



## METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

August 6, 2020

Michael Wood  
Jarrett Builders, Inc  
1106 Lebanon PK  
Nashville, TN 37210

Re: **RFQ# 69151, Neelys Bend Forcemain Replacement**

Dear Mr. Wood:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ# 69151, **Neelys Bend Forcemain Replacement**. This letter hereby notifies you of Metro's intent to award to **Jarrett Builders, Inc** on successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Equal Business Opportunity (EBO) Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact **Cierra Rowe**, BAO Representative, at [Cierra.Rowe@nashville.gov](mailto:Cierra.Rowe@nashville.gov).

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Buyer **Marissa Conklin** by email at [Marissa.conklin@nashville.gov](mailto:Marissa.conklin@nashville.gov) Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

*Michelle A. Hernandez Lane*

Michelle A. Hernandez Lane  
Purchasing Agent

Cc: Solicitation File, Other Offerors

**Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.**

**A. Right to Protest.** Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112  
P.O. Box 196300  
Nashville, Tennessee 37219-6300

[www.Nashville.gov](http://www.Nashville.gov)  
Phone: 615-862-6180  
Fax: 615-862-6179

Enter Solicitation Title & Number Below

Neelys Bend Forcemain Replacement;  
RFQ# 69151

Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid	
0.0%	9.20%	90.80%	\$578,721	\$631,963	\$578,721	
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
Jarrett Builders Inc.	\$ 578,721.00	\$46,800.00	\$0	\$42,494	\$536,227	Awarded

L & G Construction Co., Inc did not conform in all materials respective to the invitation to bid therefore deemed non-responsive.



## Statement of M/WBE Utilization

Proposer's/Firm's Name: Jarrett Builders, Inc.      Proposer's Phone #: 615-515-1270  
 Solicitation Title: Neelys Bend Foremain Replacement      Proposer's Email Address: michael@jarrettbuildersinc.com  
 Solicitation #: 69151      Amount Self-performed : 82.74%  
 Proposer's/Firm's Ownership: **Non-M/WBE**      Total Bid Amount: \$508,721.00  
**Proposed EBO Goal (%)**: 8 MBE%      9 WBE%      EBO Goal Met? (Y/N) **Select**

The following MWBE\* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

MBE/WBE Firm Name		MBE/WBE Firm Address	Phone/E-Mail	Certificate Type (MBE or WBE)	* MBE/WBE Group Type *	Code # UNSPS/NAICS	Description of Work	MBE/WBE Dollars (\$)	Percent of Total Contract
1	Flournoy Tough Security	3820 Atwell Drive, Nashville, TN	615-593-8824	MBE	1		Traffic Control	\$41,000	8.06%
2	Kathy Freeman Trucking	128 Southside Park Drive, Lebanon, TN	615-449-1777	WBE	5		Trucking	\$46,800	9.20%
3				Select					
4				Select					
5				Select					
6				Select					
7				Select					

I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.

Authorized Representative (Printed Name/Title/Signature)

**Michael Wood / Project Manager**

*Michael Wood*

Date

07/28/2020

\*Note: MWBE is defined as business enterprise maintaining a significant business presence in the Program Area & performing a commercial useful function that is owned by one or more of the following: (1) African Americans (2) Native Americans, (3) Hispanic Americans, (4) Asian Americans, and (5) Women.

Has Prime Complied with EBO Goal? **YES**

**For Internal Office Use ONLY**  
 If No, Good Faith Efforts Met?

**BAO Only**

**BAO Representative: Cierra Rowe**

**Date: 08/03/20**

Total MBE Subcontracting	8.06	%	\$ 41,000
Total WBE Subcontracting	9.20	%	\$ 46,800
<b>Total MBE/WBE Participation:</b>	<b>9.20</b>	<b>%</b>	<b>\$ 46,800</b>

## BAO Small Business Assessment Sheet

<b>BAO Specialist:</b> Cierra Rowe
<b>Contract Specialist:</b> Marissa Conklin
<b>Date:</b> 8/3/2020

<b>Department Name:</b> Public Works
<b>RFP/ITB Number:</b> 69151

<b>Project Name:</b> Neelys Bend Forcemain Replacement
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Primary Contractor*	Prime Bid Amount	Total Proposed SBE (\$)	SBE Subs approved?	SBE (%)	Comments
Jarrett Builders Inc.	\$578,721	\$46,800	Yes	9.2%	The prime is not an approved SBE and wil utilize SBE subcontractor Kathy Freeman Trucking. \$46,800/9.2%.