



# Storm Water Division

## Operating Policies

### Routine Maintenance (RoM)



<b>Policy No.:</b> RoM-7	<b>Page</b> <u>  1  </u> <b>of</b> <u>  1  </u>
<b>Subject:</b> Headwalls-Repair, Replacement, New Installation	<b>Effective Date:</b> 10-01-12
<b>Applies To:</b> Stormwater Maintenance	<input type="checkbox"/> <b>New Issue</b> <input type="checkbox"/> <b>Partial Revision</b> <input checked="" type="checkbox"/> <b>Complete Revision</b>
<b>Purpose:</b> To establish guidelines for the repair or replacement of existing headwalls or the installation of new culvert headwalls.	
<p><b>Policy:</b> Culvert headwalls will be repaired as necessary to maintain the functionality of the stormwater drainage system. Headwall repair will be performed, within reason, to maintain an appearance consistent with the original construction materials. Headwall repair that is purely aesthetic in nature will not be performed.</p> <p>Replaced headwalls will be constructed of natural stone and mortar or concrete (either cast-in-place or pre-cast). If a customer desires to be consistent with original construction, MWS will construct brick headwalls with brick provided by the property owner. MWS will not construct headwalls on any extension installed by the property owner.</p> <p>New culvert headwalls will be constructed in conjunction with the installation of new culverts (installed by MWS) unless physical constraints at the site are not conducive to headwall installation. New culvert headwalls will be constructed of natural stone and mortar or concrete (either cast-in-place or pre-cast).</p> <p>Where damage occurs as the result of a vehicle accident, MWS reserves the right to seek cost recovery from the individual involved in the accident personally or through the insurance company.</p>	
<b>Revision No.:</b> 3	<b>Recommended by:</b>
<b>Revision Date:</b> 10/01/16	<div style="text-align: center;">               _____              Assistant Director, Stormwater         </div> <div style="text-align: right;">             Date <u>11/14/16</u> </div>
	<div style="text-align: center;"> <b>Approved by:</b>                _____              Director of Metro Water Services         </div> <div style="text-align: right;">             Date <u>14 Nov 16</u> </div>

