

Karl Dean  
MAYOR



## METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

DEPARTMENT OF FINANCE  
OFFICE OF FINANCIAL ACCOUNTABILITY  
700 2<sup>nd</sup> Avenue South, STE 201  
NASHVILLE, TENNESSEE 37210

March 30, 2015

Duane Phillips – Director  
Emergency Communications Center  
2060 15th Avenue South  
Nashville, TN

Dear Mr. Phillips:

The Office of Financial Accountability has completed a review of a selected number of the FY14 Budget Key Measures Results as reported to the Office of Management and Budget for the year ended June 30, 2014. The purpose of the review was to verify the accuracy of your department's reported results.

As stated in the engagement letter, we randomly selected and tested program results that constitute a minimum of 10% of the department's total reported program budgets. We have completed our review of the supporting documentation and test of the computation of the reported results of the selected FY14 key measures. The results of the testing are attached for your review.

We appreciate the assistance provided by your agency during the course of the review. If you have any questions, please call me at 615-862-6712.

Sincerely,

*Kevin Brown*

Kevin Brown  
Finance Administrator

Encl

CC: Richard M. Riebeling, Director of Finance  
Talia Lomax-O'dneal, Deputy Director of Finance  
Dwayne Vance, Emergency Communications Center  
Fred Adom, CPA, Director, Office of Financial Accountability, Department of Finance  
Essie Robertson, CPA, Office of Financial Accountability, Department of Finance  
Ken Hartlage, Office of Management and Budget, Department of Finance  
Chinita White, Office of Management and Budget, Department of Finance  
Kathy King, Office of Management and Budget, Department of Finance

## ATTACHMENT I

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Department: Emergency Communications Center

Purpose: To verify the accuracy of the department's performance measures as reported to the Office of Management and Budget.

Scope: FY 2014

Methodology: The Office of Financial Accountability randomly selected a sample that consisted of a minimum of 10% of the department's reported budgeted program dollars.

Total Reported Budget: \$13,055,800

Program: Quality Assurance Program

Total Tested Budget: \$435,700

Percent Tested: 3%

Performance Measure: Percentage of complaints received from Police, Fire and Citizens compared to total calls received

**Reported Data: 0.003%**

**OFA Calculation: 0.003%**

Was selected reported performance measure verified? Yes

## ATTACHMENT II

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Department: Emergency Communications Center

Purpose: To verify the accuracy of the department's performance measures as reported to the Office of Management and Budget.

Scope: FY 2014

Methodology: The Office of Financial Accountability randomly selected a sample that consisted of a minimum of 10% of the department's reported budgeted program dollars.

Total Reported Budget: \$13,055,800

Program: Leadership and Accreditation Program

Total Tested Budget: \$904,400

Percent Tested: 7%

Performance Measure: Percentage of accreditations maintained

**Reported Data: 100%**

**OFA Calculation: 100%**

Was selected reported performance measure verified? Yes