

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY  
 GENERAL FUND 4% RESERVE FUND  
 INFORMATION SHEET  
 (As Required By Ordinance 086-1534)

Juvenile Court Clerk  
 2nd Quarter – FY 2011  
 22201000

Object Code	Item	Qty.	Estimated Cost	Replace. or New Equip.	Age of Equip Replacing (In Years)	Estimated Life of Equipment (In Years)
507400	Document Scanning	1 lot	300,000	New	-	10+
	<b>TOTAL</b>		<b>\$ 300,000</b>			

- Is this expenditure federal or state reimbursable? Unknown at this point  Yes  No
- Can this equipment be used year around?  Yes  No
- Has the price been verified by Division of Purchases?  Yes  No
- Have you checked Public Property Division for usable surplus equipment? N/A  Yes  No
- Is equipment absolutely necessary at this time?  Yes  No
- Will equipment reduce present cost?  Yes  No
- Is equipment to extend services?  Yes  No
- Is equipment to reduce manpower?  No  Yes
- Will equipment require new manpower?  Yes  No
- Will equipment increase productivity?  Yes  No
- Will equipment promote public health?  No  Yes
- Will equipment promote public safety?  Yes  No

Have all previously adopted resolutions appropriating funds from the General Fund Reserve Fund (4% Fund) been complied with by expending said funds as required?  Yes  No  
 If not, do you expect to expend funds and the date expected for the expenditure? N/A

COMMENTS: Upon completion of this project the Juvenile Court clerk's office will have all active files on electronic record and will be insured against potential future-disasters.

Department Head David Smith

Date 12/9/10