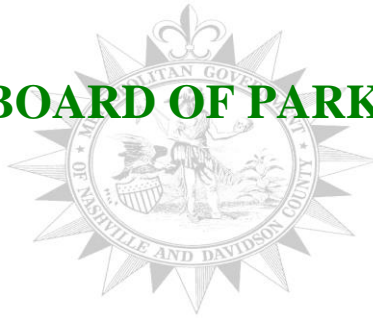


DAVID BRILEY, MAYOR

# METROPOLITAN BOARD OF PARKS AND RECREATION

Centennial Park Office  
Park Plaza at Oman Street  
Nashville, TN 37201



(615) 862-8400  
Fax (615) 862-8414  
[www.nashville.gov/parks](http://www.nashville.gov/parks)

Monique Odom, Director

April 1st, 2019

Dear Marina Customer:

Once again it's time to renew your marina lease agreement! To renew you will need to submit:

- Signed Marina Contract
- Up to date Patron Information Sheet
- Current TWRA Registration
- Current Boaters Insurance
- Current TWRA sticker displayed on vessel

Marina storage agreements can be submitted either online (preferred) or in person at one of two locations (Centennial Sportsplex or Hamilton Creek Marina).

All paperwork can be found and submitted on the Hamilton Creek Marina website.

While on the Hamilton Creek Marina website, click the tab on the left side called "Patron Information Form," or follow this link: <https://www.nashville.gov/Parks-and-Recreation/Water-Activities/Hamilton-Creek-Marina/Patron-Information-Form.aspx>

**We will still offer the monthly payment option. However, we will continue to only accept checks registered and scheduled monthly through your Bank's bill pay system, as we did years previously.**

Monthly payments with no penalty will be accepted from the 1<sup>st</sup>-10<sup>th</sup> of each month, anything on the 11<sup>th</sup> or after will be considered late.

- 1<sup>st</sup> late payment- A late fee will be added to that month's payment and must be paid by the 30<sup>th</sup> of the same month.
  - Late fees range from \$10.00-\$27.50/month depending on type of storage and status as a resident/non-resident
- 2<sup>nd</sup> late payment- Termination of the monthly payment option and the patron must either pay the remaining annual balance by the 30<sup>th</sup> of the same month or storage will be terminated.

### **When setting up bill pay with your bank:**

Consult with your bank and schedule your monthly payment to be sent on the 1<sup>st</sup> of the month to ensure it arrives prior to the 10<sup>th</sup> of each month in order to avoid any late fees.

Make checks payable to: Metro Government of Nashville

**Use the address:**

**Metro Parks and Recreation  
P.O. Box 196340  
Nashville, TN 37219  
C/O Russell Lackey**

It is the mission of the Metropolitan Board of Parks and Recreation to provide every citizen of Nashville and Davidson County with an equal opportunity for safe recreational and cultural activities within a network of parks and greenways that preserves and protects the regional natural resources"

FOR ADA ACCOMMODATIONS, PLEASE CONTACT 862-8400

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

**Notice:**

The Dockage License renewal dates are July 1, 2019 – June 30, 2020 thus representing a 12 month lease.

The annual fee option shown below includes a discount of one free month if the annual payment is received prior to July 1<sup>st</sup>, 2019.

<b>Storage Type</b>	<b>Resident Monthly Received by 15<sup>th</sup> of each month or late</b>	<b>Resident Annual Received Prior to July 1st, 2019</b>	<b>Resident Annual *Received After July 1st, 2019</b>	<b>Non-Resident Monthly Received by 15<sup>th</sup> of each month or late</b>	<b>Resident Annual Received Prior to July 1st, 2019</b>	<b>Resident Annual *Received After July 1st, 2019</b>
Small Wet Slip	\$150.00	\$1,650.00	\$1,800.00	\$163.00	\$1793.00	\$1,956.00
Large Wet Slip	\$195.00	\$2145.00	\$2,340.00	\$211.00	\$2321.00	\$2,532.00
Dry Storage Slip	\$65.00	\$715.00	\$780.00	\$70.00	\$770.00	\$840.00
Shore Half Slip	\$23.00	\$253.00	\$276.00	\$25.00	\$275.00	\$300.00
Shore Full Slip	\$30.00	\$330.00	\$360.00	\$33.00	\$363.00	\$396.00
Rack Space	\$19.00	\$209.00	\$228.00	\$21.00	\$231.00	\$252.00

\*Any annual or monthly payments received after the 10<sup>th</sup> of July will obligate late fees.

A 2.30% convenience fee will be charged on all credit and debit card transactions and can only be made in person. The convenience fee is collected by a third party processor (no part of this fee goes to the Metropolitan Government of Nashville).

The dock gate keypad code to gain access to the dock will be sent once all required documents and payment are received.

If you have any questions, please feel free to contact me at your convenience.

Sincerely,

Russell Lackey  
Marina: (615) 862-8472  
Russell.lackey@nashville.gov

**Contacts:**

**Centennial Sportsplex**  
Nethraja Rajaratnam  
615-862-8480  
[nr@nashville.gov](mailto:nr@nashville.gov)

**Hamilton Creek Marina**  
Russell Lackey  
615-862-8472  
[Russell.lackey@nashville.gov](mailto:Russell.lackey@nashville.gov)



Follow us on Facebook @hamiltoncreekmarina for any updates or notices

Send All Mail to:  
**Metro Parks and Recreation**  
**P.O. Box 196340**  
**Nashville, TN 37219**  
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