

DAVID BRILEY, MAYOR



# METROPOLITAN BOARD OF PARKS AND RECREATION

Centennial Park Office  
Park Plaza at Oman Street  
Nashville, TN 37201

(615) 862-8400  
Fax (615) 862-8414  
www.nashville.gov/parks

Monique N. Odom, Director

February 6, 2019

Mr. Kevin Roddey, President  
Friends of Warner Parks  
50 Vaughn Road  
Nashville, TN 37221

Dear Mr. Roddey:

As you are aware our Parks' Board, at its meeting held Tuesday, February 5, 2019, accepted a package of grants totaling \$82,961.53 from the Friends of Warner Parks for the purpose of the continuation of the funding of staff positions, supplies, equipment and training as itemized below with Metro Parks providing benefits:

	<u>AMOUNT</u>	<u>INVOICED BY</u>
Naturalist I – PT (12 months)	\$ 14,424.80	12/15/2019
Naturalist I - PT (12 months)	\$ 14,424.80	12/15/2018
Naturalist I – PT (12 months)	\$ 6,273.28	12/15/2018
Naturalist I – NEW PT (40 weeks)	\$ 11,088.40	12/15/2018
Seasonal Worker IV (PEN Pals)	\$ 2,769.00	12/15/2018
Seasonal Worker IV (PEN Pals)	\$ 2,769.00	12/15/2018
S.W.E.A.T Staff	\$ 29,312.25	12/15/2018
Copier at Warner Parks Headquarters	<u>\$ 1,900.00</u>	12/15/2018

**TOTAL\$ 82,961.53**

Please note that this grant period begins January 1, 2019.

As per your letter staff salaries include estimated funding intended to cover salary changes with the understanding that Metro Parks will continue providing benefits. Quarterly reimbursements will reflect actual salaries and hours worked.

We are happy to assist you in this request and look forward to the continuation of this successful partnership.

Sincerely,

Monique N. Odom, Director  
and Secretary to the Board

c: Alan Enzo

*"It is the mission of Metro Parks and Recreation to sustainably and equitably provide everyone in Nashville with an inviting network of parks and greenways that offer health, wellness and quality of life through recreation, conservation and community"*



FOR ADA ACCOMMODATIONS, PLEASE CONTACT 615-862-8400

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

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 Jeremiah Pyron  
 Vice-President  
 Martin Akin  
 Treasurer  
 Linda K. Breggin  
 Secretary  
**CHAIRMAN EMERITUS:**  
 E. Warner Bass  
**EX-OFFICIO:**  
 Monique Odom

Friends of Warner Parks  
 50 Vaughn Road  
 Nashville, TN 37221

January 17, 2019



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 Bill Bainbridge  
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 Laurence O. Trabue, Jr.  
 Alex Fall Wade  
 Reed Trickett  
 Larry Wieck  
 David M. Wilds

Ms. Monique Odom  
 Metropolitan Board of Parks and Recreation  
 511 Oman St  
 Nashville, TN 37203

Dear Monique,

I am writing to request that the Metropolitan Board of Parks and Recreation accept a grant from FRIENDS OF WARNER PARKS, and be included on the agenda of the January 8, 2019 board meeting. The grant period begins January 1, 2019 and will be used to continue funding the staff positions and other items detailed below.

GRANT TO BE DISTRIBUTED QUARTERLY TO METRO PARKS	Amount	Invoiced by:
Naturalist I – Rebecca Dandekar	PT 12 months	\$14,424.80 12/15/2019
Naturalist I – Chris Depree	PT 12 months	\$14,424.80 12/15/2019
Naturalist I – Deb Beasley	PT 12 months	\$6,273.28 12/15/2019
Naturalist I – NEW	PT 40 weeks	\$11,088.40 12/15/2019
Seasonal Worker IV (P.E.N. Pals)	PT Summer	\$2,769.00 12/15/2019
Seasonal Worker IV (P.E.N. Pals)	PT Summer	\$2,769.00 12/15/2019
S.W.E.A.T Staff	PT Summer	\$29,312.25 12/15/2019
Copier at Warner Parks Headquarters		\$1,900.00 12/15/2019
<b>TOTAL</b>		<b>\$82,961.53</b>

The staff salaries include estimated funding intended to cover salary changes, with the understanding that the Parks and Recreation Department will continue providing benefits. Quarterly reimbursements will of course reflect actual salaries and hours worked.

It is preferred that special requests for any additional funding during the grant period be prioritized by Metro Parks and requested no more than twice a year on the third Tuesday in May and August to be considered at the June and September Finance Committee meeting for FRIENDS OF WARNER PARKS.

FRIENDS OF WARNER PARKS has included in our budget additional funds to assist with positions, supplies, equipment, programs, training, maintenance, volunteer work, park improvements and general operations. These expenses are outlined on page two and will be paid directly by FRIENDS OF WARNER PARKS.

Friends of Warner Parks  
 50 Vaughn Road  
 Nashville, TN 37221

GRANT TO METRO PARKS PAID DIRECTLY BY FRIENDS OF WARNER PARKS		Amount	Invoiced by:
Bird Research Consultant – Laura Cook	PT 12 months	\$26,250	12/15/2019
Bird Research Consultant – Sandy Bivens	PT 12 months	\$19,250	12/15/2019
Resource Mgmt Consultant – Bob Parrish	PT 12 months	\$49,906	12/15/2019
P.E.N. Pals Director – Laura Lewis	Seasonal Consultant	\$5,400	9/30/2019
P.E.N. Pals, S.W.E.A.T. & B.I.R.D. Supplies		\$6,180	12/15/2019
Misc EE Program Supplies		\$13,200	12/15/2019
Bus Funding for Field Trips (city schools)		\$4,800	12/15/2019
Nature Center Program Pavilion		\$25,000	12/15/2019
Library Renovations at the Nature Center		\$100,000	12/15/2019
Paint Nature Center Exterior		\$12,000	12/15/2019
Professional Development	For Nature Center staff	\$2,350	11/30/2019
Volunteer Program	Staff, Equip, Supplies	\$60,701	12/15/2019
Trail & Stream Maintenance	Materials and Supplies	\$4,908	12/15/2019
Invasive Plant Control		\$12,000	12/15/2019
Stonework Repairs		\$55,639	12/15/2019
Tree/Stump Removal and Limbing		\$10,000	12/15/2019
Landscaping, Lighting, Treework	Around Sandstone Gates	\$34,766	12/15/2019
Trail Signage Improvements		\$36,000	12/15/2019
Cemetery Delineation/Restoration		\$5,000	9/30/2019
Memorial Benches/Gardens		\$5,439	12/15/2019
Mounted Police Equipment		\$1,000	11/30/2019
Miscellaneous Park Improvements		<u>\$13,869</u>	12/15/2019
<b>TOTAL</b>		<b>\$503,658</b>	

All grant funds are to be used only for the purposes described above. Metro Parks must obtain written approval of FRIENDS OF WARNER PARKS prior to using any portion of the grant funds for any other purpose. The grant funds will expire on the dates listed above. In the event that the grant purposes are not complete by the invoice date listed above, Metro Parks should request that an extension through the FRIENDS OF WARNER PARKS.

These grants will be announced by FRIENDS OF WARNER PARKS through various communication vehicles. Metro Parks is encouraged to suitably recognize the contribution of FRIENDS OF WARNER PARKS in any public communications or other materials produced regarding the grant.

Thank you once again for the opportunity to work in partnership with the Board of Parks and Recreation for the benefit of the Warner Parks. If you have any questions about this request, please do not hesitate to call me at 615.370.8053.

Sincerely,

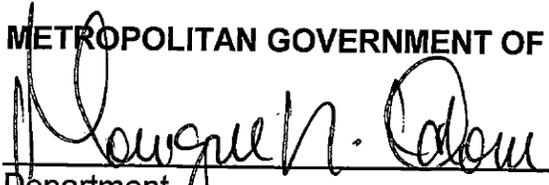
  
 Mark L. Weller  
 Executive Director

Cc: Jim Hester  
 Bill Troup  
 Janet Frazier

**SIGNATURE PAGE  
FOR  
GRANT NO. Friends of Warner Parks SWEAT 2019**

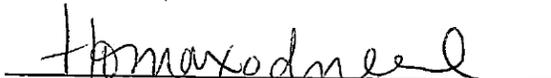
IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**

  
\_\_\_\_\_  
Department

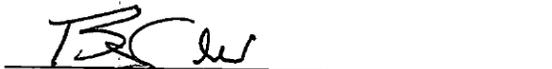
2/8/19  
\_\_\_\_\_  
Date

APPROVED AS TO AVAILABILITY  
OF FUNDS:

  
\_\_\_\_\_  
Talia Lomax-O'dneal, Director  
Department of Finance

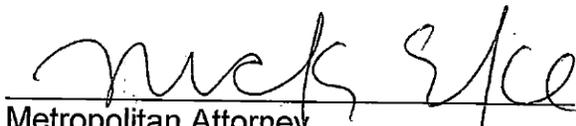
2-13-19  
\_\_\_\_\_  
Date

APPROVED AS TO RISK AND INSURANCE:

  
\_\_\_\_\_  
Director of Insurance

2/14/19  
\_\_\_\_\_  
Date

APPROVED AS TO FORM AND  
LEGALITY:

  
\_\_\_\_\_  
Metropolitan Attorney

2/14/19  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Metropolitan Clerk

\_\_\_\_\_  
Date