

# 06 Law-At a Glance

**Mission** The mission of the Department of Law is to provide legal and risk management services to the departments, boards, commissions, agencies, and officials of the Metropolitan Government so they can protect public resources and perform their responsibilities within the law.

**Budget Summary**

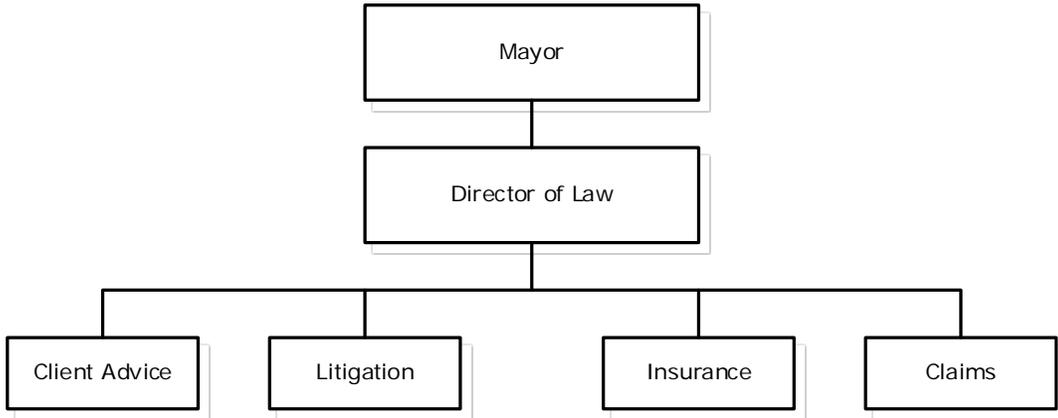
|   | <u>2014-15</u>      | <u>2015-16</u>      | <u>2016-17</u>      |
|---|---------------------|---------------------|---------------------|
| <b>Expenditures and Transfers:</b>      |                     |                     |                     |
| GSD General Fund                        | \$ 5,259,100        | \$ 5,612,500        | \$ 5,988,500        |
| <b>Total Expenditures and Transfers</b> | <u>\$ 5,259,100</u> | <u>\$ 5,612,500</u> | <u>\$ 5,988,500</u> |
| <b>Revenues and Transfers:</b>          |                     |                     |                     |
| Program Revenue                         |                     |                     |                     |
| Charges, Commissions, and Fees          | \$ 50,000           | \$ 50,000           | \$ 50,000           |
| Other Governments and Agencies          | 0                   | 0                   | 0                   |
| Other Program Revenue                   | 0                   | 0                   | 0                   |
| <b>Total Program Revenue</b>            | <u>\$ 50,000</u>    | <u>\$ 50,000</u>    | <u>\$ 50,000</u>    |
| Non-program Revenue                     | 0                   | 0                   | 0                   |
| Transfers From Other Funds and Units    | 2,462,200           | 2,462,200           | 2,457,400           |
| <b>Total Revenues</b>                   | <u>\$ 2,512,200</u> | <u>\$ 2,512,200</u> | <u>\$ 2,507,400</u> |
| <b>Expenditures Per Capita</b>          | \$ 7.98             | \$ 8.39             | \$ 8.82             |

**Positions** Total Budgeted Positions 48 48 48

**Contacts** Director of Law: Jon Cooper email: jon.cooper@nashville.gov  
 Deputy Director of Law: Mike Safley email: mike.safley@nashville.gov  
 108 Metro Courthouse 37201 Phone: 615-862-6341

# 06 Law-At a Glance

## Organizational Structure



---

## Programs

### Administrative

Non-allocated Financial Transactions

### Legal Services

Client Advice and Support  
Contracts  
Legislation  
Litigation and Administrative Hearings

### Risk Management

Claims  
Insurance

# 06 Law-At a Glance

## Budget Changes and Impact Highlights

| Recommendation                              |     |           | Impact  |
|---|-----|-----------|---|
| <b>Rent Improvement</b>                     |     |           |   |
| Rent increase                               | GSD | \$3,600   | The additional funding will accommodate the increase in rent at the Washington Square office.   |
| <b>Lexis online Resource</b>                |     |           |   |
| Contract Services                           | GSD | 1,100     | The Department of Law has a contract with Lexis online resources. The increase fulfills the annual increase.                                  |
| <b>Software Maintenance</b>                 |     |           |   |
| Contract Services                           | GSD | 16,400    | The additional funding is to provide annual maintenance for the Department of Law's Case Management System                                    |
| <b>Specialty Courses</b>                    |     |           |   |
| Continuing Education                        | GSD | 30,000    | Once every three years, the Department of Law's Attorneys will receive educational opportunities in their field.                              |
| <b>Enterprise Risk Management</b>           |     |           |   |
| Management Consulting                       | GSD | 50,000    | The additional funding for Management Consulting will allow a consultant to provide input for developing an Enterprise Risk Management System |
| <b>Non-allocated Financial Transactions</b> |     |           |   |
| Fringe Benefit Savings                      | GSD | (79,500)  | Savings realized through reduced cost for fringe benefits   |
| Internal Service Charges*                   | GSD | 13,600    | Delivery of centrally provided services including information systems, fleet management, radio, and surplus property                          |
| Pay Plan Adjustment                         | GSD | 340,800   | Supports the hiring and retention of a qualified workforce  |
| <b>General Services District Total</b>      |     | \$376,000 |   |
| <b>TOTAL</b>                                |     | \$376,000 |   |

\* See Internal Service Charges section for details