

Metro Transportation Licensing Commission

Application
for
Transfer of Certificate of Public Convenience and Necessity

The making of any false statement in this application may subject the offender to the penalty prescribed by the law. Detection of such false statements may result in the refusal of certificate or, if previously granted, in revocation of the certificate.

The applicant must properly and legibly complete the following application and all questions must be answered and attested to by the applicant.

I (we) hereby make application for transfer of a Certificate of Public Convenience and Necessity to conduct and operate a Passenger Vehicle For Hire business in Metropolitan Nashville-Davidson County.

1. Company sought to be transferred is _____ and is a livery / shuttle / special purpose passenger vehicle for hire service. (circle one)
2. Person(s)/Corporation (transferee) purchasing the business _____
3. Address _____

(Mailing address, if different) _____

4. Contact information:
Telephone _____ Fax _____
E-mail _____ Web Site www. _____
5. The transferee is a _____ (individual owner, partnership or corporation).
6. Attach a list Name(s) and Address(es) of all Owners/ Partners with percentages (provide proof of citizenship or residency authorization by the United States Immigration and Naturalization Service).
7. List Name(s) of executive officers of the company.

8. Describe the duties/responsibilities of each person listed in sections 6 and 7 as it relates to this business, and the experience any of the applicants have with respect to passenger transportation services.

9. Does the transferee propose to retain existing operations or merge operations? Briefly describe effects on current facilities, employees and service.

10. Will the purchase include currently permitted vehicles?

11. Attach a copy of the procedures for training drivers.
12. Attach a copy of the rules and regulations governing driver appearance.
13. If applying as a Livery service, attach a copy of the prearrangement contract (trip sheet) to be used. If applying as a Shuttle service, attach a copy of requested routes and stops. If applying as a Special Purpose Passenger Vehicle For Hire service, attach a detailed description of the proposed service to be provided.
14. Attach a copy of the daily manifest form to be used by drivers.
15. List the names and addresses of two references as to the applicant's financial responsibility.

16. Attach evidence of insurance on the transferee's company and its assets. What provisions, if any, have been made for obtaining additional insurance?

17. Has any owner, partner, officer, director, or member of the company violated any portion of Chapter 6.72 or Chapter 6.74 of the Metropolitan Code within five years immediately preceding the date of this application? _____

If yes, explain. _____

18. Attach a background check form for each owner or partner. Pursuant to the Metropolitan Code of Laws section 6.74.030, the Metropolitan Transportation Licensing Commission is authorized to complete a criminal background check of each applicant.

I, _____, do solemnly swear (or affirm) that the information filed as a part of this application is true and correct to the best of my knowledge and belief. I understand that vehicle permits/decals are not transferable, and all vehicles must be properly titled/registered, insured and undergo required inspections before they may be operated under my certificate.

Signature of Applicant

A non-fundable fee of \$300 must accompany this application at the time of filing

**COUNTY of DAVIDSON
STATE OF TENNESSEE**

Sworn to me and subscribed
Before me, this _____ day
of _____, 20 _____

Notary Public

My commission expires: _____

**Metropolitan Transportation Licensing Commission
939 Doctor Richard G. Adams Dr.
Nashville, Tennessee 37207-4737**

Date Received: _____ **By:** _____ **Fee:** _____