Metro received seven (7) proposals for the A&E Review Board to consider. The Review Board submits for review and selection by the Mayor the top three (3) evaluated firms listed below in alphabetical order, accompanied by the Review Board’s summary.

While it is acknowledged that the selection is solely that of the Mayor, it is the Review Board’s recommendation that Ragan-Smith Associates Inc. be considered for this project.

### Barge Waggoner Sumner and Cannon, Inc

**Strengths:** Workflow process outlined in methodology/business plan; depth of prime firms capacity and Inside Davidson County.

**Weaknesses:** Some key individuals’ resumes were note one-page format; project manager lacked experience; failed to demonstrate experience on indefinite delivery/indefinite quantity type contracts; and subconsultants’ capacity.

**MWBE Plan:** Proposed the engagement of Booker Engineering for electrical engineering services; K.S. Ware & Associates for geotechnical engineering and material testing services; and Varallo Public Relations for stake holder involvement.

**SBE/SDV Plan:** Pledged 20% SBE/SDV over life of the project. Proposed the engagement of Booker Engineering for electrical engineering services; K.S. Ware & Associates for geotechnical engineering and material testing services; and Varallo Public Relations for stake holder involvement. (Booker Engineering, K.S. Ware & Associates, and Varallo Public Relations are also MWBEs).

### LittleJohn Engineering

**Strengths:** Demonstrated commercial development experience; demonstrated a clear understanding of scope of services; and Inside Davidson County.

**Weaknesses:** Failed to demonstrate any innovative and cost savings approaches; litigations; staffing availability; utility relocation approaches lacked detail; and failed to demonstrate experience on indefinite delivery/indefinite quantity type contracts.

**MWBE Plan:** Proposed the engagement of Booker Engineering for lighting services; Varallo Public Relations for public relation services; and Geotek Engineering for geotechnical engineering services.

**SBE/SDV Plan:** Pledged 20% SBE/SDV over life of the project. Proposed the engagement of Booker Engineering for lighting services; Varallo Public Relations for public relation services.
**Strengths:** Strong specialized expertise of team members; demonstrate various project of similar size, scope, and complexity; Methodology/Business Plan demonstrate a strong understanding of scope of work and Metro processes; demonstrate ability to handle multiple projects under contract simultaneously; Inside Davidson County.

**Weaknesses:** N/A

**MWBE Plan:** Proposed the engagement of K.S. Ware & Associates for environmental, geotechnical, CEI, EPSC, laboratory/testing; Varallo Public Relations for public outreach, public meetings, media relations; and Wilmot, Inc. for cost estimation, sustainability, engineering support, benefit-cost analysis, certification, recycling, green building and infrastructure.

**SBE/SDV Plan:** Pledged 20% SBE/SDV over life of the project. Proposed the engagement of K.S. Ware & Associates for environmental, geotechnical, CEI, EPSC, laboratory/testing; Varallo Public Relations for public outreach, public meetings, media relations; and Wilmot, Inc. for cost estimation, sustainability, engineering support, benefit-cost analysis, certification, recycling, green building and infrastructure. (K.S. Ware & Associates, Varallo Public Relations, and Wilmot are also MWBEs).

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Jeff L. Gossage, C.P.M.
Purchasing Agent
Metropolitan Government of Nashville & Davidson County
615-862-6639 Office
Jeff.Gossage@Nashville.gov

Metro Procurement
Nashville
RFQ # 941587 – Development Engineering Services

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<td>Specialized Expertise of Team Members (25 Points)</td>
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<td>Capacity to Perform (15 Points)</td>
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**Barge Waggoner Sumner and Cannon, Inc**

**Strengths** – Workflow process outlined in methodology/business plan; depth of prime firms capacity and Inside Davidson County.

**Weaknesses** – Some key individuals’ resumes were note one-page format; project manager lacked experience; failed to demonstrate experience on indefinite delivery/indefinite quantity type contracts; and subconsultants’ capacity.

**Civil & Environmental Consultants, Inc.**

**Strengths** – Sidewalk experience of team members; Corrective action planning experience; Inside Davidson County.

**Weaknesses** – Project experience lacks in similar size, scope, and complexity; methodology/business plan was generic and lacks information concerning traffic engineering as it relates to developments; litigations and license violations; and staffing availability.

**Civil Site Design Group, PLLC**

**Strengths** – Inside Davidson County.

**Weaknesses** – Failed to identify project manager; failed to provide response to current litigations and licensing violations; failed to demonstrate any innovative and cost savings approaches; failed to demonstrate experience on indefinite delivery/indefinite quantity type contracts; failed to demonstrate staff availability; and overall proposal lacked detail.

**DBS & Associates Engineering, Inc.**

**Strengths** – Strong specialized expertise of subconsultant team members; Inside Davidson County.

**Weaknesses** - failed to demonstrate experience on indefinite delivery/indefinite quantity type contracts; methodology/business plan lacked how the work was going to be done; similar project experience demonstrated was not of similar complexity; and smaller capacity compared to other firms.
RFQ # 941587 – Development Engineering Services

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**LittleJohn Engineering**

**Strengths** – Demonstrated commercial development experience; demonstrated a clear understanding of scope of services; and Inside Davidson County.

**Weaknesses** – Failed to demonstrate any innovative and cost savings approaches; litigations; staffing availability; utility relocation approaches lacked detail; and failed to demonstrate experience on indefinite delivery/indefinite quantity type contracts.

**Parsons Brinckerhoff, Inc**

**Strengths** – Utility and CEI approaches of proposal; Inside Davidson County.

**Weaknesses** – Prime firm lacks specialized expertise; failed to demonstrate project experience of similar scope and complexity; litigations; and methodology/business plan lacked detail as it relates to subdivisions.

**Ragan-Smith Assoc Inc.**

**Strengths** – Strong specialized expertise of team members; demonstrate various project of similar size, scope, and complexity; Methodology/Business Plan demonstrate a strong understanding of scope of work and Metro processes; demonstrate ability to handle multiple projects under contract simultaneously; Inside Davidson County.

**Weaknesses** – N/A
## BAO SBE Assessment Sheet

**BAO Specialist:** JoeAnn Carr  
**Contract Specialist:** Terri Troup  
**Date:** 08/22/16  
**Department Name:** Public Works  
**RFP/ITB Number:** 941587  
**Project Name:** Development Engineering Services

<table>
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<tr>
<th>Primary Contractor</th>
<th>SBE/SDV Requirement Acknowledged?</th>
<th>Comments</th>
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<tr>
<td>Barge Waggoner Sumner and Cannon, Inc</td>
<td>Yes</td>
<td>Barge Waggoner Sumner and Cannon, Inc proposes: Booker Engineering for electrical engineering services as required by individual task orders, K.S. Ware &amp; Associates for geotechnical engineering and material testing as required by individual task orders, Varallo Public Relations for stakeholder involvements as required by individual task orders.</td>
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<td>Littlejohn Engineering Associates, Inc.</td>
<td>Yes</td>
<td>Littlejohn Engineering Associates, Inc. proposes: Booker Engineering for lighting services, Varallo Public Relations for public relations services, and Geotek Engineering for geotechnical services, Weatherford and Associates for land surveying</td>
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<tr>
<td>RAGAN-SMITH ASSOC INC (P#)</td>
<td>Yes</td>
<td>RAGAN-SMITH ASSOC INC (P#) proposes: K.S. Ware and Associates for environmental, geotechnical, CEI, EPSC, Laboratory/testing; Varallo Public Relations for public outreach, public meetings, media relations; Wilmot, Inc. for cost estimation, sustainability, engineering support, benefit-cost analyses, certification, recycling, green building and infrastructure</td>
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<tr>
<td>Primary Contractor</td>
<td>PNP Compliant (Yes/No)</td>
<td>Determination Comments/% of Participation Proposed or Bid</td>
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<tr>
<td>Barge Waggoner Sumner and Cannon, Inc</td>
<td>Yes</td>
<td>Barge Waggoner Sumner and Cannon, Inc successfully completed the GFE outreach to three certified MWBEs and propose: Booker Engineering for electrical engineering services as required by individual task orders K.S. Ware &amp; Associates for geotechnical engineering and material testing as required by individual task orders, Varallo Public Relations for stakeholder involvement as required by individual task orders</td>
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<td>Littlejohn Engineering Associates, Inc.</td>
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*Denotes Contractor with whom follow up was required

Date: 08/22/16

Metro Buyer: Terri Troup

BAO Rep: JoeAnn Carr