METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

July 23, 2020

Jessica Blackburn
Crown Paving, LLC
1418 Antioch Pike, Suite 201
Antioch, TN 37013

Re: ***RFQ# 63135,* Cart Path Repair – Shelby Golf Course**

Dear Ms. Blackburn:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ# 63135, Cart Path Repair – Shelby Golf Course (Tornado 2020). This letter hereby notifies you of Metro's intent to award to **Crown Paving, LLC**, contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Equal Business Opportunity (EBO) Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally, the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact **Evans Cline**, BAO Representative, at **615-862-6137** or at **evans.cline@nashville.gov**.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Buyer **Scott Ferguson** by email at **scott.ferguson@nashville.gov** Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File, Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Enter Solicitation Title & Number Below						
Cart Path Repair - Shelby Golf Course; RFQ# 63135	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	20.00%	80.00%	$99,950.00	$119,940.00	$99,950.00
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
Crown Paving, LLC	$99,950.00	$99,950.00	$0	$79,960.00	$19,990.00	Awarded
BAC Paving Co, Inc.	$172,977.00	$172,977.00	$0	$0.00	$172,977.00	Exceeds MACP

Ferguson, Scott (Finance)

From: Cline, Evans (Finance)
Sent: Friday, July 10, 2020 2:52 PM
To: Ferguson, Scott (Finance)
Subject: Final BAO compliance review for ITB# 63135 - Cart Path Repair - Shelby Golf Course
Attachments: 63135 Cart Path Repair Shelby Golf Course SBE Assessment.pdf; 63135 Cart Path Repair Shelby Golf Course EBO Assessment - Copy.pdf

Scott,

I reviewed the documentation for ITB# 63135 and the awardee appears compliant with the EBO program.

Crown Paving, LLC submitted the required EBO forms. The firm proposed the utilization of A&R Services, an MBE/SBE. No WBE subs were listed, but the prime did submit passing Good Faith Effort summary sheets. The prime is an SBE, so the SBE/SDV participation amount on the bid tab would be $99,950.

Please accept this as the final BAO assessment. Thanks.

From: Ferguson, Scott (Finance) <Scott.Ferguson@nashville.gov>
Sent: Thursday, July 9, 2020 2:33 PM
To: Cline, Evans (Finance) <Evans.Cline@nashville.gov>
Cc: Lane, Michelle (Finance - Procurement) <Michelle.Lane@nashville.gov>
Subject: Preliminary BAO compliance review for ITB# 63135 - Cart Path Repair - Shelby Golf Course

Evans,

This ITB closed Tuesday July 7th 2020 at 2:00pm Central. There were two (2) minimally responsive offers and they are listed below. Will you conduct preliminary BAO compliance review?

Please let me know if you need additional information.

EQUAL BUSINESS OPPORTUNITY PROGRAM FORM

Please complete this form to provide Metro with information regarding each individual or entity requesting information about the project or solicited for participation on the project. The list of subcontractors shall include those persons who did not actually submit a price quotation or bid, rather just requested information. Please contact the Business Assistance Office with any questions at 615-880-2814.

Project Name Cart Path Repair - Shelby Golf Course (Tornado 2020)

RFP/ITB Number Request for Quotation 63135

Part I STATEMENT OF INTERESTED M/WBE SUBCONTRACTORS AND VENDORS

As part of our regular and customary good faith efforts to include MWBE subcontractors, suppliers and joint venturers, Crown Paving, LLC has contacted or was contacted by the following certified MWBEs related to our bid/proposal.
(Company Name)

Business Name & Contact	*Phone No*	*MBE/WBE Certificate Type*	*Date of Contact*	*Method of Contact*	*Who Initiated Contact?*	*UNSPS Code # for work to be performed*	*Information Requested*
A and R Services	615-394-8830	MBE	06/26/20	email & phone	Jessica Blackburn	UNSPSC 76111702	Haul Rates
Dev Mar	615-232-7040	MBE	06/26/20	email & phone	Jessica Blackburn	UNSPSC 1411	Covid Disinfectant Supplies
Kathy Freeman Trucking	615-449-1777	WBE	06/26/20	email & phone	Jessica Blackburn	UNSPSC 76111702	Haul Rates

Part II STATEMENT OF BID/PRICE QUOTATION
This Statement shall include only those potential subcontractors not selected that actually submitted a bid or proposal for the project.

Business Name & Contact	*Phone No*	*MBE/WBE Certificate Type*	*Dollar value*	*Estimated % of total contract value*	*UNSPS Code # for work to be performed*	*Work Requested To Be Performed*

Name Jessica Blackburn Title Chief Manager Date 7/6/2020

Statement of M/WBE Utilization

Proposer's/Firm's Name:	Crown Paving, LLC	Proposer's Phone #:	615-270-2401
Solicitation Title:	Cart Path Repair - Shelby Golf Course (Tornado 2020)	Proposer's Email Address:	jessica@crownpave.com
Solicitation #:	Request for Quotation 63135	Amount Self-performed :	95%
Proposer's/Firm's Ownership:	Select LLC	Total Bid Amount:	$99,950.00
Proposed EBO Goal (%):	5 MBE% 8 WBE%	EBO Goal Met? (Y/N)	Select Y

The following MWBE* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

	MBE/WBE Firm Name	MBE/WBE Firm Address	Phone/E-Mail	Certificate Type (MBE or WBE)	* MBE/WBE Group Type *	Code # UNSPS/NAICS	Description of Work	MBE/WBE Dollars ($)	Percent of Total Contract
1	A&R Services	4064 Manning Hollow Rd. Pegram, TN 37143	615-394-8830	Select MBE	Select 1	76111702	Hauling	$ 4,997.50	5%
2	Crown Paving, LLC	2349 Industrial Drive Greenbrier, TN 37073	615-270-2401	Select WBE	Select 5	237310	Paving, stone, excavation, topsoil	$94,952.50	95%
3				Select	Select				
4				Select	Select				
5				Select	Select				
6				Select	Select				
7				Select	Select				

I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.

Authorized Representative (Printed Name/Title/Signature)

Jessica Blackburn

Jessica Blackburn, Chief Manager

Date 07/06/2020

**Note: MWBE is defined as business enterprise maintaining a significant business prescience in the Program Area & performing a commercial useful function that is owned by one or more of the following: (1) African Americans (2) Native Americans, (3) Hispanic Americans, (4) Asian Americans, and (5) Women.*

For Internal Office Use ONLY

Has Prime Complied with EBO Goal? BAO Only NO

If No, Good Faith Efforts Met? BAO Only YES

BAO Representative:

Date: 7/10/20

Total MBE Subcontracting	5 %	$ 4,997.50
Total WBE Subcontracting	0 %	$ 0
Total MBE/WBE Participation:	100 %	$ 99,950.00

BAO SBE Assessment Sheet

BAO Specialist: Cline, Evans

Contract Specialist: Ferguson, Scott

7/10/2020

Department Name: General Services

RFP/ITB Number: 63135

Project Name: Cart Path Repair- Shelby Golf Course

Primary Contractor*	Prime Bid Amount	Total Proposed SBE ($)	SBE Subs approved?	SBE (%)	Comments
Crown Paving LLC.	$99,950.00	$99,950.00	Yes	100%	Crown Paving LLC is a Metro-approved SBE and has proposed Metro-approved SBE A&R Services at 5%..