

24 Criminal Court Clerk - At a Glance

Mission The Criminal Court Clerk of Nashville and Davidson County, Tennessee, performs the clerical duties for the operation of the criminal courts, both General Sessions Courts and State Trial Courts. The Clerk is responsible for record management, both hard copy and electronic, and prepares the minutes (official record) for the Criminal Trial Courts. Upon conclusion of cases, the Clerk calculates court costs and begins collection as required by statute. The Clerk prepares all cases under appeal for the Court of Criminal Appeals. The Criminal Court Clerk is also the custodian of all evidence submitted in the State Trial Courts.

Budget Summary

	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
Expenditures and Transfers:			
GSD General Fund	\$ 5,847,800	\$ 6,223,700	\$ 6,192,900
Special Purpose Fund	221,400	205,000	212,000
Total Expenditures and Transfers	<u>\$ 6,069,200</u>	<u>\$ 6,428,700</u>	<u>\$ 6,404,900</u>
Revenues and Transfers:			
Program Revenue			
Charges, Commissions, and Fees	\$ 2,035,700	\$ 1,916,000	\$ 1,555,000
Other Governments and Agencies	785,000	1,335,500	864,500
Other Program Revenue	0	0	0
Total Program Revenue	<u>\$ 2,820,700</u>	<u>\$ 3,251,500</u>	<u>\$ 2,419,500</u>
Non-program Revenue	\$ 2,402,600	\$ 2,084,400	\$ 1,752,500
Transfers From Other Funds and Units	0	0	0
Total Revenues and Transfers	<u>\$ 5,223,300</u>	<u>\$ 5,335,900</u>	<u>\$ 4,172,000</u>
Expenditures Per Capita	\$ 8.94	\$ 9.39	\$ 9.27

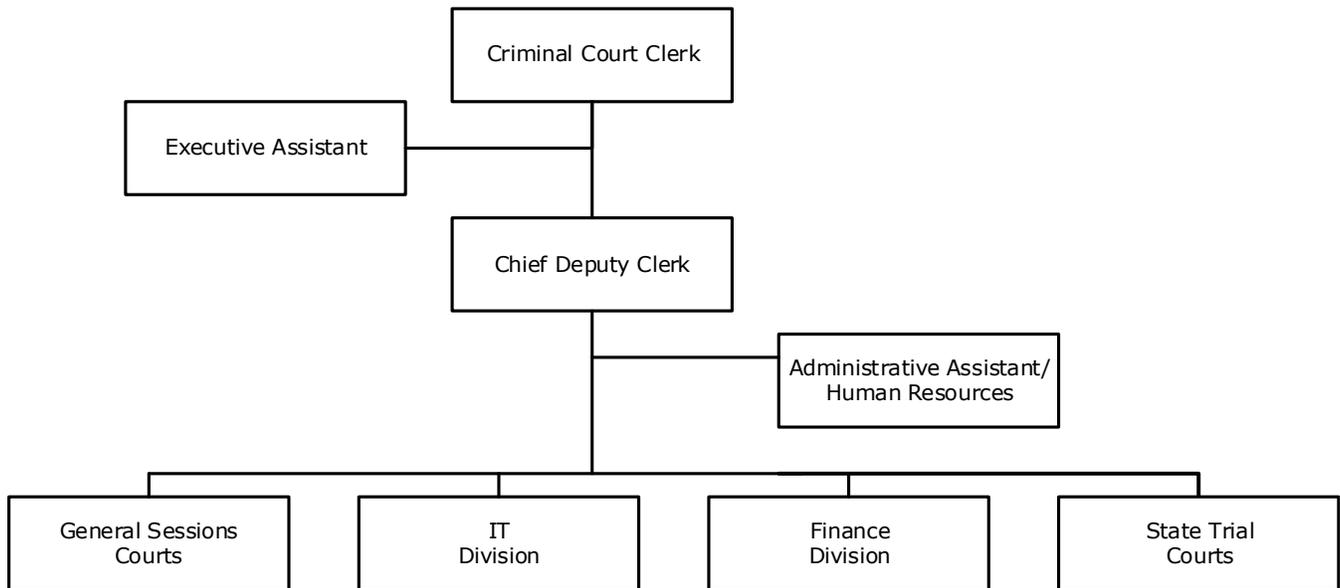
Positions Total Budgeted Positions 85 88 88

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Organizational Structure



Programs

Administration

Administration
Non-allocated Financial Transactions

Computerization

Computerization

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Budget Changes and Impact Highlights

Recommendation			Impact
Criminal Court Clerk Computerization Fund			
Adjustment in Funding	SPF*	\$(6,000)	To adjust budget to match projected revenues for Computerization Fund with no impact on performance
Victims Assistance Fund			
Family & Victim Assistance	SPF	13,000	To adjust budget to match projected revenues for Victim Assistance with no impact on performance
Non-allocated Financial Transactions			
Internal Service Charges*	GSD	\$1,800	Delivery of centrally provided services including information systems, fleet management, radio, and surplus property
Pay Plan Adjustment	GSD	129,200	Supports the hiring and retention of a qualified workforce
Budget Savings Target	GSD	(161,800)	Savings target assigned equitably to Criminal Court Clerk supporting Metro Nashville's long-term financial strength
General Services District Total		\$(30,800)	
Special Purpose Funds Total		\$7,000	
TOTAL		\$(23,800)	

* See Internal Service Charges section for details

* SPF – Special Purpose Funds