

Karl Dean
MAYOR



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

DEPARTMENT OF FINANCE
OFFICE OF FINANCIAL ACCOUNTABILITY
700 2ND Avenue South, SUITE 201
NASHVILLE, TENNESSEE 37210

March 27, 2013

Dawn Deaner, Public Defender
Metropolitan Public Defender's Office
Suite 2022, Parkway Towers Building
404 James Robertson Parkway
Nashville, TN 37219

Dear Ms. Deaner:

The Office of Financial Accountability has completed a review of a selected number of the FY12 Budget Key Measures Results as reported to the Office of Management and Budget for the year ended June 30, 2012. The purpose of the review was to verify the accuracy of your department's reported results.

As stated in the engagement letter, we randomly selected and tested program results that constitute a minimum of 10% of the department's total reported program budgets. We have completed our review of the supporting documentation and test of the computation of the reported results of the selected FY12 key measures. The results of the testing are attached for your review.

We appreciate the assistance provided by your agency during the course of the review. If you have any questions, please call me at 615-862-6712.

Sincerely,

A handwritten signature in cursive script that reads "Kevin Brown".

Kevin Brown
Finance Administrator

Encl

CC: Richard M. Riebeling, Director of Finance
Talia Lomax-O'dneal, Deputy Director of Finance
Annette Crutchfield, Finance Manager
Fred Adom, Director, Office of Financial Accountability, Department of Finance
Bradley Thompson, Office of Financial Accountability, Department of Finance
Essie Robertson, Office of Financial Accountability, Department of Finance
Ken Hartlage, Office of Management and Budget, Department of Finance
Jennifer Frederick, Office of Management and Budget, Department of Finance

ATTACHMENT I

Department: Public Defender

Purpose: To verify the accuracy of the department's performance measures as reported within WEBudget.

Scope: FY 2012

Methodology: The Office of Financial Accountability randomly selected a sample that consisted of a minimum of 10% of the department's reported budgeted program dollars.

Total Reported Budget: \$5,881,400

Line of Business: Administration Team

Program: Administration Team

Total Tested Budget: \$480,600

Percent Tested: 8%

Performance Measure: Percentage of invoices submitted to Metro Payment Services on time (key)

Reported Data: 97%

OFA Calculation: 97%

Was selected reported performance measure verified? Yes

ATTACHMENT II

Department:	Public Defender
Purpose:	To verify the accuracy of the department's performance measures as reported within WEBudget.
Scope:	FY 2012
Methodology:	The Office of Financial Accountability randomly selected a sample that consisted of a minimum of 10% of the department's reported budgeted program dollars.
Total Reported Budget:	\$5,881,400
Line of Business:	Appellate Court Team
Program:	Appellate Court Team
Total Tested Budget:	\$256,900
Percent Tested:	4%
Performance Measure:	Average number of cases that Appellate Court Team maintains in accordance with manageable attorney caseloads that are consistent with State and national standards (Key)
Reported Data:	36%
OFA Calculation:	36%
Was selected reported performance measure verified?	Yes