

## PEI RP300 STAGE II DECOMMISSIONING CHECKLIST

<b>Facility Information</b>	Construction Permit Number: <u>C-</u>
Facility Name: _____	Owner's Name: _____
Address: _____	Phone Number: _____
<b>Decommissioning Company Information</b>	
Company Name: _____	Technician Name: _____
Address: _____	Phone Number: _____

RP 300 Reference	Decommissioning Activity	Completed? (Y/N)	N/A
14.6.1	Initiate safety procedures.		
14.6.2	Relieve pressure in the tank ullage.		
14.6.3	Drain liquid-collection points.		
14.6.4, 14.6.5	Disconnect all vapor pumping or processing units.		
14.6.4	Disconnect all electrical components of the Stage II system so that no electrical hazards are created.		
14.6.4	Reprogram the dispenser electronics to reflect that Stage II vapor recovery is no longer in service.		
14.6.6	Securely seal off the below-grade vapor piping at a height below the level of the base of the dispenser.		
14.6.7	Securely seal off the below-grade vapor piping at the tank end if it is easily accessible.		
14.6.8	Securely seal the vapor piping inside the dispenser cabinet.		
14.6.9	Replace the Stage II hanging hardware with conventional hanging hardware.		
14.6.10	Install appropriate pressure/vacuum vent valve(s).		
14.6.11	Remove any Stage II instructions from the dispenser cabinet.		
14.6.12	Conduct a pressure decay test and tie-tank test.		
14.6.13	Verify that the visible components of the storage system are left in a condition that will reliably prevent the release of any vapors or liquids from any component of the system.		
14.6.13	Restore the facility to operating status.		

NOTES

# PEI RP 300 STAGE II DECOMMISSIONING CHECKLIST SUPPLEMENTARY INFORMATION

## Decommissioning Actions

### (a) Vapor Recovery Piping:

Piping Removed [if "yes", go to (b)]?: Yes  No

Piping purged of any liquid?: Yes

Piping capped at dispenser end?: Yes

Piping capped at tank end?: Yes

### (b) Liquid Drop-Out Tank:

Liquid drop-out tank present [if "no", go to (c)]?: Yes  No

Liquid drop-out tank removed [if "yes", go to (c)]?: Yes  No

Liquid in tank evacuated?: Yes

Siphon line disconnected at submersible pump and capped?:  
Yes  Siphon not present

### (c) Hanging Hardware:

Stage II hanging hardware replaced with non-Stage II equipment?:  
Yes

### (d) Vacuum Pump:

Vacuum motor disabled or removed? Yes

## Signatures:

\_\_\_\_\_  
Technician Performing the Decommissioning

Date: \_\_\_\_\_

\_\_\_\_\_  
Facility Owner or Owner's Representative

Date: \_\_\_\_\_