

**BILL GARRETT  
REGISTER OF DEEDS**

[www.nashville.gov/rod](http://www.nashville.gov/rod)



**PO Box 196398  
Nashville, TN 37219-6398  
(615) 862-6790 phone  
(615) 880-2039 fax**

Please be aware that you may be contacted by private companies to provide you a copy of your deed for a much higher fee than may be obtained from our office.

Below are examples of letters you might receive.

The Register of Deeds office can provide a certified copy of your deed for \$ 1.00 per page whenever the need arises.

**LOCAL RECORDS OFFICE**

533 Church Street #142

Nashville, TN 37219

Phone: (800) 775-9059

**THIS SERVICE TO OBTAIN A COPY OF YOUR DEED OR OTHER RECORD OF TITLE IS NOT ASSOCIATED WITH ANY GOVERNMENTAL AGENCY. YOU CAN OBTAIN A COPY OF YOUR DEED OR OTHER RECORD OF YOUR TITLE FROM THE COUNTY RECORDER IN THE COUNTY WHERE YOUR PROPERTY IS LOCATED.**

*Please Respond By:*

[Redacted box]

**LOCAL RECORDS OFFICE**

Local Records Office provides a copy of the only document that identifies \_\_\_\_\_ as the property owner of \_\_\_\_\_ by a recently recorded transferred title on the property.

Local Records Office provides a property profile where you can find the property address, owner's name, comparable values, and legal description or parcel identification number, property history, neighborhood demographics, public and private schools report.

Records obtained through public information show a deed was recorded in your name \_\_\_\_\_ which indicates your ownership and interest in the specified property below.

**DAVIDSON COUNTY PUBLIC INFORMATION**

**Legal Property Address:**

<b>Purchase or Transfer Date:</b>	<b>Year Built:</b>	<b>Property ID:</b>
<b>Doc Number:</b>	<b>Lot Sq Ft:</b>	<b>Improvements:</b>
<b>Sale Amount</b>	<b>Square Feet:</b>	<b>Use Code:</b>
<b>Assessed Value:</b>	<b>Pool:</b>	<b>2nd Owner Name:</b>

For a complete property profile and an additional copy the only document that identifies you as a property owner usually called deed, please detach coupon and return with an \$ \_\_\_\_\_ processing fee in the envelope provided. You will receive your documents and report within 21 business days.

Upon receipt of your processing fee, your request will be submitted for documents preparation and reviewed. If for any reason your request for deed and property profile cannot be obtained, your processing fee will be immediately refunded.

LOCAL RECORDS OFFICE IS NOT AFFILIATED WITH THE COUNTY IN WHICH YOUR DEED IS FILED IN, NOR AFFILIATED WITH ANY GOVERNMENT AGENCIES. THIS OFFER SERVES AS A SOLICITING FOR SERVICES AND NOT TO BE INTERPRETED AS BILL DUE. THIS PRODUCT OR SERVICE HAS NOT BEEN APPROVED OR ENDORSED BY ANY GOVERNMENTAL AGENCY, AND THIS OFFER IS NOT BEING MADE BY AN AGENCY OF GOVERNMENT. THIS IS NOT A BILL THIS IS A SOLICITATION YOU ARE UNDER NO OBLIGATION TO PAY THE AMOUNT STATED, UNLESS YOU ACCEPT THIS OFFER.

RECORD TRANSFER SERVICES  
 1000 N West Street Suite 1200  
 Wilmington, Delaware 19801  
 PHONE: 888-524-4104

*THIS SERVICE TO OBTAIN A COPY OF YOUR GRANT DEED OR OTHER RECORD OF TITLE IS NOT ASSOCIATED WITH ANY GOVERNMENTAL AGENCY. YOU CAN OBTAIN A COPY OF YOUR GRANT DEED OR OTHER RECORD OF TITLE FROM THE COUNTY RECORDER IN THE COUNTY WHERE YOUR PROPERTY IS LOCATED IN, FOR UP TO \$83.00.*

## DEED PROCESSING NOTICE

<b>PROPERTY NO:</b>	
<b>COUNTY:</b>	
DAVIDSON	
<b>Response Date</b>	<b>Document Fee</b>

-----  
 Detach and mail

**Compliance Response Date**

**Please Respond By:**

### Why you need a copy of your current Grant Deed and property profile?

Record Transfer Services recommends that all TN homeowners obtain a copy of their current Grant Deed. This document provides evidence that the property at \_\_\_\_\_, was in fact transferred to the individual(s) \_\_\_\_\_.

A Property Profile provides a wealth of information useful to understanding a subject property's makeup. This report includes the property address, owner's name, comparable values, and legal description or parcel identification number. This report will return all pertinent property and owner information for the designated property.

Records obtained through public information show a deed was recorded in your name \_\_\_\_\_, which indicates your ownership and or interest in the specified property below.

### DAVIDSON COUNTY PUBLIC INFORMATION

**Purchase or Transfer Date:**  
**Sale Amount: \$**  
**Land Value ID:**  
**Improvements:**

**Year Built:**  
**Lot Code:**  
**Pool: N/A**  
**Square Feet:**

**Doc Number:**  
**Property Zone:**  
**Use Code:**  
**Parcel No:**

**Legal Property Address:**

**To obtain a copy of your Deed and complete Property Profile, please detach and return in the enclosed envelope with your processing fee of \$ \_\_\_\_\_. You will receive your documents and report within 21 business days.**

Upon receipt of your processing fee, your request will be submitted for document preparation and review. If for any reason your request for deed and property profile cannot be obtained, your processing fee will be immediately refunded.

Record Transfer Services is not affiliated with the county in which your deed is filed in, nor affiliated with any government agencies. This offer serves as a solicitation for services and not to be interpreted as a bill due.

This product or service has not been approved, or endorsed by any government agency, and this offer is not being made by an agency of the government. This is not a bill. This is a solicitation: you are under no obligation to pay the amount stated, unless you accept this offer.