

Metropolitan Board of Health of Nashville and Davidson County August 14, 2014 Meeting Minutes

The meeting of the Metropolitan Board of Health of Nashville and Davidson County was called to order by Vice Chair Dr. Ruth Stewart at 4:00 p.m. in the Board Room, on the third floor of the Lentz Public Health Center, 2500 Charlotte Avenue, Nashville TN 37209.

Present

Ruth C. Stewart, MD, Vice Chair
Alicia Batson, MD, Member
Carol Etherington, MSN, RN, Member
Samuel L. Felker, JD, Member
Henry W. Foster, Jr., MD, Member
Francisca Guzmán, Member
William S. Paul, MD, MPH, FACP, Director of Health
Ashley Daugherty, JD, Deputy Director of Health
Stan Romine, Director of Finance and Administration Bureau
John Finke, Director of the Pollution Control Division
Josh Lee, JD, Metro Department of Law

Introduction of New Board Member Francisca Guzmán

Dr. Stewart welcomed and introduced new Board of Health member Ms. Francisca Guzman, who was recently appointed by Mayor Dean and confirmed by Metro Council.

Public Hearing for Variance from Stage II Requirements of Regulation No. 7 “Regulation for Control of Volatile Organic Compounds”

Dr. Stewart opened the public hearing. John Finke, director of the MPHD Pollution Control Division (PCD), read a statement into the record (Attachment I).

There were no public comments.

Dr. Stewart closed the hearing.

Mr. Felker made a motion to grant the requested variance from Stage II Requirements of Regulation No. 7 “Regulation for Control of Volatile Organic Compounds.” Ms. Etherington seconded the motion, which passed unanimously.

Election of Board Chair

Ms. Etherington nominated Mr. Felker for Board Chair. Mr. Felker accepted the nomination.

Ms. Etherington made a motion that Mr. Felker be elected Board Chair. Dr. Foster seconded the motion, which passed unanimously.

The meeting proceeded with Mr. Felker serving as Chair.

Election of Board Vice-Chair

Dr. Foster nominated Ms. Etherington for Board Vice-Chair. Ms. Etherington accepted the nomination.

Dr. Foster made a motion that Ms. Etherington be elected Board Vice-Chair. Dr. Stewart seconded the motion, which passed unanimously.

Approval of Resolution Honoring Nancy Horner

Dr. Paul read the resolution honoring Nancy Horner into the record (Attachment II).

The resolution honoring Nancy Horner was approved by acclamation.

Board of Health Evaluation of Dr. Paul

Mr. Felker, Dr. Foster, Ms. Etherington and Dr. Stewart offered to serve as members of the Evaluation Subcommittee that would conduct Dr. Paul's evaluation. The evaluation must be completed by December 31, 2014.

Dr. Stewart made a motion that she, Mr. Felker, Dr. Foster and Ms. Etherington, and Dr. Batson if she wished, would constitute the Evaluation Subcommittee, and would be provided with the materials that were used in the evaluation of Dr. Paul for the renewal of his contract, and would make a recommendation to the full Board. Ms. Guzman seconded the motion, which passed unanimously.

[Recorder's note: Dr. Batson, who was not in attendance, subsequently offered to serve on the subcommittee.]

Approval of Dr. Paul's Professional Dues

Dr. Paul offered a list of his professional dues (Attachment III).

Dr. Foster made a motion to approve Dr. Paul's professional dues as presented. Dr. Stewart seconded the motion, which passed unanimously.

Approval of Grants and Contracts

Stan Romine referred to the Grants and Contracts Summary and the Grant Applications, which were submitted to Board members for their review. The grants and contracts were as follows:

1. Contract Centerstone of Tennessee Worksite POD. Compensation \$0.00
2. EPA 105 Air Pollution Grant. Compensation \$882,178.00
3. Contract with University of Tennessee. Compensation \$0.00
4. Agreement with Vanderbilt University. Compensation \$0.00
5. Imperial Child Care Center. Compensation \$0.00
6. Educare Child Care Center #2. Compensation \$0.00
7. The King's Daughters Day Home. Compensation \$0.00
8. Memorandum of Understanding with Metro Action Commission. Compensation \$10,675.00

Dr. Foster made a motion to approve the grants and contracts and grant applications as presented. Dr. Stewart seconded the motion, which passed unanimously.

Approval of July 14, 2014 Meeting Minutes

Ms. Etherington made a motion to approve the minutes of the July 14, 2014 meeting as written. Dr. Stewart seconded the motion, which passed unanimously.

Report of Chair

Chairman Felker asked that the Board pass a resolution thanking and honoring Bill Hance for his service as chair.

Chairman Felker asked Dr. Paul for an update on the recent event with the lighting in the lobby, and an update on the move.

Chairman Felker also complimented the Department and everyone who worked so hard to make the ribbon cutting a successful event as well as to make all our visitors during the event feel welcome.

Report of Director

Copies of the Director's Update to the Board were provided to Board members (Attachment IV). Dr. Paul gave a brief summary of the report.

CIVIL SERVICE BOARD

Personnel Changes and Exit Interviews

Stan Romine presented the personnel changes and exit interviews.

Approval of Layoff List

Stan Romine presented a layoff list for the Board's approval (Attachment V). Mr. Romine said the Department would seek positions for the employees on the list, and if positions were found, a layoff would not be necessary.

Ms. Guzmán made a motion to approve the layoff list as presented. Ms. Etherington seconded the motion, which passed unanimously.

Next Meeting

The next regular meeting of the Board of Health will be held at 4:00 p.m. on Thursday, September 11, 2014, in the Board Room (third floor) at 2500 Charlotte Avenue, Nashville TN 37209.

The meeting adjourned at 5:41 p.m.

Respectfully submitted,

Samuel L. Felker, J.D.
Chair

STATEMENT OF PUBLIC HEARING

August 14, 2014

This hearing is being held in accordance with the provisions of Section 10.56.130, "Variances – Hearing Procedures" of Chapter 10.56, "Air Pollution Control" of the Metropolitan Code of Laws. The purpose of this Public Hearing is to receive comments regarding a requested variance from the Stage II vapor recovery requirements of Regulation No. 7, "Regulation for Control of Volatile Organic Compounds." The requested variance would allow a new Kroger gasoline dispensing facility located at 2210 Bandywood Drive to construct without installing Stage II vapor recovery equipment.

We are not here to debate the requested variance. The purpose of this hearing is to listen to the public's comments regarding the request. The only questions that may be asked are those needed for clarification. Anyone testifying at this hearing is requested to furnish a copy of their written testimony to the Board after completing their testimony.



Metro Public Health Dept

Nashville / Davidson County

Protecting, Improving, and Sustaining Health

RESOLUTION

- WHEREAS,** Nancy Horner began her exceptional public health career as a Community Health Nurse, and has been a loyal and devoted employee of the Metropolitan Government of Nashville/Davidson County for more than 40 years; and
- WHEREAS,** Ms. Horner contributed to the sound leadership of the Department as a valued member of the Department's Executive Management Team; and
- WHEREAS,** Ms. Horner has been responsible for the Metro Public Health Department's Communicable Disease and Public Health Emergency Preparedness Bureau, and was one of the key designers of the Public Health Emergency Preparedness Program; and
- WHEREAS,** Ms. Horner and her staff implemented, executed and accomplished numerous emergency exercises and drills; and
- WHEREAS,** Ms. Horner was responsible for managing the MPH's response to infectious disease outbreaks, and new and emerging diseases such as the 2009 H1N1 flu epidemic; and
- WHEREAS,** Ms. Horner received commendation from Mayor Karl Dean for her unwavering dedication and service to the city and the citizens of Davidson County in the midst and aftermath of the May 2010 flood; and
- WHEREAS,** Ms. Horner was responsible for managing the Department's investigation of and response to the fungal meningitis outbreak; and
- WHEREAS,** Ms. Horner has honorably represented the city of Nashville and the Health Department in every endeavor she has ever undertaken and been recognized on numerous occasions for her work ethic and dedication,

NOW, THEREFORE BE IT RESOLVED that the Metropolitan Board of Health of Nashville and Davidson County, does hereby recognize and thank

NANCY HORNER

for more than 40 years of dedication and devoted service.

Nashville is a healthier, safer and more prepared city thanks to your excellent leadership.

Chair, Metropolitan Board of Health of Nashville/Davidson County
Samuel L. Felker, J.D.

Metro Public Health Department

Proposed Employee Layoffs Effective September 26, 2014

Presented for Review - August 14, 2014

In compliance with Section 2.8 of the Civil Service Rules and Regulations of the Metro Public Health Department and the related Layoff Policy #2.8 I, the following list of current Civil Service employees is hereby presented to the Board of Health for approval to proceed with the layoff process. These layoff actions are necessary pursuant to the termination of grant funding in September, 2014.

<u>Name</u>	<u>Classification</u>	<u>Program</u>
Hoffman, Debra	Office Support Rep. 3	Responsible Fatherhood - HHS
Jones, Karen	Program Specialist 2	Responsible Fatherhood - HHS
Montgomery, Paxton	Program Specialist 3	Responsible Fatherhood - HHS
Springer, Charncey	Program Specialist 2	Responsible Fatherhood - HHS
Williams, Foster	Program Specialist 3	Responsible Fatherhood - HHS
Smith, E. Dawn	Public Health Nurse 2	Early Head Start - MAC

APPROVED: _____  _____ **DATE: August 14, 2014**



Metro Public Health Dept
 Nashville / Davidson County

 Promoting and Protecting Health

CONTRACT BETWEEN
 WILLIAMS. PAUL M.D., M.P.H.
 AND
 THE METROPOLITAN GOVERNMENT OF
 NASHVILLE AND DAVIDSON COUNTY
 ACTING BY AND THROUGH THE
 METROPOLITAN BOARD OF HEALTH
 FOR
 EMPLOYMENT AS THE CHIEF MEDICAL DIRECTOR OF HEALTH

Section 3

h. The Board shall pay the professional membership fees, dues, and other costs as may be agreed between the Director and the Board.

American College of Physicians	\$485.00	annually
American Public Health Association	\$200.00	annually
Nashville’s Agenda	\$250.00	annually
Tennessee Medical Association	\$785.00	annually
(includes Nashville Academy of Medicine)		
TPHA (Tennessee Public Health Association)	\$30.00	annually
Total	\$1750.00	

Director's Update to the Board of Health August 14, 2014

Improve the health and well-being of children

On Saturday, July 19, Metro Public Health Department and Metro Nashville Public Schools partnered to host their inaugural Enrollment Event at the Lentz Health Center. The event was designed for “one stop shopping” enrollment where parents could enroll their children in school, obtain a birth certificate and required immunizations as well as transfer records to a Tennessee Immunization Form. Family Children’s Services participated to provide information on the Affordable Care Act to families.

Four hundred students with their families attended the event with 110 students having all the requirements to enroll in school. Our Vital Records team, Renee Buford and Isaac Gomez, issued 14 short form birth certificates. Thanks to Sherry Luckett from Immunizations and Heather Marks from School Health for researching and transferring immunization records onto the necessary forms. TENNderCare staff David Campbell, Whitney Lowe, Rabia Bamerni, and Corina Ward reached 287 individuals. Kudos to the clerical and nursing staff for signing in and providing 285 immunizations for 88 clients! Clinical staff included Rosa Hernandez, Lily Vazquez, Jackie Nelson, Lisa Fenton, Paula Harris, Sarah Taylor, Victoria Dye, Stacey Schwarz, Donna Manning, and Jackie Winfrey. Robert McBride provided security for this event. Appreciation goes to Ben Jacobs for providing expert technical assistance during and in preparation for this event. Brian Todd provided promotion for this event along with the MNPS media department.

This event truly was a collaboration across programs within the Health Department as well as other Metro agencies to benefit the children of Davidson County. We are looking forward to a bigger and better event next year in our new facility.

Ensure cleaner air and a safer environment

Metro Animal Care and Control

Lauren Bluestone has joined us as the new Metro Animal Care and Control (MACC) Manager. We feel very fortunate to have Lauren onboard. She dived right in, and has already built positive relationships with the staff and identified ways to improve the staff and shelter’s efficiency and effectiveness, for the animals and the people we serve.

Bluestone has a Bachelor’s of Science in Zoology from University of Wisconsin-Madison, a Masters in Criminal Justice from Boston University, and a Masters in Public Administration from Northwestern.

Most recently, she was superintendent of animal services for the City of Newport News, Virginia. She introduced new programs, formed many positive community relationships, and made staff training a priority.

Prevent, detect and alleviate outbreaks and emergencies

At this writing, we remain busy with school-related immunizations. We are vigilant and keeping apprised of international developments in Middle East Respiratory Syndrome and Ebola virus outbreaks. No West Nile virus activity has been detected to date in Davidson County this season.

Improve Access for Everyone to Needed Preventive, Medical and Behavioral Health Services

The Ryan White program has published its annual Nashville Transitional Grant Area Needs Assessment. This report took on a new format this year, and will help community efforts in HIV to better monitor and improve the continuum of care in keeping with the National HIV/AIDS Strategy. The four major components are 1) The Community: prevalence and incidence, disparities, and resources; 2) Entry to Care: testing, linkage to care, diagnosis lag; 3) Engagement in Care: measuring sustained engagement in care; and 4) Benchmarks and Outcomes: viral load suppression and other core outcomes. We will present more detailed information at a future board meeting.

Management and accountability

Tina Lester was recently selected as Director for the newly redesigned Bureau of Population Health. The new bureau combines Family, Youth, and Infant Health with Prevention & Wellness, Behavioral Health, Health Access, and Epidemiology. On first glance this bureau seems like a collection of very different programs, but it is more than that. This group is pivotal in our Department's efforts to catalyze and lead community-engaged health improvement. We are already seeing significant collaboration and synergy across program lines in the new Bureau as we work on the Community Health Assessment, Community Health Improvement Plan, and collaborative efforts with community partners to improve health.

Tina's career in management spans over 20 years since receiving her graduate degree in Nursing Administration. After graduation, she opened a health care center for the Prudential Health Maintenance Organization, where she gained experience in managing professional and paraprofessional staff and putting systems in place to run an outpatient clinic. She led a staff with nine physicians, a PA and a Nurse Practitioner, which saw 130-150 patients a day and had a 92% customer satisfaction rate. She attributed success in that venture to teamwork, good communication and great morale among the staff. She walked the Center every morning to check in with staff and had an open door policy for personnel to come and discuss their concerns.

Here at MPH, she has had over six years of executive level management experience in public health. She is currently serving as Interim Bureau Director for Family, Youth and Infant Health. She also served as Assistant Bureau Director for Communicable Disease from January 2002 to March 2004 and as Assistant Bureau Director for Family, Youth and Infant Health from March 2004 to June 2006.

Tina brings significant experience in community-engaged public health practice, having played key roles in STD Free, in the Community Health Action Teams, and most recently in Music City Healthy Start. Again, please welcome and support Tina in her new role!

Shoana Anderson has been appointed the Interim Bureau Director for Communicable Disease and Emergency Preparedness.

With over 10 years of experience managing public health programs at both the local and state level, she has demonstrated success in the administration of health programs for a variety of public health topics. During her tenure at the Arizona Department of Health Services (ADHS), she helped build the Office of Infectious Disease Services from a program with 20 staff members to a team of over 35 epidemiologists and health professionals. As the principal investigator of multiple grants, she successfully obtained 5 new grants for the office that provided over \$1 million in additional revenue and expanded the capacity of the program to respond to emerging health issues. She was also able to obtain additional funding from the state legislature to address local public health issues including Rocky Mountain Spotted Fever and coccidioidomycosis. Her administrative responsibilities included monitoring the goals outlined in the program grants as well as monitoring key measures established in the strategic plan to ensure the success of the Office.

Mayor's Office of Innovation's Ideas to Reality Program

The Department is well represented in the Mayor's Office of Innovation's Ideas to Reality Program. Last year's projects were great experiences for our staff members, and launched important innovations. I'm proud to see we are being included again!

Hospital to Home: The team will examine the challenge of medical care and the chronically homeless, with particular work on the role of Nashville General Hospital. The project addresses a gap in services as identified by How's Nashville partners and will help the community move toward ending chronic homelessness.

Team Members: Judith Tackett, Homelessness Commission; Jennifer Hamilton, Nashville General; Russanne Buchi-Fotre, Metro Health Department; Molly Martin, Metro Social Services

Metro Volunteerism Structure: The project will explore creating a centralized support structure for the administration of volunteerism throughout the Metro Government. The system's goals would be better recruitment, engagement, and retention of citizens who volunteer in Metro agencies.

Team Members: Lauren Bufferd, Parks and Recreation; Ryan Darrow, Library; Erica Silverboard, Health; Sharon Smith, Public Works.

July 30 Ribbon Cutting of the New Lentz Public Health Center

Thank you to Board members for their support and guidance during the journey to our new home. Current Board members Dr. Alicia Batson, Sam Felker, and Francisca Guzman were able to join us for the ribbon cutting, as well as former Board members Janie Parmley and Margaret Behm.



Pictured left to right: Board of Health members Dr. Alicia Batson, Sam Felker, and Francisca Guzman; President and CEO of TriStar Centennial Heather Rohan; Director of Health Dr. Bill Paul; President of HCA TriStar Division Steve Corbeil; Mayor Karl F. Dean; Councilmembers Karen Bennett, Edith Langster and Phil Claiborne; Rep. Thelma Harper; Councilmembers Karen Y. Johnson and Burkley Allen; Rep. Harold Love; and Councilmember Walter Hunt.

Monthly MACC Metrics

Report prepared by Brent Hager

Report Covers Month of: Jul-14

	Program/Service	Current Month	Same Month Previous Year	% Difference	YTD	YTD Previous Year	% Difference
1	INTAKE	947	1059	-11%	947	1059	-11%
	Dogs	455	534	-15%	455	534	-15%
	Cats	492	525	-6%	492	525	-6%
2	ADOPTIONS	154	143	8%	154	143	8%
	Dogs	101	79	28%	101	79	28%
	Cats	53	64	-17%	53	64	-17%
3	RESCUE/TRANSFER	109	12	808%	109	12	808%
	Dogs	95	11	764%	95	11	764%
	Cats	14	1	1300%	14	1	1300%
4	EUTHANIZED	671	680	-1%	671	680	-1%
	Dogs	216	264	-18%	216	264	-18%
	Cats	455	416	9%	455	416	9%
5	SPAY/NEUTER @ MACC	118	91	30%	118	91	30%
	Dogs	85	70	21%	85	70	21%
	Cats	33	21	57%	33	21	57%
6	ROVER SPAY/NEUTER @ MACC	22	38	-42%	22	38	-42%
	Dogs	7	21	-67%	7	21	-67%
	Cats	15	17	-12%	15	17	-12%
7	SPAY/NEUTER @ OUTSIDE VETS	16	41	-61%	16	41	-61%
	Dogs	9	20	-55%	9	20	-55%
	Cats	7	21	-67%	7	21	-67%
8	SERVICE REQUESTS/COMPLAINTS	1199	1156	4%	1199	1156	4%

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