

# Metro Nashville **Public Works**

Improving the Quality of Life for Nashvillians and our Visitors

750 SOUTH 5TH STREET  
NASHVILLE, TENNESSEE 37206

## APPLICATION FOR LOADING ZONE

(PLEASE TYPE OR PRINT)

DATE: \_\_\_\_\_

1. REQUEST MADE BY \_\_\_\_\_ Email: \_\_\_\_\_

2. ADDRESS \_\_\_\_\_ ZIP \_\_\_\_\_ TELNO. \_\_\_\_\_

3. TYPE OF BUSINESS \_\_\_\_\_ WHOLESALE \_\_\_\_\_ RETAIL \_\_\_\_\_

4. ZONE TO BE LOCATED ON \_\_\_\_\_ SIDE OF \_\_\_\_\_  
(N, E, S, W)

\_\_\_\_\_ FEET \_\_\_\_\_ OF \_\_\_\_\_  
(N, E, S, W)

IN FRONT OF (ADDRESS) \_\_\_\_\_

5. HOW MANY PICK-UPS AND DELIVERIES ARE MADE AT THIS ADDRESS PER DAY

\_\_\_\_\_ MERCHANDISE \_\_\_\_\_ PASSENGERS \_\_\_\_\_ TOTAL

6. WHAT IS THE MINIMUM LENGTH OF CURB SPACE NEEDED \_\_\_\_\_ FEET

7. WHAT IS THE LENGTH OF THE LARGEST VEHICLE *USING* THIS ZONE? \_\_\_\_\_

8. DURING WHAT HOURS ON EACH OF THE DAYS OF THE WEEK IS THIS ZONE NEEDED?

MON \_\_\_\_\_ TO \_\_\_\_\_ THU. \_\_\_\_\_ TO \_\_\_\_\_

TUE \_\_\_\_\_ TO \_\_\_\_\_ FRI. \_\_\_\_\_ TO \_\_\_\_\_

WED. \_\_\_\_\_ TO \_\_\_\_\_ SAT. \_\_\_\_\_ TO \_\_\_\_\_

9. WILL THE LOADING BE DONE WITH THE VEHICLES STANDING PARALLEL TO THE CURB OR WILL THE VEHICLES STAND AT AN ANGLE OR BACK INTO THE CURB?

\_\_\_\_\_

10. IS THE ENTIRE ZONE TO BE IN FRONT OF YOUR PREMISES? \_\_\_\_\_

11. STATE WHY YOU FEEL THIS ZONE IS NEEDED: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

INSTRUCTIONS

1. USE LINES AS GUIDES TO DRAW HEAVY LINES WHICH WILL SHOW YOUR STREET AND SIDE STREET TO NEXT CORNER.

2. BLOCK OUT YOUR BUILDING HEAVY LINES WHICH WILL SHOW YOUR STREET AND SIDE STREET TO NEXT CORNER.

3. INDICATE ON BLOCKED OUT BUILDING ALL DOORWAYS AND LOADING FACILITIES.

4. GIVE FOOTAGE FROM EACH SIDE TO NEXT CORNER OR ALLEY.

5. INDICATE NORTH BY ARROW.

*I UNDERSTAND THAT THE PARKING OF MY VEHICLES, OR THE VEHICLES OF ANY OTHER PERSON IS PROHIBITED IN A LOADING ZONE AND THAT SUCH ZONE IS FOR THE SPECIFIC PURPOSE OF LOADING AND/OR UNLOADING OF VEHICLES NECESSARY FOR CONDUCTING BUSINESS. IF THIS ZONE IS APPROVED, I HEREBY WARRANT THAT I HAVE AUTHORITY TO ACCEPT THIS RESPONSIBILITY*

*ON BEHALF OF MY PRINCIPAL, AND I AGREE TO STRICTLY ABIDE BY THE REGULATIONS SET FORTH IN THE LOADING ZONE POLICY, AND THAT ANY INFRACTION OF THESE REGULATIONS WILL CAUSE ITS REMOVAL.*

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
OFFICIAL TITLE

\_\_\_\_\_  
NAME OF APPLICANT - PLEASE PRINT

\*DO NOT WRITE BELOW THIS LINE

INVESTIGATED BY \_\_\_\_\_ DATE \_\_\_\_\_

ALLEY ACCESS \_\_\_\_\_ PRESENT PARKING RESTR. \_\_\_\_\_

CONDITION OF ALLEY \_\_\_\_\_ POSSIBLE ADJACENT USERS \_\_\_\_\_

PARKING CONDITIONS \_\_\_\_\_ % TIME OF DAY \_\_\_\_\_

TYPE OF DEVELOPMENT \_\_\_\_\_ PRESENT FACILITIES \_\_\_\_\_

ENGINEER'S COMMENTS \_\_\_\_\_

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_ OTHER RECOMMENDATIONS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_