



# HISTORIC LANDMARK OVERLAY APPLICATION

## METROPOLITAN HISTORIC ZONING COMMISSION

3000 Granny White Pike, Nashville, TN 37204

615-862-7970, 615-862-7974 fax, [HistoricalCommission@nashville.gov](mailto:HistoricalCommission@nashville.gov)

**DEADLINE: A complete application must be received at least 40 days prior to the meeting date.**

**PROPERTY ADDRESS:** \_\_\_\_\_

### APPLICANT

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ Zip Code \_\_\_\_\_

Contact Phone \_\_\_\_\_ Fax Number \_\_\_\_\_ Email \_\_\_\_\_

Owner     Contractor     Architect/Designer     Other \_\_\_\_\_

### INFORMATION TO BE SUBMITTED WITH APPLICATION

- A complete Preservation Permit Application if any exterior alterations are planned
- A short history of the building showing that it meets the criteria of a historic building—see attached article for information about researching your building.

Applications may be scanned and emailed to [HistoricalCommission@nashville.gov](mailto:HistoricalCommission@nashville.gov).

Applicant will be required to cover the costs of notifications. The cost will depend on the location of the property.

### ADDITIONAL STEPS

A Historic Landmark is a rezoning; therefore, there must also be an application to the Planning Department for a Historic Landmark Zoning Overlay. The Planning Department can provide additional information in terms of public hearings with the Planning Department and Metro Council, application fees, notice requirements and processes.

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

I/We the above signed do hereby make application for a Preservation Permit following plans and proposals to be undertaken within the boundaries of an historic preservation overlay pursuant to Article IX of the Metropolitan Code.