

METROPOLITAN BOARD OF PARKS AND RECREATION

MINUTES OF BOARD MEETING

May 13, 2014

A meeting of the Board of Parks and Recreation of the Metropolitan Government of Nashville and Davidson County, Tennessee was held on Tuesday, May 13, 2014 at 12:00 pm at the Shelby Bottoms Nature Center, 1900 Davidson Street, Nashville, TN. Board members present were: Mr. George Anderson, Mr. Stan Fossick, Ms. Jenn Garcia and Mr. Phil Ponder. Ms. Elizabeth Chase, Mr. Charles McTorry and Dr. Jo Ann Brannon were not in attendance.

Staff present were: Assistant Director: Mr. Mike Bays, Consolidated Maintenance; Special Projects Managers: Ms. Monique Odom, Administration and Finance; Ms. Sally Davis, Community Recreation; Ms. Shain Dennison, Greenways; Mr. John Holmes, Revenue Producing Facilities; and Mr. Jim Hester, Special Events; Ms. Jackie Jones, Superintendent/Public Information; Capt. Chris Taylor representing the Park Police and **Mr. Ted Morrissey, representing the Metro Legal Department.** Mr. Tim Netsch, Planning and Facilities, was not in attendance.

MINUTES OF MEETING HELD APRIL 1, 2014 APPROVED

Upon motion of Mr. Ponder, seconded by Mr. Fossick, the Board approved the minutes of the board meeting held Tuesday, April 1, 2014 as submitted.

VI. SPECIAL PRESENTATIONS/INTRODUCTIONS

Mr. Lynch introduced Ms. Denise Weyer, Director of the Shelby Bottoms Nature Center, to the Board. Ms. Weyer informed the board that this Nature Center opened in 2007 and distributed a program listing for all.

MS. KATHRYN WILKENING, DIRECTOR OF DANCE, APPRISES BOARD OF CURRENT PROGRAMMING IN THE DANCE DIVISION

Ms. Kathryn Wilkening, Director of Dance, was present to inform the board of new programming within the dance division. Ms. Wilkening began in January 2014 with assistance and support from Shirley Blackburn, former Metro Parks Director of Dance. She reported that currently the Dance Division offers high-quality, affordable ballet training to approximately 150 children, ages 3-18 and around 40 adults at the Centennial Arts Activity Center and McCabe Regional Center. Additionally, through a partnership with Rejoice Ministries 100 children at East Park are able to participate in the dance program.

Programming offered:

- ***Dancing with Parkinson's Pilot Program*** – offered in partnership with American Parkinson Disease Association and national Parkinson Foundation. (Free to participants and their caretakers)
- ***Partnership with New Dialect*** – Nashville native Banning Bouldin is the Artistic Director. Form core faculty of new, cohesive contemporary modern program based on Ms. Bouldin's syllabus.

VI. SPECIAL PRESENTATIONS/INTRODUCTIONS (con't.)

**MS. KATHRYN WILKENING, DIRECTOR OF DANCE,
APPRISES BOARD OF CURRENT PROGRAMMING IN THE DANCE DIVISION**

Programming offered:

- ***Summer Intensive*** – Reflects the broad range of dance training required of today's dance professionals with guest artist from New York, Deborah Lohse.
- ***Expanded Summer Schedule and Online Registration*** – new classes offered include:

Ballet for Boys
Creative Movement
Contemporary Modern
Rainbowdance/Child and Adult
West African
Yoga for Dancers

**MR. MARK WELLER, EXECUTIVE DIRECTOR OF THE FRIENDS OF
WARNER PARKS, UPDATES BOARD ON STRATEGIC PLAN OF FOWP**

Mr. Mark Weller was present to provide the following draft of a 5 year plan for Warner Parks.

Friends of Warner Parks Strategic Plan 2014 - 2019

Priority One: Enhancing the Parks through Planned Improvements

Friends of Warner Parks will work collaboratively with Metro Parks Planning Division and Resource Managers to review and approve plans that ensure Warner Parks remains a quality nature and recreation destination through enhancements and improvements to the parks and their facilities.

Goal 1: Review and update existing master plans and management plans, as needed

- 1987 Warner Parks master plan
- Hill Property management plan (assist in development)
- Burch Reserve (assist with implementing master plan)
- Integrate Burch Reserve and Hill Property - providing access and programs
- Advocate for appropriate land, water and habitat preservation for Warner Parks

Goal 2: Work with Metro Parks to improve park access by enhancing and developing parking at multiple entry points

- Assess parking needs and collaborate with Metro Parks to develop a prioritized plan

VI. SPECIAL PRESENTATIONS/INTRODUCTIONS (con't.)

MR. MARK WELLER, EXECUTIVE DIRECTOR OF THE FRIENDS OF WARNER PARKS, UPDATES BOARD ON STRATEGIC PLAN OF FOWP (con't)

Goal 3: Promote Warner Parks as the best local destination for hiking, running, cycling, mountain biking and horseback riding

- Develop a management plan to improvement, repair, reroute, and manage, as necessary
- Develop a plan for trail system improvements and development
 - Upgrades for hiking, running, equestrian and mountain bike trails and facilities
- Be involved in Roads to Trails proposal
- Consider adding running trail and additional hiking trail(s)
- Consider trail/road sharing ideas – FOWP role to stimulate conversation

Goal 4: Improve visitor experience, making Parks more user-friendly by adding appropriate signage on roads, in parking areas and on trails

- Develop proposals to improve signage throughout the parks
 - Along trails and at trailheads
 - Along roads and in parking areas
- Post guidelines and policies of park use in various areas
- Increase availability of maps and promotion of Warner Parks app
- Develop plan for users to report maintenance needed
- Provide emergency information on signage, maps, etc.

Goal 5: Focus on Historic preservation and renovation and carry out repair, restoration as suggested with inventory

- Complete shelter restoration
- Identify other preservation and renovation priorities

Goal 6: Add and improve restroom facilities and water stations

- Better locations and/or more locations
- Cleaner restrooms and port-a-johns

Priority Two: Supporting Nature Center Programs and services based on ANCA plan recommendations

In partnership with the WPNC, FOWP will strive to nurture wildlife and nature enthusiasts of all ages through recreational, interactive and lecture-style educational experiences. Nature Center will be seen as the leader and expert in all environmental issues.

Goal 1: Assess and prioritize recommendations from ANCA plan

- Develop/Implement a volunteer structure and program
- Environmental programs/lectures and workshops
- Guided nature hikes, night hikes, history hikes, weed walks, etc
- Identify revenue-generating enterprise programs and services

VI. SPECIAL PRESENTATIONS/INTRODUCTIONS (con't.)

MR. MARK WELLER, EXECUTIVE DIRECTOR OF THE FRIENDS OF WARNER PARKS, UPDATES BOARD ON STRATEGIC PLAN OF FOWP (con't)

Goal 1: Assess and prioritize recommendations from ANCA plan

- Remain relevant by embracing the trends emerging in the environmental education profession and healthy, active living initiatives which parallel with the initiatives of Metropolitan Government of Nashville & Davidson County

Goal 2: Improve and expand indoor and outdoor exhibits

- Develop exhibit plan
- Implement plan

Goal 3: Increase education outreach to user groups

- School and homeschool groups
- FOWP members, volunteers and donors
- Other user groups (i.e. golfers, mountain bikers, runners, photographers, artists, hikers, etc)

Goal 4: Support increased use of the Nature Center due to pressing needs from a growing community

- Promote Nature Center programs for families, adults and children
- Assist in planning to accommodate for growth in programs and services, including facilities, staff, exhibits, and natural resources

Goal 5: Maintain balance between active use and habitat preservation

Priority Three: Ensuring financial advocacy to support park maintenance, preservation and the enhancement of programs, facilities, and visitor experiences.

Friends of Warner Parks will develop sustainability practices and initiatives to support and advocate for Parks development, preservation, maintenance, programs/ activities and staffing that enhance park experiences

Goal 1: Increase membership through a marketing plan for individuals, families, supporters and corporate members

Goal 2: Develop a formal fundraising plan

- Grow individual giving
 - Sustaining donors
 - Warner Woods donors
 - Luke Lea donors
- Enhance strategic schedule of fundraising events
 - Evaluate current events for income and effectiveness
 - Consider any new initiatives

VI. SPECIAL PRESENTATIONS/INTRODUCTIONS (con't.)

MR. MARK WELLER, EXECUTIVE DIRECTOR OF THE FRIENDS OF WARNER PARKS, UPDATES BOARD ON STRATEGIC PLAN OF FOWP (con't

Goal 2: Develop a formal fundraising plan

- Grants and sponsorships
 - Review past grant/sponsorship relationships and enhance
 - Identify additional sources of grant/sponsorship income
- Capital contributions
 - Provide updates to past capital contributors
 - Identify current capital needs and develop a prospect list
 - Work with Parks to establish naming opportunities

Goal 3: Increase board engagement

- Further establish committee system
 - Each board member serves on at least one committee
- Provide annual board orientation
- Establish liaison program that facilitates a working relationship between people and organizations.
- Identify user groups and organizations
- Secure/volunteer representative as liaison to the group

Goal 4: Increase income

- Consider alternative funding through enterprise programs

Goal 5: Ensure continued advocacy for Warner Parks

- Make annual visits with board members
- Educate and inform government officials and groups on issues and successes
 - Mayor's office
 - Metro Council
 - Metro Parks
 - TDEC

VI. SPECIAL PRESENTATIONS/INTRODUCTIONS (con't.)

**METRO PARKS RECEIPT OF \$10,000 FROM COCA-COLA
AS PARTICIPANT IN 2013 COCA COLA AND PARENT MAGAZINE
FIT FAMILY CHALLENGE**

The 2013 Coca Cola Fit Family Challenge presented Mayor Karl Dean with a \$10,000 check in June to be utilized by the city toward upgrading the playground as well as the construction of the new community/arts/fitness center in Sevier Park. This challenge, sponsored by Coca Cola, Nashville and Charlotte Parent magazines and Harris Teeter, encouraged the residents of each city to earn a total of 200,000 minutes for living a healthier balanced lifestyle with everyone being a winner. Mr. Jim Hester received the \$10,000 check, on behalf of Metro Parks, from Mr. Bob Bedell of Coca-Cola, as a participant in the 2013 Coca Cola/Parent Magazine Fit Family Challenge.

VII. INTRODUCTION OF STAFF, NEW EMPLOYEES, VOLUNTEERS

VIII. METRO COUNCIL REFERRALS

05-14-00

**BOARD DEFERS REQUEST OF COUNCILMEMBER TONY TENPENNY
TO RECONSIDER THE NAMING OF WHITSETT PARK**

Councilmember Tony Tenpenny was present to request the reconsideration of the naming of Whitsitt Park from the board. In Councilmember Tenpenny's request to the board he referenced the Diary King sign at the site of the former eating establishment and its possible return to the family of the original owners by Metro Parks. (In attendance with Councilmember Tenpenny were Douglas Jones and Anna Haislip.)

Upon motion of Mr. Fossick, seconded by Mr. Ponder, and according to board policy the following request was referred to the board's naming committee and will be presented to said committee preceding the June board meeting for recommendation to the full board. Mr. Tenpenny was notified that only the naming request with regard to Whitsett Park will be addressed at said meeting and any business regarding the ownership of the Diary King sign will be brought back to the full board.

IX. OLD BUSINESS

08-13-02

BOARD DENIES REQUEST OF OPTIMA TOWERS TO ENTER INTO A LEASE TO LOCATE A WIRELESS TOWER IN EDWIN WARNER PARK

A request submitted by Mr. James Murphy, representing Bradley Arant Boult Cummings, LLP and on behalf of Optima Towers IV, LLC, requests permission to enter into a lease to locate a 195 foot wireless tower on Old Hickory Blvd. in Edwin Warner Park at the ball field site was presented to the board for consideration.

Upon motion of Mr. Fossick, seconded by Mr. Ponder and based upon general consensus of the policy committee to ban wireless towers from all natural area parks; the board determined at this time because of future technology changes and current cell and 800 MHZ (OEM) towers to table the establishment of policy indefinitely.

02-14-09

BOARD AMENDS POLICIES 3000.9 JURISDICTION AND DUTIES OF THE PARK POLICE AND 3000.17 GOLF COURSE GUIDELINES

Upon motion of Mr. Ponder, seconded by Mr. Fossick, the board amended policies 3000.9 and 3000.17 as below:

3000.09 JURISDICTION AND DUTIES OF PARK POLICE:

SECTION 1

Section 11.1005 of the Metropolitan Government Charter provides that the Park Board may employ custodial personnel who shall be designated as special police by the chief of police, without obligation to give a public officer's liability bond, and whose jurisdiction as special police shall be pursuant to the conditions of the Memorandum of Understanding between the Metropolitan Nashville Police Department and the Metropolitan Board of Parks and Recreation.

SECTION 2

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (hereinafter "MOU") is entered into by and between the Metropolitan Nashville Police Department (hereinafter "MNP") and the Metropolitan Board of Parks and Recreation (hereinafter "Parks"), which are both part of the Metropolitan Government of Nashville and Davidson County. It shall be the intent of this MOU to establish, promote, and maintain a harmonious working relationship and cooperative effort between the MNP and Parks.

IX. OLD BUSINESS

02-14-09 (con't.)

**BOARD AMENDS POLICIES 3000.9 JURISDICTION AND DUTIES
OF THE PARK POLICE AND 3000.17 GOLF COURSE GUIDELINES**

3000.09 JURISDICTION AND DUTIES OF PARK POLICE:

SECTION 2

MEMORANDUM OF UNDERSTANDING

In furtherance of this intent:

1. Whereas, the MNPDP and Parks seek to work together to assist the Metropolitan Park Police to operate in a professional and efficient manner;

and

2. Whereas, MNPDP is willing to assign a Police Captain to Parks to oversee the operation of the Metropolitan Park Police.

NOW, THEREFORE, the MNPDP and Parks mutually understand and agree as follows:

- I. The Chief of Police of the MNPDP will assign, in his sole discretion, a Captain with the MNPDP to Parks for the purpose of overseeing the Metropolitan Park Police. This individual will continue in such capacity until the assignment of a different Captain or until the conclusion of this MOU, whichever event occurs first.
- II. Throughout the term of this assignment, the assigned Captain will remain an employee of the MNPDP subject to all applicable rules, regulations and benefits.
- III. The assigned Captain will continue to follow the applicable chain of command within the MNPDP. Although the Chief of Police remains as the Captain's appointing authority, oversight of the Captain's job will be accomplished through a joint effort of both the Chief of Police and the Director of Parks.
- IV. Parks will reimburse the MNPDP for the full cost of the assigned Captain. These costs include salary, benefits, training, police vehicle, radio, and any other necessary equipment and supplies.
- V. The assigned Captain will be expected to oversee all activities of the Metropolitan Park Police. This authority includes, but is not limited to, assignment of personnel and enforcement of rules and regulations. The full job duties and the extent of the Captain's authority will be established pursuant to guidelines created by the Chief of Police and the Director of Parks.

IX. OLD BUSINESS

02-14-09 (con't.)

**BOARD AMENDS POLICIES 3000.9 JURISDICTION AND DUTIES
OF THE PARK POLICE AND 3000.17 GOLF COURSE GUIDELINES**

3000.09 JURISDICTION AND DUTIES OF THE PARK POLICE:

SECTION 2 MEMORANDUM OF UNDERSTANDING

- VI. The intent of this MOU is not, and should not be construed, to give to, or remove from, employees of the Metropolitan Park Police any rights and/or benefits that they now possess under the Metropolitan Charter, Civil Service Rules and Regulations, or provisions of the Metropolitan Employee Benefit Board.
- VII. The personnel serving as officers for the Metropolitan Parks Police will be subject to the following requirements and guidelines:
 - A. The issuance or non-issuance of a special police commission to a particular employee shall be within the sole discretion of the Chief of Police. (Metropolitan Charter § 8.205)
 - B. The carrying of weapons pursuant to the special police commission shall be limited to while on duty and while traveling to and from the employee's place of residence and the worksite.
 - C. Compliance with the minimum requirements of the Tennessee Peace Officer Standards and Training Commission (P.O.S.T) shall be a prerequisite for application for a special police commission.
 - D. The Chief of Police may require any additional training or requirements to be completed prior to the issuance of a special police commission.
 - E. All members of Metropolitan Parks Police, holding a special police commission, shall be subject to all the rules and regulations of the MNP. (Metropolitan Charter § 8.205)
 - F. Parks officers issued special police commissions may exercise law enforcement authority only while actually on duty and while acting within the scope of their employment. The jurisdiction for their law enforcement authority shall be limited to the area of parks, playgrounds and other recreational areas. (Metropolitan Charter § § 8.205 and 11.1005)
 - G. Whenever MNP. police officers are present and Metropolitan Park Police are engaging in the exercise of law enforcement authority, Park officers shall be subject to the supervision of the MNP. officers present.

IX. OLD BUSINESS

02-14-09 (con't.)

**BOARD AMENDS POLICIES 3000.9 JURISDICTION AND DUTIES
OF THE PARK POLICE AND 3000.17 GOLF COURSE GUIDELINES**

3000.09 JURISDICTION AND DUTIES OF THE PARK POLICE:

SECTION 2 MEMORANDUM OF UNDERSTANDING

- VII. The personnel serving as officers for the Metropolitan Parks Police will be subject to the following requirements and guidelines (con't.):
 - H. All rules and regulations of the MNPDP shall become rules and regulations of the Metropolitan Park Police who engage in law enforcement activities unless the rules and regulations are clearly inapplicable. (Metropolitan Charter § 8.205) However, for personnel related matters, employees of the Metropolitan Park Police will continue to be guided by and subject to the Civil Service rules currently applicable to employees of Parks. This specifically includes, but is not limited to, the Civil Service rules concerning appointment and promotion, vacation, leave accrual, holidays, pay issues, disciplinary actions, and grievances.
 - I. All Metropolitan Park Police shall successfully complete annual MNPDP in-service training and any other training deemed appropriate by the MNPDP.
 - J. All weapons or other protective devices used or carried by Metropolitan Park Police must be approved by MNPDP.
 - K. All MPD use of force restrictions and guidelines shall apply to the Metropolitan Park Police. (Metropolitan Charter § 8.205)
 - L. Uniforms, uniform patches or insignias worn by the Metropolitan Park Police must be approved by the MNPDP. Notwithstanding this authority, the signatories to this MOU agree that the uniforms currently being worn by the Metropolitan Park Police are acceptable.
- VIII. Either party to this MOU may immediately terminate its participation at any time, upon written notice being given to the other party. Further, this MOU may be amended upon the mutual agreement of all parties.

IX. OLD BUSINESS

02-14-09 (con't.)

BOARD AMENDS POLICIES 3000.9 JURISDICTION AND DUTIES OF THE PARK POLICE AND 3000.17 GOLF COURSE GUIDELINES

Upon motion of Mr. Ponder, seconded by Mr. Fossick, the board amended policies 3000.9 and 3000.17 as below:

3000.17 Golf Course Guidelines

Golf Operations and/or all other aspects will be similar to the typical golf industry.

I. AGE RESTRICTION FOR ACCESS TO GOLF COURSES

- A. Children under eight (8) years of age will not be allowed on any golf course as a player, spectator or caddy. Children between the ages of eight (8) and twelve (12) may be allowed on all golf courses as a player, spectator, or caddy if they are accompanied by an adult.
- B. At VinnyLinks children five (5) years to eight (8) years of age may be allowed on the course as a player and/or spectator if they are accompanied by their parent or legal guardian the entire length of their stay on the course.

II. GOLF COURSE VOLUNTEER PROGRAM

The Golf Course Volunteer Program is proposed to enhance customer Service and provide additional manpower during the peak season of golf.

The Guidelines are as follows:

- A. The Special Services administrative staff and the golf course management staff will determine the number of volunteers at each course.
- B. Volunteers will be scheduled on a year round basis, as needed. The volunteer schedule will run Friday – Thursday in conjunction with Metro weekly pay periods. Each volunteer must work their scheduled shift during that weekly period in order to receive golf benefits for that weekly period in order to receive golf benefits for that week. (Exceptions will be made for emergencies on a case by case basis.)
- C. If a volunteer works a four-hour schedule weekly, they will receive free green fees for that week. If a volunteer works an eight hour shift, they will receive free green fees and a discounted riding cart fee. Benefits are received on an individual basis and cannot be transferred.

IX. OLD BUSINESS

02-14-09 (con't.)

**BOARD AMENDS POLICIES 3000.9 JURISDICTION AND DUTIES
OF THE PARK POLICE AND 3000.17 GOLF COURSE GUIDELINES**

3000.17 Golf Course Guidelines

III. GOLF COURSE VOLUNTEER PROGRAM

- D. Volunteers receive no benefits for a private cart. Daily trail fees must be paid.
- E. Volunteers will receive benefits only at the course that they are assigned to work. These privileges do not transfer to other Metro courses.
- F. Any golfer sharing a rental cart with a volunteer must pay regular price for their riding cart.
- G. Volunteers must keep a continuous work level at the course in order to retain volunteer status.

IV. GOLF TOURNAMENTS:

Local organized municipal golf groups or associations who play regularly on Parks and Recreation golf courses will be allowed one (1) tournament annually with green fees reduced. These tournaments may be a maximum length of three days.

A maximum of one association per course in the following categories may qualify for said tournaments:

1. Senior Men's Association
2. Ladies' 9-Hole Association
3. Ladies' 18-Hole Association
4. Men's Association

The lone exception to the above categories is the Industrial League. This league has met Board approval in the past due to the fact that its members play several different courses during the season.

In order to qualify for tournaments in the above categories, the associations must:

1. Play regularly scheduled league and/or tournaments at a municipal course.

IX. OLD BUSINESS

02-14-09 (con't.)

BOARD AMENDS POLICIES 3000.9 JURISDICTION AND DUTIES OF THE PARK POLICE AND 3000.17 GOLF COURSE GUIDELINES

3000.17 Golf Course Guidelines

IV. GOLF TOURNAMENTS:

In order to qualify for tournaments in the above categories, the associations must:

2. Cooperate and assist Park personnel in enforcing golf rules and etiquette.
3. Abide by all rules of the Board of Parks and Recreation.
4. Have an open and non-discriminatory membership in relation to race, color, creed, or religious denomination.

Municipal golf courses will not be closed for any other tournaments or outings without the prior approval of the Director of Parks and Recreation or his designee.

Shelby Golf Course may be reserved for tournaments by non-profit groups at one-half of the established green fee rate Monday - Friday, excluding Metro holidays.

Green fees will also be waived for Junior Golf Tournaments that are approved by the Board and for the Municipal Amateur Championship sponsored by the Board.

All tournaments other than those sponsored or co-sponsored by Parks must adhere to the following regulations:

1. Green fees must be paid one (1) week in advance at the course where the event will be held.
2. The minimum number of participants for a "shotgun" start is fifty four (54) for a nine-hole course and one hundred eight (108) for an eighteen hole course.
3. All "shotgun" starts must be at the opening time of the course. If you wish to have a later starting time, the course must be closed a maximum of two (2) hours prior to the scheduled tournament start. All established fees must be paid.

IX. OLD BUSINESS

02-14-10

BOARD APPROVES SPONSORSHIP POLICY FOR METRO PARKS

Upon motion of Mr. Fossick, seconded by Mr. Ponder, the board approved Establishment of a Sponsorship Policy as below:

POLICIES

3000.44 SPONSORSHIPS

It is the policy of the Metropolitan Nashville Board of Parks and Recreation to allow sponsorships of department programs, events, projects, and sites from profit and non-profit entities. These sponsorships must enhance and sustain Nashville and Davidson County's park and recreation system in a manner that respects the noncommercial nature of public places. All such sponsorships must comply with Parks and Recreation departmental guidelines and procedures.

- Sponsorship agreements projected to generate more than \$25,000 shall require the approval of the Metropolitan Council, per Section 13.24.390 of the Metropolitan Code.
- Sponsorship agreements projected to generate \$25,000 or less shall require the approval of the Metro Parks Board.
- Monies and in kind support received from sponsorships should go to benefit the Metro Parks and Recreation department. The funding generated through these policies should be made to the Metro Parks Gift Fund or respective Friends Group.
- Parks staff will develop an application and specific sponsorship guidelines to be followed by the department. Every effort to avoid an increase in visual clutter or detracting from the mission of parks shall be made when considering signage.

04-14-02

BOARD DENIES REQUEST OF AT&T TO ENTER INTO A LEASE TO LOCATE A WIRELESS TOWER IN EDWIN WARNER PARK

A request submitted by Mr. Don Jarvis, representing AT&T, requesting permission to make presentation to the board with regard to leasing space in Warner Park for placement of a Stealth Cell Tower was presented to the board for consideration.

Upon motion of Mr. Fossick, seconded by Mr. Ponder and based upon general consensus of the policy committee to ban wireless towers from all natural area parks; the board determined at this time because of future technology changes and current cell and 800 MHZ (OEM) towers to table the establishment of policy indefinitely.

X. CONSENT AGENDA

05-14-01(con't)

BOARD APPROVES MAY CONSENT AGENDA

Upon motion of Mr. Ponder, seconded by Mr. Fossick, the board approved the consent agenda as submitted.

ALCOHOL APPROVAL

- Nashville Sports Leagues Cane Ridge/Cedar Hill Complex May 23-26 2014
- Gretchen McLallen-wedding Hodge House-Percy Warner Park May 31 or June 14, 2014
- Kiel Hargrove-wedding picnic Shelby Naval Hill #1 and 2 Fri., June 27, 2014
- JoJo Scheerer-wedding picnic Centennial Pavilion Fri., April 3, 2015

ALCOHOL AND FUNDRAISING APPROVAL

- Rhizome Productions Sevier Park-12South Winter Warmer Sat., Dec 6, 2014

ALCOHOL AND AMPLIFICATION APPROVAL

- Grammy Block Party Owen Bradley Park Tues., May 13, 2014
- Nashville Advertising Centennial Art Center-reception Sat., May 30, 2014
- Toni Ward Centennial Art Center-wedding Sat., June 1, 2014
- Herb Society of Nashville Centennial Art Center-reception Fri., June 13, 2014
- Senika Scruggs Centennial Art Center-wedding Sat., June 14, 2014
- Kathy Moseley Centennial Art Center-wedding Sat., June 21, 2014
- Hootenanny Events Shelby Park Event Field-festival Sun., June 22, 2014
- Music City Inc. July 4th Celebration-Riverfront Thurs., July 3 and
Cumberland, Public Square, Fri., July 4, 2014
Walk of Fame Parks and Under
the Bridge Mall
- Chi Psi Nat'l Conference Centennial Event Shelter-picnic Fri., July 25, 2014
- Wildhorse Saloon Riverfront Park-private event Wed., Aug. 6, 2014
- Nashville Dancin, LLC Riverfront Park-concert/festival Thurs., Aug. 7, 2014
- Pavlina Horwath Hodge House - wedding Sat., Sept. 7, 2014
- Destination Nashville Riverfront Park-private event Thurs., Sept. 11, 2014
- Nashville Bar Association Walk of Fame-picnic Thurs., Sept. 25, 2014
- Hootenanny Events, Inc. Riverfront Park-festival Sat., Feb. 14, 2015
- Rachel Hamilton Cumberland Park-wedding Sat., April 4, 2015

ALCOHOL, AMPLIFICATION AND FUNDRAISING APPROVAL

- Bigger Picture Public Square-Cornhole challenge Tues., June 3, 2014
- Friends of Shelby Park East Park-Hot Chicken Festival July 4, 2014
- Sports 4 All Shelby Park Event Field-5K Fri., Oct. 10, 2014
- Run Rock 5k/music festival Public Square Park Sat., Oct. 18, 2014
- Nashville Earth Day Centennial Park-festival Sat., April 18, 2015

XI. NEW BUSINESS

05-14-02

**BOARD AFFIRMS APPOINTMENT OF JENN GARCIA
AS A MEMBER OF THE PARK BOARD**

The Board unanimously affirmed the appointment of Ms. Jenn Garcia as a member of the Park Board, filling the unexpired term of Ms. Juliana Ospina Cano, effective May 6, 2014. (Ms. Garcia's term will expire April 30, 2018.)

05-14-03

**BOARD REFERS REQUEST OF MR. RONNIE GREER
TO RENAME THE SEVIER PARK COMMUNITY CENTER
IN HONOR OF MR. EDWARD M. MULLINS, JR. TO THE NAMING COMMITTEE**

Correspondence submitted by Mr. Ronnie Greer requesting the Board to rename the Sevier Park Community Center in honor of former park employee, Mr. Edward M. Mullins, Jr., was presented to the Board for consideration.

Upon motion of Mr. Fossick, seconded by Mr. Ponder, the Board unanimously referred this request to the naming committee before the June board meeting.

05-14-04

**BOARD APPROVES BLACK POWDER PROCEDURES AND SAFETY
REQUIREMENTS FOR USERS OF FORT NEGLEY PARK**

Ms. Krista Castillo, Director of the Fort Negley Visitor's Center and Park, was present to request board approval of Black Powder Procedures and Safety Requirements for users of Fort Negley Park from the board.

POLICY

I. GENERAL REQUIREMENTS

- a. All military demonstrations and/or displays must be approved and authorized by the Museum Coordinator of Fort Negley Visitors Center and Park in advance. Any deviation from the approved program is prohibited without prior and express consent from the Museum Coordinator.
- b. All events at Fort Negley Park that involve the use of black powder or edged weapons must conform to the park's policies and procedures outlined in this document.
- c. Battle reenactments and demonstrations of battle tactics that involve exchanges of fire between opposing lines, the taking of casualties, hand-to-hand combat, or any other form of simulated warfare are prohibited at Fort Negley Park.
- d. Military demonstrations and displays that would adversely impact the natural or cultural features of the park or the fort structure are prohibited. Military demonstrations and displays must relate to the interpretive themes of the park.
- e. Military demonstrations and displays must be historically accurate to the site.

XI. NEW BUSINESS

05-14-04 (con't.)

BOARD APPROVES BLACK POWDER PROCEDURES AND SAFETY REQUIREMENTS FOR USERS OF FORT NEGLEY PARK

II. PARTICIPANTS

- a. All individuals participating in demonstrations who personally engage in the use of black powder firearms or edged weapons must be 16 years of age or older. Participants under the age of 18 years must be under the supervision of an adult at all times. Minors must have a Metro Parks Waiver and all other appropriate forms and releases signed in advance by a parent or legal guardian. A high degree of firearm discipline is expected from every participant.
- b. It is the responsibility of each Unit Commander to ensure that the members of the organization are properly trained in the safe handling, loading, and firing of the weapons being used.
- c. The handling of firearms when under the influence of alcohol or drugs is strictly forbidden. Any person found to be under the influence of drugs or alcohol will be summarily removed from the park.
- d. All participants must keep this document accessible for reference during the event.
- e. All participants must receive this document, agree to adhere to the policies contained herein and sign a statement to that effect to be kept on file at Fort Negley Visitors Center.
- f. Failure to abide by these policies and procedures may result in removal by Metro Parks Police.

III. SUPERVISION

Safe and successful events at Fort Negley Park require a great deal of coordination and communication between all participants. If at any time you do not understand the requirements detailed in this document, please consult one of the supervisors listed below.

- **Museum Coordinator:** The Museum Coordinator, a permanent Metro Parks employee, approves and supervises all activities taking place at Fort Negley Park and shall delineate areas for spectators, demonstrations, camps, and weapons clearing.
 - **Event Manager:** One organization commander, approved by the Museum Coordinator, will be designated as Event Manager and charged with organizing all living history and military demonstrations including planning activities and establishing safety controls. It is the responsibility of the Event Manager to ensure all safety controls are in place with volunteers sufficient for the event.
 - **Safety Officer(s):** The Museum Coordinator and the Event Manager may appoint one or more Safety Officers for each living history and military demonstration to ensure that safety checks and weapons inspections are conducted upon arrival and prior to each firing event. The Safety Officer shall ensure that weapons leave the demonstration field unloaded and in safe condition.

XI. NEW BUSINESS

05-14-04 (con't.)

BOARD APPROVES BLACK POWDER PROCEDURES AND SAFETY REQUIREMENTS FOR USERS OF FORT NEGLEY PARK

IV. WEAPONS AND AMMUNITION PREPARATION AND HANDLING

- a. Every black powder firearm is a weapon regardless of the manner in which it is used. All weapons will be regarded as loaded and treated as such while on park grounds.
- b. All weapons must arrive on site unloaded and ready for inspection by a Metro Parks/Fort Negley staff member or designated Safety Officer(s).
- c. Weapons and potentially explosive materials shall not be left unattended. It is imperative that you prevent access to your weapon and supplies before, during, and after demonstrations to prevent theft, mishandling, or harm. As the owner, you are responsible for proper care, safety, and security of your equipment.
- d. Loaded weapons are prohibited from entering the Visitors Center including the porch and restrooms.
- e. All black powder brought into the park must be in the form of prepared cartridges or charges. Bulk powder is prohibited. Musket cartridges shall be of paper, rolled in the appropriate 19th century manner and secured in period fashion. Foil, staples, coin wrappers, or plastic tubes are prohibited. Only FF or FFF black powder may be used in muzzle loading firearms for demonstration purposes.
- f. It shall be the responsibility of each organization or group to ensure that all cartridges are maintained in a secure area or areas designated for such use by the Museum Coordinator.
- g. No cartridges or other explosives shall be accessible to the public.
- h. Black powder will be loaded in areas designated by the Museum Coordinator, Event Manager and Safety Officer(s) prior to a firing event.
- i. The Museum Coordinator, Event Manager, Safety Officer(s) and Unit Commanders shall ensure that explosives are supervised at all times. Unsupervised explosives may result in termination of the event.
- j. Inert cartridges may be used for display. Inert cartridges must be filled with a non-propellant, sand-like substance, in lieu of black powder, and must be clearly stamped, tagged, or labeled as "Inert".

V. WEAPONS INSPECTIONS

- a. Inspections prior to each military demonstration will be the responsibility of Unit Commanders and Safety Officers. The Museum Coordinator will ensure the same for staff members involved in demonstrations.
- b. The Event Manager and Safety Officer(s) will hold a safety check prior to each historic weapons demonstration. The Safety Officer(s) shall inspect weapons. No dirty, damaged, or unserviceable weapons shall enter the demonstration area or be used in demonstrations.
 1. Muskets must be of the two (2) or three (3) band type unless otherwise approved by the Museum Coordinator, Event Manager, and the designated Safety Officer(s).

XI. NEW BUSINESS

05-14-04 (con't.)

BOARD APPROVES BLACK POWDER PROCEDURES AND SAFETY REQUIREMENTS FOR USERS OF FORT NEGLEY PARK

V. WEAPONS INSPECTIONS

2. All weapons must be safe and in good working order.
 3. All safety devices inherent to the weapon, including half cock and manual safeties, must be used.
 4. All parts of the weapon must fit properly and tightly.
 5. No weapon may enter the demonstration field with cracks in any part of the stock.
- c. Artillery shall be inspected by the Event Manager, Safety Officer(s), and Unit Commanders prior to each demonstration or ceremony to insure its safe condition for firing.
 - d. All malfunctioning weapons shall be immediately reported to the Safety Officer(s) and removed from the demonstration area.
 - e. The Safety Officer(s) and the Event Manager will ensure that none of the participants are in possession of live ammunition during military demonstrations. The Safety Officer(s) will check for safe ammunition as detailed in section III of this document.

VI. MILITARY AND WEAPONS DEMONSTRATION SAFETY

- a. Only Fort Negley staff and members of approved organizations shall be permitted to discharge firearms as part of approved demonstrations.
- b. Gunfire is prohibited in any area where black powder is being handled or exposed for the purpose of loading cartridges or within 12 yards of any stored powder or ammunition.
- c. There will be no movement through the spectator area with loaded or drawn weapons.
- d. Swords, bayonets, knives, sabers and daggers must remain sheathed when not employed in demonstrations.
- e. Minimum distances between demonstration weapons and visitors are 5 yards for small arms and 12 yards for artillery.
- f. Random or indiscriminate firing of weapons is prohibited at all times. To ensure visitor and participant safety, do not fire weapons unless during a scheduled demonstration.
- g. No shooting is to take place when horses are within 300 feet of the demonstration area.
- h. There shall be no firing from a prone position without prior authorization of the Museum Coordinator, Event Manager, and Safety Officer(s).
- i. The signal for a real injury in the course of a military demonstration is **“Medic, Medic!”**
- j. No firearm (real or fake) shall be pointed toward or over anyone at any time.
- k. No lead or wax castings may be used.
- l. No demonstrations of “rapid fire” or “speed loading” are permitted.
- m. Handguns may be carried when appropriate and historically accurate.
- n. Hand-to-hand combat is prohibited at all times.
- o. Throwing axes, knives and other edged weapons are prohibited at all times.
- p. Only commercially reproduced, muzzle-loading artillery pieces shall be used for demonstrations at Fort Negley Park. Exceptions may be made with prior approval.

XI. NEW BUSINESS

05-14-04 (con't.)

BOARD APPROVES BLACK POWDER PROCEDURES AND SAFETY REQUIREMENTS FOR USERS OF FORT NEGLEY PARK

VI. MILITARY AND WEAPONS DEMONSTRATION SAFETY

- q. No artillery piece shall be moved in a loaded condition.
- r. Weapons shall be safely and properly cleared prior to leaving the demonstration area. No loaded weapon shall be in the park unless participating in an interpretive event in which it is called for and approved by the Museum Coordinator or designee. Safety Officer(s) shall require caps to be fired to ensure the weapons are safe and powder free.
- s. It is the duty of the Safety Officer(s) and the Event Manager to ascertain that all weapons are secured after military demonstrations.

VII. VISITOR SAFETY AND EMERGENCIES

The Safety Officer(s) shall be charged with visitor safety. However, spectator safety is the responsibility of each participating member.

05-14-05

BOARD APPROVES LICENSED AGREEMENT BETWEEN METRO PARKS AND TDOT FOR INSTALLATION OF A PEDESTRIAN PATH IN WARNER PARK

Upon motion of Mr. Ponder, seconded by Mr. Fossick, the board approved a licensed agreement between Metro Parks and the Tennessee Department of Transportation for installation of a pedestrian path and crossing with signalization in Warner Park. This request, a component of the Warner Tunnel project, required Parks Board and Metro Council approval and will appear on the May 20th Metro Council agenda.

05-14-06

BOARD GRANTS PERMISSION TO NASHVILLE GROWN TO ENTER INTO A PERMIT FOR COMMUNITY GARDEN USE ON PROPERTY AT 215, 217 AND 219 BLACKMAN ROAD

Upon motion of Mr. Ponder, seconded by Ms. Garcia, the Board granted approval to Nashville Grown for approximately 3 acres located at 215, 217 and 219 Blackman Road to be utilized for community gardens. (Property acquired by Metro Water Services through the flood buyout program and transferred to Metro Parks).

XI. NEW BUSINESS

05-14-07

**BOARD DEFERS REQUEST OF ACQUISITION OF PROPERTY
LOCATED AT 402 HATHAWAY COURT FOR
ESTABLISHMENT OF WEST MEADE WATERFALL PARK
TO THE BOARD'S ACQUISITION COMMITTEE**

Upon motion of Mr. Ponder, seconded by Mr. Fossick and according to board policy the following request was referred to the board's acquisition committee and will be presented to said committee preceding the June board meeting for recommendation to the full board.

- Staff requests board to approve acquisition of a 3.77 acre tract located at 402 Hathaway Court for establishment of West Meade Waterfall Park.

05-14-08

**BOARD DEFERS REQUEST OF ACQUISITION OF PROPERTY,
MAP 174, PARCEL 4 FOR THE MILL CREEK GREENWAY
TO THE BOARD'S ACQUISITION COMMITTEE**

Upon motion of Mr. Ponder, seconded by Mr. Fossick and according to board policy the following request was referred to the board's acquisition committee and will be presented to said committee preceding the June board meeting for recommendation to the full board.

- Staff requests board to accept a donation of 33,000 square feet of creek frontage at Map 174, Parcel 4 from William Ernest Jones and Steven Michael Jones for the Mill Creek Greenway system.

05-14-09

BOARD APPROVES THE AMENDMENT OF METRO PARKS USER FEES

Upon motion of Mr. Ponder, seconded by Mr. Fossick, the board approved the amendment of Metro Parks User Fees effective September 1, 2014.

05-14-10

**BOARD AMENDS SECTION 1000.4 SELECTION OF OFFICERS
OF THE PARK POLICY MANUAL**

Upon motion of Mr. Fossick, seconded by Mr. Ponder, the board approved the Amendment of Section 1000.4 of the Park Policy Manual as below:

1000.4 ELECTION OF OFFICERS:

All officers shall be elected annually at the regular meeting each April.

Their term of office shall be for one (1) year.

XII. CAPITAL PROJECTS UPDATE

In Mr. Netsch's absence a handout listing current capital projects was distributed to all board members in attendance.

XIII. UPCOMING SPECIAL ACTIVITIES/EVENTS – Public Information Staff

Ms. Jackie Jones announced the following events:

- Free Music Fridays in Centennial Park, May and June, 12-2:00 pm
- Songs in a Silken Sky, May 17th@7:30 pm, Centennial Black Box Theater
- Phil the House, May 18th - 2-5:00 pm, Two Rivers Mansion
- Wave Country opens, May 24 @ 10:00 am, Two Rivers Park
- Reopening of Centennial Fitness Center, May 31st-9:00 am – 3:00 pm
- Nashville Symphony at Two Rivers Mansion, June 2 @ 7:30 pm

XIV. REPORT OF THE DIRECTOR

- Metro Parks budget hearing before the Metro Council is scheduled for Thursday, June 5 @ 6:00 pm
- Eleanor Willis and Christine Kreyling will be beginning work on a Warner Parks History Book and it should be a 2 year project.
- Welcomed Ms. Jenn Garcia as a member of the Parks Board.
- Presented Mr. Ponder with a signed copy of the book "Natural Nashville" written by Mr. Robert Brandt as a token of the department's appreciation for his service to the Parks Board representing the Metro Planning Commission.

XV. ANNOUNCEMENTS/REQUESTS FOR FUTURE AGENDA ITEMS

With there being no further business, the meeting was adjourned.

Thomas M. Lynch, Director

George Anderson, Chairperson