# Metropolitan Government Drug Free Workplace Program

## ***DOT***

### Test Order Form

<table>
<thead>
<tr>
<th>Employee/Applicant:</th>
<th>Date:</th>
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<table>
<thead>
<tr>
<th>Department:</th>
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<table>
<thead>
<tr>
<th>Employee ID # (or Social Security # for Pre-Employment Only)</th>
<th>Time:</th>
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<tbody>
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</table>

This test is ordered for the reason checked below:

- [ ] pre-appointment / Pre-employment
- [ ] random
- [ ] reasonable suspicion
- [ ] post-incident
- [ ] return to duty
- [ ] follow-up

You will be tested for:

- [ ] alcohol only
- [ ] drugs only
- [ ] both drugs and alcohol

Additional (Specify):

Under the provisions of the Metropolitan Government's Substance Abuse policy, I order you to report to the collection site listed below to provide a sample of your urine and/or breath for a test for the presence of drugs and alcohol. Test results will be treated in a confidential manner and you will be provided with results. Refusal to submit for testing will be considered rejection of an appointment and/or a refusal to obey a lawful order, which will subject you to disciplinary action.

You are to report immediately to the following collection site and present this order, along with personal photo identification:

- [ ] Metro IOD Clinic
  - 337 21st Avenue North, Nashville, TN 37203
  - (615) 880-2400

- [ ] Doctors Speakers Network
  - 3638 Dickerson Road, Suite 203, Nashville, TN 37207
  - (615) 860-4401

- [ ] Fortier
  - 2267 Jackson Downs Blvd, Nashville, TN 37214
  - (615) 883-6962
  - 615-885-1754 (FAX)

- [ ] Relialab Testing
  - 3656 Trousdale Drive, Suite 109, Nashville, TN 37204
  - (615) 332-8838

- [ ] Workforce Essentials
  - 118 Seaboard Lane, Franklin, TN 37064
  - (615) 370-6004

Designated authority signature:

Designated authority (please print):

Employee Signature: