

AMENDMENT NO. 1 TO THE WORKING AGREEMENT LIHEAP-17-10

BETWEEN THE

TENNESSEE HOUSING DEVELOPMENT AGENCY,

STATE OF TENNESSEE

AND

Metropolitan Action Commission

WHEREAS, the Tennessee Housing Development Agency operates a program for the provision of funding under the Low Income Home Energy Assistance Program, and the Metropolitan Action Commission is the recipient of a 2017 Low Income Home Energy Assistance Program grant.

NOW, THEREFORE, the parties hereby amend said Working Agreement effective September 30, 2017 as follows:

1. Delete Section C, Paragraph 1 in its entirety and replace it with the following:

C. Payment Terms and Conditions:

1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed FIVE MILLION SEVEN HUNDRED FIVE THOUSAND SEVEN HUNDRED FIFTY EIGHT DOLLARS (\$5,705,758). This amount as shown on the Grant Budget, attached and incorporated herein as a part of this Grant Contract as Attachment A, shall constitute the maximum amount due the Grantee for the service and all of the Grantee's obligations hereunder. The Grant Contract Budget line items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.

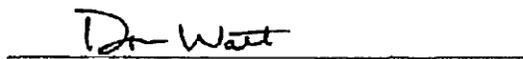
2. The other terms and provisions not amended hereby shall remain in full force and effect.

METROPOLITAN ACTION COMMISSION

  
Cynthia Croom, Executive Director

9/29/17  
Date

TENNESSEE HOUSING DEVELOPMENT AGENCY

  
Don Watt, Director Community Programs

9-28-17  
Date

**ATTACHMENT A  
Grant Budget  
LIHEAP = FY 18**

**Budget Revision 1 to Amendment 1**

**SUBGRANTEE: Metropolitan Action Commission**

<b>BUDGET COST CATEGORIES</b>	<b>Administrative Costs</b>	<b>Direct Program Support Costs</b>	<b>Total Program Costs</b>
<b>A Personnel</b>			
1. Salaries		\$ 270,000.00	\$ 270,000.00
2. Fringe Benefits		\$ 125,000.00	\$ 125,000.00
3. Professional Fees (Temp Services)		\$ 75,000.00	\$ 75,000.00
<b>A. Subtotal Personnel</b>	\$ -	\$ 470,000.00	\$ 470,000.00
<b>B. Non Personnel</b>			
1. Occupancy			\$ -
2. Insurance		\$ 5,000.00	\$ 5,000.00
3. Telephone/Internet		\$ 1,000.00	\$ 1,000.00
4. Utilities			\$ -
5. Equipment Rental and Maintenance		\$ 5,000.00	\$ 5,000.00
6. Printing & Publications		\$ 8,000.00	\$ 8,000.00
7. Supplies		\$ 10,000.00	\$ 10,000.00
8. Postage and Shipping			\$ -
9. Advertising		\$ 70,000.00	\$ 70,000.00
10. Travel		\$ 500.00	\$ 500.00
11. Audit (Admin only)			\$ -
12. Indirect Cost (Admin Only)	\$ 456,460.64		\$ 456,460.64
13. Data Processing			\$ -
14. Assurance 16: Energy Conservation Education (up to 2%)			\$ -
<b>B. Subtotal Non Personnel</b>	\$ 456,460.64	\$ 99,500.00	\$ 555,960.64
<b>C. Direct Assistance</b>			
1. Direct Assistance to Individuals		\$ 4,679,797.36	\$ 4,679,797.36
<b>C. Subtotal Direct Assistance</b>		\$ 4,679,797.36	\$ 4,679,797.36
<b>TOTAL A, B, and C</b>	\$ 456,460.64	\$ 5,249,297.36	\$ 5,705,758.00

**Prepared By/Contact:**

*Ann Parkinson* Finance Officer III *Ann Parker* 10/20/17

**Approved By:**

(print name and title) *Stella Williams* CFO (signature and date) *10/20/17*  
(print name and title) (signature and date)

**APPROVED**  
By Stella Williams at 3:19 pm, Oct 20, 2017

Entered into CRM

**SIGNATURE PAGE  
FOR  
LOW INCOME HOME ENERGY ASSISTANCE PROGRAM FY18  
AMENDMENT #1**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**

\*\*\*See Previous Page\*\*\*

Department

LaVoneia C. Steele

LaVoneia C. Steele, Ed.D., Chair  
Board of Commissioners

Date:

12/22/17

Date

APPROVED AS TO AVAILABILITY OF FUNDS:

Talia Lomax-O'dneal

Talia Lomax-O'dneal, Director  
Department of Finance

AA

Date

1-9-18

APPROVED AS TO RISK AND INSURANCE:

Director of Insurance

Director of Insurance

Date

1/10/18

APPROVED AS TO FORM AND LEGALITY:

Metropolitan Attorney

Metropolitan Attorney

Date

1/30/18

Megan Barry  
Metropolitan Mayor

Date

ATTEST:

Metropolitan Clerk

Date