



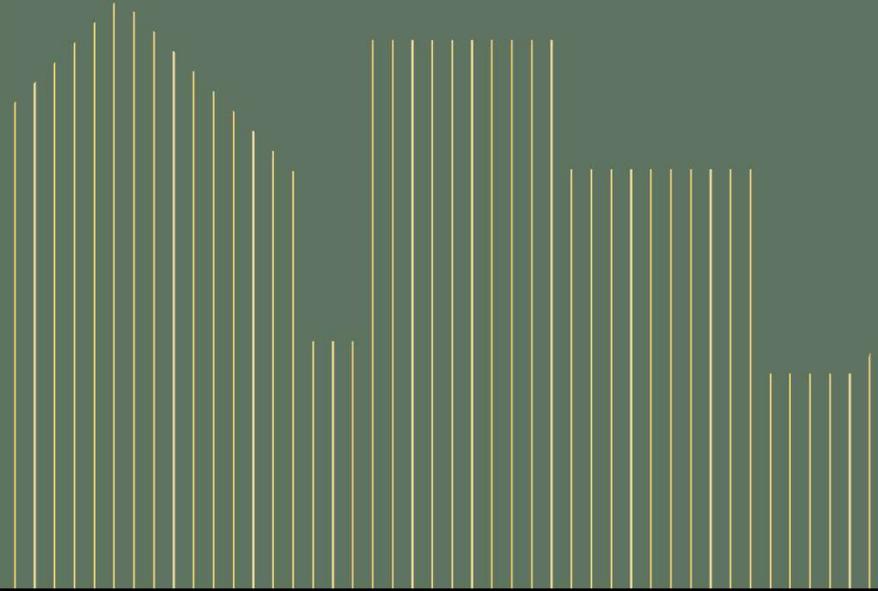
DISASTER
RECOVERY
SERVICES

Take A Seat at the Table:

Procurement's Role in Metro Nashville's FEMA Reimbursement

March 20, 2020

FEMA Recovery Overview



Where does FEMA fit in?



Deductible



Property Insurance



Excess Property Insurance



NFIP Policy



FEMA PA Grant



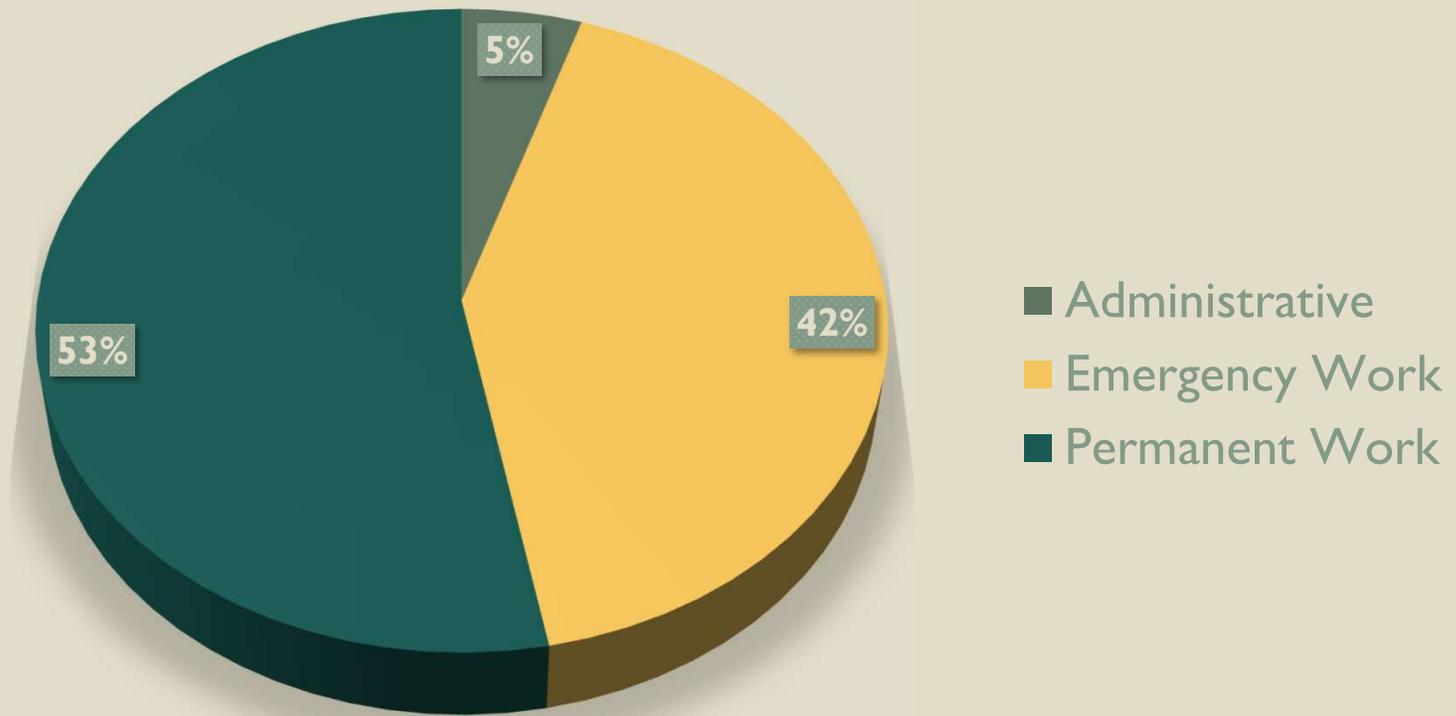
Reimburse

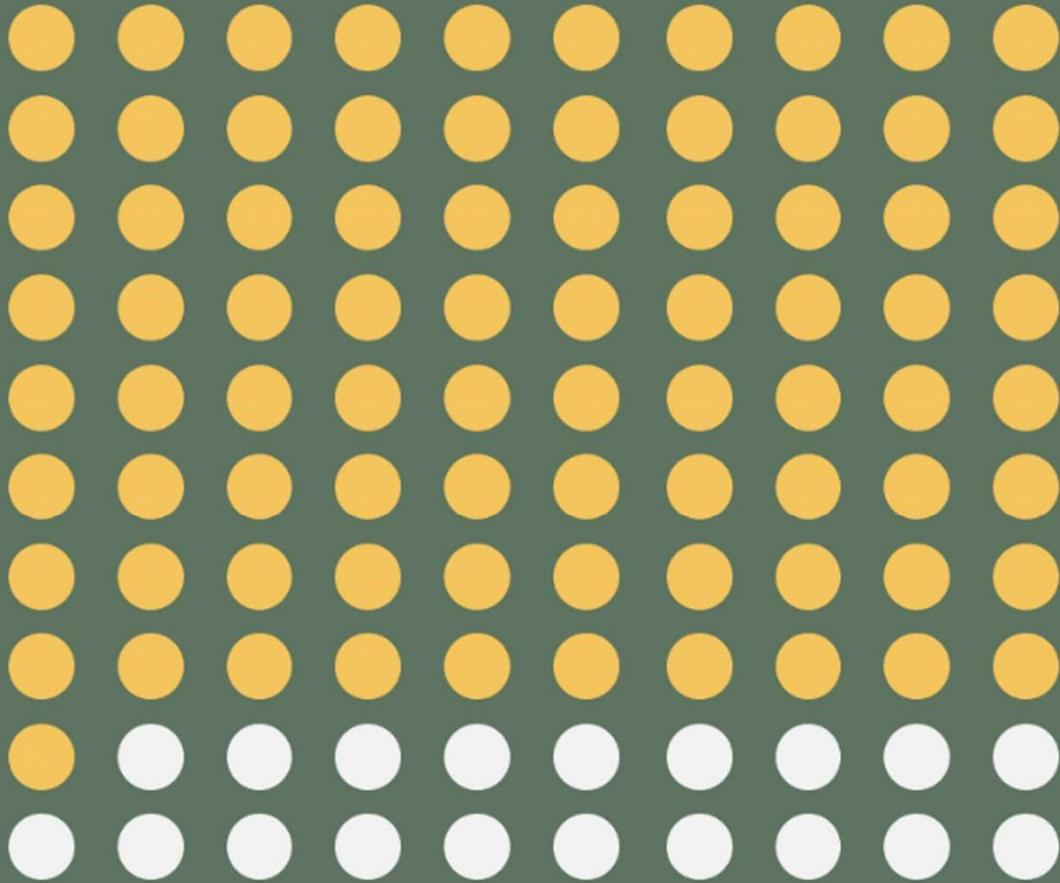
Supplement

Cost Share

Last source

PA Grant Purchases ('98-'18)

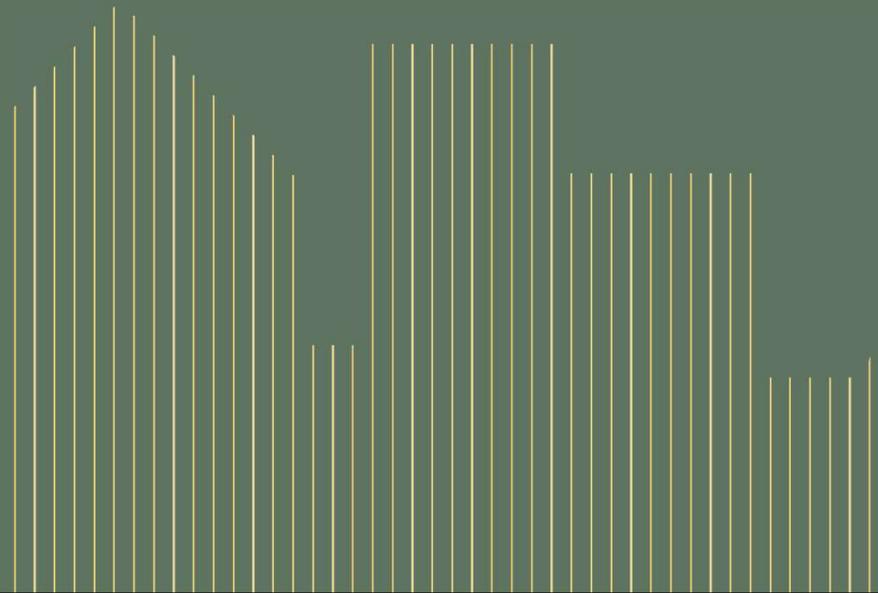




81% of recovery funding will be used to make purchases.



FEMA Procurement Overview



Different Rules for State vs. Non-State Entities



State Entities

Follow the same policies and procedures used for procurement for non-federal funds

Comply with 2 C.F.R. § 200.322

Ensure that every purchase order or other contract includes any clauses required by 2 C.F.R. § 200.326

Non-State Entities

Includes: local and tribal governments, institutions of higher learning and hospitals, houses of worship, and other NPOs

Comply with 2 C.F.R. § 200.318 – 200.326

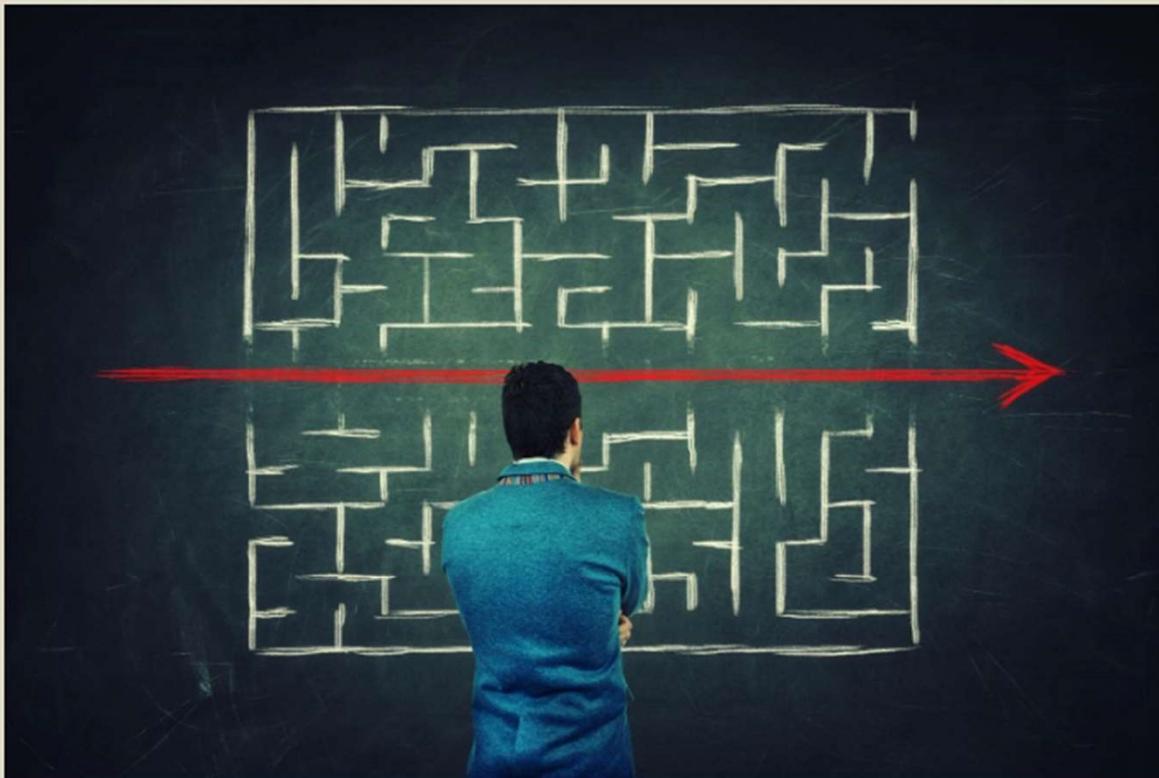
Apply the most restrictive rules of Federal vs. State vs. Local



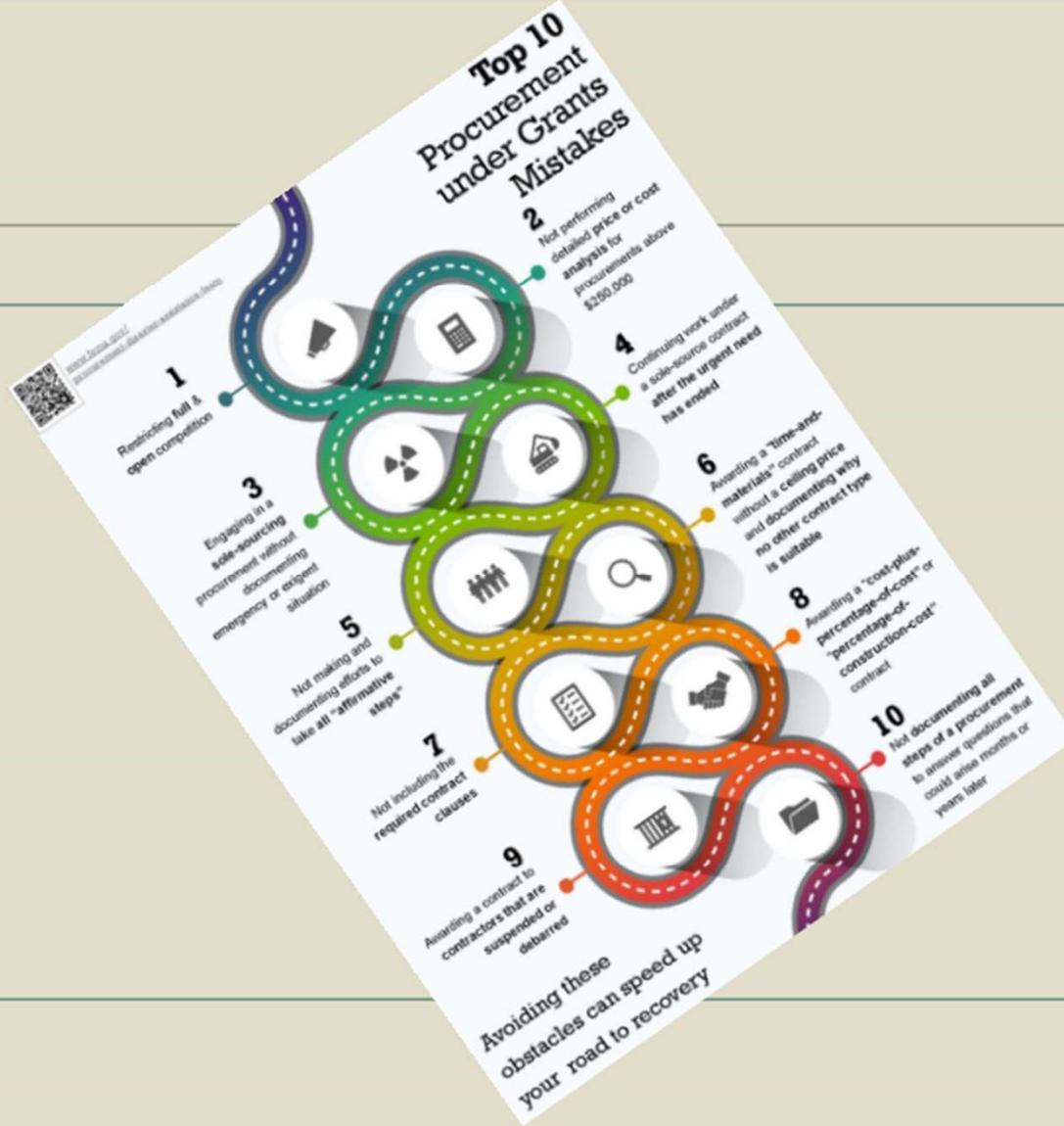
Metro Nashville

**is a consolidated city/county
form of government and
should follow the FEMA
rules for non-state entities
which are found at
2 C.F.R. § 200.318 - 326.**





Metro Nashville should follow the most restrictive of federal vs. state. vs. local procurement rules.



Safeguarding your FEMA procurement practices is one of the top ways to protect public assistance funding.

Determine Procurement Method



Metro Nashville's Procurement Thresholds are more restrictive than the federal thresholds.

Determine Procurement Method



Micro \$0 - \$2,499.99

One written quote

Small \$2,500 - \$25,000

Three written quotes

Large Above \$25,000

Formal Competitive Process

FEMA Procurement Guidance



- At the **micro** purchase level:
 - ✓ Conduct and document an Independent Estimate.
 - ✓ Check for suspension and debarment. (SAM.gov)
 - ✓ Distribute purchases at this level equitably among suppliers



FEMA Procurement Guidance



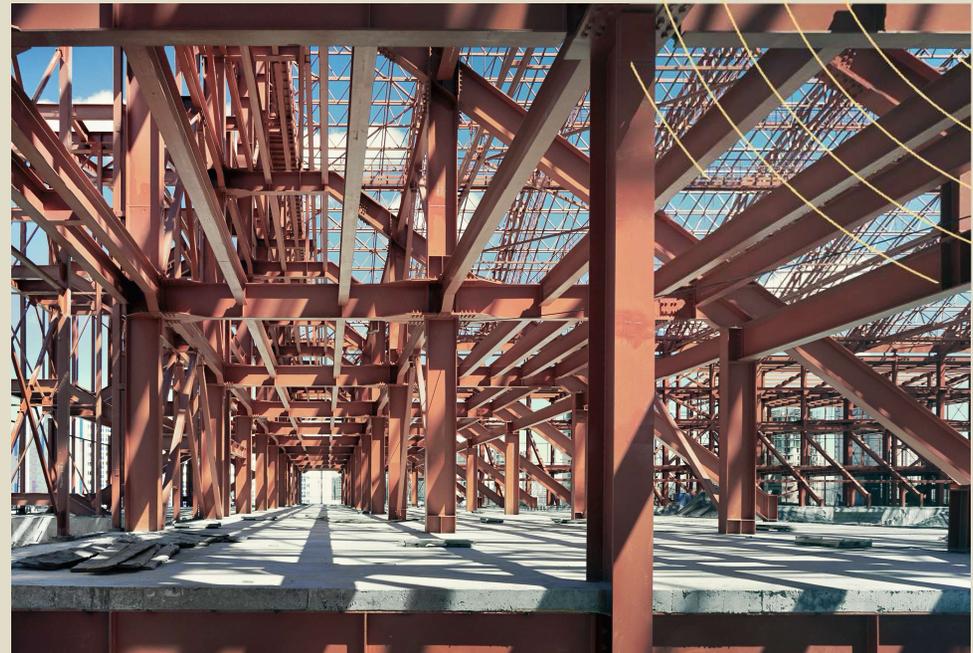
- At the **small purchase level**:
 - ✓ Conduct and document an Independent Estimate.
 - ✓ Comply with section 6002 of the Solid Waste Disposal Act.
 - ✓ Take Six Affirmative Steps for S/M/WBE and labor surplus firm inclusion.
 - ✓ Check for suspension and debarment.



FEMA Procurement Guidance



- At the **large** purchase level:
 - ✓ Conduct and document an Independent Estimate.
 - ✓ Publicly post the solicitation.
 - ✓ Take Six Affirmative Steps for S/M/WBE and labor surplus firm inclusion.
 - ✓ Comply with section 6002 of the Solid Waste Disposal Act.
 - ✓ Conduct a cost/price analysis.
 - ✓ Check for suspension and debarment.
 - ✓ Include all FEMA contract clauses.
 - ✓ Conduct a cost/price analysis.



FEMA Procurement Guidance



➤ At the **large** purchase level:

Sealed Bid

- ✓ Conduct a public opening
- ✓ Bid guarantee of 5% and performance bond of 100% of bid price for construction or facility improvement

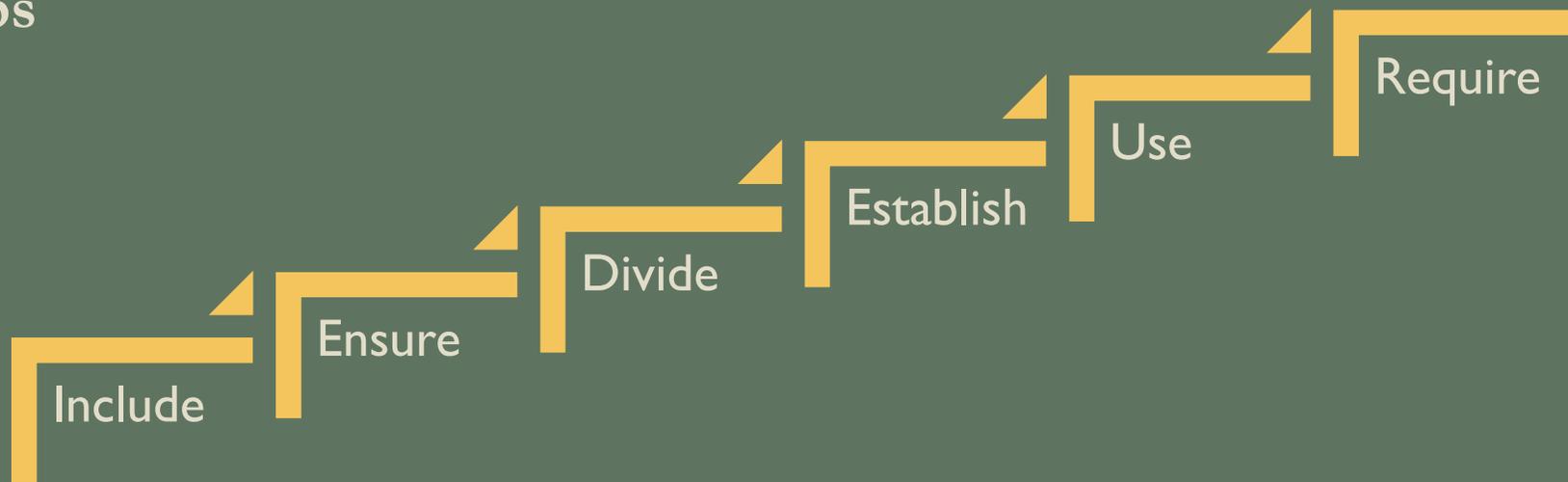
Competitive Proposals

- ✓ Identify evaluation factors and relative importance
- ✓ Document evaluation process
 - A&E Services
 - Only type of procurement where local geographical preference can be considered.
 - Two step process
 1. Select most qualified
 2. Negotiate price





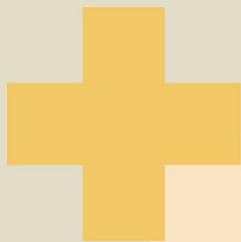
Take Affirmative Steps



Contracts



Cost Plus Contracts



Cost plus incentive fee

Cost plus award fee

Cost plus fixed fee

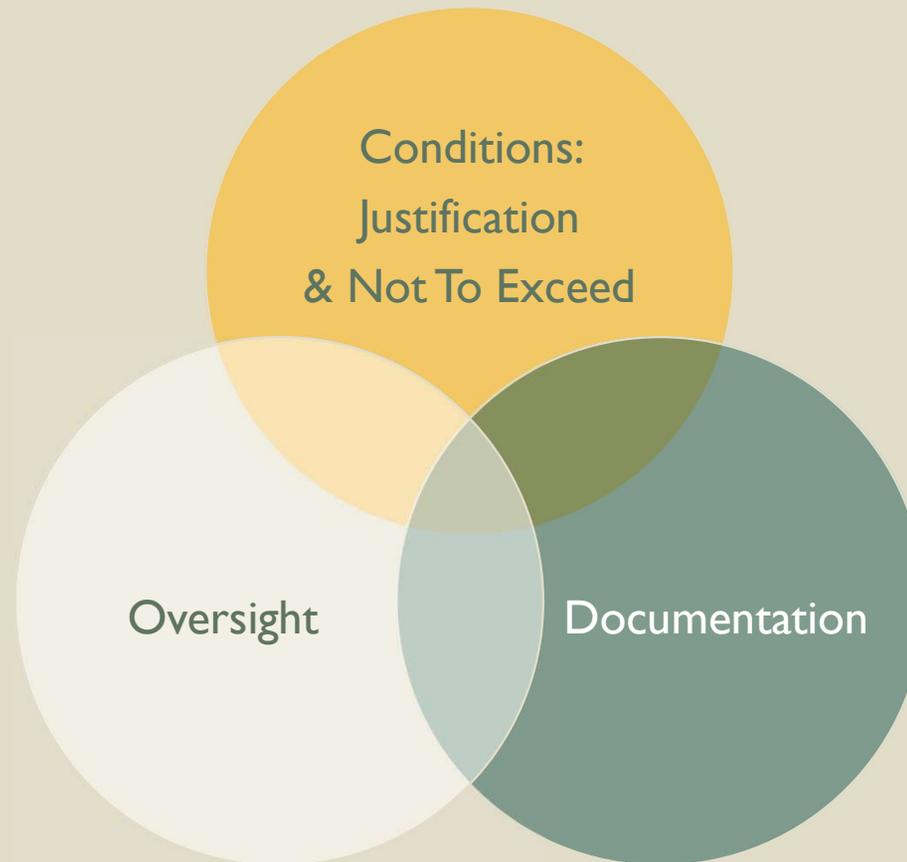


Cost plus percentage
of costs

or

Cost plus percentage of
construction cost

Time and Materials Contracts



Purchasing Cooperatives



The Uniform Rules, to foster greater economy and efficiency, encourage a NFE to enter into state and local intergovernmental agreements or inter-entity agreements where appropriate for procurement or use of common or shared goods and services.

2 C.F.R. § 200.318(e).

Remember to always:

Proceed with
caution

Provide
documentation

Explain
compliance
with FEMA
requirements

Resources



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Procurement Under the FEMA Public Assistance (PA) Grant Program

The financial assistance provided through the FEMA Public Assistance (PA) Grant Program is subject to the federal procurement under grants standards found at 2 C.F.R. § 200.317 - 200.326.

Disaster Recovery Services (DRS) has developed the following procurement package to provide general guidance to the PA Assistance Applicant on how to comply with the federal procurement requirements when seeking FEMA reimbursement.

3/16/2020



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