

Davidson County

UT-TSU Agricultural Extension Board Meeting Minutes

December 18th, 2018

The Davidson County UT-TSU Agricultural Extension Board met on Tuesday, December 18th, 2018 at 1:00 p.m. at the Davidson County Extension Office, Metro Southeast Bldg., at 1417 Murfreesboro Pike second floor.

Members Present: Mr. Mark Kerske, Chair, Dr. Thelma Sanders-Hunters, Ms. Sherri Smith, Mr. Ed Smith

Members Absent: Ms. Sylvia Gainer, Mr. Bobby Edwards, Mr. Will Nesby

Mark Kerske called the meeting to order. A quorum was present for the transaction of business.

Mr. Kerske welcomed all to the meeting and thanked them for their time.

Reading and approving the minutes: The minutes were sent to the board members before the meeting for an opportunity to review. A motion was made Ed Smith and seconded by Sherri Smith to approve minutes as written. There was no discussion, and the motion passed unanimously.

Officer Report: Mr. Kerske has set a goal to make it a point to invite Mayor Briley to come sit in on a Board Meeting in the new year. Ed Smith volunteered to help coordinate a meeting and Mark and Ed agreed to discuss the matter later.

Old Business: Mark Kerske called on Michael Barry to address the budget. He addressed the group that the true-up budget processed showed that there is \$8,700 (2.6%) projected savings in the FY19 budget. The projected savings money cannot be used during the FY19.

Mr. Barry then gave an update on current staffing at the Agricultural Extension Office. He reported that since the last Board meeting in August, the office has filled the position of Administrative Assistant. Rachel Stinson began employment in early November. He also reported that Ebone` Colclough has accepted the position as a TNCEP Agent with the University of Tennessee Extension.

Mr. Barry shared with the Board the quarterly reports for the period of July-September 2018. The Board was asked to review these data and if questions, be ready to discuss them at the next meeting.

New Business: Mr., Barry brought to attention of the Board that Amy McAllister who resigned from the UT-TSU Extension Office in August was also serving as the Secretary of the Ag Board. After discussions among the members, the motion was made by Dr. Thelma Sanders-Hunter and seconded by Ed Smith to appoint Rachel Stinson as secretary of the Agricultural Extension Board. The motion passed unanimously.

There was discussion of upcoming UT-TSU Extension programs. Mark Kerske asked the Extension Agents who were in attendance to give an update about their programs. Those in attendance who gave updates included: David Cook, Mary Wakefield, and Bianca Johnson. They all informed the board about their programs. Mary gave an overview of her new classes that will be starting and her practice and research-based education through the TSU snap-Ed, FCS programs. Bianca Johnson showed the Board the Latino Cookbook she had been working on that will be handed out at program in the Latino communities. David gave an update on his 2019 Master Gardener Class stating this is going to be his biggest group yet.

Board Discussions: The Board asked Mr. Barry to convey a “wish list” of detailed information he needs for his office so that everyone can be on the same page. Mr. Barry informed the board that he had a meeting with Metro Budget and Finance Department for the Agricultural Extension Mid-Year Department Budget meeting later that afternoon. Board members asked could they receive an update after the meeting about any important topics covered. Mr. Barry replied that he would be glad to send them an update of the meeting.

Close/Adjourn: The date for the next Board meeting was decided. It will be held on Thursday, February 14th, 2019 at 1:00 p.m. at the Agricultural Extension office.

A motion was made by Sherri Smith and seconded by Ed Smith to adjourn. The motion was passed unanimously. The meeting was adjourned at 2:00 p.m.