

**\*Minimum Requirements of a  
Preliminary Stormwater Management (SWM)  
Grading/Site Plan  
(Request for Preliminary SWM Plan Approval Only)**

1. Plans must be a size of 24" x 36".
2. Property Address(es) and Property Map and Parcel Number(s).
3. Scale (no less than one inch = fifty feet).
4. North arrow.
5. Name and address of plan preparer.
6. Plan preparer's stamp and signature.
7. Lot layout with dimensions.
8. Existing and proposed site contours at an interval no greater than 4 feet (Preliminary).
9. Existing and proposed buildings on the property (Preliminary).
10. Existing and proposed paving on the property (Preliminary).
11. Existing and proposed stormwater management structures on and in the immediate vicinity of the property (Preliminary).
12. Erosion prevention and sediment control (EPSC) measures (Preliminary).
13. Areas of disturbance (Preliminary).
14. Delineation of wetlands, streams, ponds, lakes, buffers, community waters, or other environmentally sensitive areas.
15. Floodway and 100-year floodplain boundaries, 100-year floodplain elevation, and water quality buffer zones.
16. FEMA Note with flood zone, map panel number, and flood study with its date.
17. First floor elevation for building(s) in and adjacent to the floodplain.
18. For variance requests involving Uncompensated Fill in the Floodplain (UFF) and Minimum Finished Floor Elevation (MFFE) with associated UFF, provide the amount of uncompensated fill requested on the Variance Application Pg. 1 (Preliminary).
19. Drainage pipe(s) and structures (Preliminary).
20. Add Stormwater Note to plan:  
**“Any excavation, fill, or disturbance of the existing ground elevation must be done in accordance with the current Stormwater Management Manual as authorized by Ordinance No. 78-840 and any applicable Metro Code provisions and be approved by The Metropolitan Department of Water Services.”**
21. Add Preliminary Note to plan:  
**“This Preliminary Stormwater Management Plan is for illustration purposes to indicate the basic premise of the development. The details of the plan shall be governed by the appropriate regulations at the time of final application.”**
22. Information should be clear, concise, and discernable.

*\*Some requirements will not be applicable to all plans, depending on the type of preliminary plan approval requested. Omission of any of the heretofore mentioned requirements for detailed plans shall deem these plans as being incomplete, and shall be returned to the Applicant.*