

**RFQ#960630 - Training for Property Standards Code Violators
Evaluation Team/Review Board Score Sheet**

Offeror	Enhance Business Solutions	Neighborhoods Resource Center	New Horizons Solutions	Theater Craft, Inc.
Team Qualifications and Experience (35 Points)	25.00	30.00	20.00	30.00
Business Plan (30 Points)	15.00	28.00	15.00	25.00
Cost (35 Points)	2.11	28.00	7.73	24.99
Total Evaluation Scores	42.11	86.00	42.73	79.99

Evaluation Comments

Enhance Business Solutions	
Strengths	
Team Qualifications and Experience:	Detailed resume for key individual involved.
Business Plan:	Detail regarding philosophy and vision of company.
Weaknesses	
Team Qualifications and Experience:	Failed to clearly identify the ability to develop training class curriculum, ability to teach a training program at least once a month, and ability to administer pre-test and post-tests as part of a training program.
Business Plan:	No detailed plan of firm's proposed approach; no project schedule or gantt chart; no risks or risk mitigations proposed; no mention of how company's approach would maintain cost within or under budget.

Neighborhoods Resource Center

Strengths

Team Qualifications and Experience: Strong qualifications and experience; detailed resumes; detail of key individuals roles tied to this specific project.

Business Plan: Detail tied to understanding of contract scope of work; provided detailed explanation of project schedule; detailed risks and risk mitigation; offered alternate meeting facility.

Weaknesses

Team Qualifications and Experience:

Business Plan:

New Horizons Solutions

Strengths

Team Qualifications and Experience:

Business Plan:

Weaknesses

Team Qualifications and Experience: Experience lacking in regards to scope of work.

Business Plan: No depth in regards to philosophy and firm's proposed approach; no project schedule or gantt chart; no risks or risk mitigations proposed; no mention of how company's approach would maintain cost within or under budget.

Theater Craft, Inc.

Strengths

Team Qualifications and Experience: Strong qualifications and experience; detailed resumes; detail of key individuals roles tied to this specific project.

Business Plan: Proposed using photos for Code examples; detail on cultural backgrounds; detailed project schedule and gantt chart; listed assumptions being made to successfully achieve their proposed schedule.

Weaknesses

Team Qualifications and Experience:

Business Plan: No proposed alternate facility.

Solicitation Title & Number			RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
Training for Property Standards Code Violators, RFQ#960630			28	7	35
Offeror's Name	Total Bid Amount	SBE/SDV Participation Amount	RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
Enhance Business Solutions	\$98,000.00	\$0.00	2.11	0.00	2.11
Neighborhoods Resource Center	\$7,380.00	\$0.00	28.00	0.00	28.00
New Horizons Solutions	\$26,725.00	\$0.00	7.73	0.00	7.73
Theater Craft, Inc.	\$11,485.40	\$1,205.00	17.99	7.00	24.99

PNP Compliance Results Form

Department Name: Codes
RFP/ITB Number: 960630
Procurement Name: Training for Property Standards Code Violators

Primary Contractor	PNP Compliant (Yes/No)	Determination Comments/% of Participation Proposed or Bid
Neighborhoods Resource Center	YES	GFE outreach was successful completed by reaching out to three MWBEs. Outreach was completed to Rhealistic; Younger Associates; and Northcutt & Associates. There is no MWBE utilization.

*Denotes Contractor with whom follow up was required
 Date: 01/03/2016
 Metro Buyer: Kevin Edwards
 BAO Staff: Jerval Watson