

Development Advisory Group

Minutes

April 23, 2015

Present were Eba Hobbs, Rick Jones, Brandon Burnette, Bobby Gaines, David Powell, Jim McLean, Lance Hornbuckle, Ralph Gregory, Rick Blackburn, Stephen Brown, Mike Hunkler, Wade Hill, Brady Rich, Al Thomas, Tony Wallace, Bob Leeman, Carrie Logan, Robin Zeigler, Scott McCormick, Devin Doyle, Erin Jackson, John Kennedy, Mike Morris, Alan Hand, Tom Palko, Steve Mishu, Leoncio Dominguez, and Mary Ellen Jackson.

Mary Ellen Jackson chaired the meeting. She asked members to review the minutes of the November 2014 meeting.

A meeting was held in March to address issues from the November meeting concerning SP projects, master permits and the U & O process. Brady Rich reported the results of the meeting including:

-Planning explained a customer could request SP plans that are submitted initially also be used as final plans with regard to various Departments approvals. Rick Blackburn will follow up with Bob Leeman on his next SP project.

-Wade Hill discussed adding a category for 'bonded' permits so that Public Works and other departments can approve final U & O without need for another inspection.

- Mike Morris reviewed the present meter inspection process including a reminder that changes in inspection dates require the customer to contact the staff at MOB. MWS will do everything possible to work with the customer's request.

Department representatives reported the following:

- Historic Commission, Robin Ziegler-Any SP that includes a need for preservation will have to appear before the Historic Commission for approval.
- Public Works, Devin Doyle-Reviewing process improvement in the demolition permit process.
- Fire, Al Thomas, Tony Wallace- No update
- Codes, Wade Hill, Brady Rich-
 - o The 2012 international building code is scheduled to be adopted in July 2015. There will be an overlapping period for projects submitted according to the 2006 Code. These will be processed for approval under the previous Code.
 - o Implementation of Cityworks is anticipated in the next 2 months. Members may be contacted for testing/training for e-permits.
 - o The short term rental customers should decrease in the near future.
- Health, Erin Jackson-Distributed customer handout and discussed 'asbestos inspection' for demolition and renovation.
- Water/Sewer, Mary Ellen Jackson-
 - o Pex pipe has been approved for use on domestic lines only but brass fittings must be used
 - o Deduct meters can be used for irrigation for domestic services
 - o All phone calls are now being answered by staff at MOB including 862-7225 and 862-4598
 - o MWS has submitted the following changes for approval by Metro Council
 - MWS will furnish up to 1" water meters for domestic use only
 - MWS will assume ownership of all irrigation meters at the end of the warranty period

- Service connections that are being abandoned must be cut and capped at the point of connection by the developer or property owner. The appropriate tap fee will be adjusted.
- Customers who use an existing, idle sewer tap will not be charged a tap fee regardless of the timeframe for reconnection.

Clifton Ogden, CIVIC Engineering, gave a brief update on the status of the Cityworks project. Final user testing is being conducted. He reminded DAG members that they could be involved in the testing of the e-permitting process.

Mary Ellen opened the floor for questions. Rick Jones requested educational sessions about the Code changes. Group was also advised that the electronic plans review software will not change until after the City works implementation.

The membership will be sent information concerning the Cityworks implementation date and other updates.