

Karl Dean
MAYOR



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

DEPARTMENT OF FINANCE
OFFICE OF FINANCIAL ACCOUNTABILITY
700 2nd Avenue South, STE 201
NASHVILLE, TENNESSEE 37210

April 2, 2015

Veronica Frazier
Metro Human Resources
404 James Robertson Parkway, Suite 1000
Nashville, TN 37219

Dear Ms. Frazier:

The Office of Financial Accountability has completed a review of a selected number of the FY14 Budget Key Measures Results as reported to the Office of Management and Budget for the year ended June 30, 2014. The purpose of the review was to verify the accuracy of your department's reported results.

As stated in the engagement letter, we randomly selected and tested program results that constitute a minimum of 10% of the department's total reported program budgets. We have completed our review of the supporting documentation and test of the computation of the reported result of the selected FY14 key measure. The result of the testing is attached for your review.

We appreciate the assistance provided by your agency during the course of the review. If you have any questions, please call me at 615-862-6712.

Sincerely,

Kevin Brown

Kevin Brown
Finance Administrator

Encl

CC: Richard M. Riebeling, Director of Finance
Talia Lomax-O'dneal, Deputy Director of Finance
Marla Greer, Metro Human Resources
Dirk Essary, Metro Human Resources
Fred Adom, CPA, Director, Office of Financial Accountability, Department of Finance
Essie Robertson, CPA, Office of Financial Accountability, Department of Finance
Ken Hartlage, Office of Management and Budget, Department of Finance
Chinita White, Office of Management and Budget, Department of Finance
Kathy King, Office of Management and Budget, Department of Finance

ATTACHMENT I

Department:	Human Resources
Purpose:	To verify the accuracy of the department's performance measures as reported to the Office of Management and Budget.
Scope:	FY 2014
Methodology:	The Office of Financial Accountability randomly selected a sample that consisted of a minimum of 10% of the department's reported budgeted program dollars.
Total Reported Budget:	\$2,738,800
Program:	Training Program
Total Tested Budget:	\$123,800
Percent Tested:	5%
Performance Measure:	Percentage of Respondents who said the course met or exceeded their expectations for relevant content on the topic
Reported Data:	99.28%
OFA Calculation:	99.55%
Was selected reported performance measure verified?	No

ATTACHMENT II

Department:	Human Resources
Purpose:	To verify the accuracy of the department's performance measures as reported to the Office of Management and Budget.
Scope:	FY 2014
Methodology:	The Office of Financial Accountability randomly selected a sample that consisted of a minimum of 10% of the department's reported budgeted program dollars.
Total Reported Budget:	\$2,738,800
Program:	Administration and Customer Service Program
Total Tested Budget:	\$1,225,900
Percent Tested:	45%
Performance Measure:	Percentage of calls screened that score a 2 or above on a scale of 1-3
Reported Data:	99.14%
OFA Calculation:	99.14%
Was selected reported performance measure verified?	Yes