



GRANT AMENDMENT

Agency Tracking #	Edison ID	Contract #	Amendment #		
-	26639	26639	3		
Contractor Legal Entity Name			Edison Vendor ID		
Metropolitan Government of Nashville and Davidson County			4		
Amendment Purpose & Effect(s)					
Increases Maximum Liability					
Amendment Changes Contract End Date:		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	End Date: 30-Jun-20		
TOTAL Contract Amount INCREASE or DECREASE per this Amendment (zero if N/A):			\$409,985.00		
Funding —					
FY	State	Federal	Interdepartmental	Other	TOTAL Contract Amount
2016		\$208,740.00			\$208,740.00
2017		\$221,702.00			\$221,702.00
2018		\$386,475.00			\$386,475.00
2019		\$396,992.00			\$396,992.00
2020		\$402,993.00			\$402,993.00
TOTAL:		\$1,616,902.00			\$1,616,902.00
American Recovery and Reinvestment Act (ARRA) Funding:				<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.			OCR USE		
Speed Chart (optional)		Account Code (optional)			
FA00002664		County - 71301000			

**AMENDMENT 3
OF GRANT CONTRACT 26639**

This Grant Contract Amendment is made and entered by and between the State of Tennessee, Department of Finance and Administration, Office of Criminal Justice Programs, hereinafter referred to as the "State" and Metropolitan Government of Nashville and Davidson County, hereinafter referred to as the "Grantee." It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Grant Contract is hereby amended as follows:

1. Grant Contract section C.1. is deleted in its entirety and replaced with the following:
 - C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed One Million Six Hundred Sixteen Thousand Nine Hundred Two Dollars (\$1,616,902.00) ("Maximum Liability"). The Grant Budget, attached and incorporated as Attachment A-1 for fiscal year 2016, Attachment A-1 for fiscal year 2017, Attachment A-1 for fiscal year 2018, Attachment A-1 for fiscal year 2019, and Attachment A-1 for fiscal year 2020, is the maximum amount due the Grantee under this Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.
2. Grant Contract Attachment A is deleted in its entirety and replaced with the new attachment A attached hereto.
3. Grant Contract Attachment A-1 is deleted in its entirety and replaced with the new attachment A-1 attached hereto.
4. Grant Contract Attachment B is deleted in its entirety and replaced with the new attachment B attached hereto.

Required Approvals. The State is not bound by this Amendment until it is signed by the contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this contract, said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

Amendment Effective Date. The revisions set forth herein shall be effective 6/30/2018. All other terms and conditions of this Grant Contract not expressly amended herein shall remain in full force and effect.

IN WITNESS WHEREOF,

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

GRANTEE SIGNATURE

DATE

PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

DEPARTMENT OF FINANCE AND ADMINISTRATION:

LARRY B. MARTIN, COMMISSIONER

DATE

**SIGNATURE PAGE
FOR
Crime Victim Assistance – Victim of Crime (VOCA) 2016-2020 Grant**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF
NASHVILLE AND DAVIDSON COUNTY**

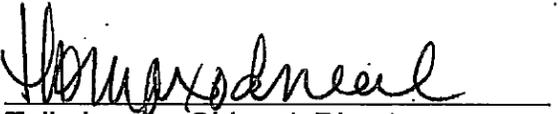


Steve Anderson
Chief of Police

4-3-18

Date

APPROVED AS TO AVAILABILITY
OF FUNDS:

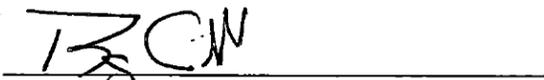


Talia Lomax-O'dneal, Director
Department of Finance

4-5-18

Date

APPROVED AS TO RISK AND INSURANCE:

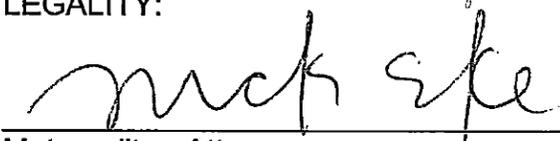


Director of Insurance

4/5/18

Date

APPROVED AS TO FORM AND
LEGALITY:



Metropolitan Attorney

4/5/18

Date

"See previous page"

David Briley
Metropolitan Mayor

Date

ATTEST:

Metropolitan Clerk

Date

OFFICE OF CRIMINAL JUSTICE PROGRAMS

FUND SOURCE VOCA
OCJP JAG Priority Area

Required Information on Authorizing Agency:		Implementing Agency:	
Name: Metropolitan Government of Nashville and Davidson		Name: Metro Nashville Police Department	
Federal ID Number (FEIN): 62-0694743		Address: 2231 26th Avenue North	
DUNS Number: 078217668		Nashville, TN 37208-1021	
SAM Expiration Date: 3/19/2019			
Fiscal Year End Date: June 30			
Will You Have Any Subcontracts? Yes			
Project Title: Other VS-Victim Intervention Program			
Contract Start Date: 7/1/2015		Contract End Date: 6/30/2020	
AUTHORIZED OFFICIAL - Contact Information			
(Name, Title, and Complete Mailing Address)		Phone Number:	E-Mail Address:
The Honorable David Briley, Mayor		(615) 862-6000	David.briley@nashville.gov
1 Public Square		EXT:	
Suite 100			
Nashville, 37201-5025			
PROJECT DIRECTOR - Contact Information			
(Name, Title, and Complete Mailing Address)		Phone Number:	E-Mail Address:
Amy Griffith Taylor, Counseling Supervisor-VI		(615) 862-7773	amy.griffith@nashville.gov
2231 26th Avenue North		EXT:	
Nashville, 37208-1021			
FINANCIAL DIRECTOR - Contact Information			
(Name, Title, and Complete Mailing Address)		Phone Number:	E-Mail Address:
Samir Mehic, Financial Manager		(615) 862-7362	samir.mehic@nashville.gov
3055 Lebanon Road		EXT:	
Room 363			
Nashville, 37214-6300			
County/Countries Served (Type ALL if Statewide): Davidson			
U.S. Congressional District(s): 5			

OCJP Program Manager: Ron Williams

Logic Model/Project Narrative VOCA

Agency Name: Metro Nashville Police Department

Project Title: Victim Intervention Program

Agency Type: Comprehensive Victim Services

BACKGROUND:

Mission: To provide mental health services and criminal justice system advocacy whenever individuals, families, and/or the community are affected by violent crime.

Vision: For victims of violent crime to restore a sense of peace and balance in their lives after victimization.

VIP is unique being part of the Metropolitan Nashville Police Department and has a forty-year history of providing mental health services and criminal justice system advocacy to victims of violent crime. Mental health professionals who provide 24/7 face-to-face crisis response (hospital/ crime scene), group and individual counseling, information and referral; and criminal justice system advocacy to victims of violent crime and/or vulnerable populations staff this component. The second direct service component of VIP was implemented in May 2014 providing outreach and advocacy/case management to undeserved crime victims in the Hispanic community and those crime victims living in the MNP North Precinct. To address domestic violence in our community, MNP created the Domestic Violence Division in 1994 and included a Domestic Violence Counseling Section within the Division separate of VIP. On October 1, 2016, VIP and the DV Counseling Section merged to create the "Family Intervention Program (FIP). FIP is under the clinical supervision of MNP/Behavioral Health Services Division and the administrative supervision of MNP/Domestic Violence Division which is under MNP's Investigative Services Bureau. VIP has consistently listened and learned from survivors and in doing so were the founding agency who assisted with the creation of The Children's Memorial Garden (1996) honoring children who lives were ended through violence and The Season To Remember in 1994 remembering homicide victims during the holiday season -Christmas, Kwanzaa, and Hanukkah. This ceremony was duplicated in part, as the name, by the Governor and First Lady of Tennessee in 2003. In addition, to our knowledge, we were the first provider in Tennessee of therapy/support group for survivors of homicide in 1989 and first in 2014 to provide the group bilingually and inter culturally (Spanish/English) which were created as survivors voiced this unmet need. Although components of the service have evolved throughout our history as needs of the community have changed, we have always held to the premise that everyone affected by violent crime should be offered free and immediate crisis intervention and follow up counseling.

VIP has been fortunate to receive VOCA funding since 1986. Initially, therapeutic supplies, printing, and training/travel was funded. In the early 1990's VIP's funding was increased and one staff position of a therapist funded (100%) as well as the budget items we had received previously. In the 2000's a therapist position was funded but over the years as fringe benefits and salaries increased the funded position was not 100%. In February 2014, VIP was awarded a second VOCA grant to fund a pilot project in North Nashville and within the Hispanic/Latino community. This grant provided funding for outreach, advocacy/case management and information & referral to undeserved victims in these two communities (one part-time staff assigned to each) and funding for travel/training, supplies, translation, printing, transportation, and supplies-all to complement and increase the utilization and effectiveness of the project.

PROBLEM / NEED STATEMENT:

Total Population of Project Service Area:

648,295

Nashville is an urban city with a diverse population of 648,295 (US Census State and County Quick Facts, 2014), comprised of 59% white non-Hispanics, 28% Black non-Hispanic, 10% Hispanic (21% of Hispanics in TN), and 3% other non-Hispanic. Even though the 2013 violent crime statistics (murder (41), forcible rape (540), robbery (1,635), aggravated assault, 4,800)) show a 9.04 % decrease compared with 2012, the total number of violent crimes reported in 2013 was 7,015 (MNP, TIBRS, 2014). The Victim intervention Program, (VIP) routinely provides services to all of these victims and outreaches to victims of sexual assault and homicide as well as vulnerable populations of lesser crimes With the creation of FIP, VOCA staff will continue providing services to the populations/categories of crime victims it has in the past, and increase their outreach and services to victims of elder abuse and Domestic Violence of non-intimate partners.

Victims of crime and their needs are unique but there are core needs that the majority of victims of crime benefit from receiving. These are what VIP will provide. First, counseling to address the trauma, grief, and loss; assist the client in finding their resilience and to assist them adjusting to their new equilibrium in the aftermath of victimization. Second, criminal justice system (CJS) advocacy and information to give victims knowledge to make informed decisions and prepares them for CJS procedures and process they will participate in. Third, information and referrals for victims to have knowledge community and/or victim services beyond the scope of VIP, which when coordinated, compliment and strengthen the benefits received by the victim. To provide these services this project will fund one full time Police Crisis Counselor 2(PCC 2) and two PPCC 2 salaries/fringe/ benefits at approximately 23 % as cash match for the grant.

In addition, this project will have a specialized outreach and advocacy/case management component of which will concentrate/target the Hispanic community in Davidson County, and a second position who will provide services to all other crime victims residing in Davidson County and/or their victimization occurred in Davidson County. Both positions will prioritize the underserved i.e. limited English, homeless, low income, elderly, etc. Nashville as other large cities has a significant number of residents who are either unemployed or their per capita income is below poverty level. Their jobs are typically service or blue collar, and they have less formal education. These community members face the challenge of a higher crime rate than others in the city and the Hispanic community has additional challenges of being undocumented, linguistically isolated, and fearful/reluctant to report crimes to police. The later, affecting accurate crime statistic as well as decreasing safety in the community. Recently, within a 9 day period, there were three victims of violent crime which occurred during the day in these two communities. One involved two Hispanic construction workers who were shot in the neck during a robbery in NNPP and the second a fifteen year old boy was the victim of homicide committed by an 11 year old in the NNPP. In addition of the eleven homicides during the first nine weeks of 2105, five were in NNPP. This project will fund two full time Outreach Advocate/Case Managers, one assigned to each community; to provide outreach, advocacy, and case management. These services will assist these victims to have their basic needs meet and decrease barriers to the criminal justice system, community services, and victim specific services.

The major difference in our last grant cycle is VIP had part time staff and a smaller target area for the outreach and case management component which affected our ability to staff one position and both issues resulted in low output.

GOALS & OBJECTIVES:

Project Goal 1: Improve victims of crime's resiliency and ability to establish a new equilibrium.

- Project Objective 1.1:** Victims of crime will achieve a sense of balance in their lives after reaching their therapeutic goals set in counseling.
- Project Objective 1.2:** Victims of crime will increase their knowledge and utilize healthy coping skills to process their grief, loss, and /or trauma through psychoeducational /counseling
- Project Objective 1.3:** Victims of crime will increase their knowledge and be able to identify normal psychological and physiological responses to grief, loss, and trauma as it relates to their victimization through counseling.

Project Goal 2: Increase crime victims' knowledge of community services/resources available to crime victims and criminal justice system support.

Project Objective 2.1: Victims of crime will increase their knowledge of community resources/ services available to victims of crime through information, referral, and advocacy.

Project Objective 2.2: Victims of crime will increase their knowledge of the criminal justice system, as related to their victimization and experience through information, referral, and advocacy.

Project Goal 3: Increase crime victims in the targeted community accessibility to and utilization of community services available to crime victims and of the criminal justice system.

Project Objective 3.1: Victims of crime in targeted communities will have increased knowledge of resources available to assist them meeting their basic needs through outreach and case management services.

Project Objective 3.2: Victims in targeted areas will increase their utilization of services available to victims and services of the criminal justice system.

PROJECT ACTIVITIES:

(Objective 1.1) PCC 2 will provide crisis intervention, individual and/or group counseling for victims of crime utilizing Best Practices/evidenced based interventions, including but not limited to EMDR, Cognitive Behavioral, Trauma-Focused, Prolonged Exposure therapy.

(Objective 1.2) PCC 2 will educate and teach victims of crime healthy coping skills during counseling sessions.

(Objective 1.3) PCC 2 will educate victims on normal psychological /physiological responses related to trauma during counseling and crisis intervention services.

(Objective 2.1) PCC2 will advocate and provide information/ referral on community services available to victims of crime during counseling, outreach, intake and/or crisis intervention services (including Victim's compensation). Outreach Advocate/Case Management Specialist (OACMS) will advocate / provide information/referral to victims of crime on services available to victims through outreach, intake, & case management (including victim compensation).

(Objective 2.2) PCC 2 will advocate and provide information on the criminal justice system to victims of crime during counseling /accompany to CJS procedures/court OACMS will advocate and provide information on the criminal justice system to victims of crime during outreach, intake and case management services.

(Objective 3.1) Within targeted communities: OACMS will provide outreach to offer case management to crime victims. OACMS will provide translation and interpretation as needed to secure services for victims of crime.

(Objective 3.2) Within targeted communities OACMS will: Provide outreach to identify victims of crime Print brochures, resource information, & outreach items in English and Spanish Give bus passes to victims for appointments related to victimization/ basic needs. Encourage agencies providing services to victims of crime to outreach and provide services within or close to the targeted communities.

Service methodologies identified:

Best Practices
 Evidence-Based Practices

VOCA INTENDED OUTPUTS:

Victims Served: Projected Number of Unduplicated Victims Served by VOCA Project:

Child Physical Abuse	
Child Sexual Assault	36
DUI/DWI Crashes	2
Domestic Violence	64
Adult Sexual Assault	75
Elder Abuse	10
Adults Molested as Children	12
Survivors of Homicide Victims	20
Robbery	20
Assault	20
Other Crimes	10
Total Number of VOCA Victims Served	269

VOCA Services Provided: Projected Number of Unduplicated Clients to Receive Each VOCA Service:

Crisis Counseling	80
Follow-up Contact	200
Therapy	85
Group Treatment/Support	15
Shelter/Safehouse	
Information/Referral (in person)	85
Criminal Justice Support/Advocacy	40
Emergency Financial Assistance	46
Emergency Legal Assistance	
Victim's Compensation Information	160
Personal Advocacy	85
Telephone Contact Information/Referral	85
Other Services (<i>Specified below</i>)	15

Other VOCA Services Specified: Translation

INTENDED OUTCOMES:

Required Client Outcomes

- 1) **Victims report that their immediate sense of safety and security has increased.**

Outcome Measure: "My immediate sense of safety and security has increased as a result of the services I received from this agency."

Objective(s) related to this Outcome: (Objective 1.1) (Objective 1.2) (Objective 1.3)

- 2) **Victims report an increase in knowledge about victim services.**

Outcome Measure: "I am more knowledgeable of the services and community resources available to victims."

Objective(s) related to this Outcome: (Objective 2.1) (Objective 3.2)

3) Victims report an increase in knowledge about the Criminal Justice system.

Outcome Measure: "I am more knowledgeable about the criminal justice system."

Objective(s) related to this Outcome: (Objective 2.2)

4) Victims express satisfaction with services.

Outcome Measure: "I am satisfied with the services I have received through this agency."

Objective(s) related to this Outcome: (Objective 1.1) (Objective 1.2) (Objective 3.1) (Objective 3.2)

5) Victims report an improved ability to plan for their safety.

Outcome Measure: "I know more ways to plan for my safety."

Optional Outcomes

Option 1:

OUTCOME INDICATOR: Victims experience a decrease in the frequency and/or intensity of crime related symptoms (change in psychological functioning)

OUTCOME MEASURE: My crime related symptoms (e.g. sleeplessness, nervousness, fear, anxiety, etc.) are less frequent or less severe since I became involved with this agency.

Objective 1.1 - Objective 1.2

DATA COLLECTION PROCEDURE - OUTPUTS:

Process for collecting required output data at individual client level:

How and when is the demographic data collected?

The demographic information is collected from the police report or directly from the victim (in person or over the phone depending on the circumstances of first contact). The PCC 2 or the OACMS tallies the demographic information monthly on a paper file which has all the VOCA demographic categories. At the end of the month, The PCC 2 and OACMS will turn in the report on victim's demographics to supervisor. For clients who will be receiving services from the PCC 2 and the OACMS, the first staff to contact the victim will be responsible for entering the demographic information which will identify the victim using their case number and will be kept in a joint report (paper or shared file on computer) until the end of the month when it is turned into supervisor. This will ensure there is not double counting of a victim when receiving services from two different staff. The supervisor reviews and aggregates the output data prior to submitting report.

How and When are the services documented for reporting purposes?

Documentation of services provided are documented in case files when service is provided and also tallied on the paper report by the PCC 2 or OACMS. For clients who will be receiving services from both a PCC 2 and the OACMS a shared file on paper or in computer will be available for each to mark services received, and client will be identified by case number. Both reports will be turned into the supervisor monthly, when no additional services will be provided. The supervisor will be responsible for reviewing the reports and aggregating the services provided prior to submitting report.

Identify where the output data is documented.

The output information - demographics and services are documented on going and monthly paper reports are kept and aggregated for the final report.

Process for reviewing aggregate output data:

The PCC2 and the OACMS collect the data and it is reviewed by supervisor. If data is incorrect it is returned to PCC2 or OACMS to correct. Ultimately the supervisor is responsible for the accuracy of the data.

The output data will be used to be able to concretely determine who is utilizing our services and what services they need and use on a month by month basis. From this information the program can determine if there should be specific outreach or changes made within our program to accommodate all victims. We will also look for trends or changes and attempt through analysis to see why the change/s, determine if it is a change we want to maintain, or eliminate in the future - and then determine what it is our program needs to do in the future to receive the desired end result/s.

DATA COLLECTION PROCEDURE - OUTCOMES:

Process for collecting required outcome data at individual client level:

Clients receiving therapy services will be asked to complete a VOCA client outcome survey during the month of May or November. Clients, who do not complete a survey during one of the two months, will be asked to complete the survey at their termination session or their last session prior to the grant year ending. When victim has not completed a survey during any of the previously mentioned times, a staff person other than the service provider will attempt to reach the client by telephone or mail to ask them to complete the survey.

Clients who only receive services from OACMS will complete a survey on their last session with the OACMS. If the survey is not completed then, there will be an attempt to contact the victim by phone by a staff person other than the OACMS who provided the service. The optional outcome if victim does not receive counseling services at VIP. All surveys are completed confidentially and a master list is maintained of clients receiving surveys to avoid duplication. Clients receiving only crisis intervention and court support/advocacy will be contacted approximately one month after services by staff other than staff providing the services to complete a survey.

The surveys completed in May or November will be tabulated by "survey monkey" and those completed after last session/termination session will be added to the survey monkey totals prior to the final report. The data collection tool is a paper survey that is either completed by the victim in person at VIP office in the waiting room area and then turned into the receptionist, or client's answers are filled in by a non-service provider over the telephone.

If victim does not read, a non- service provider will assist with the completion of the survey by reading the questions and explaining how victim can complete. This is rare, but it has occurred in the past.

Process for reviewing aggregate outcome data:

The supervisor is responsible for the accuracy of the surveys.

The outcome data will show directly where the program is excelling and where the program needs to improve and or change. The data collected is reviewed and will assist our project in being victim centered and provide the highest quality of services- ultimately meeting the needs of our clients.

INPUTS:

1) Contribution of Agency Resources

Total agency budget allocated to program: \$700,000.00

The project will supplement agency programming funded by outside sources which include:

MNPD's Family Intervention Program (FIP), under the Domestic Violence Division provides salaries and benefits for all staff not funded through the proposed budget. Administrative Assistant (1.5), Supervisors (2), 70% of Police Crisis Counselor 2 (1), 66% of Police Crisis Counselor 2 (1), 100 % Police Crisis Counselor 2 (3).

In addition our agency is providing the office space, utilities, phones, computers, printer, and all other office equipment. This resource combined with the proposed budget compliments and strengthens our program. The proposed budget is vital to our program in providing the additional staff, and funding the outreach Advocate/Case Management component. This staffing provides us the opportunity and allows the program to reach additional victims and decrease barriers which the undeserved victims in and the Hispanic community have in accessing the criminal justice system support and agencies available to victims of crime.

Our program has a lengthy history of providing services to victims of crime, and the proposed funding allows us to extend our services to the Nashville community and the Hispanic community more comprehensively and has the effect of an increased number of these communities receiving direct services.

2) External Factors Impacting this Project

It has been our experience that it is difficult to find a qualified and eligible bilingual OACMS. We anticipate the staff person currently in this position will be with our agency for a significant period of time, but if she should resign our program would be negatively affected, until the position was filled. Additional exterior factor involve the Hispanic community apprehensive at times to come to a police precinct and at this time we have not located another office area outside of the North Precinct that our OACMS could utilize when location is an issue. Finding some alternative locations to meet with victims in addition to our North Precinct location will be a priority for us as we begin a new grant year.

3) Collaboration Activities

Since June 2013 VIP has been involved with the Davidson County SART. Meetings are held monthly to discuss successes, areas that need improvement, and learning more about each member's role/service/focus with sexual assault victims. Consistent Members include- VIP staff, SAC staff, Sgt, with Sex Crimes Unit/MNPD, Assistant District Attorney, staff Domestic Violence Division/MNPD and Nurse practitioner/MGH.

Other Agencies we collaborate with:

TN Voices for Victims- Verna Wyatt (615) 513-8707

Davidson County District Attorney's Office/Victim Witness Services-MacKenzie Shankland (615)862-5500

You Have the Power- Cathy Gurley (615) 292-7027

Sexual Assault Center- Rachel Freeman (615) 259-9055 ext. #2

FBI, Rachel Pierce (615) 232-7614

US Attorney's Office/Victim Services -John Hernandez (615) 736-2150

Domestic Violence Division/counseling services- Heidi Bennett (615) 880-3000

Agency has a signed MOU with a Family Justice Center: NO

4) Budget Narrative

PCC 2 (Therapists) - One position at 100% VOCA funded- full time and Match will pay for .23% of the salary/benefits for two positions .23% of their time will be devoted to the VOCA project. They will all provide crisis intervention, at crime scene and hospital, 24/7; follow up, intake, therapy, information and referral; and criminal justice system advocacy/ support as appropriate to victim of violent crime.

OACMS - Two positions at 100% funding. To provide outreach to identified victims of crime, outreach to identify victims of crime, provide intake, advocacy, case management, information and referral; and follow up to identified victims with an emphasis of assisting them to receive services to meet their basic needs and assist with decreasing external barriers to these victims from utilizing services available to victims of crime in our community.

The translation and interpretation are subcontracted services. These written and verbal services will provide the communication our program needs with Non-English speaking victims. They will be utilized in all of the direct services: individual and or group sessions, assistance with case management services, communication with other agencies and or the criminal justice system process and translation services to have educational and therapeutic information available in their language whenever possible. These services are so very important for Non-English speaking victims given the additional challenges and barriers they have navigating victimization and the criminal justice system. Subcontract with a trauma and or bilingual trauma therapist to provide approximately 60 hours of direct service: individual and or group sessions. This is essential to therapy services to crime victims who are only Spanish speaking.

We have six different brochures which we will have printed for outreach and initial contact with victims. The additional funding in supplies will provide outreach items as well as purchasing display items to use at health fairs, community events, and other outreach events; therapeutic supplies and DVD/audio etc., professional books for therapist/outreach staff, and victim specific-specialized books in English and Spanish for crime victims.

Specific assistance to victims will be providing bus passes to victims not only to use our services but to get them to other services available to crime victims which will assist with the transportation barrier for many victims.

Travel and training will provide mileage for crisis calls and OACMS travel; training for all staff to attend national as well as state or local trainings (travel, registration, per diem, and lodging) to improve skills and knowledge base for providing services to victims of crime. Administrative costs are not charged to the grant.

The portion of the match not covering salary/benefits will provide additional monies to translation/interpretation, travel/training/conferences, bus passes, and supplies utilized by the VOCA project. The budget will change each year for salary and benefit increases and there will be decreases in supplies and professional fees to cover the salary/benefit increases.

Estimated VOCA Staff Full-Time Equivalent (FTE) funded by project:

3.64

Scope of Services/Project Narrative

FY2018-VOC-1003

Metro Nashville Government/ MNPDP/ Family Intervention Program

Mission: To provide mental health services and criminal justice system advocacy whenever individuals, families, and/or the community are affected by violent crime.

Vision: For victims of violent crime to restore a sense of peace and balance in their lives after victimization.

PROBLEMS FOR INTERVENTION AND NEEDS TO BE IMPROVED

In 2016, the population of Nashville was 659,042 and it is estimated that 100 individuals move to the city every day. As Nashville has grown so has the crime rate. In 2015, when compared with the 50 largest cities in the US, Nashville had the second highest percentage increase in murders (83%). In 2016, there were nine more murders than 2015 (13% increase). The overall crime rate did slightly decrease in 2016, although the violent crime rate increased in all categories except for rape. 2016 did see a decrease in youth homicides, 12, down from 19 the previous year when Nashville lead its peer cities with the highest youth homicide rate in the U.S.

Nashville is becoming more racially, ethnically, and religiously diverse. The racial makeup of Nashville is 60% White (56% Non-Hispanic), 28% African American, .3% American Indian, .1% Native Hawaiian and Pacific islander, 2.5% more than 2 races, and 10% Hispanic Latino any race. The foreign-born population tripled between 1990 and 2000 (12,500 to 39,500) and has nearly doubled over the last decade. Nashville has the largest Kurdish community in the United States (11,000). Other nationalities with significant representation living in Nashville are Vietnamese, Cambodians, Laotians, Arabs, Bantus, and smaller communities of Somalis, Bhutanese, Bhutan, Pashtun, Pakistani, and Afghanistan. In 2012 Nashville had the fastest growing immigrant population in an American city, and in 2016, 30% of students enrolled in Metro public schools spoke a language other than English (130 different languages).

There are many positives that come with a city that is rich in different races, cultures, and religions. There are also challenges. Metro Nashville Police Department's (MNPDP) Family Intervention Program (FIP) wants to confront the unique challenges immigrants and refugees have in our city by reducing and where possible eliminating barriers to ensure all victims have access to comprehensive, culturally sensitive, and effective crime victim services. The two components of the FIP are The Domestic Violence Counseling Services (DVCS) and the Victim Intervention Program (VIP). Both have been committed to provide culturally sensitive comprehensive crime victim services and criminal justice system advocacy to the Latino community. DVCS has had a Bilingual Spanish speaking therapist since 1999, provided domestic violence support groups in Spanish, and had a 200% increase in Spanish speaking victims they served in the first year. "Hispanic Night Out" was a collaboration in 2004 DVCS had with the Domestic Violence Intervention Center, YW, and Conexion Americas. This weekly group had a brief social hour at St Luke's Community Center followed by counselors from the four agencies facilitating groups for men, women, teens, and children, in Spanish. It was modeled after a program called Tapestri in Atlanta, GA. VIP has had a Bilingual (English/Spanish) therapist since 2012 and in 2014 hired an Advocacy/Outreach Specialist to work with the Latino community. This program designed by VIP has drastically increased the Latino clients we serve and refer to other social/victim services. 2014 - 250% increase, 2015-63% increase and 2016-100%. In 2014, VIP provided a bilingual Homicide Grief Group, and since 2015 VIP has provided several Robbery/ Trauma group for LEP Spanish speaking victims. In 2012 VIP organized a half day training for Bilingual therapist/Advocates not working within the criminal justice system (agencies and private practice) to learn about the criminal justice system, TN Criminal Injury Compensation, and crime victim services resources. It was well attended and well received. FIP bilingual staff regularly attend specific meetings targeting bilingual Spanish speaking professional working in the Latino Community. These include: La Encuentro Latino "Latino Meet" which is sponsored by Mental Health America of Middle TN by their Multicultural Outreach coordinator. A different agency serving the Latino community is highlighted each month and everyone attending has the opportunity

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to network and share upcoming events with all attending. Dando Valor "Giving Encouragement" this organization is comprised of Latino MNPD employees and Office of the District Attorney's Office. They are targeting Latino community groups in high crime areas to encourage them to report crime, improve relationships with law enforcement and prosecutors, and to build trust within the Latino community.

TN Hispanic Police Officers Association: Their mission is- promoting and developing friendly relationships between law enforcement and Hispanic Community while building friendly and fraternal relationships within the members of this association. FIP bilingual staff can be "honorary" members. In addition, Bilingual staff of FIP outreach to the Latino community by speaking to Latino community groups, having tables to provide information on services and the criminal justice system at health fairs, Latino community events, at parent/school events where significant numbers of Latino students are attending, etc. We are hopeful FIP will be able to continue to grow their outreach and involvement with the Latino community as the Latino community continues to grow in Nashville.

A 2013 NIWAP (National Immigrant Women's Advocacy Project) survey found Latino Immigrant crime victims (domestic violence & sexual assault) did not report or did not follow through with investigations because of language barriers-LEP, fear of deportation, lack of knowledge of legal system, and did not trust police/prosecutors would help them. Barriers for immigrant with LEP found in the survey which mirror what VIP/DVCS advocates have seen in Nashville are: missing and/or inaccurate information on reports and limited or no contact with investigating officer who are not bilingual. Additional factors were: unqualified interpreters, who are bias, generalize what was said, or left out information in the translation/interpretation. The last factor was many Latino female victims of sexual assault are very uncomfortable having a male interpreter, which influenced what they reported.

When the survey looked for what factors influencing LEP Immigrants Victims' reporting crimes the top four were: when concerned about children's safety (41%), Severity of the abuse (30%), victim knows another victim who was helped (25.2%), and *advocate working with police* (25.2%). The last two influences are additional factors which support our project- advocates working with police and assisting LEP immigrant victims. There has also been an increase in the fear of deportation since the change in policy federally related to immigration in 2017 even though there has not been any change locally. Bilingual FIP staff have notice a decreased in phone calls (self-referrals) from undocumented immigrants and therapist are more frequently answering questions to calm fears of deportation (leaving children behind) before they can address the trauma of the crime victimization.

MNPD's FIP has six masters' level counselors, who provide CJS support/advocacy, crisis intervention, follow up, and on-going individual and group therapy to victims of violent crime (children to elderly). Counselors are on call 24/7, 365 days of the year to respond to victims of violent crime when requested by the responding officer/investigator. In addition, VIP has two Outreach/Advocate Specialists (O/A). One works specifically with Latino immigrant crime victims and one who works specifically with North Nashville crime victims. The O/As outreach to victims when police reports are made, agencies refer, or crime victims self-refer. O/As provide information and referrals to services specifically for victims of crime as well as social service to meet basic needs; provide criminal justice system and personal advocacy/support related to the victimization, and assists with TN Criminal Injury Compensation applications. O/As are also involved and connected to the unique communities they are targeting: providing information on services, identifying victims, learning about available resources; and participating on coalitions, task forces, etc.

We are requesting funding for three additional O/A positions from this grant. Two will be specifically working with the Latino immigrant community in addition to being trained to interpret for investigators in the domestic violence division, the sex crimes unit, and with homicide/cold case investigators assigned to cases where a Spanish interpreter is needed to communicate with the victim and or the victim's family. The third O/A position will provide all services described above (except for interpretation) in addition to reaching out to the other immigrant/refugee communities. This O/A would be a multicultural specialist, identifying challenges and barriers to reporting and seeking services for refugees, and determine the connections FIP needs to collaborate with agencies who are serving the various refugee communities. All three O/As would provide services to immigrant/refugee victims of all violent crimes with a priority of serving immigrant/refugee victims of domestic violence, sexual assault, and family members of homicide victims.

PURPOSE

Goal 1

Support the provision of direct services to culturally specific and underserved victims of crime in immigrant and refugee communities.

Objectives

- 1.1 Perform community outreach via information and service referral.
- 1.2 Increase victim's satisfaction with agency services through provision of direct services.
- 1.3 Increase victim's knowledge their rights and the criminal justice system

Goal 2

Improve victims' access to service

Objectives

- 2.1 Reduce wait time for advocacy and therapeutics services
- 2.2 Increase victim's knowledge of community resources/services available to victims of crime through, information, referral, and advocacy
- 2.3 Working with state and local governmental and social service agencies to develop and enhance effective strategies to provide culturally specific services to refugee communities

Goal 3

Increase LEP Spanish speaking victims' access to reporting/prosecuting violent crime

- 3.1 Working with local law enforcement to enhance effective strategies to communicate with LEP Spanish speaking victims of violent crime
- 3.2 Working with local law enforcement increase the accuracy of statements from LEP Spanish speaking victims of violent crime

ACTIVITIES

Activities are what a project does with the inputs to fulfill its mission. This section should describe the planned activities, major interventions or program elements designed to accomplish the goals of the project. You should describe the activities to be employed by the project to achieve the desired results. For projects requesting multi-year funding, describe and delineate how activities may change over the period of the grant if at all.

1. O/As will provided information on FIP services, the Criminal justice system, and referral information for other crime victim based services at culturally specific events, health fairs, etc.
2. O/As will collaborate with the state and local agencies to outreach to immigrants and refugees to provide information, referrals, and to identify crime victims.
3. O/As will collaborate with agencies serving multicultural communities, agencies serving specific ethnic communities, and leaders within ethnic communities to learn how to best provide services to individuals and the community at large when the need should arise. (goal of 3-4 ethnic/cultural communities each year)
4. Bilingual O/As will provide (English/Spanish) interpretation for crime victims/investigators for the reporting and follow up communication for crime victims of Domestic Violence, Sexual Assault, and family members of Criminal Homicide/ Vehicular Homicide (face to face and telephone).
5. O/As to attend task force, coalition, and community meetings related to immigrants/refugee issues
6. O/As priority will be to meet will crime victims who request appointment for advocacy services

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IMPLEMENTATION TIMELINE FOR ACCOMPLISHING KEY GRANT ACTIVITIES

This section should include a comprehensive timeline with concrete implementation and execution dates. The structure of the timeline should be feasible, and outline the best scenario for achieving goals and objectives. Please add additional lines as necessary.

Activity/ Output	Position of Person Completing	Due Date for Completion
Interview/Hire/Outreach/Advocates	FIP Supervisor	30-90 days from grant award date
New O/A shadow staff	Experienced Outreach/Advocates	December 31, 2107
Interpreter Training	TNFLI/Trainer	Spring 2017
Training for New O/A Bilingual staff: Interpreting for Investigators (in house)	Sgt./ Sex Crimes Unit and Domestic Violence Division	December 31,2017
Develop network with state and local governmental, and social service agencies with established relationships in refugee / immigrant communities (Culturally Specific)	New Hire O/A targeting immigrant Refugee victims of crimes	March 2017- on going
Attend monthly Dando Valor	New Bilingual O/As	Monthly – on going
Attend monthly Police Officer Association meetings	New Bilingual O/As	Monthly- on going
Provide outreach in targeted communities	New Bilingual O/As	On-going
Offer translation/interpretation as needed to secure services and advocacy within the CJS	New Bilingual O/As	On-going
Attend month meeting La Encuentro	New Bilingual O/As	On-going
Brochures translated	Grant Manager	FY18 and FY19
Outreach materials translated/multiple languages	Grant Manager	FY 18 and FY19
Psychoeducational handouts translated multiple languages	Grant Manager	FY18 and FY19

INTENDED OUTPUTS (Products)

VOCA Required Outputs (first year) (Est. at 9 months – 3 moth hiring process)

Victimization Type	Number
Homicide	6
Adult Sexual Assault	36
Adults Sexually Abused/Assaulted as Children	5
Adult Physical Assault (includes Aggravated and Simple Assault)	10
Human Trafficking: Sex	1
Elder Abuse or Neglect	1
Domestic and/or Family Violence	80
Hate Crime: Racial/Religious/Gender/ Sexual Orientation/Other	
Other	40
If hate crime or other, please provide type and details for each: Robbery	

Special Classification of Individuals	Number
Deaf/Hard of Hearing	0
Immigrants/Refugees/Asylum Seekers	179
LGBTQ	0
Victims with Limited English Proficiency	179
Other	0

Projected number of individuals who will be assisted with a victim compensation application annually through this project: 85

Information and Referral services annually through this project:

Information about the criminal justice process	87
Information about victim rights, how to obtain notifications, etc.	179
Referral to other victim service programs	100
Referral to other services, supports and resources (includes legal, medical, faith-based organizations, address confidentiality programs, etc.)	90

Emotional Support or Safety services annually through this project:

Crisis intervention (in-person, includes safety planning, etc.)	100
Individual counseling	0
Support groups (facilitated or peer)	0
Other therapy (traditional, cultural, or alternative healing; art, writing, or play therapy, etc.)	0

INTENDED OUTCOMES (Results)

Outcomes describe the difference the project will make for its participants and/or the community as a whole. The outcomes for a project should be **measurable** based upon a set of defined criteria. Project goals should be set for each criterion. For projects requesting multi-year funding, describe how outcomes may be expected to change over the period of the grant.

Required outcomes:

- 1. Victims report that their sense of safety and security has increased:** *"My immediate sense of safety and security has increased as a result of the services I received from this agency."*
- 2. Victims report an increase in knowledge about victim services:** *"I am more knowledgeable of the services and community resources available to victims."*
- 3. Victims report an increase in knowledge about the criminal justice system:** *"I am more knowledgeable about the criminal justice system."*
- 4. Victims express satisfaction with services:** *"I am satisfied with the services I have received through this agency."*

Chosen outcome:

- 5. Victims report a decrease in the level of vulnerability by identifying a support system. (Decrease in isolation):** *"I have identified a support system to help me address my victimization."*

INPUTS

As discussed early in this application, the FIP has had a commitment to having culturally sensitive and linguistically specific services. Since 1999 when the DVCS were able to hire our first bilingual therapist and VIP in 2012, both units in the Family Intervention Program have listen to our Latino clients and increased requested services in Spanish. Prior to have bilingual therapists and for crime victims other than Spanish LEP, interpreters were/are contracted to assist during counseling and advocacy/case management services. Our brochures and several trauma handouts have been translated into several languages. And outreach items have also been printed with multiple languages.

The Domestic Violence Division and the Sexual Assault Unit both agree it would be extremely beneficial to have Outreach Advocate Specialist interpret for their English speaking investigators as well as extremely beneficial to the Spanish LEP crime victims. Homicide Detectives are scattered throughout all of the precincts in the city so if awarded the grant we will collaborate with

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those detectives/investigators. Our current bilingual Outreach Advocate Specialist has interpreted for several homicide and robbery detective at North Precinct where our office is located and it has been an extremely positive experience for crime victims and investigators. The MNPD Family Intervention Program provides salaries and benefits for all staff not funded through the proposed budget. Administrative Assistant (2), Supervisor (2), Police Crisis Counselor 2 (3) and Police Crisis Counselors 2 @ (70%). In addition our agency provides office space, utilities, phones, computers, printer, and all other office equipment. These resources combined with the proposed budget, compliments and strengthens our program. This additional staffing would provide the program opportunity to reach additional underserved victims and decrease if not eliminate barriers the immigrant and refugee community have in accessing the criminal justice system support and agencies available to victims of crime. Our program has a lengthy history of providing services to victims of crime, and the proposed funding allows us to extend our services to the North Nashville community and the Hispanic community more comprehensively and has the effect of an increased number of these communities receiving direct services.

Individuals hired in the Advocate/Outreach Bilingual position will need to be very fluent in English and Spanish. A Bachelor degree in the arts and sciences would be preferred but not required. 1-2 years' experience working in criminal justice system, social services, health care, public health, school system, non-profit preferred. Good communication and organizational skills, ability to work independently as well as in a group team setting.

This program would be funded 80% by the VOCA funding requested and 20% by MNPD's in-kind match.

DATA COLLECTION PROCEDURE

Describe the data collection procedures you will undertake to collect and report the outputs and outcomes of the planned services or interventions. E.g. stakeholder questionnaires, client satisfaction surveys, case records, etc. Describe how you will document your activities and collect the data you will report for the quarterly PMT reports and OCJP Annual Report. In addition, describe how your agency will use the data collected to evaluate the goals of the project and the work performed and plan accordingly.

How and when is the demographic data collected?

The demographic information is collected from the police report or directly from the victim (in person or over the phone depending on the circumstances of first contact). The O/A maintains the demographic information on a monthly client form and utilized case records.. At this time our IT department has the quarterly VOCA PMT report on a drive that only FIP staff can access. O/A enters their statistic into the computer and program manager can check and retrieve data for State quarterly and annual report. The supervisor reviews and aggregates the output data prior to submitting report. Services are also tabulated by the O/A as they are provided and documented on the PTM report. Program manager also reviews these entries prior to submitting the monthly and annual report to the State.

The output data will be used to determine who is utilizing our services. From this information the program can determine if there should be specific outreach or changes made within our program to accommodate all victims. We will also look for trends or changes and attempt through analysis to see why the change/s, determine if it is a change we want to maintain, or eliminate in the future - and then determine what it is our program needs to do in the future to receive the desired end result/s.

O/As will also provide supervisor with a monthly report of taskforces, coalitions, community meetings attended; outreach completed, etc.

How and When will Outcome Data be collected?

Clients who receive services from the O/A will complete a survey after they have received services (may be after 1 or several visits). If the survey is not completed then, there will be an attempt to contact the victim by phone by a staff person other than the O/A who provided the service. The victims are completing the surveys confidentially and anonymously when completed in the office. By phone their answers will also be anonymous. The data collection tool is a paper survey that is either completed by the victim in person at VIP office or client's answers are filled in by a non-service provider over the telephone. If victim does not read, a non-service provider will assist with the completion of the survey by reading the questions and explaining how victim can complete in a private area of the office. We are hopeful in the future crime victims will be able to complete the survey on a computer but at this time that is not allowable.

COLLABORATION ACTIVITIES

Collaboration is defined as a mutually beneficial and well-defined relationship entered into by two or more organizations to achieve results they are more likely to achieve together than alone. Collaboration should describe the ongoing working relationship where ideas are exchanged: a common purpose and common goals are planned and attained. **All applicants are strongly encouraged to collaborate with other agencies to achieve similar goals. Provide details of who you collaborate with and how and how it is relevant to this specific project.**

La Encuentro Latino "Latino Meet" which is sponsored by Mental Health America of Middle TN by their Multicultural Outreach coordinator. A different agency serving the Latino community is highlighted each month and everyone attending has the opportunity to network and share upcoming events with all attending.

Dando Valor "Giving Encouragement" this organization is comprised of Latino MNPB employees and Office of the District Attorney's Office. They are targeting Latino community groups in high crime areas to encourage them to report crime, improve relationships with law enforcement and prosecutors, and to build trust within the Latino community.

TN Hispanic Police Officers Association: mission is promoting and developing friendly relationships between law enforcement and Hispanic Community while building friendly and fraternal relationships within the members of this association. FIP bilingual staff can be "honorary" members

Office of the District Attorney: Collaborate by working closely with staff responsible for U Visa certification, connecting crime victims with appropriate personnel, mutually updates from each agency regarding information on U Visas and Victim input.

Davidson County Voices for Victims: A group of non-profits and governmental agencies in Davidson County who join together to plan an annual ceremony for National Crime Victims' Rights Week in April each year. VIP staff has been responsible for the translation of the invitation and program over the past years and have bilingual staff attend to assist Spanish LEP families who attend.

Nashville Memorial Children's Garden: This garden in memory of children 17 yrs and younger who lives were ended from violence was a collaboration between Metro Parks, MNPB's Victim Intervention Program, Davidson County DA/ Victim Witness services, and MADD 22 years ago and the garden continues to have names of children who have been killed each year during NCVR week on stepping stones. This year six names were added (a total of 7 children were killed but one parent request her child's name not be added at this time). Three of the names children/teens were Latino.

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Mayor's Sexual Assault Response Taskforce: Lead by the Public Health Department, this is a collaboration of governmental and non-profit agencies serving sexual assault victims, community hospitals that has meet for approximately 1 year and has created a plan to decrease barriers for sexual assault victims to receive medical legal exams in Davidson County.

Davidson County SART : Collaboration with the MNPd /Family Intervention Program, Sexual Assault Center, Office of the District Attorney, MNPd/Sex Crime Unit and MGH/SANE Nurses. Since inception in June 2013, VIP and DVCS have been involved with the monthly meetings.

Nashville Domestic Violence Coalition: Collaboration of non-profit and governmental agencies in Davidson county serving victims of domestic violence.

FBI, Victim Witness Services: Collaborate with the Middle TN Victim Services coordinator when federal victims are in the Nashville area and need services VIP provides. One of the most recent referrals was a Hispanic father of a victim of the Orlando nightclub mass shooting.

National Organization for Victim Assistance: (NOVA) : Collaborated with NOVA in September 2016 to host a free one day training for over 85 crime victim service providers on identity fraud.

Immigrant Women's Advocacy Project (NIWAP): Collaborating to host a one day training in August 2017 on "Best Practice: Immigrant Crime Victims, Language Access, and the U & T Visa" NIWAP have done several national surveys to learn more on why immigrant victims of domestic violence, sexual assault, and human trafficking do not report to law enforcement and what encourages reporting.

Season to Remember: Collaboration with FIP, Davidson County District Attorney's Victim Witness Services, US Attorney of Middle TN Victim Witness Services, TN Voices for Victims and envisioned by a MNPd Victim Intervention Program Homicide Group member 23 years ago who mother had been murdered. This ceremony honoring murder victims during the seasons of Hanukah, Kwanzaa, and Christmas is annually attended by over 200 friends and family members of homicide victims in Centennial Park. Handmade ornaments are hung as well as the lightening of the kinara and menorah.

Meet Me at the Bridge: An annual ceremony to remember Domestic violence victims who have lost their lives to violence in the past year, The ceremony is every October during Domestic Violence Month. A collaborative effort of all organizations involved in the Nashville Domestic Violence Coalition. In 2016 DV sworn and civilian staff received awards for their outstanding work in the fight to end domestic violence.

GRANT BUDGET				
AGENCY NAME: Metropolitan Government of Nashville and Davidson County				
FUND SOURCE: VOCA				
PROJECT TITLE: MNPD Victim Intervention Program				
The grant budget line-item amounts below shall be applicable only to expense incurred during the following				
Applicable Period:		BEGIN: 07/01/2015	END: 06/31/2016	
POLICY 03 Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE MATCH	TOTAL PROJECT
1, 2	Salaries, Benefits & Taxes ²	\$186,549.00	\$38,587.00	\$225,136.00
4, 15	Professional Fee, Grant & Award ²	\$6,650.00	\$1,500.00	\$8,150.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications ²	\$7,698.00	\$7,800.00	\$15,498.00
11, 12	Travel, Conferences & Meetings ²	\$6,000.00	\$3,600.00	\$9,600.00
13	Interest ²	N/A	N/A	N/A
14	Insurance ²	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals ²	\$1,843.00	\$698.00	\$2,541.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost ²	\$0.00	\$0.00	\$0.00
24	In-Kind Expense ²	\$0.00	\$0.00	\$0.00
n/a	Grantee Match Requirement (for any amount of the required Grantee Match that is not specifically delineated by budget line-items above)	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$208,740.00	\$52,185.00	\$260,925.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A*, (posted on the Internet at: <http://www.state.tn.us/finance/act/documents/policy3.pdf>)

² Applicable detail follows this page if line-item is funded.

³ A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column above, shall be reduced by the amount of any Grantee failure to meet the Match Requirement.

GRANT BUDGET LINE-ITEM DETAIL:

AGENCY NAME: Metropolitan Government of Nashville and Davidson County

FUND SOURCE: VOCA

PROJECT TITLE: MNPD Victim Intervention Program

SALARIES, BENEFITS & TAXES	AMOUNT
Position 1: Police Crisis Counselor 2- Therapist: Salary, Benefits, Overtime estimated at \$80,499 (Est 100% of time on project)	
Position 2: Police Crisis Counselor 2- Therapist: Salary & Benefits estimated at \$19,526 (estimated 23% of time on project) (Match)	
Position 3: Police Crisis Counselor 2- Therapist: Salary & Benefits estimated at \$19,061 (estimated 23% of time on project) (Match)	
Position 4: Outreach Advocate- Specialist-Bilingual: Salary & Benefits estimated at \$57,282 (estimated 100% of time on project)	
Position 5: Outreach Advocate Specialist - North: Salary & Benefits estimated at \$48,768 (estimated 100% of time on project)	\$225,136.00
TOTAL	\$225,136.00

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
Translation of material for Non English speaking clients. Est. max amt \$2,100 (\$750 Match)	
Licensed Bilingual & Trauma Therapists (\$75/session indiv. or group) (est 10 victims - 6 sessions each) Est. max amt \$4,500	
Interpretation - Phone and Face to Face: Est. max amt \$1,550 (750 Match)	\$8,150.00
TOTAL	\$8,150.00

SUPPLIES (includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE & SHIPPING, OCCUPANCY, EQUIPMENT RENTAL & MAINTENANCE, PRINTING & PUBLICATION	AMOUNT
Supplies: Lamination paper, Blank DVD/CD, art & play therapy supplies, blank journals, DVD to use in therapy relaxation and emotional recovery, etc. Est. \$3,498 (not prorated)	
All Other Items: Agency brochures, outreach materials, professional books, intervention materials ie. therapy workbooks, written materials, books for victims. Est. \$12,000 (not prorated) (\$7,800 Match)	\$15,498.00
TOTAL	\$15,498.00

TRAVEL, CONFERENCES & MEETINGS	AMOUNT
Local Travel: Travel includes mileage for 2 Outreach/Advocates to meet client, outreach to victims Rates will be the prevailing state rate or our local, whichever is less. Est max amt \$1,100	
Training and Conferences Attended by Agency Staff: 3 national trainings @ \$2,000 each = \$6,000 All staff (6) to attend 10 local trainings totalling \$2,500. (\$3,600 Match)	\$9,600.00
TOTAL	\$9,600.00

SPECIFIC ASSISTANCE TO INDIVIDUALS	AMOUNT
Bus Pass for victims to attend court, victim service, and other other case management appts. \$5.50 each total of 462 bus passes. (\$698 Match)	\$2,541.00
TOTAL	\$2,541.00

GRANT BUDGET				
AGENCY NAME: Metropolitan Government of Nashville and Davidson County				
FUND SOURCE: VOCA				
PROJECT TITLE: MNPD Victim Intervention Program				
The grant budget line-item amounts below shall be applicable only to expense incurred during the following Applicable Period: BEGIN: 07/01/2016 END: 06/30/2017				
POLICY 03 Object Line-Item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE MATCH	TOTAL PROJECT
1, 2	Salaries, Benefits & Taxes ²	\$199,012.00	\$41,827.00	\$240,839.00
4, 15	Professional Fee, Grant & Award ²	\$6,650.00	\$448.00	\$7,098.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications ²	\$3,345.00	\$9,000.00	\$12,345.00
11, 12	Travel, Conferences & Meetings ²	\$10,797.00	\$3,600.00	\$14,397.00
13	Interest ²	N/A	N/A	N/A
14	Insurance ²	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals ²	\$1,898.00	\$550.00	\$2,448.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost ²	\$0.00	\$0.00	\$0.00
24	In-Kind Expense ²	\$0.00	\$0.00	\$0.00
n/a	Grantee Match Requirement (for any amount of the required Grantee Match that is <u>not</u> specifically delineated by budget line-items above)	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$221,702.00	\$55,425.00	\$277,127.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A.* (posted on the Internet at: <http://www.state.tn.us/finance/act/documents/policy3.pdf>)

² Applicable detail follows this page if line-item is funded.

³ A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column above, shall be reduced by the amount of any Grantee failure to meet the Match Requirement.

GRANT BUDGET LINE-ITEM DETAIL:

AGENCY NAME: Metropolitan Government of Nashville and Davidson County

FUND SOURCE: VOCA

PROJECT TITLE: MNPD Victim Intervention Program

SALARIES, BENEFITS & TAXES	AMOUNT
Position 1: Police Crisis Counselor 2-Therapist: Salary, Benefits, Overtime estimated at \$78376 (Est 100% of time on project)	\$78,376.00
Position 2: Police Crisis Counselor 2-Therapist: Salary, Benefits, Overtime estimated at \$21521. (Est 34% of time on project) Match	\$21,521.00
Position 3: Police Crisis Counselor 2-Therapist: Salary, Benefits, Overtime estimated at \$20306 (Est 30% of time on project) Match	\$20,306.00
Position 4: Outreach Advocate - Specialist: Salary, Benefits estimated at \$61910. (estimated 100% of time on project)	\$61,910.00
Position 5: Outreach Advocate - Specialist-North: Salary, Benefits estimated at \$58726 (estimated 100% of time on project)	\$58,726.00
TOTAL	\$240,839.00

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
Translation of material for Non-English speaking clients. Est. max amt \$1,000 (\$448 match)	\$1,000.00
Interpretation-Phone and Face to Face: est. Max amt \$1598	\$1,598.00
Licensed Bilingual & Trauma Therapists (\$75/session indiv or group) (est 10 victims-6 sessions each) Est. max amt \$4500	\$4,500.00
TOTAL	\$7,098.00

SUPPLIES (includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE & SHIPPING, OCCUPANCY, EQUIPMENT RENTAL & MAINTENANCE, PRINTING & PUBLICATION	AMOUNT
Supplies: Blank DVD/CD, art & play therapy supplies, DVD/CDs to use in therapy relaxation and emotional recovery, etc. Est max \$3345 (not prorated)	\$3,345.00
All Other Items: Agency brochures, outreach materials, professional books, intervention materials ie. Therapy workbooks, written materials, books for victims. (not prorated) (\$9000 match)	\$9,000.00
TOTAL	\$12,345.00

TRAVEL, CONFERENCES & MEETINGS	AMOUNT
Local Travel: Travel includes mileage for 2 Outreach Advotes to meet clients, outreach to victims. Rates will be prevailing state rate or our local, whichever is less. Est max amt \$1100	\$1,100.00
Training and Conferences Attended by Agency Staff: 5 National trainings @\$2000 each=\$10000. All staff (6) to attend 10 local trainings totaling \$3297. (\$3600 match)	\$13,297.00
TOTAL	\$14,397.00

SPECIFIC ASSISTANCE TO INDIVIDUALS	AMOUNT
Bus passes for victims to attend court, victim service, and other case management appts. \$5.50 each for total of approx 446 bus passes (\$550 match)	\$2,448.00
TOTAL	\$2,448.00

GRANT BUDGET				
AGENCY NAME: Metropolitan Government of Nashville and Davidson County				
FUND SOURCE: VOCA				
PROJECT TITLE: MNPD Victim Intervention Program and Bilingual Project				
The grant budget line-item amounts below shall be applicable only to expense incurred during the following Applicable Period: BEGIN: 07/01/2017 END: 06/30/2018				
POLICY 03 Object Line-Item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE MATCH	TOTAL PROJECT
1, 2	Salaries, Benefits & Taxes ²	\$335,525.00	\$39,646.00	\$375,171.00
4, 15	Professional Fee, Grant & Award ²	\$12,650.00	\$448.00	\$13,098.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications ²	\$13,345.00	\$9,000.00	\$22,345.00
11, 12	Travel, Conferences & Meetings ²	\$23,057.00	\$3,600.00	\$26,657.00
13	Interest ²	N/A	N/A	\$0.00
14	Insurance ²	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals ²	\$1,898.00	\$550.00	\$2,448.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost ²	\$0.00	\$43,375.00	\$43,375.00
24	In-Kind Expense ²	\$0.00	\$0.00	\$0.00
n/a	Grantee Match Requirement (for any amount of the required Grantee Match that is <u>not</u> specifically delineated by budget line-items above)	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$386,475.00	\$96,619.00	\$483,094.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A*. (posted on the Internet at: <http://www.state.tn.us/finance/act/documents/policy3.pdf>)

² Applicable detail follows this page if line-item is funded.

³ A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column above, shall be reduced by the amount of any Grantee failure to meet the Match Requirement.

GRANT BUDGET LINE-ITEM DETAIL:

AGENCY NAME: Metropolitan Government of Nashville and Davidson County

FUND SOURCE: VOCA

PROJECT TITLE: MNPDP Victim Intervention Program and Bilingual Project

SALARIES, BENEFITS & TAXES	AMOUNT
Victim Intervention Program - Position 1: Police Crisis Counselor 2-Therapist: Salary, Benefits, Overtime estimated at \$79841 (Est 100% of time on project)	\$79,841.00
Victim Intervention Program - Position 2: Police Crisis Counselor 2-Therapist: Salary, Benefits, Overtime estimated at \$21521. (Est 34% of time on project)	\$21,521.00
Victim Intervention Program - Position 3: Police Crisis Counselor 2-Therapist: Salary, Benefits, Overtime estimated at \$21332. (Est 32% of time on project)	\$21,332.00
Victim Intervention Program - Position 4: Outreach Advocate - Specialist: Salary, Benefits estimated at \$63764 (estimated 100% of time on project)	\$63,764.00
Victim Intervention Program - Position 5: Outreach Advocate - Specialist-North: Salary, Benefits estimated at \$60448. (estimated 100% of time on project)	\$60,448.00
Bilingual Project - Position #1 Bilingual Outreach Advocate Specialist, Salary and Benefits est \$42,755 (Est for 8 months) (Est 100% time on on project)	\$42,755.00
Bilingual Project - Position #2 Bilingual Outreach Advocate Specialist, Salary and Benefits est \$42,755 (Est for 8 months) (Est. 100% time on project)	\$42,755.00
Bilingual Project - Position #3 Outreach Advocate Specialist, Salary and Benefits est \$42,755(est for 8 months) (Est. 100% time on project)	\$42,755.00
TOTAL	\$375,171.00

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
Victim Intervention Program - Translation of material for Non-English speaking clients. Est. max amt \$1,000 (\$448 match)	\$1,000.00
Victim Intervention Program - Interpretation-Phone and Face to Face: est. Max amt \$1598	\$1,598.00
Victim Intervention Program - Licensed Bilingual & Trauma Therapists (\$75/session indiv or group) (est 10 victims-6 sessions each) Est. max amt \$4500	\$4,500.00
Bilingual Project - Interpretation serives - face to face and telephone est \$4000	\$4,000.00
Bilingual Project - Translation on trauma response, coping skills, brochures, outreach materials multiple languages est \$2000	\$2,000.00
TOTAL	\$13,098.00

SUPPLIES (includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE & SHIPPING, OCCUPANCY, EQUIPMENT RENTAL & MAINTENANCE, PRINTING & PUBLICATION	AMOUNT
Victim Intervention Program - Supplies: Blank DVD/CD, art & play therapy supplies, DVD/CDs to use in therapy relaxation and emotional recovery, etc. Est max \$3345 (not prorated)	\$3,345.00
Victim Intervention Program - All Other Items: Agency brochures, outreach materials, professional books, intervention materials ie. Therapy workbooks, written materials, books for victims. (not prorated) (\$9000 match)	\$9,000.00
Printing/design/setup of brochures,outreach materials, information on MNPDP/ FIP services, and on specific victimizations such as homicide, sexual assult and domestic violence in multiple languages (Est \$ 6000) Printing of specific outreach items in multiple languges to use at event, community meeting, health fairs, etc (Est \$4000)	\$10,000.00
TOTAL	\$22,345.00

TRAVEL, CONFERENCES & MEETINGS	AMOUNT
Victim Intervention Program - Local Travel: Travel includes mileage for 2 Outreach Advotes to meet clients, outreach to victims. Rates will be prevailing state rate or our local, whichever is less. Est max amt \$1100	\$1,100.00

Victim Intervention Program - Training and Conferences Attended by Agency Staff: 5 National trainings @ \$2000 each = \$10000. All staff (6) to attend 10 local trainings totaling \$2357. (\$3600 match)	\$12,357.00
local travel for 3 outreach advocates to meet with client outreach to targeted communities, attend meeting, etc. Rate will be prevailing state rate or our local, whichever is less. Est \$1200 1 national conference (est. at \$2000 each = \$6000) and 3 staff to attend NOVA Crisis Response Team Training (est \$2000 each = \$6000)	\$13,200.00
TOTAL	\$26,657.00

SPECIFIC ASSISTANCE TO INDIVIDUALS	AMOUNT
Victim Intervention Program - Bus passes for victims to attend court, victim service, and other case management appts. \$5.50 each for total of approx 446 bus passes (\$550 match)	\$2,448.00
TOTAL	\$2,448.00

GRANT BUDGET				
AGENCY NAME: Metropolitan Government of Nashville and Davidson County				
FUND SOURCE: VOCA				
PROJECT TITLE: MNPD Victim Intervention Program and Bilingual Project				
The grant budget line-item amounts below shall be applicable only to expense incurred during the following				
Applicable Period:		BEGIN: 07/01/2018	END: 06/30/2019	
POLICY 03 Object Line-Item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE MATCH	TOTAL PROJECT
1, 2	Salaries, Benefits & Taxes ²	\$346,042.00	\$42,276.00	\$388,318.00
4, 15	Professional Fee, Grant & Award ²	\$12,650.00	\$448.00	\$13,098.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications ²	\$15,243.00	\$9,000.00	\$24,243.00
11, 12	Travel, Conferences & Meetings ²	\$23,057.00	\$3,600.00	\$26,657.00
13	Interest ²	N/A	N/A	\$0.00
14	Insurance ²	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals ²	\$0.00	\$550.00	\$550.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost ²	\$0.00	\$43,375.00	\$43,375.00
24	In-Kind Expense ²	\$0.00	\$0.00	\$0.00
n/a	Grantee Match Requirement (for any amount of the required Grantee Match that is <u>not</u> specifically delineated by budget line-items above)	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$396,992.00	\$99,249.00	\$496,241.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A*. (posted on the Internet at: <http://www.state.tn.us/finance/act/documents/policy3.pdf>)

² Applicable detail follows this page if line-item is funded.

³ A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column above, shall be reduced by the amount of any Grantee failure to meet the Match Requirement.

GRANT BUDGET LINE-ITEM DETAIL:

AGENCY NAME: Metropolitan Government of Nashville and Davidson County

FUND SOURCE: VOCA

PROJECT TITLE: MNPd Victim Intervention Program and Bilingual Project

SALARIES, BENEFITS & TAXES	AMOUNT
Victim Intervention Program - Position 1: Police Crisis Counselor 2-Therapist: Salary, Benefits, Overtime estimated at \$86,800 (Est 100% of time on project)	\$86,800.00
Victim Intervention Program - Position 2: Police Crisis Counselor 2-Therapist: Salary, Benefits, Overtime estimated at \$21521. (Est 34% of time on project)	\$21,521.00
Victim Intervention Program - Position 3: Police Crisis Counselor 2-Therapist: Salary, Benefits, Overtime estimated at \$21332. (Est 32% of time on project)	\$21,332.00
Victim Intervention Program - Position 4: Outreach Advocate - Specialist: Salary, Benefits estimated at \$65,600 (estimated 100% of time on project)	\$65,600.00
Victim Intervention Program - Position 5: Outreach Advocate - Salary, Benefits estimated at \$60,448. (estimated 100% of time on project)	\$64,800.00
Bilingual Project - Position #1 Bilingual Outreach Advocate Specialist, Salary and Benefits est \$42,755 (Est 100% time on on project)	\$42,755.00
Bilingual Project - Position #2 Bilingual Outreach Advocate Specialist, Salary and Benefits est \$42,755 (Est. 100% time on project)	\$42,755.00
Bilingual Project - Position #3 Outreach Advocate Specialist, Salary and Benefits est \$42,755(Est. 100% time on project)	\$42,755.00
TOTAL	\$388,318.00

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
Victim Intervention Program - Translation of material for Non-English speaking clients. Est. max amt \$1,000 (\$448 match)	\$1,000.00
Victim Intervention Program - Interpretation-Phone and Face to Face: est. Max amt \$1598.	\$1,598.00
Victim Intervention Program - Licensed Bilingual & Trauma Therapists (\$75/session indiv or group) (est 10 victims-6 sessions each) Est. max amt \$4500	\$4,500.00
Bilingual Project - Interpretation serives - face to face and telephone est \$4000	\$4,000.00
Bilingual Project - Translation on trauma response, coping skills, brochures, outreach materials multiple languages est \$2000	\$2,000.00
TOTAL	\$13,098.00

SUPPLIES (includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE & SHIPPING, OCCUPANCY, EQUIPMENT RENTAL & MAINTENANCE, PRINTING & PUBLICATION	AMOUNT
Victim Intervention Program - Supplies: Blank DVD/CD, art & play therapy supplies, DVD/CDs to use in therapy relaxation and emotional recovery, etc. Est max \$5,243 (not prorated)	\$5,243.00
Victim Intervention Program - All Other Items: Agency brochures, outreach materials, professional books, intervention materials ie. Therapy workbooks, written materials, books for victims. (not prorated) (\$9000 match)	\$9,000.00
Bilingual Project - Printing/design/setup of brochures, outreach materials, information on MNPd/ FIP services, and on specific victimizations such as homicide, sexual assault and domestic violence in multiple languages (Est \$ 6000) Printing of specific outreach items in multiple languages to use at event, community meeting, health fairs, etc (Est \$4000)	\$10,000.00
TOTAL	\$24,243.00

TRAVEL, CONFERENCES & MEETINGS	AMOUNT
Victim Intervention Program - Local Travel: Travel includes mileage for 2 Outreach Advotes to meet clients, outreach to victims. Rates will be prevailing state rate or our local, whichever is less. Est max amt \$1100	\$1,100.00

Victim Intervention Program - Training and Conferences Attended by Agency Staff for national, state, and local trainings. Rates will be prevailing state rate or our local, whichever is less.	\$12,357.00
Bilingual Project - Local travel for 3 outreach advocates to meet with client outreach to targeted communities, attend meeting, etc. Rate will be prevailing state rate or our local, whichever is less. Est \$1200 1 national conference (est. at \$2000 each= \$6000) and 3 staff to attend NOVA Crisis Response. Team Training (est \$2000 each = \$6000)	\$13,200.00
TOTAL	\$26,657.00

SPECIFIC ASSISTANCE TO INDIVIDUALS	AMOUNT
Victim Intervention Program - Bus passes for victims to attend court, victim service, and other case management appts. \$5.50 each for total of approx 446 bus passes (\$550 match)	\$550.00
TOTAL	\$550.00

GRANT BUDGET				
AGENCY NAME: Metropolitan Government of Nashville and Davidson County				
FUND SOURCE: VOCA				
PROJECT TITLE: MNPD Victim Intervention Program and Bilingual Project				
The grant budget line-item amounts below shall be applicable only to expense incurred during the following				
Applicable Period: BEGIN: 07/01/2019 END: 06/30/2020				
POLICY 03 Object Line-Item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE MATCH	TOTAL PROJECT
1, 2	Salaries, Benefits & Taxes ²	\$352,043.00	\$43,775.00	\$395,818.00
4, 15	Professional Fee, Grant & Award ²	\$12,650.00	\$448.00	\$13,098.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications ²	\$13,345.00	\$9,000.00	\$22,345.00
11, 12	Travel, Conferences & Meetings ²	\$23,057.00	\$3,600.00	\$26,657.00
13	Interest ²	N/A	N/A	\$0.00
14	Insurance ²	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals ²	\$1,898.00	\$550.00	\$2,448.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost ²	\$0.00	\$43,375.00	\$43,375.00
24	In-Kind Expense ²	\$0.00	\$0.00	\$0.00
n/a	Grantee Match Requirement (for any amount of the required Grantee Match that is <u>not</u> specifically delineated by budget line-items above)	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$402,993.00	\$100,748.00	\$503,741.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A*. (posted on the Internet at: <http://www.state.tn.us/finance/act/documents/policy3.pdf>)

² Applicable detail follows this page if line-item is funded.

³ A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column above, shall be reduced by the amount of any Grantee failure to meet the Match Requirement.

GRANT BUDGET LINE-ITEM DETAIL:

AGENCY NAME: Metropolitan Government of Nashville and Davidson County

FUND SOURCE: VOCA

PROJECT TITLE: MNPD Victim Intervention Program and Bilingual Project

SALARIES, BENEFITS & TAXES	AMOUNT
Victim Intervention Program - Position 1: Police Crisis Counselor 2-Therapist: Salary, Benefits, Overtime estimated at \$90,300(Est 100% of time on project)	\$90,300.00
Victim Intervention Program - Position 2: Police Crisis Counselor 2-Therapist: Salary, Benefits, Overtime estimated at \$21521. (Est 34% of time on project)	\$21,521.00
Victim Intervention Program - Position 3: Police Crisis Counselor 2-Therapist: Salary, Benefits, Overtime estimated at \$21332. (Est 32% of time on project)	\$21,332.00
Victim Intervention Program - Position 4: Outreach Advocate - Specialist: Salary, Benefits estimated at \$68,000(estimated 100% of time on project)	\$68,000.00
Victim Intervention Program - Position 5: Outreach Advocate - Salary, Benefits estimated at \$66,400. (estimated 100% of time on project)	\$66,400.00
Bilingual Project - Position #1 Bilingual Outreach Advocate Specialist, Salary and Benefits est \$42,755 (Est 100% time on on project)	\$42,755.00
Bilingual Project - Position #2 Bilingual Outreach Advocate Specialist, Salary and Benefits est \$42,755 (Est. 100% time on project)	\$42,755.00
Bilingual Project - Position #3 Outreach Advocate Specialist, Salary and Benefits est \$42,755(Est. 100% time on project)	\$42,755.00
TOTAL	\$395,818.00

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
Victim Intervention Program - Translation of material for Non-English speaking clients. Est. max amt \$1,000 (\$448 match)	\$1,000.00
Victim Intervention Program - Interpretation-Phone and Face to Face: est. Max amt \$1598	\$1,598.00
Victim Intervention Program - Licensed Bilingual & Trauma Therapists (\$75/session indiv or group) (est 10 victims-6 sessions each) Est. max amt \$4500	\$4,500.00
Bilingual Project - Interpretation serives - face to face and telephone est \$4000	\$4,000.00
Bilingual Project - Translation on trauma response, coping skills, brochures, outreach materials multiple languages est \$2000	\$2,000.00
TOTAL	\$13,098.00

SUPPLIES (includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE & SHIPPING, OCCUPANCY, EQUIPMENT RENTAL & MAINTENANCE, PRINTING & PUBLICATION	AMOUNT
Victim Intervention Program - Supplies: Blank DVD/CD, art & play therapy supplies, DVD/CDs to use in therapy relaxation and emotional recovery, etc. Est max \$3345 (not prorated)	\$3,345.00
Victim Intervention Program - All Other Items: Agency brochures, outreach materials, professional books, intervention materials ie. Therapy workbooks, written materials, books for victims. (not prorated) (\$9000 match)	\$9,000.00
Bilingual Project - Printing/design/setup of brochures, outreach materials, information on MNPD/ FIP services, and on specific victimizations such as homicide, sexual assault and domestic violence in multiple languages (Est \$ 6000) Printing of specific outreach items in multiple languages to use at event, community meeting, health fairs, etc (Est \$4000)	\$10,000.00
TOTAL	\$22,345.00

TRAVEL, CONFERENCES & MEETINGS	AMOUNT
Victim Intervention Program - Local Travel: Travel includes mileage for 2 Outreach Advotes to meet clients, outreach to victims. Rates will be prevailing state rate or our local, whichever is less. Est max amt \$1100	\$1,100.00

Victim Intervention Program - Training and Conferences Attended by Agency Staff for national, state, and local trainings. Rates will be prevailing state rate or our local, whichever is less.	\$12,357.00
Bilingual Project - Local travel for 3 outreach advocates to meet with client outreach to targeted communities, attend meeting, etc. Rate will be prevailing state rate or our local, whichever is less. Est \$1200 1 national conference (est. at \$2000 each = \$6000) and 3 staff to attend NOVA Crisis Response Team Training (est \$2000 each = \$6000)	\$13,200.00
TOTAL	\$26,657.00

SPECIFIC ASSISTANCE TO INDIVIDUALS	AMOUNT
Victim Intervention Program - Bus passes for victims to attend court, victim service, and other case management appts. \$5.50 each for total of approx 446 bus passes (\$550 match)	\$2,448.00
TOTAL	\$2,448.00

ATTACHMENT B

Federal Award Identification Worksheet

Subrecipient's name (must match registered name in DUNS)	Metropolitan Government of Nashville and Davidson County
Contract #	26639
Subrecipient's DUNS number	078217668
Federal Award Identification Number (FAIN)	2014-VA-GX-0008; 2015-VA-GX-0018
Federal award date	9/15/2014; 8/25/2015
CFDA number and name	16.575; VOCA
Grant contract's begin date	01-Jul-15
Grant contract's end date	30-Jun-20
Amount of federal funds obligated by this grant contract	\$208,740.00; \$1,408,162.00
Total amount of federal funds obligated to the subrecipient	\$1,616,902.00
Total amount of the federal award to the pass-through entity (Grantor State Agency)	\$9,198,421.00; \$39,696,179.00
Name of federal awarding agency	Office for Victims of Crime
Name and contact information for the federal awarding official	Jalila Sebbata (202) 305-7807
Is the federal award for research and development?	No
Indirect cost rate for the federal award (See 2 C.F.R. §200.331 for information on type of indirect cost rate)	N/A

Instructions for Completing the Special Conditions Pages 2015 VOCA (2015-VA-GX-0018)

Each federal grant award received by the Office of Criminal Justice Programs (OCJP) contains a list of special conditions which must be adhered to by both the OCJP and their subrecipients. These special conditions are addressed within the OCJP Grants Manual and more formally listed on the next several pages. Those that apply to the OCJP subrecipient are highlighted for clarity. Please note: Special Conditions requiring notification are indicated with an asterisk. Subrecipients must notify OCJP rather than the federal agency. As an agency receiving federal dollars from OCJP, you are required to acknowledge and comply with these special conditions.

- Read the Special Conditions thoroughly prior to completing the Special Conditions documents.
- Identify who will complete the Special Conditions documents, the Authorized Official or their Designee:
 - **NOTE: A Designee is defined as a person who has been designated by the authorized official as responsible for completing the Special Conditions and has been granted permission by the Authorized Official to sign the documents with the Authorized Official's signature.**
 - When the Designee is completing the Special Conditions, the section of the Special Conditions collecting the Designee's personal information must be completed in full for the Designee.
- On the last page of the document, the Special Conditions requires the Authorized Official or their designee to check the box indicating they have read the Special Conditions and are fully cognizant of their duties and responsibilities, and then sign and date the last page. Make sure there is a signature and date on the final page and the certification box is checked.
- Agencies should review the Special Conditions to ensure they are completed in full and a signature and date is present on the last page.
- Agencies should make a copy of the completed Special Conditions and keep them in their Agency Grant file.

Instructions for Completing the Certification Forms

- Read the Certifications thoroughly prior to completing the certification documents.

- Identify who will complete the certification documents, the Authorized Official or their Designee
 - **NOTE: A Designee is defined as a person who has been designated by the authorized official as responsible for completing the Certifications and has been granted permission by the Authorized Official to sign the documents with the Authorized Official's signature.**

 - When the Designee is completing the Certifications, the sections of the Certifications collecting the Designee's personal information must be completed in full for the Designee.

- The Certifications have check boxes to indicate whether the Agency certifies to the statement or whether it is not applicable. Make sure all appropriate check boxes are marked.

- At times, the Certification requires an explanation of why a Certification is not applicable for an agency. Agencies must then add this information to the Certification form.

- Agencies should review the Certifications to ensure they are completed in full; all appropriate check boxes marked, signatures and dates are present and designee information completed if necessary.

- Agencies should make a copy of the completed Certifications and keep them in their Agency Grant file.

- Completed Certification forms should be returned to OCJP along with the signed Grant Contract.

**Instructions for Certification Regarding Debarment, Suspension,
Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions (Sub-
recipients)**

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certificate, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549.
5. The prospective lower tier participation agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause title "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may check the Non-procurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

CERTIFICATION REGARDING DEBARMENT, ET AL (CONTINUED)
(PAGE 2 OF 3)

US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION
LOWER TIER COVERED TRANSACTIONS
(SUB-RECIPIENTS)**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 28 CFR part 67, section 67.510, and Participants' responsibilities. The regulations were published as part vii of the May 26, 1988 Federal Register (pages 19160-19211)

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON PREVIOUS PAGE)

(1) The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

(2) Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

Name and Title of Authorized Official: David Briley, Mayor

Name and Address of Authorizing Agency: Metropolitan Government of Nashville and Davidson Co.
1 Public Square, Suite 100
Nashville, Tn. 37201

"The Authorized Official certifies that to the best of his or her knowledge and belief that the information contained in this certification is correct and in accordance with the requirements of the application guidelines. The Authorized Official also certifies that the person named below is considered to be certifying this application, and is either the person legally responsible for committing the applying agency to this certification, or is executing this certification with the informed consent of the authorizing person (named and described in attachment A)."

Certification: I certify, by my signature at the end of this form, that I have read and am fully cognizant of our duties and responsibilities under this Certification. **(Please click the box to the left)**

CERTIFICATION REGARDING DEBARMENT, ET AL (CONTINUED)
(PAGE 3 OF 3)

NAME, TITLE, AND ADDRESS OF CERTIFYING DESIGNEE (IF DIFFERENT FROM AUTHORIZED OFFICIAL):
(Please click & complete the name, title, & address form field text boxes below, if applicable)

Certifying Designee's Name: Michael S. Anderson
Certifying Designee's Title: Chief of Police
Certifying Designee's Address: 3055 Lebanon Pike
Certifying Designee's Address: Nashville, Tn. 37219

Please complete all certifications, print them, and then sign & date each certification



Authorized Signature of the Applicant Agency:

4-3-18
Date:

CERTIFICATION REGARDING LOBBYING

(PAGE 1 OF 1)

CERTIFICATION REGARDING LOBBYING

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OCJP for guidance, and may not proceed without the express prior written approval of OCJP.

Each person shall file the most current edition of this certification and disclosure form, if applicable, with each submission that initiates agency consideration of such person for an award of a Federal grant, or cooperative agreement over \$100,000 as defined at CFR Part 69.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Name and Title of Authorized Official: David Briley, Mayor
Name and Address of Authorizing Agency: Metropolitan Government of Nashville and Davidson Co.
1 Public Square, Suite 100
Nashville, Tn. 37201

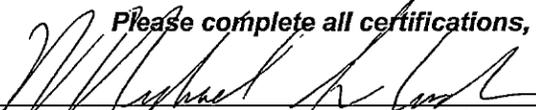
"The Authorized Official certifies that to the best of his or her knowledge and belief that the information contained in this certification is correct and in accordance with the requirements of the application guidelines. The Authorized Official also certifies that the person named below is either the person legally responsible for committing the applying agency to this certification, or is executing this certification with the informed consent of the authorizing person (named and described in Attachment A)."

Certification: I certify, by my signature at the end of this form, that I have read and am fully cognizant of our duties and responsibilities under this Certification. *(Please click the box to the left)*

NAME, TITLE, AND ADDRESS OF CERTIFYING DESIGNEE (IF DIFFERENT FROM AUTHORIZED OFFICIAL):
(Please click & complete the name, title, & address form field text boxes below, if applicable)

Certifying Designee's Name: Michael S. Anderson
Certifying Designee's Title: Chief of Police
Certifying Designee's Address: 3055 Lebanon Pike
Certifying Designee's Address: Nashville, Tn. 37219

Please complete all certifications, print them, and then sign & date each certification



Authorized Signature of the Applicant Agency:

4-3-18

Date:

CERTIFICATION OF CIVIL RIGHTS COMPLIANCE

(PAGE 1 OF 2)

TENNESSEE CERTIFICATION OF COMPLIANCE
WITH REGULATIONS FROM U. S. DEPARTMENT OF JUSTICE,
OFFICE OF JUSTICE PROGRAMS, OFFICE FOR CIVIL RIGHTS
FOR SUBGRANTS ISSUED BY
THE TENNESSEE DEPARTMENT OF FINANCE AND ADMINISTRATION,
OFFICE OF CRIMINAL JUSTICE PROGRAMS

INSTRUCTIONS: Complete the identifying information below. Read this form completely, identifying the person responsible for reporting civil rights findings in certification #4. Please obtain the signature of the Authorized Official on page 2, forward a copy of this form to the person identified in #4 and return the original copy of the form to the Office of Criminal Justice Programs, William R. Snodgrass Tennessee Tower, 312 Rosa L Parks Avenue, Suite 1800, Nashville, Tennessee 37243-1102 with your signed contracts.

Agency Name: Metropolitan Government of Nashville and Davidson Co. **Project Director's Name:** Amy Griffith-Taylor
Agency Address: 1 Public Square, Suite 100 **Project Director's Phone:** 615-862-6013
Nashville, tn. 37201
Grant Project Title: Crime Victim Assistance-Victims of Crime (VOCA) 15-18 Amend. 3
Grant Start Date: 06/30/17 **Grant End Date:** 06/30/20
Grant Duration: 3 years **Grant Amount:** 1,186,460.00

I. REQUIREMENTS OF SUBGRANTEE RECIPIENTS:

All subgrantee recipients (regardless of type of entity or amount awarded) are subject to prohibitions against discrimination in any program or activity, and must take reasonable steps to provide meaningful access for persons with limited English proficiency.

1. I certify that this agency will maintain data (and submit when required) to ensure that:
 - a. all services provided by our agency are delivered in an equitable manner without discrimination on the basis of race, color, religion, national origin, age, sex or disability, or, if this agency receives funds under the Violence Against Women Act of 1994, as amended, sexual orientation or gender identity to all segments of the service population;
 - b. our employment practices comply with Equal Opportunity Requirements, 28 CFR 42.207 and 42.301 *et. Seq.*;
 - c. all projects and activities of our agency will provide meaningful access for people with limited English proficiency as required by Title VI of the Civil Rights Act, (*See also* 2000 Executive Order #13166).

2. I certify that this agency will register within 60 days of award start date with the Office of Justice Programs, Office for Civil Rights online Equal Employment Opportunity (EEO) Program Reporting Tool to submit the information requested and, if required, create and submit an EEO Utilization Report. The agency can access the tool at:
<https://ocr-eeop.ncjrs.gov>.

3. I certify that this agency will comply (and will require any subgrantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements which may include:
 - a. Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d);
 - b. Victims of Crime Act (42 U.S.C. § 10604(e));
 - c. Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b));
 - d. Civil Rights Act of 1964 (42 U.S.C. § 2000d);
 - e. Rehabilitation Act of 1973 (29 U.S.C. § 7 94);
 - f. Americans with Disabilities Act of 1990 (42 U.S.C. § 12131-34);

CERTIFICATION OF REGULATIONS COMPLIANCE

- g. Education Amendments of 1972 (20 U.S.C. §§1681, 1683, 1685-86); and the
- h. Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); and
- i. Ex. Order 13,559 (Partnerships with Faith-Based and Other Neighborhood Organizations)
- j. Violence Against Women Act (VAWA) of 1994, as amended, 42 U.S.C. § 13925(b)(13)

4. I also certify that this agency will report all civil rights complaints and findings of discrimination, if any, to the Tennessee Office of Criminal Justice Programs, within the Department of Finance and Administration, in compliance with Chapter XXII, Part D, of the Grant's manual, and with 28 CFR 42.202(c). Any such findings will be provided within 45 days of the complaint or finding and/or if the finding occurred **within 3 years prior to** the grant award beginning date, within 45 days of the grant award beginning date. A copy of this Certification will be provided to the person responsible for reporting civil rights complaints and findings of discrimination, as identified below:

Name: Shanon Hall **Title:** Human Resource Director **Phone:** 615-862-6640
Address: 404 James Robertson Pkwy **City & State:** Nashville, Tn. **Zip Code:** 37129

"The Authorized Official certifies that to the best of his or her knowledge and belief that the information contained in this certification is correct and in accordance with the requirements of the application guidelines. The Authorized Official also certifies that the person named below is either the person legally responsible for committing the applying agency to this certification, or is executing this certification with the informed consent of the authorizing person (named and described in attachment A)."

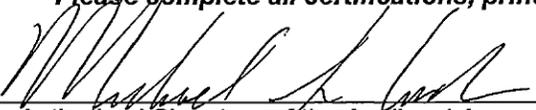
Certification: I certify, by my signature at the end of this form, that I have read and am fully cognizant of our duties and responsibilities under this Certification. *(Please click the box to the left)*

NAME, TITLE, AND ADDRESS OF CERTIFYING DESIGNEE (IF DIFFERENT FROM AUTHORIZED OFFICIAL):

(Please click & complete the name, title, & address form field text boxes below, if applicable)

Certifying Designee's Name: Michael S. Anderson
Certifying Designee's Title: Chief of Police

Please complete all certifications, print them, and then sign & date each certification



 Authorized Signature of the Applicant Agency:

4-3-18

 Date:

TRANSPARENCY ACT (FFATA) EXECUTIVE COMPENSATION REPORTING

The Federal Funding Accountability and Transparency Act (FFATA or Transparency Act - P.L.109-282, as amended by section 6202(a) of P.L. 110-252) requires the Office of Management and Budget (OMB) to maintain a single, searchable database, accessible by the public at no cost, that includes information about where and how federal funds are spent. This includes information on grants, subgrants, loans, awards; cooperative agreements and other forms of financial assistance funded with federal funds. That searchable database can be found through the internet. For more information about where and how federal funds are spent, please visit www.USASpending.gov.

Executive Compensation Reporting: FFATA requires you to provide the names and total compensation of your agency's five (5) most highly compensated executives (i.e., Officers, Managing Partners, Executive Directors, or any other highly compensated employee in a management position) if you meet the following criteria:

- 80 percent or more of the Authorizing Agency's annual gross revenues are from Federal procurement contracts and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320; and
- \$25,000,000 or more in annual gross revenues are from Federal procurement contracts, and Federal financial assistance subject to the Transparency Act; and
- The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>).

If Executive Compensation Reporting does **NOT** apply to your Grant Project, then please **skip** the Executive Compensation Reporting table below and proceed to page 2 to **complete the remainder of the Certification**.

If Executive Compensation Reporting **applies** to your Grant Project, then please report the name, title, and compensation of the top five executives of your organization in the table below and then proceed to page 2 to complete the remainder of the Certification.

EXECUTIVE COMPENSATION REPORTING FOR TOP FIVE (5) EXECUTIVES OF THE AUTHORIZING, APPLICANT AGENCY

NAME OF AUTHORIZING AGENCY'S TOP FIVE EXECUTIVES:	TITLE OF AUTHORIZING AGENCY'S TOP FIVE EXECUTIVES:	TOTAL ANNUAL SALARY OF AUTHORIZING AGENCY'S TOP FIVE EXECUTIVES:
STARKS, CHARLES	PRESIDENT/CEO-CON CENTER	252,00.32
PAUL, WILLIAM S	CHIEF MEDICAL DIRECTOR	221,614.18
ANDERSON, MICHAEL S	CHIEF OF POLICE	217,310.76
BLAND, STEPHEN G.	CHIEF EXECUTIVE OFFICER - MTA	215,000.00
RIEBELING, RICHARD M.	CHIEF OPER OFF- MAYOR'S OFFICE	209,508.00

CERTIFICATION REGARDING FFATA

(PAGE 2 OF 2)

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction.

Name and Title of Authorized Official: David Briley, Mayor

Name and Address of Authorizing Agency: Metropolitan Government of Nashville and Davidson Co.
1 Public Square, Suite 100
Nashville, Tn. 37201

"The Authorized Official certifies that, to the best of his or her knowledge and belief, the information contained in this certification is correct and in accordance with the requirements of the application guidelines. The Authorized Official also certifies that the person named below is either the person legally responsible for committing the applying agency to this certification, or is executing this certification with the informed consent of the authorizing person (named and described in Attachment A)."

Certification: I certify, by my signature at the end of this form, that I have read this and the Executive Compensation Reporting requirement does apply to this Agency and I am fully cognizant of our duties and responsibilities under this Certification. **(Please click the box to the left)**.

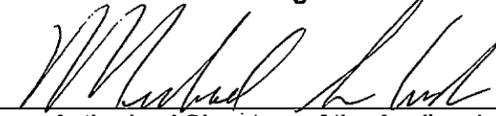
Not Applicable: I certify, by my signature at the end of this form, that I have read this and the Executive Compensation Reporting requirement does not apply to this Agency as a result of the explanation below: **(Please check the box to the left & provide an explanation below)**
Explanation:

NAME, TITLE, AND ADDRESS OF CERTIFYING DESIGNEE (IF DIFFERENT FROM AUTHORIZED OFFICIAL):

(Please click & complete the name, title, & address form field text boxes below, if applicable)

Certifying Designee's Name: Michael S. Anderson
Certifying Designee's Title: Chief of Police
Certifying Designee's Address: 3055 Lebanon Pike
Certifying Designee's Address: Nashville, Tn. 37219

Please complete all certifications, print them, sign & date each certification, and return signed certifications to your OCJP Program Manager by mail.


Authorized Signature of the Applicant Agency:

4-3-18
Date:



Department of Justice
Office of Justice Programs
Office for Victims of Crime

**AWARD CONTINUATION
SHEET
Grant**

PAGE 2 OF 6

PROJECT NUMBER 2015-VA-GX-0018

AWARD DATE 08/25/2015

SPECIAL CONDITIONS

1. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by the Department of Justice (DOJ) in 2 C.F.R. Part 2800 (the "Part 200 Uniform Requirements") apply to this 2015 award from the Office of Justice Programs (OJP). For this 2015 award, the Part 200 Uniform Requirements, which were first adopted by DOJ on December 26, 2014, supersede, among other things, the provisions of 28 C.F.R. Parts 66 and 70, as well as those of 2 C.F.R. Parts 215, 220, 225, and 230.

If this 2015 award supplements funds previously awarded by OJP under the same award number, the Part 200 Uniform Requirements apply with respect to all award funds (whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this 2015 award.

Potential availability of grace period for procurement standards: Under the Part 200 Uniform Requirements, a time-limited grace period may be available under certain circumstances to allow for transition from policies and procedures that complied with previous standards for procurements under federal awards to policies and procedures that comply with the new standards (that is, to those at 2 C.F.R. 200.317 through 200.326).

For more information on the Part 200 Uniform Requirements, including information regarding the potentially-available grace period described above, see the Office of Justice Programs (OJP) website at <http://ojp.gov/funding/Part200UniformRequirements.htm>.

- * In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.
- 2. The recipient agrees to comply with the Department of Justice Grants Financial Guide as posted on the OJP website (currently, the "2015 DOJ Grants Financial Guide").
- 3. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302) that is approved by the Office for Civil Rights is a violation of the Standard Assurances executed by the recipient, and may result in suspension of funding until such time as the recipient is in compliance, or termination of the award.
- 4. The recipient understands and agrees that OJP may withhold award funds, or may impose other related requirements, if the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.
- 5. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of OJP.
- 6. The recipient and any subrecipients must promptly refer to the DOJ OIG any credible evidence that a principal
 - * employee, agent, subrecipient, contractor, subcontractor, or other person has - (1) submitted a claim for award funds that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving award funds. Potential fraud, waste, abuse, or misconduct should be reported to the OIG by - mail: Office of the Inspector General U.S. Department of Justice Investigations, Division 950 Pennsylvania Avenue, N.W. Room 4706 Washington, DC 20530 e-mail: oig.hotline@usdoj.gov hotline: (contact information in English and Spanish): (800) 869-4499 or hotline fax: (202) 616-9881. Additional information is available from the DOJ OIG website at www.usdoj.gov/oig



Department of Justice
Office of Justice Programs
Office for Victims of Crime

**AWARD CONTINUATION
SHEET**
Grant

PAGE 3 OF 6

PROJECT NUMBER 2015-VA-GX-0018

AWARD DATE 08/25/2015

SPECIAL CONDITIONS

7. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient under this award, or entity that receives a contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

(The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.)

1. In accepting this award, the recipient --

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict) reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized to make subawards or contracts under this award --

a. it represents that --

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward, contract, or subcontract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict) reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

8. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or subaward to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of OJP.

9. The recipient agrees to comply with any additional requirements that may be imposed during the grant performance period if the agency determines that the recipient is a high-risk grantee. Cf. 28 C.F.R. parts 66, 70.



Department of Justice
Office of Justice Programs
Office for Victims of Crime

**AWARD CONTINUATION
SHEET
Grant**

PAGE 4 OF 6

PROJECT NUMBER 2015-VA-GX-0018

AWARD DATE 08/25/2015

SPECIAL CONDITIONS

10. The recipient agrees to comply with applicable requirements regarding registration with the System for Award Management (SAM) (or with a successor government-wide system officially designated by OMB and OJP). The recipient also agrees to comply with applicable restrictions on subawards to first-tier subrecipients that do not acquire and provide a Data Universal Numbering System (DUNS) number. The details of recipient obligations are posted on the Office of Justice Programs web site at <http://www.ojp.gov/funding/sam.htm>. (Award condition: Registration with the System for Award Management and Universal Identifier Requirements), and are incorporated by reference here. This special condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).
11. Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Department encourages recipients and sub recipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.
12. The recipient agrees to comply with all applicable laws, regulations, policies, and guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences, meetings, trainings, and other events, including the provision of food and/or beverages at such events, and costs of attendance at such events. Information on rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "2015 DOJ Grants Financial Guide").
13. The recipient understands and agrees that any training or training materials developed or delivered with funding provided under this award must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <http://www.ojp.usdoj.gov/funding/ojptrainingguidingprinciples.htm>.
14. The recipient agrees that if it currently has an open award of federal funds or if it receives an award of federal funds other than this OJP award, and those award funds have been, are being, or are to be used, in whole or in part, for one or more of the identical cost items for which funds are being provided under this OJP award, the recipient will promptly notify, in writing, the grant manager for this OJP award, and, if so requested by OJP, seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.
15. The recipient understands and agrees that award funds may not be used to discriminate against or denigrate the religious or moral beliefs of students who participate in programs for which financial assistance is provided from those funds, or of the parents or legal guardians of such students.
16. The recipient understands and agrees that - (a) No award funds may be used to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography, and (b) Nothing in subsection (a) limits the use of funds necessary for any Federal, State, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities.
17. A recipient that is eligible under the Part 200 Uniform Requirements to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC).
18. The recipient must collect, maintain, and provide to OJP, data that measure the performance and effectiveness of activities under this award, in the manner, and within the timeframes, specified in the program solicitation, or as otherwise specified by OJP. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act, and other applicable laws.



Department of Justice
Office of Justice Programs
Office for Victims of Crime

**AWARD CONTINUATION
SHEET
Grant**

PAGE 5 OF 6

PROJECT NUMBER 2015-VA-GX-0018

AWARD DATE 08/25/2015

SPECIAL CONDITIONS

19. The Grantee authorizes Office for Victims of Crime (OVC) and/or the Office of the Chief Financial Officer (OCFO), and its representatives, access to and the right to examine all records, books, paper or documents related to the VOCA grant. The State will further ensure that all VOCA subgrantees will authorize representatives of OVC and OCFO access to and the right to examine all records, books, paper or documents related to the VOCA grant.
20. ~~The Grantee agrees to submit a Subgrant Award Report (SAR) to OVC for each subgrantee of the VOCA victim assistance funds, within ninety (90) days of awarding funds to subgrantees. States and territories are required to submit this information through the automated system.)~~
21. VOCA Requirements
~~The recipient assures that the State and its subrecipients will comply with the conditions of the Victims of Crime Act (VOCA) of 1984, sections 1404(a)(2), and 1404(b)(1) and (2), 42 U.S.C. 10603(a)(2) and (b)(1) and (2) (and the applicable program guidelines and regulations), as required. Specifically, the State certifies that funds under this award will:~~
 - ~~a) be awarded only to eligible victim assistance organizations, 42 U.S.C. 10603(a)(2);~~
 - ~~b) not be used to supplant State and local public funds that would otherwise be available for crime victim assistance, 42 U.S.C. 10603(a)(2); and~~
 - ~~c) be allocated in accordance with program guidelines or regulations implementing 42 U.S.C. 10603(a)(2)(A) and 42 U.S.C. 10603(a)(2)(B) to, at a minimum, assist victims in the following categories: sexual assault, child abuse, domestic violence, and underserved victims of violent crimes as identified by the State.)~~
22. Demographic Data
~~The recipient assures that its subrecipients will collect and maintain information on race, sex, national origin, age, and disability of victims receiving assistance, where such information is voluntarily furnished by the victim.)~~
23. Discrimination Findings
The recipient assures that in the event that a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the ground of race, religion, national origin, sex, or disability against a recipient of victim assistance formula funds under this award, the recipient will forward a copy of the findings to the Office for Civil Rights of OJP.
24. ~~The recipient understands that all OJP awards are subject to the National Environmental Policy Act (NEPA, 42 U.S.C. section 4321 et seq.) and other related Federal laws (including the National Historic Preservation Act), if applicable. The recipient agrees to assist OJP in carrying out its responsibilities under NEPA and related laws, if the recipient plans to use VOCA funds (directly or through subaward or contract) to undertake any activity that triggers these requirements, such as renovation or construction. (See 28 C.F.R. Part 61, App. D.) The recipient also agrees to comply with all Federal, State, and local environmental laws and regulations applicable to the development and implementation of the activities to be funded under this award.)~~
25. The recipient agrees to ensure that at least one key grantee official attends the annual VOCA National Training Conference. Any recipient unable to attend must get prior approval by OVC in writing.



Department of Justice
Office of Justice Programs
Office for Victims of Crime

**AWARD CONTINUATION
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SPECIAL CONDITIONS

26. The recipient agrees to comply with applicable requirements to report first-tier subawards of \$25,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients of award funds. Such data will be submitted to the FFATA Subaward Reporting System (FSRS). The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the Office of Justice Programs web site at <http://www.ojp.gov/funding/ffata.htm> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here. This condition, and its reporting requirement, does not apply to grant awards made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).
27. The recipient understands and agrees that it has a responsibility to monitor its subrecipients' compliance with applicable federal civil rights laws. The recipient agrees to submit written Methods of Administration (MOA) for ensuring subrecipients' compliance to the OJP's Office for Civil Rights at CivilRightsMOA@usdoj.gov within 90 days of receiving the grant award, and to make supporting documentation available for review upon request by OJP or any other authorized persons. The required elements of the MOA are set forth at http://www.ojp.usdoj.gov/funding/other_requirements.htm, under the heading, "Civil Rights Compliance Specific to State Administering Agencies."
28. The recipient agrees to submit (and, as necessary, require sub-recipients to submit) performance reports on the performance metrics identified by OVC, and in the time and manner required by OVC. This information on the activities supported by the award funding will assist in assessing the effects that VOCA Victim Assistance funds have had on services to crime victims within the jurisdiction. Beginning October 1, 2015, the recipient agrees to submit (and, as necessary, require sub-recipients to submit) such information quarterly.
29. The recipient must require all non-profit sub-recipients of VOCA Assistance funding under this award to make their financial statements available online (either on the recipient's, the sub-recipient's, or another publicly available website). OVC will consider sub-recipient organizations that have Federal 501(c)(3) tax status as in compliance with this requirement, with no further action needed, to the extent that such organization files IRS Form 990 or similar tax document (e.g., 990-EZ), as several sources already provide searchable online databases of such financial statements.
30. The recipient must require all non-profit sub-recipients of VOCA Assistance funding under this award to certify their non-profit status. Sub-recipients may certify their non-profit status by submitting a statement to the recipient (to be placed in the grant file) affirmatively asserting that the sub-recipient is a non-profit organization, and indicating that it has on file, and available upon audit, either: 1) a copy of the recipient's 501(c)(3) designation letter; 2) a letter from the recipient's state/territory taxing body or state/territory attorney general stating that the recipient is a non-profit organization operating within the state/territory; or 3) a copy of the recipient's state/territory certificate of incorporation that substantiates its non-profit status. Sub-recipients that are local non-profit affiliates of state/territory or national non-profits should have available proof of (1), (2), or (3), and a statement by the state/territory or national parent organization that the recipient is a local non-profit affiliate.

Name and Title of Authorized Official: _____

Name and Title of Certifying Designee (If different from authorized official): _____

Certifying Designee's Address: _____

I certify, by my signature at the end of this form, that I have read and am fully cognizant of our duties and responsibilities under this Certification. (Please check the box to the left)

Name, Title

Date