Plumbing Supplies and Water Meter Parts

The Department finds this offer to be fair and reasonable.
Thanks Scott.

Stephanie Belcher
Finance Officer 3
Business & Finance Division
1600 2nd Ave North
Nashville, TN 37208
615-862-4513



From: Ferguson, Scott (Finance)
Sent: Friday, November 15, 2019 10:11 AM
To: Belcher, Stephanie (WS)
Cc: Pittman, Genario (Finance - Procurement)
Subject: RE: Is ITB Offer Fair and Reasonable - RFP# 19102 - Plumbing Supplies and Water Meter Parts

Stephanie,

One other thing I did not include below is the Maximum Percentage of Escalation is 7.78%

Thanks!

Scott Ferguson

From: Ferguson, Scott (Finance)
Sent: Friday, November 15, 2019 9:54 AM
To: Belcher, Stephanie (WS)

Cc: Pittman, Genario (Finance - Procurement)

Subject: Is ITB Offer Fair and Reasonable - RFP# 19102 - Plumbing Supplies and Water Meter Parts

Stephanie,

The solicitation for RFQ# 19102 – Plumbing Supplies and Water Meter Parts closed on Thursday afternoon 11/14/2019. Please see the attached Bid Tab and Discount Percentage off List from the single bidder we had.

83	Percentage off List Price of additional miscellaneous plumbing supplies and meter parts		

Do you find the offer fair and reasonable?

Thanks!

Scott Ferguson

Procurement Officer III

Department of Finance

Procurement Division

<https://www.nashville.gov/Finance/Procurement.aspx>

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