

Public Investment Plan (PIP) – Quarterly Reporting Form

Name:	The Bridge
Convener:	Juvenile Court / Juvenile Court Judge Sheila Calloway
Contact:	Kathryn Sinback, Court Administrator 615-310-7132
Reporting Period:	1 st Quarter <input checked="" type="checkbox"/> 2 nd Quarter <input type="checkbox"/> 3 rd Quarter <input type="checkbox"/> 4 th Quarter <input type="checkbox"/>

1. Project Funding-Provide budget to actual information. See attachment 1 and provide comments in the area below.

Juvenile Court is unaware of any 1st Quarter FY17 expenditures associated with The Bridge Project.

2. Provide an update on the actions taken to date on the implementation of the project, including key milestones, deliverables and project schedule. Please address all relevant points in section 2 of your Project Charter.

The milestone (M) and associated deliverables (D) for Juvenile Court for the 1st Quarter of FY17 were accomplished.

M1 - Identifying all Metropolitan Govt., Community and other key project stakeholders

D1 - Conduct initial meetings with key partners to initiate scope of work discussions.

D2 - Form a key stakeholder' s project working group that includes community partners.

Juvenile Court identified key project partners and worked with Metro Purchasing to involve them in the review of responses received to RFQ #946570 for the development of a Juvenile Justice Center Master Plan. A specific component of the plan to be developed is to identify facility/space needs associated with The Bridge project.

Identified community partners from OASIS, Youth Opportunity Investments (the current agency contracted to run the juvenile detention facility) and the Metro Arts Commission were provided copies of the RFQ responses and provided valuable input to the RFQ evaluation committee in the vendor selection process on October 4, 2016.

Follow up regular working group meetings of the key project stakeholders will be scheduled as soon as the selected vendor begins work in October/November 2016.

3. Provide a status of the measurable criteria listed in your final scope of work. Please address all relevant points in section 3 of your Project Charter.

The primary 1st Quarter FY17 activity required to accomplish FY17 project success has been accomplished. Metro General Services Department, with input from Juvenile Court, worked through Metro Purchasing to develop a detailed scope of work for the development of a Juvenile Justice Center Master Plan, which includes identifying facility and space needs for The Bridge Project as a specific plan component. RFQ #946570 was issued by Metro Purchasing in September 2016, responses were received and evaluated, and Intent to Award Notification was issued to the selected vendor, DLR Group Inc., on October 13, 2016.

4. Project Completion Status-Is the project on schedule as outlined in your Project Charter? Please address all relevant points in section 4 of your Project Charter.

The project is on schedule. Both vendors responding to RFQ #946570 targeted completion of a comprehensive Juvenile Justice Center Master Plan within 6 months of the project start date. Provided the selected vendor begins work the first week of Nov. 2016, a completed Master Plan with recommendations and cost projections should be completed and ready for review by the end of April 2017.