



# Injury On Duty (IOD) Report

Time In: \_\_\_\_\_

Time Out: \_\_\_\_\_

Facility: \_\_\_\_\_ Medical Record #: \_\_\_\_\_ Front Desk Initials: \_\_\_\_\_

EMPLOYEE NAME: \_\_\_\_\_ HOME #: \_\_\_\_\_ WORK #: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_ Emp ID#: \_\_\_\_\_ DEPARTMENT: \_\_\_\_\_

DATE OF INJURY: \_\_\_\_\_ TIME OF INJURY: \_\_\_\_\_ INITIAL/RECHECK (PLEASE CIRCLE)

TREATING PHYSICIAN: \_\_\_\_\_ HOW WAS AUTHORIZATION OBTAINED? \_\_\_\_\_

DESCRIPTION OF INJURY: \_\_\_\_\_

ASSESSMENT/DIAGNOSIS: \_\_\_\_\_

Is condition claimed and compatible to be work related?  Yes  No

Are known pre-existing or other conditions contributing?  Yes  No

TREATMENT RENDERED: \_\_\_\_\_

\_\_\_\_\_

MEDICATIONS: (dispensed \_\_\_\_\_/prescribed \_\_\_\_\_)

## RETURN TO WORK OUTLINE

\_\_\_\_ RETURN TO REGULAR DUTY

\_\_\_\_ DISCHARGED FROM CARE

\_\_\_\_ SENT HOME (UNABLE TO WORK)

\_\_\_\_ ADMITTED TO: \_\_\_\_\_

\_\_\_\_ LIMITED DUTY

IF LIMITED DUTY NOT AVAILABLE,  
MUST BE OFF WORK UNTIL NEXT VISIT

\_\_\_\_ No use of injured hand/arm

\_\_\_\_ No repetitive overhead work

\_\_\_\_ No lift/push/pull over \_\_\_ lbs.

\_\_\_\_ No repetitive/tight gripping

\_\_\_\_ No use of vibrating tools

\_\_\_\_ No repetitive/outstretched arm/hand use

\_\_\_\_ Sitting job with foot/leg elevated

\_\_\_\_ Stand/walk \_\_\_% of time

\_\_\_\_ Alternate sit/stand, may walk short distances

\_\_\_\_ No use of hazardous machinery

\_\_\_\_ No squatting or kneeling

\_\_\_\_ No running/jumping

\_\_\_\_ Use brace/ walker/ orthotic/ cane/ crutches as needed (Please Circle)

\_\_\_\_ Sitting job only

\_\_\_\_ Alternate sit/stand \_\_\_ mins/hr

\_\_\_\_ May stand/walk up to \_\_\_ hrs/day

\_\_\_\_ No repetitive stoop/bend/twist

\_\_\_\_ May stoop/bend/twist \_\_\_ times/hour

\_\_\_\_ Weight limit \_\_\_ lbs.

\_\_\_\_ Sit \_\_\_% of the time

\_\_\_\_ Keep dressing clean/dry

\_\_\_\_ No driving company vehicles/bus

\_\_\_\_ No working heights/on ladders

\_\_\_\_ No safety sensitive duties

FOLLOW UP APPT. REQUIRED?  YES  NO

AS NEEDED

DATE: \_\_\_/\_\_\_/\_\_\_ TIME: \_\_\_\_\_

REFERRAL TO SPECIALTY: \_\_\_\_\_ (ASC to make referral)

REFERRAL TO PHYSICAL THERAPY: \_\_\_\_\_ (ASC to make referral)

REFERRAL TO DIAGNOSTIC TESTING: \_\_\_\_\_ (ASC to make referral)

I understand this report and acknowledge receipt of a copy:

Patient: \_\_\_\_\_ Date: \_\_\_\_\_ Physician: \_\_\_\_\_

WHITE: FAX COMPLETED COPY TO ASC AT 615-360-5692 AND THEN RETAIN IN EMPLOYEE'S FILE.  
GIVE EMPLOYEE COPY TO RETURN TO SUPERVISOR.