

The Board of Directors of the Emergency Communications District (ECD) of Nashville and Davidson County met in regular session at the Metro Emergency Communications Center, 2060 15th Avenue South. Chair Cleo Duckworth called the meeting to order at 2:30 PM and presided over the meeting with the following board members present: Ruby Baker, David Gleason, Lorinda Hale, William Johnson, Michelle Jernigan, and Eliud Trevino. Board members Susan Mattson and Charlane Oliver were not in attendance. Others present included: Mark Lynam and Larry Law (ECD Admin); Michele Donegan, Angie Milliken, Michelle Peterson, Denise Walsh, Hal Weese, Bruce Sanschargin, and Dwayne Vance (Metro DEC), Pat Nolan (DVL Seigenthaler), Senator Joe Haynes (Legal Counsel), and Aida Hughes.

Minutes

Ms. Hale made a motion to accept the minutes from the August 24, 2017 ECD board meeting. Mr. Gleason seconded the motion and it carried unanimously by voice vote.

Financial Report

Mr. Lynam went over the August 2017 financial report with board members. He reported that income for August was \$1,121,888 while expenses were \$461,422. This left us with a net gain of \$660,466 for the month.

Our checking account balance at the end of August was \$499,865 and our LGIP account balance was \$9,133,916. This leaves us with \$9,633,781 cash available for operations.

Training Requests

Mr. Sanschargin reported that there were no training requests for the month of September.

Public Awareness Update

Mr. Nolan went over the call volume report for August 2017. The 911 call numbers were down by 11.96% for the month. This decrease marks fourteen consecutive months that 911 calls were down. Emergency calls for the first eight months of the calendar year (January – August) were down by 29,105 compared to the same period in 2016.

Mr. Nolan displayed examples of the new billboard art. He stated that the advertising will be rotated among ten billboards in selected areas. He also provided the locations of the billboards. Ms. Hale asked if we could consider doing something in Kurdish, Arabic, or Egyptian for the southeast side of Nashville. Mr. Nolan said that it would take additional funding in this year's budget to accomplish that.

Mr. Nolan went over the Rescue Rex bookings for this school year. He noted that the bookings appear to be down over previous years. He pointed out that the show got a late start this year because they had to hire a new Rescue Rex performer. He also noted that some schools may have had problems emailing his company through the Rescue Rex website. His company's IT people are looking into this. Ms. Baker added that August was a busy month with the eclipse and the flash floods. Maybe things are just now settling down in schools.

Ms. Baker asked if the calls surrounding the flash flooding were included in the numbers for August. Ms. Milliken stated that most of those calls came in during the early morning hours of September 1st so they would most likely be part of the numbers for September.

Mr. Gleason pointed out that our call numbers have gone down while the population of Nashville has increased so our public awareness program must be working. He asked if we had decided to do anything to promote the use of Smart911. Ms. Peterson indicated that the number of people who had signed up for

Smart911 has dropped from a high of approximately 30,000 users to a current number of approximately 6,600. With participation decreasing it was felt that we should not put additional emphasis on the product in case we decide to discontinue using it.

DEC Directors Report

Ms. Donegan reported that her department currently has 14 vacancies. She summarized the recent recruitment process to fill those vacancies... 145 applicants signed up for the orientation, 50 of those applicants actually showed up for the orientation, 23 passed the test, 10 were brought in for interviews, 6 potential candidates were offered a job, 5 of those who were offered a job passed the background test. Those five will now make up the next training class. Two additional class dates have been set and the recruitment process for those classes will take place in the near future. Additional discussion took place regarding the requirements for the job, the testing process, and ways to attract more candidates.

DEC will be sending fourteen employees to the upcoming TENA Conference and four to the Motorola Conference.

Ms. Donegan, along with members of her staff and the architectural design team, visited the site of the new 911 center. Her team is reviewing the design specifications that were put together in 2014 and are recommending changes to them. Ms. Donegan is trying to arrange tours of the recently built 911 centers in San Antonio, Texas and neighboring Williamson County, Tennessee. There was discussion regarding what contributions the ECD could possibly make to the new 911 center. Mr. Lynam pointed out that our current capital plan has a number of expenditures that could hopefully be scheduled to coincide with this project. These expenditures include a CAD upgrade, a new telephone system, and 911 dispatch furniture.

Miscellaneous

Due to the fact that Mr. Gleason is now working for Motorola, Ms. Duckworth felt it was best that Mr. Gleason no longer chair the ECD Technology Committee. She is going to ask Susan Mattson to chair that committee. Ms. Duckworth has asked Mr. Gleason to remain on the committee but to do so as a non-voting member.

Adjournment

Upon proper motion and second the meeting adjourned at 3:20 P.M.

Minutes submitted by Mark Lynam