



Development Services Water/Sewer Transmittal Form

Deliver to MWS Plans Intake	Sent By	
Reviewer/ Attn:	Name	
Mail: 800 Second Avenue South P.O. Box 196300 Nashville, TN 37219-6300 Courier: 800 Second Avenue South Nashville, TN 37219-6300 615-862-4588	Company	
	Address Line 1	
	City, State, Zip	
	Phone	
Date:	Email	

Delivery Method			
Hand Deliver:	Courier:	Mail / UPS / FedEx:	Other: _____
Submission (check all that apply)			
New Submittal:	Resubmittal (Plan not approved yet):	Plans for PreCon:	#of Sets:
Easements:	Record Drawings (As-Built):	Check (Include Fee Worksheet):	
Water Project #WSWE:		Project in the CSS? YES NO	
Sewer Project #WSSE:		Other:	
Project Name:		List ALL Contents of Package (new plans, revised plans, as-built drawings, calculations, check, easement docs, etc.): 1. 2. 3. 4. 5.	
Project Address			
City, State, Zip			
Parcels (STANPAR or APN)			

***Complete all requested information on this form. Incomplete submittals will not be entered into the MWS system (Cityworks) until verified complete by Sender.**