

Metro Water Services Treatment Plant Tour Policy for High School Students & Teachers



Metro Water Services tour policy is in place to ensure the safety of employees, visitors and facilities, as well as the continuous supply of safe, reliable service to our community. Due to safety concerns, exceptions to the policy will not be made. Metro Water Services reserves the right to cancel and/or deny any request or to discontinue a tour in progress. Tour requests will not be considered during terror alert levels of orange or red. Tour dates are subject to change and cancellation.

Expectations for Students and Teachers:

Please be mindful that tours are conducted by Plant Managers who are taking time out of their regular schedule to meet with your class. We welcome the opportunity to spend time with your students and in return expect the students to conduct themselves appropriately. MWS reserves the right to stop a tour in progress if safety or other issues arise. Materials about the plant and the treatment process will be provided prior to the field trip. We suggest these materials be used in preparation for the tour and/or as note-taking sheets during the tour.

Two (2) Weeks before the field trip:

Send a list of participant names to Julie.berbiglia@nashville.gov and indicate which are students and which are adults. This list will be provided to MWS security.

- Teachers: In preparation for the tour:
 - Review Metro Water Services pre-visit materials with students.
 - Review class expectations, school behavior policies, and Metro Water Services' tour guidelines with students.
- **In addition to school rules, please review these Metro Water Services' tour policies with students:**
 - A portion of the tour is outside and includes stairs and metal grates. Students should dress accordingly and be prepared for possible inclement weather.
 - **NO OPEN TOED SHOES** are allowed – no exceptions. Students may not be allowed to tour if dressed inappropriately.
 - For security reasons, **NO CELL PHONES OR CAMERAS, BACKPACKS or PURSES** are allowed. (Teachers may carry a cell phone for emergency contact.) Teachers may make a request for a Metro Water Services staff member to take a group photo.
 - **Respectful and safety conscious behavior is expected of all students**, including attentiveness and appropriate conduct, while on Metro Water Services property.

Arrival at the facility:

- For security reasons, **all cars in a group must enter together.** We request that groups carpooling arrange to gather at a location near the facility so that all cars can enter the security gate together.
- Please plan on arriving 10 – 15 minutes ahead of your scheduled tour time to allow adequate time to come through security. Tours will start on time. If you are running late, please call 615-566-1427.
- **Photo identification is required for all visitors.** School IDs are acceptable.

**For more information about Metro Water Services,
Please visit our website at www.nashville.gov/water**