

# Law

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## Administrative Line of Business

The purpose of the Administrative Line of Business is to provide support services to the department so they can efficiently and effectively deliver results for customers.

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## Non-allocated Financial Transactions

Central adjustments related to internal service fees, pay adjustments, fringe benefits, non-programmatic changes and departmental "to be determined" budget reductions are reported here. These adjustments will be allocated to individual programs by the department in the upcoming fiscal year.

Budget	Performance Summary	2015 Budget	2015 Actuals	2016 Budget	2017 Budget	FY16-FY17 Difference	FY16-FY17 % Change
<b>Budget:</b>	GSD General Fund	19,100	0	64,700	0	-64,700	-100.0%
	Total	\$19,100	\$0	\$64,700	\$0	-\$64,700	-100.0%

## Performance

No applicable performance measure

	na	na	na	na
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## Legal Services Line of Business

The purpose of the Legal Services Line of Business is to provide client advice and support, contracts, legislation and litigation services to the departments, boards, commissions, agencies, and officials of the Metropolitan Government so they can protect public resources and perform their responsibilities within the law.

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## Client Advice and Support Program

The purpose of Client Advice and Support Program is to provide legal advice and support to the departments, boards, commissions, agencies, and officials of the Metropolitan Government so that they can effectively and efficiently conduct the business of the Metropolitan Government.

Budget	Performance Summary	2015 Budget	2015 Actuals	2016 Budget	2017 Budget	FY16-FY17 Difference	FY16-FY17 % Change
<b>Budget:</b>	GSD General Fund	1,839,300	1,833,902	2,030,900	2,258,900	228,000	11.2%
	Total	\$1,839,300	\$1,833,902	\$2,030,900	\$2,258,900	\$228,000	11.2%
<b>FTEs:</b>	GSD General Fund	13.21	13.21	13.21	13.21	0.00	0.0%
	Total	13.21	13.21	13.21	13.21	0.00	0.0%

## Performance

Percentage of client advice requests reviewed within 3 days	95%	96%	95%	na
Percentage of clients reporting that the client advice provided assisted them in making good business decisions	100%	100%	100%	na

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**Contracts Program**

The purpose of the Contracts Program is to provide negotiation, drafting and review services to the departments, boards, commissions, agencies, and officials of the Metropolitan Government so they can execute contracts legally and in a timely fashion.

<b>Budget</b>	<b>Performance Summary</b>	<b>2015 Budget</b>	<b>2015 Actuals</b>	<b>2016 Budget</b>	<b>2017 Budget</b>	<b>FY16-FY17 Difference</b>	<b>FY16-FY17 % Change</b>
<b>Budget:</b>	GSD General Fund	130,100	83,239	124,900	112,900	-12,000	-9.6%
	Total	\$130,100	\$83,239	\$124,900	\$112,900	-\$12,000	-9.6%
<b>FTEs:</b>	GSD General Fund	2.36	2.36	2.36	2.36	0.00	0.0%
	Total	2.36	2.36	2.36	2.36	0.00	0.0%

**Performance**

Percentage of contracts reviewed within 4 business days                      95%                      99%                      95%                      na

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**Legislation Program**

The purpose of the Legislation Program is to provide analysis and draft legislation services to the departments, boards, commissions, agencies and officials of the Metropolitan Government so they can propose and pass legislation that accomplishes their goals.

<b>Budget</b>	<b>Performance Summary</b>	<b>2015 Budget</b>	<b>2015 Actuals</b>	<b>2016 Budget</b>	<b>2017 Budget</b>	<b>FY16-FY17 Difference</b>	<b>FY16-FY17 % Change</b>
<b>Budget:</b>	GSD General Fund	108,600	69,950	110,700	120,000	9,300	8.4%
	Total	\$108,600	\$69,950	\$110,700	\$120,000	\$9,300	8.4%
<b>FTEs:</b>	GSD General Fund	0.75	0.75	0.75	0.75	0.00	0.0%
	Total	0.75	0.75	0.75	0.75	0.00	0.0%

**Performance**

Percentage of clients responding indicate that council legislation passed accomplishes the stated goal                      100%                      100%                      100%                      na

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**Litigation and Administrative Hearings Program**

The purpose of the Litigation and Administrative Hearings Program is to provide representation and advocacy services to the departments, boards, commissions, agencies, officials of the Metropolitan Government and its employees so they can experience high quality dispute resolutions.

<b>Budget</b>	<b>Performance Summary</b>	<b>2015 Budget</b>	<b>2015 Actuals</b>	<b>2016 Budget</b>	<b>2017 Budget</b>	<b>FY16-FY17 Difference</b>	<b>FY16-FY17 % Change</b>
<b>Budget:</b>	GSD General Fund	2,772,700	2,872,879	2,880,800	3,100,700	219,900	7.6%
	Total	\$2,772,700	\$2,872,879	\$2,880,800	\$3,100,700	\$219,900	7.6%
<b>FTEs:</b>	GSD General Fund	24.79	24.79	24.79	24.79	0.00	0.0%
	Total	24.79	24.79	24.79	24.79	0.00	0.0%

**Performance**

Percentage of dispute resolutions considered high quality as reported by Metropolitan Government clients                      100%                      100%                      100%                      na

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**Risk Management Line of Business**

The purpose of the Risk Management Line of Business is to provide claims and insurance services to the departments, boards, commissions, agencies, and officials of the Metropolitan Government so they can protect public resources.

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**Claims Program**

The purpose of the Claims Program is to provide investigation, negotiation and recovery services to the departments, boards, commissions, agencies, and officials of the Metropolitan Government so they can minimize the financial impact of claims brought against the Metropolitan Government and maximize the monetary recovery of claims in favor of the Metropolitan Government.

<b>Budget Performance Summary</b>	<b>2015 Budget</b>	<b>2015 Actuals</b>	<b>2016 Budget</b>	<b>2017 Budget</b>	<b>FY16-FY17 Difference</b>	<b>FY16-FY17 % Change</b>
<b>Budget:</b> GSD General Fund	274,500	240,771	265,900	265,400	-500	-0.2%
Total	\$274,500	\$240,771	\$265,900	\$265,400	-\$500	-0.2%
<b>FTEs:</b> GSD General Fund	6.08	6.08	6.08	6.08	0.00	0.0%
Total	6.08	6.08	6.08	6.08	0.00	0.0%

**Performance**

Ratio of costs to dollars recovered or paid	15%	13.28%	15%	na
Ratio of dollars recovered to dollars owed	85%	65%	85%	na
Percentage of claims settled without litigation	98%	95%	98%	na

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**Insurance Program**

The purpose of the Insurance Program is to provide insurance management services to the departments, boards, commissions, agencies, and officials of the Metropolitan Government so they can adequately protect their assets at the best value.

<b>Budget Performance Summary</b>	<b>2015 Budget</b>	<b>2015 Actuals</b>	<b>2016 Budget</b>	<b>2017 Budget</b>	<b>FY16-FY17 Difference</b>	<b>FY16-FY17 % Change</b>
<b>Budget:</b> GSD General Fund	114,800	126,347	134,600	130,600	-4,000	-3.0%
Total	\$114,800	\$126,347	\$134,600	\$130,600	-\$4,000	-3.0%
<b>FTEs:</b> GSD General Fund	0.81	0.81	0.81	0.81	0.00	0.0%
Total	0.81	0.81	0.81	0.81	0.00	0.0%

**Performance**

Percentage of contracts with completed initial review and approval or client notification of disapproval within two days	95%	92%	95%	na
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