



*To: Sharon Smith, Assistant Director – Metro Public Works*

*From: Martin Sanford, CDM Smith*

*Date: April 12, 2019*

*Subject: Metropolitan Government of Nashville and Davidson County  
Solid Waste Master Plan Summary*

**Work Completed February 22 – April 12, 2019:**

Our team has been working on the draft Solid Waste Master Plan; including incorporating Public Works staff review comments on the latest submitted draft documents. We have completed and submitted the revised Executive Summary and complete draft Plan to Metro and are working with your staff to make adjustments as needed. Specifically, we are focusing on cross-checking the revised document versus the appendix to ensure continuity based on the layout changes.

In addition to documenting any changes to the draft document, we will begin preparation for the Solid Waste Region Board meeting tentatively scheduled for May 21st. This will be the first public meeting on the proposed plan, and we want to work together as a team to ensure we craft the message appropriately. We will work with Metro staff on preparation for this meeting over the next month.

**Table 1 – Solid Waste Master Plan**

<b>Tasks</b>	<b>% Complete</b>
Task 1 – Research	100%
Task 2 – Evaluation	100%
Task 3 – Public Engagement	100%
Task 4 – Recommendation & Goals	90%
Task 5 – Cost Studies	100%
Project Deliverables	80%
Total	96%