



MWS Project No. -V-

Variance Request Form  
DATE: \_\_\_\_\_

Metro Water Services (MWS) requires that meters be installed in the right-of-way and on or near the property line. MWS also requires backflow devices to be immediately behind the meter.

This form is to request considerations outside MWS policy.

The following is to be completed by owner or their designee (verification of designee status may be required)

Project Name: \_\_\_\_\_  
 Owner of Property: \_\_\_\_\_ Address of Property: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_ Contact Phone: \_\_\_\_\_  
 Contact E-mail: \_\_\_\_\_ Fax Number: \_\_\_\_\_  
 Map and Parcel: \_\_\_\_\_ Building Permit: \_\_\_\_\_

**NOTE: GROUNDING CABLES ARE NOT TO BE CONNECTED ANYWHERE ON THE SERVICE FROM THE BACKFLOW ASSEMBLY TO THE PUBLIC WATER MAIN. IF NEEDED, A GROUNDING ROD SHOULD BE CONSIDERED.**

**Category of Property Use (please check all that apply and add any text necessary)**

Commercial  Retail  Housing  Mixed Use  Industrial  Other \_\_\_\_\_

**Type of Variance (please check all that apply and add any text necessary)**

Meter  Backflow\*  Location  Exemption  Accessibility Status  Shared Sewer  Other \_\_\_\_\_

\*Will need a detail of room where backflow will be located.

**Type of Service (please check all that apply)**

New  Existing  Replacement  Fire  Domestic  Irrigation  Water Combination  Sewer Combination  
 Other \_\_\_\_\_

**Please complete the following details as applicable – these may require a field visit by MWS representative**

Distance from main to meter: \_\_\_\_\_ Distance from meter to backflow device \*\*: \_\_\_\_\_

**\*\*Note: MWS requires pipe material from meter to backflow device to be one of the following: Copper, Brass, CL52 DIP**

Present service line material: \_\_\_\_\_ Proposed location of device: \_\_\_\_\_

Will device be available for testing/inspection at all times? Yes  No  Reason \_\_\_\_\_

Topographic description (such as under landscaped area, permanent structures, paving, etc): \_\_\_\_\_

Reason for exemption request: \_\_\_\_\_

Comments: \_\_\_\_\_

**NOTE: If this variance is granted, requestor agrees to hold Metro Water Services harmless should any damage occur to any part of this property by virtue of this agreement. Owner will be responsible for surface restoration on property for any corrective work performed. MWS will only work inside dedicated easements or right-of-way.**

For Office Use

Date Submitted: \_\_\_\_\_ Date Reviewed \_\_\_\_\_ Status:  Approved  Unapproved

Comments: \_\_\_\_\_