



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

9/18/2020 | 2:50 PM CDT

Karen Groves
K&J Associates Inc.
2165 Liebengood Road
Goodlettsville, TN 37072

Re: **RFQ# 71147, Construction of Maintenance Building at the Fairgrounds Nashville**

Dear Ms. Groves:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ# 71147, Construction of Maintenance Building at the Fairgrounds Nashville. This letter hereby notifies you of Metro's intent to award to **K&J Associates Inc.** contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Equal Business Opportunity (EBO) Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally, the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact **Christopher Wood**, BAO Representative, at **(615) 862-6710** or at **christopher.wood@nashville.gov**.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Buyer **Sandra Walker** by email at **sandra.walker@nashville.gov** Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

Michelle A. Hernandez Lane

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File, Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

[Procurement Division](#)

730 Second Avenue South, Suite 112
P.O. Box 196300
Nashville, Tennessee 37219-6300

www.Nashville.gov
Phone: 615-862-6180
Fax: 615-862-6179

Enter Solicitation Title & Number Below						
RFQ: 71147-Construction of Maintenance Building at the Fairgrounds Nashville	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	10.00%	90.00%	\$678,594	\$746,453	\$678,594.00
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
K&J Associates Inc	\$678,594.00	\$190,005.00	\$0	\$171,005	\$507,590	Awarded
Grade A Construction, LLC	\$699,858.00	\$36,500.00	\$0	\$32,850	\$667,008	Evaluated



Statement of M/WBE Utilization

Proposer's/Firm's Name: K&J Associates Inc	Proposer's Phone #: 615 642 0850
Solicitation Title: Metro Fairgrounds Building	Proposer's Email Address: justin.groves@kjassociatesinc.com
Solicitation #: 71147,3	Amount Self-performed : 292929
Proposer's/Firm's Ownership: WBE	Total Bid Amount: 678,594
Proposed EBO Goal (%) : <u>6</u> MBE% <u>5</u> WBE%	EBO Goal Met? (Y/N) NO

The following MWBE* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

		Certificate								
		MBE/WBE Firm Name	MBE/WBE Firm Address	Phone/E-Mail	Certificate Type (MBE or WBE)	* MBE/WBE Group Type *	Code # UNSPS/NAICS	Description of Work	MBE/WBE Dollars (\$)	Percent of Total Contract
1		K&J Associates Inc	2271 Industrial Court	615 642 0850	WBE	Select	236220	Prime Contractor	292,292	43
2					Select	Select				
3					Select	Select				
4					Select	Select				
5					Select	Select				
6					Select	Select				
7					Select	Select				

I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.

Authorized Representative (Printed Name/Title/Signature) Christopher S. Wood, Director BAO	Date 09/10/2020
<i>C. Sean Wood</i>	

*Note: MWBE is defined as business enterprise maintaining a significant business presence in the Program Area & performing a commercial useful function that is owned by one or more of the following: (1) African Americans (2) Native Americans, (3) Hispanic Americans, (4) Asian Americans, and (5) Women.

Has Prime Complied with EBO Goal?	NO	For Internal Office Use ONLY	
		If No, Good Faith Efforts Met?	YES

BAO Representative: _____ **Date:** 09/01/20

Total MBE Subcontracting	0	%	\$	
Total WBE Subcontracting	0	%	\$	
Total MBE/WBE Participation:	43	%	\$	292,292.00

BAO SBE Assessment Sheet

BAO Specialist: Christopher S. Wood
Contract Specialist: Sandra Walker
Date: 09/10/2020
Department Name: Fairgrounds
RFP/ITB Number: 71147
Project Name: Construction of Maintenance Building at the Fairgrounds

SBE/SDV Requirement		
Primary Contractor	Acknowledged?	Comments
K&J Associates	Yes	Proposer is not a Metro approved SBE/SDV. Proposed the engagement of SBE firms: Mid TN Construction at 27%, \$190,005.00
Grade A Construction	Yes	Proposer is not a Metro approved SBE/SDV. Proposed the engagement of SBE firms: John Curry Electric at 5.22%, \$36,500.00