



## METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

### Request for Mayoral Selection of A&E Firm RFQ 991662, Energy Management Program Consultant A/E Services

Metro received one proposal for the A&E Review Board to consider. The Review Board submits for review and selection by the Mayor this single evaluated firm listed below, accompanied by the Review Board's summary.

While it is acknowledged that the selection is solely that of the Mayor, it is the Review Board's recommendation that **Brown and Caldwell** be considered for this project.

- A&E Firm:** **Brown and Caldwell**
- Strengths:** Proposal satisfies all of Metro's requested criteria.
- Weaknesses:** N/A
- MWBE Plan:** Proposer is compliant with the Procurement Nondiscrimination Program requirements having reached out to three certified MWBE firms as required by the Procurement Code. Proposed the engagement of Wilmot Inc. (WBE) for Sustainability, Tegrah Engineering (WBE) for Engineering, and KG Harrison & Associates (WBE) for Engineering. Consistent with the Procurement Code, actual dollar amounts will be confirmed upon contract award.
- SBE/SDV Plan:** Proposer acknowledged a 15% participation requirement of SBE/SDV over the life of the project as required by the solicitation. Proposed the engagement of SBE subcontractor Wilmot Inc. for Sustainability, Tegrah Engineering for Engineering, and KG Harrison & Associates for Engineering.

**RFQ#991662 - Energy Management Program Consultant A/E Services  
Review Board Score Sheet**

<b>Offeror</b>	<b>Brown and Caldwell</b>
<b>Contract Acceptance</b>	<b>PASS</b>
<b>ISA Questionnaire Completed (Pass/Fail)</b>	
<b>Experience and Qualifications (35 Points)</b>	
<b>Business Plan (35 Points)</b>	
<b>Past Performance and References (20 Points)</b>	
<b>Firm's Capacity to Perform (10 Points)</b>	
<b>Total Evaluation Scores</b>	

**Evaluation Comments**

<b>Brown and Caldwell</b>
<b>Comments</b>
Proposal satisfies all of Metro's requested criteria.

## PNP Compliance Results Form

**Department Name: Water**  
**RFP/ITB Number: RFQ #991662**  
**Project Name: Energy Management Program Consultant A/E Services**

Primary Contractor	PNP Compliant (Yes/No)	Determination Comments/% of Participation Proposed or Bid
Brown and Caldwell	Yes	Proposer is compliant with the Procurement Nondiscrimination Program requirements having reached out to three certified MWBE firms as required by the Procurement Code. Proposed the engagement of Wilmot Inc. (WBE) for Sustainability, Tegrah Engineering (WBE) for Engineering, and KG Harrison & Associates (WBE) for Engineering. Consistent with the Procurement Code, actual dollar amounts will be confirmed upon contract award.

**Date: 04/24/2017**  
**Metro Buyer: Kevin Edwards**  
**BAO Rep: Jeremy Frye**

### BAO SBE Assessment Sheet

**BAO Specialist:** Jeremy Frye

**Contract Specialist:** Kevin Edwards

**Date:** 04/24/2017

**Department Name:** Water

**RFP/ITB Number:** 991662

**Project Name:** Energy Management Program Consultant A/E (15% SBE/SDV Requirement)

Primary Contractor:	SBEs approved?	Comments
Brown and Caldwell	No	SBE/SDV Plan: Proposer acknowledged a15% participation requirement of SBE/SDV over life of the project as required by the solicitation. Proposed the engagement of SBE subcontractor Wilmot Inc.for Sustainability, Tegrah Engineeringfor Engineering, and KG Harrison & Associates for Engineering.

**Column Headings**

Shaded cells in columns E and G are formula driven and should not be changed

White cells with text are fields that you can edit.

**Gray cells with bold text contain formulas that can not be changed.**