

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
ADMINISTRATION FOR CHILDREN AND FAMILIES
NOTICE OF AWARD**

SAI NUMBER:

PMS DOCUMENT NUMBER:

1. AWARDING OFFICE: Office of Head Start		2. ASSISTANCE TYPE: Discretionary Grant	3. AWARD NO.: 04CH010156-04-00	4. AMEND. NO. 0
5. TYPE OF AWARD: Service		6. TYPE OF ACTION: Non-Competing Continuation		7. AWARD AUTHORITY: 42 USC 9801 ET SEQ
8. BUDGET PERIOD: 07/01/2018 THRU 06/30/2019		9. PROJECT PERIOD: 07/01/2015 THRU 06/30/2020		10. CAT NO.: 93.600
11. RECIPIENT ORGANIZATION: Nashville Metropolitan Action Commission				

STANDARD TERMS

1. Paid by DHHS Payment Management System (PMS), see attached for payment information. This award is subject to the requirements of the HHS Grants Policy Statement (HHS GPS) that are applicable to you based on your recipient type and the purpose of this award.

This includes requirements in Parts I and II (available at <http://www.hhs.gov/grants/grants/policies-regulations/index.html>) of the HHS GPS. Although consistent with the HHS GPS, any applicable statutory or regulatory requirements, including 45 CFR Part 75, directly apply to this award apart from any coverage in the HHS GPS. This award is subject to requirements or limitations in any applicable Appropriations Act. This award is subject to the requirements of Section 106 (g) of the trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104). For the full text of the award term, go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>.

This award is subject to the Federal Financial Accountability and Transparency Act (FFATA or Transparency) of 2006 subaward and executive compensation reporting requirements. For the full text of the award term, go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>. This award is subject to requirements as set forth in 2 CFR 25.110 Central Contractor Registration (CCR) and DATA Universal Number System (DUNS). For full text go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>.

Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the HHS awarding agency, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner, in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the awarding agency and to the HHS OIG at the following addresses:

The Administration for Children and Families U.S. Department of Health and Human Services Office of Grants Management ATTN: Grants Management Specialist 330 C Street, SW., Switzer Building Corridor 3200 Washington, DC 20201 AND
U.S. Department of Health and Human Services Office of Inspector General ATTN: Mandatory Grant Disclosures, Intake Coordinator 330 Independence Avenue, SW, Cohen Building Room 5527 Washington, DC 20201 Fax: (202) 205-0604 (Include "Mandatory Grant Disclosures" in subject line) or Email: MandatoryGranteeDisclosures@oig.hhs.gov
Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371 Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 & 376 and 31 U.S.C. 3321).

This award is subject to the requirements as set forth in 45 CFR Part 87. This award is subject to HHS regulations codified at 45 CFR Chapter XIII, Parts 1301, 1302, 1303, 1304 and 1305. Attached are terms and conditions, reporting requirements, and payment instructions. Initial expenditure of funds by the grantee constitutes acceptance of this award.

AWARD ATTACHMENTS

Nashville Metropolitan Action Commission

04CH010156-04-00

1. FY 2018 Metropolitan Action Commission - Refunding Remarks

26. REMARKS (Continued from previous page)

This grant action awards \$10,946,882 for Head Start operations, \$119,043 for training and technical assistance, \$1,416,828 for Early Head Start operations and \$23,647 for training and technical assistance for the 07/01/2018-06/30/2019 budget period.

Head Start population: 1,365 children.

Designated Head Start service area: Nashville, TN - Davidson County.

Approved program options for the Head Start program: Center-based.

Early Head Start population: 120 infants, toddlers and pregnant women.

Designated Early Head Start service area: Nashville, TN - Davidson County.

Approved program options for the Early Head Start program: Center-based.

This grant is subject to the requirements for contribution of the non-federal match and approval of key staff, the limitations on development and administrative costs and employee compensation, and prior written approval for the purchase of equipment and other capital expenditures and the purchase, construction and major renovation of facilities as specified in Attachment 1.

Attachment 1

Award Number: 04CH010156/04

**Recipient Organization: NASHVILLE & DAVIDSON COUNTY, METROPOLITAN
GOVERNMENT OF**

This grant is subject to Section 640(b) of the Head Start Act and 45 C.F.R. § 1303.4 requiring a non-federal match of 20 percent of the total cost of the program. This grant is also subject to the requirements in Section 644(b) of the Head Start Act and 45 C.F.R. § 1303.5 limiting development and administrative costs to a maximum of 15 percent of the total costs of the program, including the non-federal match contribution of such costs. The requirements for a non-federal match of 20 percent and the limitation of 15 percent for development and administrative costs apply to the 07/01/2018-06/30/2019 budget period unless a waiver is approved. Any request for a waiver of the non-federal match, or a portion thereof, that meets the conditions under Section 640(b)(1)-(5) of the Head Start Act and 45 C.F.R. § 1303.4 or a waiver of the limitation on development and administrative costs that meets the conditions under 45 C.F.R. § 1303.5 must be submitted in advance of the end of the budget period. Any waiver request submitted after the expiration of the project period will not be considered.

The HHS Uniform Administrative Requirements (see 45 C.F.R. § 75.308(c)(1)(ii)) provide the authority to ACF to approve key staff of Head Start grantees. For the purposes of this grant, key staff is defined as the Head Start Director or person carrying out the duties of the Head Start Director if not under that title and the Chief Fiscal Officer if any of those positions is funded, either directly or through indirect cost recovery, more than 50 percent with Head Start funds.

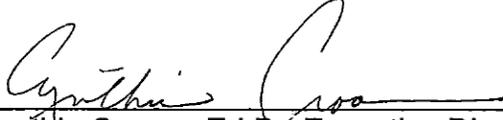
Section 653 of the Head Start Act prohibits the use of any federal funds, including Head Start grant funds, to pay any portion of the compensation of an individual employed by a Head Start agency if that individual's compensation exceeds the rate payable for Level II of the Executive Schedule.

Prior written approval must be obtained for the purchase of equipment and other capital expenditures as described in 45 C.F.R. § 75.439(a). Prior written approval must also be obtained under 45 C.F.R. § 75.439(b)(3) and 45 C.F.R. Part 1303 Subpart E – Facilities to use Head Start grant funds for the initial or ongoing purchase, construction and major renovation of facilities. No Head Start grant funds may be used toward the payment of one-time expenses, principal and interest for the acquisition, construction or major renovation of a facility without prior written approval of the Administration for Children and Families.

**SIGNATURE PAGE
FOR
HEAD START/EARLY HEAD START AWARD FY19**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

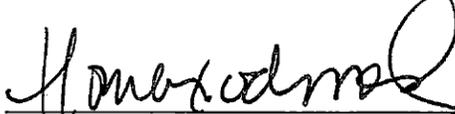

Cynthia Croom, Ed.D., Executive Director
Metropolitan Action Commission

Date


LaVoneia C. Steele, Ed.D., Chair
Metropolitan Action Commission

Date

APPROVED AS TO AVAILABILITY OF FUNDS:


Talia Lomax-O'dneal, Director
Department of Finance k

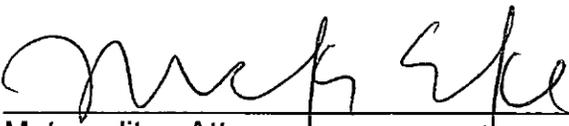
04/04/19
Date

APPROVED AS TO RISK AND INSURANCE:


B.C. Cobb, Director of Insurance

4/5/19
Date

APPROVED AS TO FORM AND LEGALITY:


Metropolitan Attorney

4/5/19
Date

David Briley, Metropolitan Mayor

Date

ATTEST:

Elizabeth Waites, Metropolitan Clerk

Date

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
ADMINISTRATION FOR CHILDREN AND FAMILIES
NOTICE OF AWARD**

SAI NUMBER:

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1. AWARDING OFFICE: Office of Head Start		2. ASSISTANCE TYPE: Discretionary Grant	3. AWARD NO.: 04CH010156-04-01	4. AMEND. NO. 1
5. TYPE OF AWARD: Service		6. TYPE OF ACTION: Supplement	7. AWARD AUTHORITY: 42 USC 9801 ET SEQ	
8. BUDGET PERIOD: 07/01/2018 THRU 06/30/2019		9. PROJECT PERIOD: 07/01/2015 THRU 06/30/2020		10. CAT NO.: 93.600

11. RECIPIENT ORGANIZATION: NASHVILLE & DAVIDSON COUNTY, METROPOLITAN GOVERNMENT OF 800 2nd Ave N Nashville, TN 37201-1083 Grantee Authorizing Official: Lavoneia Steele	12. PROJECT / PROGRAM TITLE: Head Start and Early Head Start
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13. COUNTY: Davidson	14. CONGR. DIST.: 05	15. PRINCIPAL INVESTIGATOR OR PROGRAM DIRECTOR: Cynthia Croom Executive Director	
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16. APPROVED BUDGET:		17. AWARD COMPUTATION:	
Personnel.....	\$ 9,454,082.00	A. NON-FEDERAL SHARE.....	\$ 3,213,331.00 20%
Fringe Benefits.....	\$ 56,610.00	B. FEDERAL SHARE.....	\$ 12,853,321.00 80%
Travel.....	\$ 25,973.00	18. FEDERAL SHARE COMPUTATION:	
Equipment.....	\$ 0.00	A. TOTAL FEDERAL SHARE.....	\$ 12,853,321.00
Supplies.....	\$ 563,745.00	B. UNOBLIGATED BALANCE FEDERAL SHARE.....	\$ 0.00
Contractual.....	\$ 1,053,570.00	C. FED. SHARE AWARDED THIS BUDGET PERIOD...	\$ 12,506,400.00
Facilities/Construction.....	\$ 0.00	19. AMOUNT AWARDED THIS ACTION:	
Other.....	\$ 1,239,341.00	\$ 346,921.00	
Direct Costs.....	\$ 12,393,321.00	20. FEDERAL \$ AWARDED THIS PROJECT PERIOD:	
Indirect Costs.....	\$ 460,000.00	\$ 50,161,248.00	
At % of \$		21. AUTHORIZED TREATMENT OF PROGRAM INCOME:	
In Kind Contributions.....	\$ 0.00	Additional Costs	
Total Approved Budget.....	\$ 12,853,321.00	22. APPLICANT EIN: 620694743	23. PAYEE EIN: 1620694743A2
		24. OBJECT CLASS: 41.51	

25. FINANCIAL INFORMATION:					DUNS 078217668	
ORGN	DOCUMENT NO.	APPROPRIATION	CAN NO.	NEW AMT.	UNOBLIG.	NONFED %
	04CH01015604	75-18-1536	8-G044122	\$284,619.00		
	04CH01015604	75-18-1536	8-G044125	\$36,838.00		
	04CH01015604	75-18-1536	8-G044120	\$15,724.00		

26. REMARKS: (Continued on separate sheets)

27. SIGNATURE - ACF GRANTS OFFICER Ms. Cheryl Pressley	DATE: 08/09/2018	28. SIGNATURE(S) CERTIFYING FUND AVAILABILITY Mr. Omar Barrett	DATE: 08/08/2018
29. SIGNATURE AND TITLE - PROGRAM OFFICIAL(S) Captain Robert Bialas - Regional Program Manager		DATE: 08/09/2018	

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
ADMINISTRATION FOR CHILDREN AND FAMILIES
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11. RECIPIENT ORGANIZATION:
Nashville Metropolitan Action Commission

ORGN	DOCUMENT NO.	APPROPRIATION	CAN NO.	NEW AMT.	UNOBLIG.	NONFED%
	04CH01015604	75-18-1536	8-G044121	\$9,740.00		

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
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The Administration for Children and Families
U.S. Department of Health and Human Services
Office of Grants Management
ATTN: Grants Management Specialist
330 C Street, SW.,
Switzer Building Corridor 3200
Washington, DC 20201
AND
U.S. Department of Health and Human Services
Office of Inspector General
ATTN: Mandatory Grant Disclosures
Intake Coordinator
330 Independence Avenue, SW,
Cohen Building
Room 5527
Washington, DC 20201
Fax: (202) 205-0604 (include "Mandatory Grant Disclosures" in subject line) or Email: MandatoryGranteeDisclosures@oig.hhs.gov
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AWARD ATTACHMENTS

Nashville Metropolitan Action Commission

04CH010156-04-01

1. FY 2018 Metropolitan Action Commission - COLA Remarks

26. REMARKS (Continued from previous page)

This grant action awards supplemental funds for the cost-of-living adjustment increase for the Head Start and Early Head Start programs for Fiscal Year 2018.

Head Start population: 1,365 children.

Designated Head Start service area: Nashville, TN - Davidson County

Approved program options for the Head Start program: Center-based.

Early Head Start population: 120 infants, toddlers and pregnant women.

Designated Early Head Start service area: Nashville, TN - Davidson County

Approved program options for the Early Head Start program: Center-based.



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | Region IV | 61 Forsyth Street, Suite 4M60, Atlanta, GA 30303 | www.eclkc.ohs.acf.hhs.gov

COLA Supplement
for Metro FY19

May 18, 2018

Lavoneia Steele,
Nashville Metropolitan Action Commission
800 2nd Ave N
Nashville, TN 37201

Re: Grant No. 04CH010156

Dear Dr. Steele:

The Consolidated Appropriations Act, 2018, contains an increase of approximately \$610 million for programs under the Head Start Act for Fiscal Year (FY) 2018. A portion of the increase provides a cost-of-living adjustment (COLA) of 2.6 percent, depending on final funding decisions, to assist grantees in increasing staff salaries and fringe benefits and offsetting higher operating costs.

Grants with significantly low percentages of training and technical assistance (T/TA) dollars may see an increase in those funds over previous years.

The following table reflects the increase(s) for FY 2018.

Funding Type	Amount
Head Start COLA	\$284,619
Early Head Start COLA	\$36,838
Head Start T/TA (if applicable)	\$15,724
Early Head Start T/TA (if applicable)	\$9,740
TOTAL	\$346,921

Submission Requirements

Program Instruction ACF-PI-HS-18-03, dated May 1, 2018, informed Head Start and Early Head Start grantees and delegate agencies of the intended uses of these funds and announced the opportunity for grantees to apply for the funds. Please review the Program Instruction carefully to ensure your supplemental application meets the requirements for funding and contains all of the necessary information.

The supplemental application is due June 18, 2018 and must be submitted in the Head Start Enterprise System (HSES) at <https://hses.ohs.acf.hhs.gov/hsprograms>. Please select the Financials tab, Application tab, Fiscal Year 2018 and the budget period to add the

'Supplement - COLA' amendment type. For technical assistance in preparing the application, please contact the HSES Help Desk at help@hsesinfo.org or 1-866-771-4737.

Please ensure the program narrative, budget and detailed budget justification submitted in the application documents demonstrate:

- An increase of 2.6 percent in the hourly rate of pay for each Head Start/Early Head Start employee and the pay scale subject to the provisions of Sections 653 and 640(j) of the Head Start Act;
- The rationale if employees are receiving less than the 2.6 percent COLA or differential COLA increases;
- The provision of the 2.6 percent increase to all delegate agencies and partners or justification if the full percentage is not provided to delegate agencies and partners;
- The planned uses for the balance of the COLA funds to offset higher operating costs;
- Each source of non-federal match, including the estimated amount per source and the valuation methodology; and
- A detailed justification that conforms with the criteria under Section 640(b)(1)-(5) of the Head Start Act if the application proposes a waiver of any portion of the non-federal match requirement.

Signed statements of the Governing Body and Policy Council Chairs along with Governing Body and Policy Council minutes documenting each group's participation in the development and approval of the supplemental application must be provided. The application must be submitted on behalf of the Authorizing Official registered in the HSES. **Incomplete applications will not be processed.**

Please ensure the application contains all of the required information. If you have any questions or need assistance, please contact Kerri Timmerman, Head Start Program Specialist, at (404) 562-0365 or kerri.timmerman@acf.hhs.gov or Ronald Williams, Grants Management Specialist, at (404) 562-0562 or ronald.williams@acf.hhs.gov. Thank you for your cooperation and timely submission of the grant application.

Sincerely,



Robert Bialas
Regional Program Manager
Office of Head Start

cc: Cynthia Croom, Executive Director
Phara Fondren, Head Start Director

**SIGNATURE PAGE
FOR
HEAD START/EARLY HEAD START AMENDMENT #1FY19**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

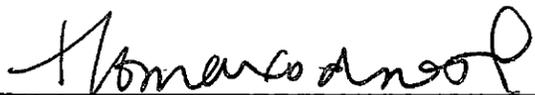

Cynthia Croom, Ed.D., Executive Director
Metropolitan Action Commission

Date


LaVoneia C. Steele, Ed.D., Chair
Metropolitan Action Commission

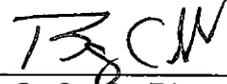
Date

APPROVED AS TO AVAILABILITY OF FUNDS:


Talia Lomax-O'dneal, Director
Department of Finance *lc*

04/04/19
Date

APPROVED AS TO RISK AND INSURANCE:


B.C. Cobb, Director of Insurance

4/5/19
Date

APPROVED AS TO FORM AND LEGALITY:


Metropolitan Attorney

4/5/19
Date

David Briley, Metropolitan Mayor

Date

ATTEST:

Elizabeth Waites, Metropolitan Clerk

Date

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
ADMINISTRATION FOR CHILDREN AND FAMILIES
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4. FAIN: 04CH010156

5. TYPE OF AWARD: Service	6. TYPE OF ACTION: Supplement	7. AWARD AUTHORITY: 42 USC 9801 ET SEQ
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8. BUDGET PERIOD: 07/01/2018 THRU 06/30/2019	9. PROJECT PERIOD: 07/01/2015 THRU 06/30/2020	10. CFDA NO.: 93.600 - Head Start
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16. APPROVED BUDGET:		17. AWARD COMPUTATION:	
Personnel.....	\$ 9,454,082.00	A. NON-FEDERAL SHARE.....	\$ 3,346,318.00 20%
Fringe Benefits.....	\$ 56,610.00	B. FEDERAL SHARE.....	\$ 13,385,267.00 80%
Travel.....	\$ 40,973.00	18. FEDERAL SHARE COMPUTATION:	
Equipment.....	\$ 415,000.00	A. TOTAL FEDERAL SHARE.....	\$ 13,385,267.00
Supplies.....	\$ 593,745.00	B. UNOBLIGATED BALANCE FEDERAL SHARE.....	\$ 0.00
Contractual.....	\$ 1,058,570.00	C. FED. SHARE AWARDED THIS BUDGET PERIOD...	\$ 12,853,321.00
Facilities/Construction.....	\$ 0.00	19. AMOUNT AWARDED THIS ACTION:	\$ 531,946.00
Other.....	\$ 1,244,341.00	20. FEDERAL \$ AWARDED THIS PROJECT PERIOD:	\$ 50,693,194.00
Direct Costs.....	\$ 12,863,321.00	21. AUTHORIZED TREATMENT OF PROGRAM INCOME:	
Indirect Costs.....	\$ 521,946.00	Additional Costs	
In Kind Contributions.....	\$ 0.00	22. APPLICANT EIN:	23. PAYEE EIN:
Total Approved Budget.....	\$ 13,385,267.00	620694743	1620694743A2
		24. OBJECT CLASS: 41.51	

25. FINANCIAL INFORMATION:				DUNS	078217668
ORGN	DOCUMENT NO.	APPROPRIATION	CAN NO.	NEW AMT.	UNOBLIG. NONFED %
	04CH01015604	75-1819-1536	9-G044127	\$531,946.00	

26. REMARKS: (Continued on separate sheets)

27. SIGNATURE - ACF GRANTS OFFICER Ms. Cheryl Pressley 61 Forsyth Street, SW 4M60 Atlanta, GA 30303 Phone: N/A	ISSUE DATE: 03/22/2019	28. SIGNATURE(S) CERTIFYING FUND AVAILABILITY Mr. Omar Barrett 03/21/2019
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29. SIGNATURE AND TITLE - PROGRAM OFFICIAL(S) Ms. Terese Jones - Project Officer	DATE: 03/22/2019
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**DEPARTMENT OF HEALTH AND HUMAN SERVICES
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The Administration for Children and Families U.S. Department of Health and Human Services Office of Grants Management ATTN: Grants Management Specialist 330 C Street, SW., Switzer Building Corridor 3200 Washington, DC 20201 AND
U.S. Department of Health and Human Services Office of Inspector General ATTN: Mandatory Grant Disclosures, Intake Coordinator 330 Independence Avenue, SW, Cohen Building Room 5527 Washington, DC 20201 Fax: (202) 205-0604 (Include "Mandatory Grant Disclosures" in subject line) or Email: MandatoryGranteeDisclosures@oig.hhs.gov
Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371 Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 & 376 and 31 U.S.C. 3321).

This award is subject to the requirements as set forth in 45 CFR Part 87. This award is subject to HHS regulations codified at 45 CFR Chapter XIII, Parts 1301, 1302, 1303, 1304 and 1305. Attached are terms and conditions, reporting requirements, and payment instructions. Initial expenditure of funds by the grantee constitutes acceptance of this award.

AWARD ATTACHMENTS

Nashville Metropolitan Action Commission

04CH010156-04-02

1. FY 2019 Metropolitan Action Commission - Duration Remarks

26. REMARKS (Continued from previous page)

This grant action approves the request to increase program hours in the Head Start program at the following annual levels:

Funding/Slots: Head Start

Annual Funding Level to increase hours: \$874,904

Number of slots receiving increased hours of service: 612

Program Options receiving increased hours of service: Center-based

This grant action awards partial funds for the initial period of 03/01/2019 - 6/30/2020 for activities described in the tables below. The remaining balance of funds for the initial period will be awarded at a later date.

Activity: Head Start

Operations: \$874,904

Start-up Funding Total: \$531,946

Start-up Funding (Head Start)

Classroom supplies/furnishings: \$30,000

Playground structures and material (purchase and installation): \$415,000

Staff training and professional development: \$15,000

Other (Contractual expenses to examine current classroom environments + background checks and recruitment costs for new employees): \$10,000

Indirect costs: \$61,946

Head Start population: 1,365 children.

Designated Head Start service area: Nashville, TN - Davidson County

Approved program options for the Head Start program: Center-based.

Early Head Start population: 120 infants, toddlers and pregnant women.

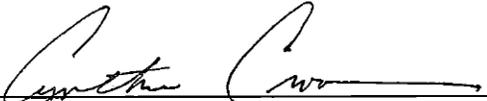
Designated Early Head Start service area: Nashville, TN - Davidson County

Approved program options for the Early Head Start program: Center-based.

**SIGNATURE PAGE
FOR
HEAD START/EARLY HEAD START AMENDMENT #2 FY19**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

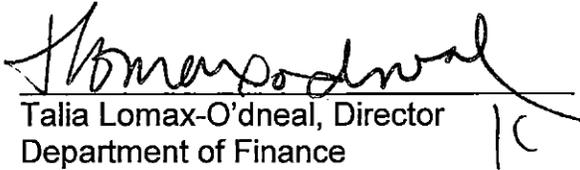

Cynthia Croom, Ed.D., Executive Director
Metropolitan Action Commission

3/25/19
Date


LaVoneia C. Steele, Ed.D., Chair
Metropolitan Action Commission

3/25/19
Date

APPROVED AS TO AVAILABILITY OF FUNDS:


Talia Lomax-O'dneal, Director
Department of Finance

04/04/19
Date

APPROVED AS TO RISK AND INSURANCE:


B.C. Cobb, Director of Insurance

4/5/19
Date

APPROVED AS TO FORM AND LEGALITY:


Metropolitan Attorney

4/5/19
Date

David Briley, Metropolitan Mayor

Date

ATTEST:

Elizabeth Waites, Metropolitan Clerk

Date