

The Board of Directors of the Emergency Communications District (ECD) of Nashville and Davidson County met in regular session at the Metro Emergency Communications Center, 2060 15th Avenue South. Chair Cleo Duckworth called the meeting to order at 2:30 PM and presided over the meeting with the following board members present: Ruby Baker, Grady McNeal, William Johnson, Susan Mattson, Lorinda Hale, Michelle Jernigan, and Eliud Trevino. Board member David Gleason was not in attendance. Others present included: Mark Lynam (ECD Admin); Michele Donegan, Michelle Peterson, Bruce Sanschargin, Dwayne Vance, and Angie Milliken (ECC Dept), Pat Nolan (DVL Seigenthaler), Senator Joe Haynes (Legal Counsel), and Aida Hughes.

### **Minutes**

Ms. Hale made a motion to accept the minutes from the January 19, 2017 ECD board meeting. Mr. Johnson seconded the motion and it carried unanimously by voice vote.

### **Financial Report**

Mr. Lynam went over the January 2017 financial report with board members. He reported that income for January was \$3,212 while expenses were \$274,697. This left us with a net loss of \$271,485 for the month.

Our checking account balance at the end of January was \$191,621 and our LGIP account balance was \$8,345,357. This leaves us with \$8,536,978 cash available for operations.

Mr. Lynam also reported that preliminary projections indicate we will finish the fiscal year with a positive change in net position.

### **TECB Meeting**

Mark Lynam updated board members on the proceedings of the TECB meeting that took place on February 1<sup>st</sup>. Mr. Lynam stated that Cleo Duckworth, David Gleason, Senator Haynes, Larry Law, and he attended the meeting. At the meeting, Mr. James Barnes presented his analysis of our district's financial status. After hearing his analysis the TECB moved to reclassify us from "financial distressed" to "at risk" according to TECB Board Policy #6 solely on the basis of depreciation costs.

Mr. Gleason communicated to the TECB that we have been good stewards of our district's money and that this label in no way reflects the true financial health of our district. He respectfully asked the TECB to review Policy #6 in order to more accurately and fairly categorize the financial health of our district and others. Several members of the TECB also expressed their concerns about the way their policy is written and asked that it be sent back to their Policy Committee for review. At this meeting Senator Haynes also pointed out to the TECB that the law which governs financial distressed districts may have to be changed if it is not doing what it was intended to do.

Senator Haynes went on to add that since that February 1<sup>st</sup> meeting he has had a chance to review TCA 7-86-304 and 305. He also has met with Curtis Sutton, the TECB's executive director. It is obvious that the intent of this section of the code was not to use depreciation costs as an operating expense in determining whether or not an emergency communications district is financially distressed. Mr. Sutton agrees that this change does not need to take place at the legislation level, but at the policy level of his board. Mr. Sutton is going to submit this matter to his policy committee to see if they can come up with an alternative designation for all such districts that would fall into this category due to depreciation costs. He promised to give us notice of this committee meeting so we can appear and enter into the discussion about how this should be worded.

**Training Requests**

Mr. Bruce Sanschargin presented the following items for approval:

Conference Travel

LEACT conference in Huntsville, AL Apr. 26-28, 2017  
(1 attendee)

4418.06 - Registration	100.00
4418.07 - Transportation (POV 220mi @ .535)	117.70
4418.07 – Lodging	248.34
4418.07 - Per Diem	<u>153.00</u>
	\$619.04

TIES conference in Pigeon Forge, TN Mar 20-22, 2017  
(2 attendees)

4418.06 – Registration (\$40 each)	80.00
4418.07 - Transportation (POV 425 mi. @ .535=\$227.38 each)	454.76
4418.07 – Lodging (\$89/night)	356.00
4418.07 - Per Diem (\$51/day)	<u>306.00</u>
	\$1196.76

TOTAL \$1,815.80

Mr. Johnson made a motion for the Board to approve the training requests. Ms. Baker seconded the motion and it carried unanimously by voice vote.

**Public Awareness Update**

Mr. Nolan went over the following reports with board members:

- Rescue Rex reports including number of schools, shows, and children that the program has reached during the current school year as well as the school appearance schedules for February and March.
- Call Analysis report for the month of January 2017. When compared to the same month last year 911 calls were down 5.68% or 1,837 calls. This marks the seventh consecutive month that 911 calls were down.
- Language Interpretation report for the month of January 2017. Spanish was the number one requested “non-English” dialect. Arabic was the second most requested language. New languages continue to be reflected on the report each month.
- Digital Banner Ad report for the month of January 2017. Our goal is to get at least 100,000 impressions each month which we are achieving. The click through rate is higher this month than it has ever been.

Mr. Nolan also announced that the 911 public awareness program will be 20 years old in April. The program was started in 1997. The peak year in number of calls was reached in 2001. The annual call volume has remained under that peak amount since then.

### **Street Name Change**

Ordinance BL2017-616 was submitted to rename a portion of “16<sup>th</sup> Ave North” to “BBQ Alley”. This name change has the support of the ECC Department. Mr. Johnson made a motion to approve the name change. Ms. Baker seconded the motion and it carried unanimously by voice vote.

### **ECC Directors Report**

ECC Director Michele Donegan reported the following:

- The ECC Department currently has 14 vacancies....12 entry positions, 1 supervisor, and 1 manager.
- Two tours were recently conducted at the 911 Center....a Boy Scout troop and two law enforcement individuals from Germany.
- Ms. Donegan hopes to hold a tour for Metro council members in the near future.
- The ECC Dept will have a pre-budget hearing with the Finance Dept on March 3<sup>rd</sup>.
- There is interest and conversation taking place within Metro regarding a new 911 facility.
- The employee appreciation banquet will be held on April 6<sup>th</sup>, at 6:00 PM in the Maxwell House Hotel. Invitations will be going out shortly.
- National Telecommunicators Week will take place April 9<sup>th</sup> – 15<sup>th</sup>.
- Ms. Donegan recognized Dwayne Vance, Angie Milliken, Michelle Peterson, and Bruce Sanschargin for the good work that they do.

### **Miscellaneous**

Ms. Hale asked if we could provide some 911 educational services at the annual Southeast Nashville Easter Egg Hunt that will be held on April 8<sup>th</sup> from 10:00 AM to 2:00 PM. This event will take place at the Southeast Regional Community Center. Mr. Nolan said that his firm could provide Rescue Rex for a walk around. He could also provide coloring books. Ms. Donegan will try to provide a booth staffed with 911 representatives.

Senator Haynes encouraged everyone to attend 911 Day on the Hill. He said that it was a good way for 911 districts to meet with various legislative committees and state legislators. The event will take place on March 7<sup>th</sup> starting at 8:30 AM. Everyone should meet in Room 12.

Mr. Lynam pointed out that our March meeting has been moved to March 23rd, the fourth Thursday in March.

Mr. Lynam stated that the Mayor’s Office has confirmed that they will reappoint Susan Mattson, David Gleason, and Grady McNeal to another term on the ECD Board.

Mr. Lynam noted that Jody Clinard, Metro’s radio system manager, is still recuperating from his foot injury. Mr. Clinard hopes that he will be able to give his presentation at our next meeting.

### **Adjournment**

Upon proper motion and second the meeting adjourned at 3:15 P.M.