



# Food Truck Permit Application

## Metropolitan Board of Parks and Recreation for Nashville Tennessee and Davidson County

**Mail Address** ♦ Metro Parks Nashville – Special Events ♦ PO Box 196340 ♦ Nashville TN 37219 – 6340

**Street Address** ♦ 2565 Park Plaza ♦ Nashville TN 37203

**Phone** ♦ 615-862-8400 **Web** ♦ <https://www.nashville.gov/Parks-and-Recreation/Permits-Rentals-and-Reservations/Food-Trucks.aspx>

♦ [Deborah.Seldon@nashville.gov](mailto:Deborah.Seldon@nashville.gov) or [Wayne.Evans@nashville.gov](mailto:Wayne.Evans@nashville.gov)

### Applicant Information – For FOOD TRUCK VENDORS

Are you the organizer for this event?  Yes  No ♦ Are you an owner / operator?  Yes  No

Applicant / Event Representative Name: \_\_\_\_\_

Organization or Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: Cell: \_ \_ \_ - \_ \_ \_ - \_ \_ \_ Email: \_\_\_\_\_ Website: \_\_\_\_\_

Facebook/Twitter/Instagram Info: \_\_\_\_\_

### Food Truck Information - Please review all information.

- ♦ A food truck is defined as a licensed, motorized vehicle that makes and/or serves food. A food truck has on board power, refrigeration, food preparation facilities, and room for at least two employees. We will consider approving trailers that hitch to a licensed and motorized vehicle, as long as they also provide on board power, refrigeration, food preparation facilities and room for at least two employees. We will only approve food trucks and food trailers that fit the above definition. We are willing to make special exceptions if requested by food truck park organizers.
- ♦ If you are approved to be in our parks you may only be in our parks during our designated times and locations. You will be provided a schedule with contact information for food truck park organizers. For special events please contact their organizers directly to discuss vending opportunities.

### EACH PARTICIPATING VENDOR MUST BE ABLE TO PROVIDE THE FOLLOWING INFORMATION UPON REQUEST

- ✓ Certificate of Insurance naming Metro Parks and Recreation, 2565 Park Plaza, Nashville, TN 37203, as additionally insured.
  - ✓ Metro Health Department certification for your vehicle.
  - ✓ Metro Fire Department certification for your vehicle.
  - ✓ State of Tennessee business license.
  - ✓ Photograph of your Food Truck.
  - ✓ Menu
- a) Signing this Special Event Permit Application verifies that you have read and understand all terms and conditions required for approval of this application. Please initial items A & B, sign & date the application where indicated below. **INITIAL HERE** \_\_\_\_\_
- b) The discovery of false or misleading information regarding the applicant or the described event activities on this application will result in the rejection of the application, revocation of approval of use of the park property and / or denial of future request to access park property. **YOU MUST INITIAL HERE** \_\_\_\_\_

X \_\_\_\_\_ Date \_\_\_\_\_