
GRANT APPLICATION SUMMARY SHEET

Grant Name: Major Cultural Institution 20
Department: ARTS COMMISSION
Grantor: NATIONAL ENDOWMENT FOR THE ARTS
Pass-Through Grantor (If applicable): TENN. ARTS COMMISSION
Total Applied For: \$100,000.00
Metro Cash Match: \$100,000.00
Department Contact: Caroline Vincent
860-2377
Status: CONTINUATION

Program Description:

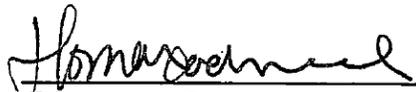
General Operating Support for Metro Arts. NOT to be re-granted.

Plan for continuation of services upon grant expiration:

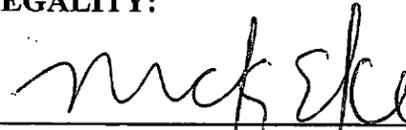
This grant allows us to cover program and direct expenses related to art programs, research and community engagement not covered in our Metro Operating Budget.

APPROVED AS TO AVAILABILITY OF FUNDS:

APPROVED AS TO FORM AND LEGALITY:



Director of Finance Date *11-28-18*
lc



Metropolitan Attorney Date

APPROVED AS TO RISK AND INSURANCE:



Director of Risk Management Date
Services

Annual Grant:
Major Cultural Institutions FY 2020

Metro Nashville Arts Commission
A-1810-07692 | \$100,000.00

FY20 Operating Support

Status: Application

If you receive a generic compliance warning and cannot identify missing information, check for **REQUIRED DOCUMENTS** near the bottom of your application.

▼ APPLICANT PROFILE

When you are editing the form, remember to click the Save button before navigating away—the form will not auto-save.

Fields marked with an asterisk* are required.

*Fiscal Year:	2020
*Grant Category:	Major Cultural Institutions
*Is this your first time applying for Commission Funds?	No
*Are you applying as:	Entity of Government
Organization Name:	Metro Nashville Arts Commission
Primary Contact:	Laurel Fisher
Primary Signatory:	Caroline Vincent

▼ SAVE APPLICATION

After filling out the "Applicant Profile" section, make note of your application number (example: A-1610-01021, A-1611-01101, etc.) and save the application. You may then select the EDIT button at the top of the screen and continue filling out the application.

Save your work frequently! If you leave this page, this application may be found in your grantee portal under the "Draft Applications" link on the navigation menu to your left. You may select your application, click the EDIT button, and continue filling it out.

When you are editing the form, remember to click the "Save" button before navigating away. The form will not auto-save. **Fields marked with an asterisk* are required.**

▼ PROJECT/PROGRAM DESCRIPTION

*Project Title: FY20 Operating Support

*Funding Description:

Metro Arts respectfully requests operating support funds for fiscal year 2020.

Date(s) of Project Activity (must be between July 1, 2019 and June 15, 2020)

*Project Start Date: 7/1/2019

*Project End Date: 6/15/2020

*Number of days the project activity will occur: 350

*Estimated Number of Adults Engaged: 2904000

*Estimated Number of Youth Engaged: 396000

*Estimated Number of Total Individuals Engaged: 3300000

Media organization or media based project? No

*Estimated Number of Artists Participating: 7000

% who are children (under 18): 12%

% who are people of color: 10%

% who are living in rural communities or isolated settings: 0%

% who are people with disabilities: 2%

% who are senior citizens (65 and over): 9%

Proposed Project Accessibility Statement

The Commission is committed to providing access to the arts for traditionally underserved artists and constituents, including people of color, people with disabilities, children, people living in rural communities or isolated settings, and senior citizens. In the space provided, indicate efforts made by your organization to include underserved artists and audiences in your proposed project/programming.

Metro Arts adopted a cultural equity statement in 2016. This includes a specific commitment to people who have been historically underrepresented in mainstream arts funding, discourse, leadership, and resource allocation; including but not limited to people of color, seniors, people with disabilities, people living in rural or isolated settings, LGBTQ people, women, and socio-economically disadvantaged. To accomplish this goal, Metro Arts regularly hosts cultural competency trainings; continually reviews its' practices and policies; and encourages the broader development of similar practices within the arts community in Nashville.

▼ Project Discipline Item Details

*Project Discipline: 14 Multidisciplinary

*Type of Activity: Institution/organization support - 11

*Strategic Outcome: Livability: American Communities are Strengthened Through the Arts.

***Arts Education:**

Less than 50% of this project's activities are arts education directed to:
adult learners (including teachers and artists)

▼ NARRATIVE INFORMATION

OPERATIONAL SUMMARY*▼ Operational Summary Instructions**

Please provide a narrative description of your organization's history and mission by addressing the following issues:

- Leadership activities including within the community that the organization serves and within the community where the organization is located,
- Identifying and serving underserved populations
- Marketing strategies and accomplishments
- Publications, films, recordings, slide shows, etc.
- Educational projects and programs
- Productions, presentations, and exhibitions
- Supplying evidence of the long-term viability and sustainability

Operational Summary Narrative:

Metro Arts / Nashville Office of Art + Culture (Metro Arts) was formed by Metropolitan charter in 1978 to support Nashville's arts community through grant making and the creation of a public art program. In April 2015, Metro Arts adopted a new 5-year strategic plan including a new mission statement and updated Theory of Change. In this plan are four new multi-year goals: Increase Resources for the Creative Ecosystem, Drive Equity/Inclusion and Access in the Ecosystem, Enhance Creative Neighborhood Infrastructure and Lead by Example. We accomplish these goals through developing programs, policies, grant making and public art that drives an equitable and vibrant community through the arts.

According to the Census Bureau, the population of Metro Nashville-Davidson County is 667,000 and has grown more than 10% since the 2010 Census. The largest part of our population identifies as White, while approximately 44% of our population is composed of people of color. African-Americans comprise the largest group at 28% of the population, 10% Latinx and the remaining 5% includes Asians, Native Americans and those with two or more races. Our senior population is just under 11% and more than 12.5% of Nashvillians are now foreign-born. Cultivating equity in the arts ecosystem is a major focus of our strategic and daily work. Our board reflects changing community demographic patterns as do grant and public art review panels. We believe that significant change in this area must first manifest in our internal processes and then within the cultural institutions that directly serve the Nashville community.

Metro Arts has fifty pieces in its' public art collection and has recently released our first ever comprehensive, county-wide Public Art Community Investment Plan. The plan identifies high impact strategies that fuel a stronger public art ecosystem, deeper civic and cultural participation as well as vibrant, creative neighborhoods. The plan explores alternative funding streams for projects, new ways of working with artists and deeper community engagement. The plan also includes new strategies to spur public art integration in the private sector. Our public art program has grown 700% in the last five years and more than 50% of our commissions have gone to regional, emerging public artists for projects focused on vibrant, creative neighborhoods.

Grant making is a large part of our work and has been a part of Metro Arts' program offerings since 1989. In FY19, we invested approximately 64% of our operating budget in to the community in the form of grants. We awarded just under \$2.5 million dollars in operational and project grants to 50 nonprofit organizations. Beyond grants, we have led direct programs that expand public participation and artist training like Learning Lab, Poetry in Motion®, Racial Equity in Arts Leadership (REAL), Restorative Justice and the Arts, temporary public art projects, and THRIVE, a placemaking micro-fund for artist-initiated projects.

In 2016, Metro Arts served as one of the 250 study partners in the national Arts & Economic Prosperity 5 (AEP5) study led by Americans for the Arts. In partnership with the Tennessee Arts Commission, Metro Arts coordinated the data collection process for Metro Nashville-Davidson County throughout the 2016 calendar year. Metro Arts collected 920 audience-intercept surveys and 82 organizational surveys from Nashville nonprofit arts and culture organizations in an effort to show the economic impact arts and culture activities have on our local economy. In July 2017, Metro Arts released the AEP5 study results revealing that Nashville's arts and culture ecosystem generated over \$429 million in economic activity, supported over 14,000 full-time jobs, and generated over \$50 million in state and local revenue in 2015.

We are the only local arts agency serving the larger MSA and as such, collaborate with public and private sector leaders on leading issues such as housing, transportation, land use and education and their impact on cultural life, creative economy and the cultural workforce. Metro Arts continually strives to increase the amount of resources available to Nashville's creative community through a variety of tools. Metro Arts has a long-range action plan that includes conversations with the Mayor's Office and Metro Council that calls for increased investments in the grants budget and neighborhood place-based initiatives over the next several years. We were pleased to have received a \$300,000 increase in funding in FY17 and \$500,000 in FY18. Those additional funds were used to amplify Basic Operating Support grants for our arts-focused nonprofits, increase the funds available in the THRIVE micro-fund program, and allowed us to produce our first temporary public art project "Build Better Tables" in 2018. This was the first substantial increase to our budget since the recession. While Nashville is fortunate to have a new Mayor and Metro Council eager to see growth in the arts and culture sector, the city is in a precarious budget situation in FY19 which will likely continue into FY20. Metro Arts continues to explore the possibility of a dedicated revenue source to support and sustain Metro Arts programming for years to come.

***ACTIVITIES**

Explain all activities for the fiscal year for which funding is requested. Include information about planning procedures and accessibility. What goals do you wish to accomplish? You will be asked to report outcomes if awarded funding.

Activities Narrative:

Grants: A significant portion of Metro Arts' budget is redistributed in to the community through both operating and project-based grant awards. Operating support is distributed via Basic Operating Support grants for organizations who have an annual budget of over \$100,000 per year and Core Operating Support grants for organizations who have budgets smaller than \$100,000. To remove access barriers for small organizations and those that are led by people of color, we revised our grant guidelines, application, scoring rubric and monitoring processes in FY18 in an effort to reduce apparent, and inadvertent, barriers that applicants experience when seeking financial support from Metro Arts. As a result, the scores and rankings assigned has shifted to reward authentic community engagement and challenge organizational practices that are inequitable. This shift paired with the learning opportunities offered by Metro Arts, we have seen the beginnings of a transition among our grantees that includes self-reflection and the implementation of more equitable practices. Project grants support programs that address specific issues within the community like access to the arts for under-invested populations or increasing the capacity of nonprofit arts organizations. These categories include Arts Access, Youth Arts, Creation, and Catalyst. While Arts Access and Youth Arts are open to both arts-focused and non-arts organizations, Creation and Catalyst are limited to arts-focused nonprofits only. Creation funds support the creation of new works while Catalyst, a new grant category that was introduced in FY18, supports capacity-building efforts aimed at financial sustainability and effective community impact.

Public Art: In the coming year, as suggested in the recently adopted Public Art Community Investment Plan, we are working on expanding the portfolio of public art beyond the One Percent for Art projects. Including temporary public art activations, community-based studios, artists embedded planning teams and neighborhood artist residencies. To date, Metro Arts hosted its first temporary public art project "Build Better Tables" curated by Nicole J. Caruth. This temporary public art exhibit focused on food issues to examine urban development and understand the effects of gentrification on community health and wellness. These nine different projects were placed at publicly accessible sites across the city. Metro Arts also celebrates its 40th anniversary in 2018. To commemorate the occasion, Metro Arts launched "40 for 40," an initiative that supported the purchase of artworks from 40 local artists to be displayed in Metro-owned buildings. Works have been installed at the Metro Courthouse and will be installed in Metro Office Building later this year.

THRIVE: At its core, the THRIVE micro-funding program is about empowering artists and neighborhoods to come together and create artistic experiences that foster community. THRIVE began with \$40,000 in FY15 and has grown to \$150,000 in FY19, enabling the program to expand its reach into more council districts and engage a more diverse pool of artists and participants – while reaching more youth, seniors, people of color, people with disabilities, English language learners, and people living outside of the downtown core.

Restorative Justice and the Arts: Nashville's Juvenile Justice Center (JJC) is innovatively approaching juvenile justice through a commitment to capturing the positive potential of its clients through assessing each individual's talents, skills, and needs. Restorative Justice and the Arts is a partnership between Metro Arts and JJC that was launched in FY17. Metro Arts has created a framework for integrating arts interventions into restorative justice practices within JJC and youth who have been filtered through the criminal justice system. The past two years have been spent creating a referral list of currently available programming, training artists in cultural competency, trauma informed, positive youth development and non-violent communication, and funding artists who have created programming specifically for youth in crisis. Projects funded have served court-involved youth in the Juvenile Justice Center, Gang Court, the Reaching Excellence as Leaders program through the Oasis Center, the Youth Overcoming Drug Abuse program, and community project in neighborhoods that are deemed at-risk due to high crime, food scarcity, failing schools, and poor transportation. Currently, Metro Arts is supporting nine projects through this program.

Opportunity NOW: In partnership with the Nashville Career Advancement Center (NCAC), we have developed project based work experiences that are centered in the arts for young people ages 14-16. Led by Community Arts Partners and peer coaches, teams of youth are engaged in six week-long projects during the summer months that emphasize arts service learning and work readiness training and represent a wide range of geographic locations throughout Davidson County. These experiences have been so successful that NCAC has increased the budget allocated for arts experiences in 2019.

Racial Equity in Arts Leadership (REAL) is a platform that engages artists, organizational leaders and arts administrators in teaching and peer learning opportunities about antiracism and equity practices. Participants engage in seminars, lunch and learn sessions, and workshops to gain awareness, self/peer critique, and enact change within their personal practices and organizational structures. As part of this ongoing work, Metro Arts will facilitate its fourth learning cohort of 20 arts leaders beginning in November 2018. In addition, Metro Arts will sponsor and host a two and a half day training on *Understanding and Analyzing Systemic* and a one-day *Introduction to Systemic Racism* training for local arts and culture leaders. REAL is done in partnership with the Curb Center of Arts, Enterprise, and Public Policy at Vanderbilt University.

Learning Lab: In 2016, Metro Arts launched an artist professional development program called Learning Lab. The Lab aims to teach topics from working in authentic community partnerships, placemaking project management skills such as contracting, fabrication, legal issues, managing community conversations, and conflict negotiation. Twenty-five Nashville-based artist participated in the training and eleven were awarded project funding via resources from National Endowment for the Arts and Metro Arts. Throughout 2017, the funded artists completed social and civic practice projects as well as temporary public artwork activation in Nashville neighborhoods. The projects covered a wide range of community concerns such as affordable housing and displacement, youth incarceration, and storytelling and functional art traditions of Nashville's Kurdish community. The NEA named Learning Lab and Metro Arts as one of 14 emergent national models. As a result, Metro Arts received special technical assistance from Local Initiative Support Corporation (LISC) and PolicyLink designed to advance the organization's ability to lead successful projects that result in positive short and long-term outcomes for the community. The second iteration of this program included 12 artists and 11 community partner organization.

Antiracism Transformation Team: In October 2017, the Metro Arts Commission voted to establish an Antiracism Transformation Team (ARTt) to support our agency in keeping the promise of its mission to drive an equitable and vibrant community through the arts. Members of ARTt represent Metro Arts staff and community stakeholders that include a wide range of organizational roles, skills, and points of view. Over the past year, the team has worked toward creating a framework that will hold the agency accountable in becoming antiracist in its identity and working toward racial equity in all policies and practices.

***PARTNERSHIPS**

Describe how your organization utilizes public and private partnerships and the value of these partnerships to the community.

Partnerships Narrative:

Partnerships are central to our ability to reach more citizens and scale the impact of arts in our community. Programs like REAL, Restorative Justice and the Arts, Learning Lab, and Opportunity NOW further emphasize how we collaborate with partners to create or improve conditions within the local arts community to increase resources; drive equity, inclusion, and access; and enhance neighborhood infrastructure. Here are just a few examples of how quality collaborations improve efficiency and community impact:

Learning Lab was launched with support from the National Endowment for the Arts and co-designed with The Center for Performance and Civic Practice (CPCP) and the Arts & Business Council of Greater Nashville. The program helps artists deepen their knowledge around equitable, community-based work and creates capacity for neighborhood transformation through the arts. This past year, we selected twelve Nashville-based artists to participate in the second Learning Lab cohort. We invited Metro agencies and community partners to join in the learning environment alongside the artists to examine and consider civic and social issues in our communities. The areas of focus for the 2018 Learning Lab cohort included transportation, safety and access; affordable housing and aging populations; and public health and food systems. Learning Lab was recognized nationally by Americans for the Arts as one of the top public art programs created in 2017.

Racial Equity in Arts Leadership (REAL) is presented in partnership with Curb Center for Arts, Enterprise, and Public Policy at Vanderbilt University and Crossroads Antiracism and Training Organization. Curb's associate director serves as a co-facilitator with a Metro Arts staff person to lead the learning seminar sessions. Additionally, Curb Center sponsors and co-presents public lectures on the issue of racial and cultural equity that are free and open to the public. In

spring 2019, Metro Arts and Curb Center will host a national symposium about racial equity work in the arts. Crossroads serves as a key institutional partner in presenting workshops about understanding and analyzing systemic racism and consults Metro Arts in its goal of becoming an antiracist institution.

Metro Arts has also been a partner in the Envision Nolensville transit-oriented planning process along with the Metro Planning Organization, Transportation for America, Conexion Americas, Salahadeen Center of Nashville, Metro Public Works, Metro Planning, the Mayor's Office, and Tennessee Department of Transportation. Metro Arts was awarded \$325,000 to continue placemaking and public art efforts and interventions along the Nolensville Pike corridor.

***COMMUNITY SERVED**

Describe the community that your organization serves.

Community Served Narrative:

Nashville, Tennessee is home to the state capital and has the second largest county population in the state. The county's 526 square miles encompasses six independent municipalities outside of the consolidated city-county government, eight national and state protected areas, thirty-five council districts, and numerous unique neighborhoods. Nashville is listed as one of the top five cities in the country for its vibrant arts community by Southern Methodist University's National Center for Arts Research. The 2012 Creative Vitality Index report found that nearly 40,000 Nashville residents work directly in "creative" professions, and thousands more are in ancillary careers supported through the for-profit music industry and cultural institutions within our city.

Metro Arts serves the entire Metro Nashville-Davidson County population of over 667,000 people. Like many other American cities, our population is rapidly growing, trending younger and more racially diverse. Currently, 55% of the population identifies as White compared to the Nashville MSA statistic of 78%. People of color make up approximately 44% of the county's population. Currently, more than 12.5% of Nashville residents are foreign-born and there are over 100 different languages spoken by students enrolled in Metro Nashville Public Schools (MNPS). Approximately 30% of MNPS households speak a language other than English at home. Children under the age of 18 make up 21.5% of the county's populations while seniors make up just under 11%. According to the 2017 Community Needs Assessment conducted by Metro Social Services, 16.9% of Nashville's population lives in poverty. Of that number, almost a third are children under the age of 18. Metro Arts seeks to serve this entire population through quality grantmaking focused on arts access, direct programs that bring arts activities to the citizenry, maintaining a robust public art collection, and creative placemaking that supports equitable community development.

***EVALUATION**

Explain how you will evaluate the success of the project or program(s) for which you are requesting funds and the value it adds to the community being served. Be Specific. You will be asked to report on the outcomes if awarded funding.

Evaluation Narrative:

Evaluation is a key component to all Metro Arts activities and programs. It includes the tracking of extensive quantitative and qualitative data from year to year that reveals in what ways and how often Nashvillians engage in arts and culture programming. Funding recipients in Grants, THRIVE, Opportunity NOW, Restorative Justice and the Arts, and Learning Lab are all required to submit final reports to Metro Arts that include details on how monies were spent, where activities took place, and number of participants engaged. We are currently assessing the way Metro Arts uses this information to assess our impact in the community. In FY18, we created an agency-wide data dashboard that created consistency in data collection across all programs. With improved data collection practices, we can now focus on the analysis and interpretation of that information to determine if we are sufficiently meeting our stated outcomes. While we don't have significant data yet to evaluate the effectiveness of this standardized data collection system, we anticipate that by the end of FY20 we will have a clearer picture of Metro Arts' impact across all programs.

In all of the agency's work, online and social media engagement is integral to success. Using Facebook, Twitter, and Instagram accounts, we collect the number of likes, posts, favorites, retweets, shares, and chats that happen on each platform. We have seen a significant increase in online engagement since bringing on a part-time Communication Engagement and Media Specialist to our team. Metro Arts' bi-weekly e-newsletter is sent to 3044 subscribers. Public art accessed via the ExploreNashvilleArt.com mobile website is measured using Google analytics and compared with traffic reports from previous fiscal years. The same traffic measurement tools are used for tracking Metro Arts website engagement.

▼ FINANCIAL INFORMATION

▼ THREE-YEAR CASH OPERATING BUDGET HISTORY

Year 1: Fiscal Year 2018

(Most Recently Completed Fiscal Year)

Cash Only
Expenses: \$3,699,753.00
Revenues: \$3,760,860.00

Year 2: Fiscal Year 2019

(Current Fiscal Year)

Cash Only
Expenses: \$3,771,060.00
Revenues: \$3,771,060.00

Year 3: Fiscal Year 2020

(Projected Fiscal Year)

Cash Only
Expenses: \$3,795,560.00
Revenues: \$3,795,560.00

Variation Explanation

Explain any variation of 10% or more between the current fiscal year and your most recently completed fiscal year.

:

There are no variation over/under 10%.

Deficit Explanation

If last fiscal year expenses are greater than income, provide an explanation of: (a) How the shortfall was covered?

(b) What caused the shortfall and your organization's efforts to prevent its recurrence?

:

We did not experience a deficit.

▼ PROJECTED PROJECT EXPENSES

***Amount of Your Grant Request:** \$100,000.00

	Applicant Cash Participation	Commission Funds Requested
1.A. Permanent Staff - Administrative	\$693,300.00	
1.B. Permanent Staff - Artistic		

	Applicant Cash Participation	Commission Funds Requested
1.C. Permanent Staff - Technical/Production		
2.A. Contracted Fees and Services - Administrative	\$104,080.00	
2.B. Contracted Fees and Services - Artistic	\$375,000.00	
2.C. Contracted Fees and Services - Technical/Production		
2.D. Contracted Fees and Services - Other	\$2,470,200.00	
3. Accessibility		
4. Space Rental		
5. Travel	\$21,710.00	
6. Marketing	\$17,800.00	
7. Remaining Operating Expenses	\$25,900.00	
8. Capital Expenditure/Equipment Acquisitions (if allowed by category)		
9. Other	\$87,570.00	
10. Total Cash Expenses	\$3,795,560.00	

In the text box below, enter an explanation for any expenses you listed on a line item either in the "Applicant Cash Participation" or "Commission Funds Requested" columns above. See Expense and Income Definitions in the Document Library for reference.

Explanation(s):

Remaining Operating Expenses: office supplies, equipment rental, telephones, printing, postage

Other: Web hosting services, grants management system, ITS services, license fees, host services, water, membership dues, subscriptions, review panels

***Verify the total Project Cash Expenses: \$3,795,560.00**

Enter the amount of your total project cash expenses. This number should equal the sum of the total "Applicant Cash Participation" and the total "Commission Funds Requested" amounts from line 10 in the table above.

▼ PROJECTED PROJECT INCOME

	Amount
11. Earned Income - Admissions	
12. Earned Income - Contract Services	
13. Earned Income - Other	
14. Contributions - Corporate	
15. Contributions - Foundation	
16. Contributions - Individual/Other Private	
17. Government Support - Federal	
18. Government Support - State/Regional (Exclude this request)	\$34,560.00
19. Government Support - City/County	\$3,661,000.00
20. Existing Funds	
21. Other	

	Amount
--	--------

22. Total Applicant Cash Income \$3,695,560.00

In the text box below, enter an explanation for any income you listed above. See Expense and Income Definitions in the Document Library for reference.

Explanation:

Government Support - State/Regional: TN Arts Commission Arts Build Communities Grant
 Government Support - City/County: Annual General Fund Budget

This number should equal the total from line 22 above

***Verify the total Applicant Cash Income** \$3,695,560.00
 above:

+ **Amount Requested:** \$100,000.00

The Amount Requested will prepopulate from above data after you save your application.

***Total Projected Project Income:** \$3,795,560.00

▼ **In-Kind Contributions**

In-Kind Contribution Total: \$82,175.40

In-Kind Contribution Summary:

Includes volunteer hours for the following roles: Commissioners, grant review panelists, ARTt team participants, and public art selection panelists.

▼ **REQUIRED DOCUMENTS**

Document types listed here are required for this application category. To upload documents, click the plus button next to the document type. Then click the "Add Files" button. Browse to the file and click "Open." Click the "Start Upload" button. When the upload is 100% completed, click the 'x' at the top right corner to close the document upload window. Once uploaded, the document will no longer be listed here, AND will appear at the bottom of the application in the "Required Documents" section.

Required Documents

Financial Audit and Management Letter

DOCUMENTS	
	Attachment 5_Crafting a Creative City Plan FINAL.pdf Long Range Plan / Strategic Plan Added by Caroline Vincent at 12:55 PM on November 19, 2018

DOCUMENTS
 Attachment 6_Audit Response Form.pdf Audit Response Added by Caroline Vincent at 12:54 PM on November 19, 2018
 Attachment 4_Org Chart.pdf Organization Flowchart Added by Caroline Vincent at 12:54 PM on November 19, 2018
 Attachment 2_Staff Bios.pdf Bios & Job Descriptions Added by Caroline Vincent at 12:54 PM on November 19, 2018
 Proof of Advocacy - TFTA - Membership Dues.pdf Proof of Arts Advocacy Added by Laurel Fisher at 4:46 PM on November 6, 2018

Optional Material Link(s):

ORGANIZATION DOCUMENTS
 Additional Documents 1_License Plate Promo Campaign.pdf Added by Caroline Vincent at 12:56 PM on November 19, 2018
 TitleVI_FY19CertificationForm.pdf 2019 Title VI Training Certification Added by Caroline Vincent at 1:24 PM on July 31, 2018
 Title-VI-form-FY2018-MetroArts.pdf Title VI Training Certification Added by Carol White at 6:30 PM on August 18, 2017

If you have submitted an application before through this online grants system, the organization documents you uploaded with previous requests will display in the "Organization Documents" section above. When submitting a new application, verify that the organization documents uploaded are the most recent versions. If not, please include the most recent versions before submitting. Do not delete prior versions.

▼ ORGANIZATION INFORMATION

TO ALL APPLICANTS

As part of the application submission process, we require you to complete your organization profile as well as your application. The organization information below is from your organization profile. If any information is incorrect, please

modify your organization profile.

Website: www.artsnashville.org

Phone: 615-862-6720

Voice/TDD: 615-862-6720

Applicant Status: 07 Government - County

Applicant Institution: 16 Arts Council/Agency

Applicant Discipline: 14 Multidisciplinary

Accessibility Coordinator Name: Laurel Fisher

Title: Grants Manager

Email Address: laurel.fisher@nashville.gov

Federal 9-Digit EIN (Organization): C620694743

DUNS Number (Organization): 078217668

Organizational Fiscal Year End Date (Organization): June 30

Physical Street Address: 800 Second Avenue South, 4th Floor

Physical City: Nashville

Physical State: Tennessee

Physical 9-Digit Zip: 37210-2008

Physical County: Davidson

Mailing Street Address: P.O. Box 196300

Mailing City: Nashville

Mailing State: Tennessee

Mailing 9-Digit Zip: 37219-6300

Mailing County: Davidson

US House Congressional District Number: 5th

Tennessee Senate District Number: 19

Tennessee House District Number: 51

Mission Statement: To drive an equitable and vibrant community through the arts.

Underserved Statement: Metro Arts believes ALL Nashvillians should be able to participate in a creative life, and that the arts drive a vibrant and equitable community. Cultural equity embodies the values, beliefs, policies and practices that ensure that all people can fulfill their rights of cultural expression and belonging, participation, learning, and livelihood within the arts ecosystem. This includes specific commitment to people who have been historically underrepresented in mainstream arts funding, discourse, leadership and resource allocation, including, but not limited to, people of color, people with disabilities, LGBTQ people, women, and the socio-economically disadvantaged.

Arts Advocacy Statement: Metro Arts advocates for arts funding at the local, state, and national levels both through ongoing education and membership/participation in advocacy groups. We are active members of Americans for the Arts, the Arts Action Fund, Tennesseans for the Arts, and the Nashville Arts Coalition. We regularly promote the TN Specialty License Plate and Gift-A-Tag programs. We regularly activate our county delegation to the state legislature and are actively working towards the formation of an arts caucus in Metro Council.

Specialty License Plate & Gift-A-Tag Voucher Program Statement: Metro Arts displays Specialty License Plate and Gift-A-Tag program information in our office using posters, flyers, and table top displays. Our bi-weekly e-newsletter contains information and links to purchase tags. At all of our community engagement events, we bring license plate information to distribute to attendees. Our work is enhanced by the funds from this program so we take advantage of every opportunity to encourage specialty license plate purchases.

Board Information

For 501(c)(3) organizations only: using the organization's current list of governing board of directors submitted with this application, supply the correct information.

Organization Demographic: No Single Group

Number of individuals serving on the board: 15

Length of board member term (in years): 3

Maximum number of consecutive terms: 3

Number of times per year the full board meets: 12

Demographic Information

TN County: Davidson

Children (Under 18)	21%
People Living In Rural or Isolated Settings	3%
People Living with Disabilities	9%
People of Color	44%
Senior Citizen	11%

Board of Directors

Children (Under 18)	
People Living In Rural or Isolated Settings	
People Living with Disabilities	6%
People of Color	33%
Senior Citizen	13%

Organization Staff

Children (Under 18)	
People Living In Rural or Isolated Settings	
People Living with Disabilities	
People of Color	36%
Senior Citizen	

▼ CONTACT INFORMATION

TO ALL APPLICANTS

As part of the application submission process, we require you to complete your People Profile as well as your application. The contact information below is from your People Profile. If any information is incorrect, please modify your People Profile, found on the left-hand menu under Users.

Contact Title: Grants Manager
Contact Name: Laurel Fisher
Contact Email Address: laurel.fisher@nashville.gov
Contact Phone Number: 615-862-6744
Contact Home Number:

▼ ASSURANCES

The applicant assures the Commission that:

1. The activities and services for which assistance is sought will be administered by or under the supervision of the applicant.
2. The filing of this application has been duly authorized by the applicant.

3. The applicant will expend funds received as a result of this application solely for the described project or program.

By signing this application, the applicant hereby assures and certifies that it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.), the Americans with Disabilities Act of 1990 (42 U.S.C. 12101-12213) and, where applicable, Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.); as well as all regulations of the National Endowment for the Arts issued pursuant to these statutes and that it immediately will take any measures necessary to comply.

Application will not be accepted without TWO original signatures. Signatures cannot be from the same person.

Chief Authorizing Official (Chair or President of the Board)

***Name and Title:** Dr. Ruth Ross Edmonds, Chair

Entering my name and title and clicking the "I certify" checkbox constitutes my signature acknowledging my awareness of the above assurances and my commitment to implement this project in accordance with them.

***I certify:** Yes

Project/Program Director

***Name and Title:** Caroline Vincent, Executive Director

Entering my name and title and clicking the "I certify" checkbox constitutes my signature acknowledging my awareness of the above assurances and my commitment to implement this project in accordance with them.

***I certify:** Yes

Note: If this application is being submitted by an organization acting as a fiscal agent for another organization, the Chief Authorizing Official and Project Director of the organization acting as fiscal agent and holding the not-for-profit letter of determination must sign this application.

Myers, Ian (Arts)

From: info@tn4arts.org
Sent: Tuesday, November 6, 2018 2:54 PM
To: Myers, Ian (Arts)
Subject: Thank you for your Membership!

Attention: This email originated from a source external to Metro Government. Please exercise caution when opening any attachments or links from external sources.



PO Box 158966
Nashville, TN 37215
(615)440-9758
info@tn4arts.org

Ian Myers

1

PO Box 196300
Nashville, TN 37219-6300

November 6, 2018

Dear Ian,

Thank you for your membership payment of \$800.00 for Arts/Cultural Organization Over \$3M. Please keep this written acknowledgment of your payment for your records.

Thanks to your support, we are able to keep funding for the arts a priority in Tennessee! We know that our efforts are only possible because of participation from members like you and we thank you again for believing in and supporting our mission.

Sincerely,
Tennesseans for the Arts

Approved For Payment
By *Ian Myers*
Date 11/6/18

Tennesseans for the Arts-Receipt for Payment

Ian Myers
PO Box 196300
Nashville, TN 37219-6300

Payment Summary
Date: 11/6/2018
Received: \$800.00

Tennesseans for the Arts
2011 Richard Jones Rd,
#K2
Nashville, TN 37215
info@tn4arts.org

Card Number: *****0907, Expiration Date: 5/31/2021, Amount: \$800.00, Name On Card:
Ian J Myers, Authorization Code: 005464, Note:
Arts/Cultural Organization Over \$3M



This is an official receipt. The receipt was issued in Nashville, TN on 11/6/2018.

Tennesseans for the Arts

Transaction Successful

Ian Myers, thank you for your submission in the amount of \$800.00 to Tennesseans for the Arts. A confirmation email will be sent to ian.myers@nashville.gov.



METRO ARTS

NASHVILLE OFFICE OF ARTS + CULTURE

Staff Bios FY 2018 - 2019



Caroline Vincent - Executive Director

Caroline was recently appointed Executive Director of Metro Arts and previously led the city's public art and placemaking program. She is responsible for the installation of more than 40 public artworks since joining Metro Arts in 2011 and led some of Metro Arts' largest public art projects including Christian Moeller's *Stix* and Haddad-Drugan's *Light Meander*. In 2017, she led the first city-wide public art planning process that resulted in a *Public Art Community Investment Plan* that positions public art as a community investment tool for neighborhood transformation, creative workforce development and equitable practices throughout the city. Vincent has nearly 20 years' experience as an arts administrator, curator and consultant in the public and private sector. She is the Vice-Chair of the national Americans for the Arts Public Art Network Council and participates as a member of Metro Arts' Anti-Racism Transformation Team (ARTt). She enjoys yoga, making art with her kids and reading good fiction.

Public Art & Placemaking Team

This team's primary job is the development of investment tools, training, special projects and ongoing programs that build the capacity of artists and non-traditional culture makers to deepen arts participation and support cultural life in **neighborhoods**. The team is focused on key goals outlined in the Public Art Community Investment Plan, Metro Arts' strategic plan, *Crafting a Creative City*, as well as alignment with NashvilleNext (the city's general plan).

Their primary focus is activating public spaces while working with art/culture makers to hone their skills and practices within a place-based context.



Van Gill Maravalli - Public Art Manager

Van serves as the leader of Metro Arts' Public Art team. Prior to this role, she served as a project manager for a number of public art and placemaking projects. In her role as project manager, she facilitated community input, artist selection, citizen selection panels, and artist contracts. Van leads our efforts in artist training and support for placemaking including Learning Lab, a program that trains local artists in the skills they need to deepen their civic and social justice practices through public art and placemaking. Prior to joining Metro Arts in 2013, she attended the School of the Art Institute of Chicago where she studied Studio Art and received a Bachelor of Arts in History from Samford University in Birmingham, AL. Van is a self-proclaimed crazy plant lady and board game enthusiast.



Anne-Leslie Owens - Public Art + Placemaking Project Manager

Anne-Leslie Owens facilitates community input, artist selection, citizen selection panels, and artist contracts for multiple public art projects. In her role as collections manager, she oversees the conservation of the One Percent for Art Collection and drives public education efforts including classes, podcasts, K-12 curriculum design and public engagement that connects residents to the collection. Owens is the project manager for *Witness Walls*, Walter Hood's multi-modal civil rights installation. With interests in art, architecture, and history, Owens holds a BA in Interior Design from the University of Kentucky and an MA in Public History from MTSU. Prior to joining Metro Arts, she worked for the Center for Historic Preservation at MTSU, the Metro Nashville Historical Commission, and the Tennessee Historical Society. She loves working on home improvement projects, supporting her niece's figure skating and Girl Scout Gold Award Project, and running with her rescue dog, Iggy Pup.



Donald 'Tré' Hardin - Public Art + Placemaking Coordinator

Tré facilitates community input, artist selection, citizen selection panels, and artist contracts for multiple public art projects. As an alumnus of Howard University, Tré studied International Business and received his Bachelors of Business Administration degree in 2016. Tré is a soccer fanatic and often spends time playing in recreational leagues and keeping up with various European cups and competitions. As a native Nashvillian, Tré seeks to contribute in an authentic way to the swiftly growing city by working towards equitable stimulation of growth in all of Nashville's communities.



Lauren Elysse Fitzgerald - Neighborhood + Artist Development Coordinator

Lauren is an art(ist) administrator, dreamer, and innovative thinker dedicated to meeting art at the intersection of social justice. Lauren has 11 years of arts administration experience in various capacities and is driven to meet artists and their needs through community action. Lauren leads our THRIVE funding program, Poetry in Motion[®] program, and Public Art projects that involve community and neighborhood discourse. Lauren has a Bachelor of Arts in Theatre from The University of Tennessee in Knoxville.

Community & Organizational Development Team

This team's primary job is the development of investment tools, training, and financial resources that strengthen nonprofit arts organizations in the city and non-arts organizations who seek to integrate the arts in to their programming. This includes working with key partners on exploring how arts can transform municipal systems such as family and youth justice system and youth employment. This team creates and facilitates learning opportunities that address nonprofit best practices, arts access, and racial equity within Nashville's arts community.



Rebecca Kinslow - Community + Organizational Development Director

Rebecca Kinslow is the Community & Organizational Development Director and a member of the executive leadership team for Metro Arts, Nashville's Office of Arts & Culture. With over 20 years of experience as an arts administrator, she has specialized in event-planning, marketing, community development, program management and organizational development in the non-profit, higher education and government sectors.

Kinslow leads the development, strategic planning and oversight of programs, partnerships and financial investments designed to support stronger arts & cultural organizations in Nashville. She oversees a \$2.5 million annual public grant investment program, cultural and racial equity strategy, community arts programming and a wide network of local and national partnerships that expand the mission of Metro Arts to drive a vibrant and equitable community through the arts. Currently, she is participating in the National Arts Strategies/University of Pennsylvania Executive Program in Arts & Cultural Strategy, a Collective Impact learning cohort of nonprofit, private sector and government representatives in Nashville, and an Arts Workgroup with the Government Alliance for Racial Equity. She also serves on the steering

committee for the Americans for the Arts County Arts Network and the program advisory committee for the Arts & Business Council of Greater Nashville.

In her spare time, Kinslow savors the natural beauty and distinct cultural personality that Nashville has to offer through hiking, culinary adventures, visiting art galleries and museums, and attending live music shows and theatrical performances. She also loves to travel and is an Advanced Open Water scuba diver with more than a decade of experience and over 200 dives logged.



Laurel Fisher - Grants Manager

Laurel Fisher leads the Metro Arts' Grants Program that annually distributes over \$2.4 million to support arts programming in Metro Nashville-Davidson County. Her role includes applicant training and coaching, managing the grant application and review process, contracting and data collection from 60+ grantee organizations annually. She has 17 years of experience working in the nonprofit sector and has presented on grantwriting, grantmaking, and other nonprofit best practices both at the local and national levels. Laurel holds a M.Ed. in Nonprofit Leadership from Belmont University and a M.M. from Western Caroline University in Vocal Performance. Laurel has held positions at Belmont University, W.O. Smith Music School and The Community Foundation of Middle Tennessee. She is a graduate of the Nashville Emerging Leaders program and was a finalist in YP Nashville's 2014 Nashville Emerging Leader Awards. Laurel serves on the board of the Social Enterprise Alliance Nashville Chapter and on the committee for St. George's Enterprise Ministry; a fund that supports emerging social enterprises. Laurel regularly performs with a number of musical groups in Nashville including Elevare, American Caroling Company, and St. George's Choir. In her free time, she enjoys a good cup of coffee, spending time on Percy Priest Lake, and making jewelry.



Cecilia Olusola Tribble - Community + Organizational Development Coordinator

Cecilia Olusola Tribble is a musician, composer, arranger, critical thinker, writer and arts and cultural educator and critic. She has almost 20 years of arts education, artistic and liturgical consultation experience. She has made art of various mediums and consulted for artists and culture makers all over the Mid-South, New York, Chicago, Washington, D.C., Atlanta, the U.K., Australia, Mexico, and Argentina. Tribble is currently serving as the Community and Organizational Development Coordinator for Metro Arts, Nashville's Office of Arts and Culture. She leads the Racial Equity in Arts Leadership (REAL) program in partnership with the Curb Center of Art, Enterprise

and Public Policy at Vanderbilt University and the Restorative Justice and the Arts partnership with the Juvenile Court and the Oasis Center. Because Olusola is deeply vested in empowering folks to tell one's story, she loves being able to serve Nashville in this way. She has a Bachelor of Music Education from The University of Memphis - where her concentration was double bass, a Master of Theological Studies from Vanderbilt University Divinity School, and a Master of Arts in Performance Studies from New York University (Tisch School of the Arts). In her spare time, Tribble loves to blow bubbles and jam to music with her son.

Finance & Operations Team

This team's primary job is to ensure the necessary human, financial and technical systems to support the community change work of Metro Arts.



Ian Myers - Finance + Operations Director

Ian handles the finances for the agency and is the department's Information Technology manager, Social Media manager and HR Coordinator. A native Nashvillian, and the son of a local artist and illustrator, Ian grew up in a household surrounded by art and culture. He is an Addy Award winning designer, an accomplished cook and avid brewer. Ian has a BS in Interdisciplinary Studies with concentrations in Art and English from Tennessee State University.



Emily Waltenbaugh - Community Engagement + Media Specialist

Emily manages communications strategy, telling the stories of Metro Arts' exciting work and partnerships through media outreach, social media campaigns and email newsletters. A native Nashvillian, Emily inherited her mother's appreciation of art, if none of her talent. She holds a B.A. in English from Middle Tennessee State University. Prior to joining Metro Arts, Emily worked for fifteen years at Nashville Public Library in reference services, volunteer management, and communications. She lives in East Nashville, where she serves on the boards of Holly Street Daycare and Lockeland Design Center. Emily loves reading, playing trivia games, half-completing home improvement projects, and exploring new places with her family.



Skylar Peterson - Operations Coordinator

Skylar as a native of Nashville, studied Criminal Justice/Psychology at Tennessee State University. She is furthering her education in cultural and religious studies. Skylar oversees the management of the board of commissioners, our external communications and newsletter and supports our evaluation and data visualization efforts. She's a mother of one "extremely lively kid" who keeps her motivated. She enjoys festivals, documentaries, and anything related to history. Prior to joining Metro Arts, she worked in the fields of law enforcement and hospitality. She values the free things

in life, like love and happiness.

Caroline Vincent
Executive Director *

*Metro Arts' Executive Director reports to the Metro Nashville Arts Commission, the members of which are appointed by the Mayor and approved by Metro Council. Metro Arts is a department of the Metro Government.

Van Maravalli
Public Art Manager

Rebecca Kinslow
Director of Community +
Organizational Development

Ian Myers
Director of Finance +
Operations

Anne-Leslie Owens
Public Art + Placemaking
Project Manager

Donald Tre Hardin
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Project Coordinator

Lauren Elyse Fitzgerald
Neighborhood + Community
Artist Coordinator

Laurel Fisher
Grants Manager

Cecilia Olusola Tribble
Community + Organizational
Development Coordinator

Skylar Peterson
Office Coordinator

Emily Waltenbaugh
Community Engagement +
Media Specialist





TENNESSEE ARTS COMMISSION

Cultivate. Create. Participate.

Organization Name:

Application #: Fiscal Year:

Only Cultural Education Partnership, Major Cultural Institutions, and Partnership Support applicants should use this form.

Using only the space provided, answer the following:

The Board Chair should explain how the organization has addressed or is addressing previous audit* findings. If there are no findings, this should be noted. The signature of the Board Chair confirms their review of the audit. (*This is the audit that is submitted with this application.)

There are no findings in the most recently completed audit.

Entering my name below constitutes my signature acknowledging certification of the information above on behalf of the applicant organization. I further certify that I am authorized to make this certification.

Name:

Title: Board Chair

Date:

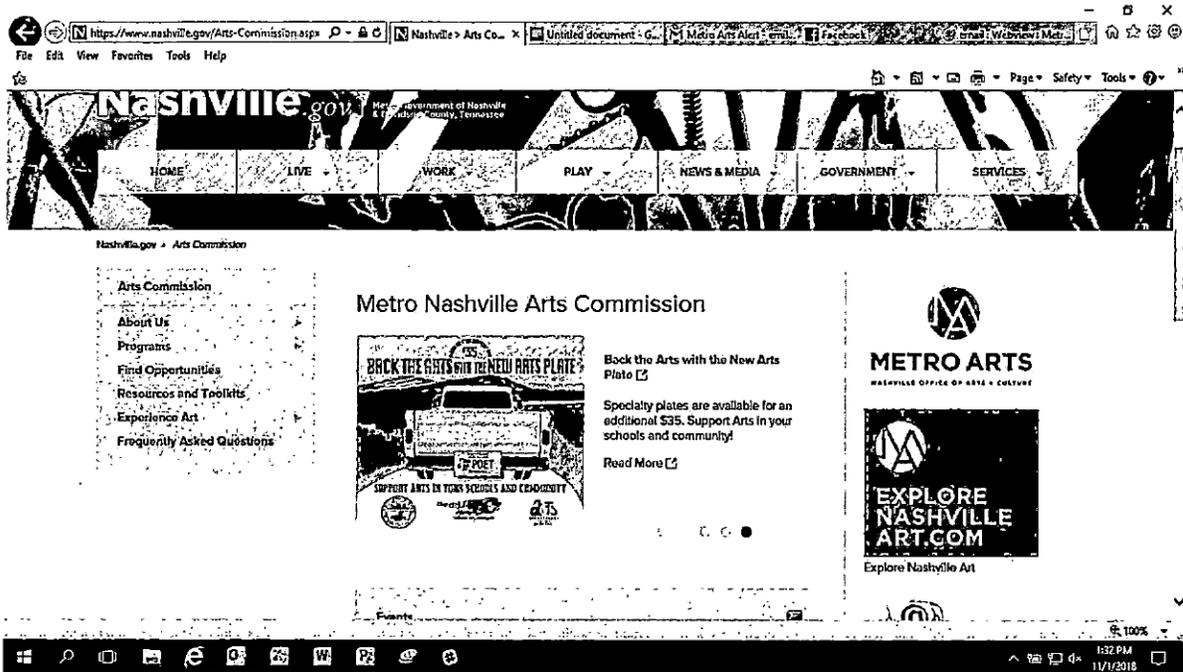
Metro Arts - FY20 Specialty License Plate Promotion Plan

1. **COORDINATOR:** Emily Waltenbaugh, Community Engagement and Media Specialist will serve as the promotion coordinator. She can be reached by phone at 615-862-4099 or by email at Emily.Waltenbaugh@nashville.gov.

2. WEBSITE

METRO ARTS HOME PAGE:

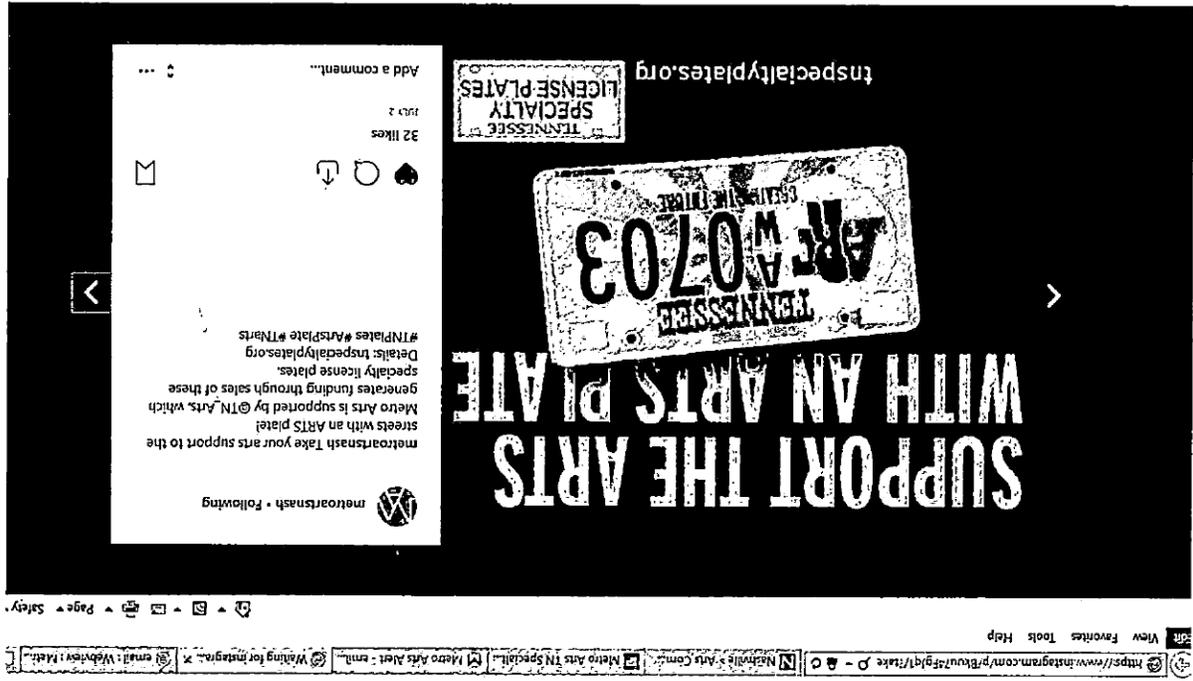




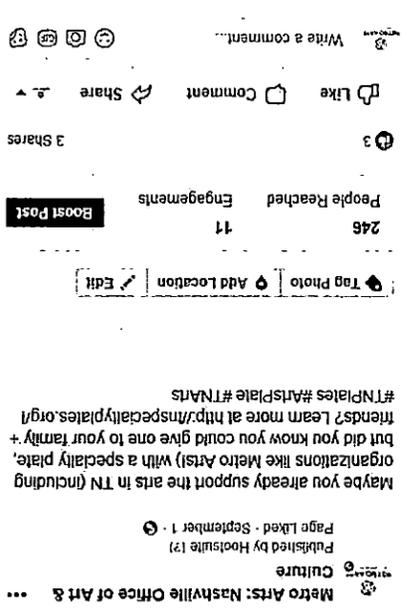
3. SOCIAL MEDIA

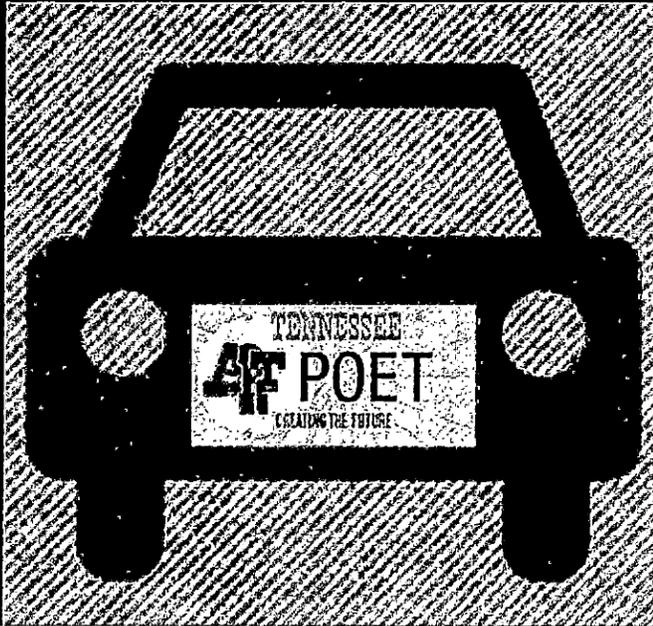
Facebook:





Instagram:





metroartsnash • Following

metroartsnash Want to do your part to support the arts? Tennessee ARTS specialty plates raise funds for @TN_Arts, which supports organizations like @MetroArtsNash + many others! Details: tnspecialtyplates.org #TNPlates #ArtsPlate #TNArts



19 likes
AUGUST 1



metroartsnash • Following

metroartsnash Maybe you already support the arts in TN (including organizations like Metro Arts!) with a specialty plate, but did you know you could give one to your family + friends? Learn more at <http://tnspecialtyplates.org> #TNPlates #ArtsPlate #TNArts
isaacsflyingmachines Love seeing the awesome stuff everyone is posting keep it going!



9 likes
SEPTEMBER 1

Twitter:

<https://twitter.com/MetroArtsNash/status/1013769662834925569>

🗨️ 1 ❤️ 2 |||

 **Metro Arts / Nashville Office of Arts + Culture @MetroArtsNash** · Jul 2 ✓

Take your arts support to the streets with an ARTS plate!
Metro Arts is supported by @TN_Arts, which generates funding through sales of these specialty license plates.
Details: tnspecialtyplates.org
#TNPlates #ArtsPlate #TNArts



🗨️ 4 ❤️ 5 |||

<https://twitter.com/MetroArtsNash/status/1024633500832604160>



Metro Arts / Nashville Offi...
@MetroArtsNash

Want to do your part to support the arts?
ARTS specialty plates raise funds for
@TN_Arts, which supports organizations like
@MetroArtsNash + many others! Details:
tnspecialtyplates.org #TNPlates #ArtsPlate
#TNArts



7:30 AM - 1 Aug 2018

4 Retweets 7 Likes



<https://twitter.com/MetroArtsNash/status/1035892598144155648>



Metro Arts / Nashville Office of Arts + Culture @MetroArtsNash · Sep 1
Maybe you already support the arts in TN (including organizations like Metro Arts!) with a specialty plate, but did you know you could give one to your family + friends? Learn more at tnspecialtyplates.org! #TNPlates #ArtsPlate #TNArts



1 4

4. EMAIL NEWSLETTERS

June 15 Newsletter: <https://t.e2ma.net/message/kg11n/g5d5kn>

August 1 Newsletter: <https://t.e2ma.net/message/4i56n/g5d5kn>

August 15 Newsletter: <https://t.e2ma.net/message/kg58n/g5d5kn>

October 1 Newsletter: <https://t.e2ma.net/message/sa6fo/g5d5kn>

November 1 Newsletter: <https://t.e2ma.net/message/obkqp/g5d5kn>