

## GRANT APPLICATION SUMMARY SHEET

**Grant Name:** Tennessee Highway Safety Bike 19-19  
**Department:** POLICE DEPARTMENT  
**Grantor:** U.S. DEPARTMENT OF TRANSPORTATION

**Pass-Through Grantor**

**(If applicable):** TN DEPT OF SAFETY & HOMELAND

**Total Applied** \$14,127.71

**Metro Cash Match:** \$0.00

**Department Contact:** Jim Stephens  
880-2850

**Status:** CONTINUATION

**Program Description:**

Funding from this grant will be used to continuance of the enhanced motorcycle enforcement initiative. Seeks to reduce fatal and serious injury motorcycle crashes through aggressive enforcement. Funds will pay for overtime for personnel working the initiative.

**Plan for continuation of services upon grant expiration:**

Project is totally grant funded and will cease upon expiration of the grant.

**APPROVED AS TO AVAILABILITY  
OF FUNDS:**

*Stomaxodnel* 4/8/19  
Director of Finance      *lc*      Date

**APPROVED AS TO FORM AND  
LEGALITY:**

*Mick Spce* 4/22/19  
Metropolitan Attorney      Date

**APPROVED AS TO RISK AND  
INSURANCE:**

*BSCW* 4/18/19  
Director of Risk Management      Date  
Services

**Tennessee Highway Safety Office 2019**

**Project Type Selection**

**Metropolitan Nashville Police Department**

**THSO-2019-MetroNashvIPD-MC-00472**

Project Type must address one or more THSO Program Areas as identified on page 2 of the Grant Application

Guide.

Project Type Selection:\*

Alcohol and Impaired Driving Education

Bicycle and Pedestrian Safety

Distracted Driving

DUI Prosecution

✓ Motorcycle Safety

Police Traffic Services (Multiple Violations)

Senior Driver Safety

Traffic Records

Alcohol and Impaired Driving Enforcement

Child Passenger Safety & Occupant Protection

DUI Drug Courts

Emergency Medical Services

Network Coordinator

Safe Communities

Teen Driver Safety

Traffic Safety Resource Prosecutor

**Tennessee Highway Safety Office 2019**

**Contact and Project Information**

**Metropolitan Nashville Police Department**

**THSO-2019-MetroNashviPD-MC-00472**

**Project Title:**

**Specialized Motorcycle Enforcement**

**1st Year Grant Continuation\***

**Project Type:**

**Motorcycle Safety**

**Primary Project Director:**

**James Stephens**

**Title:**

**(615) 862-7376**

**Phone:**

**Fax:**

**Email:**

**james.stephens@nashville.gov**

**Secondary Project Director:**

**Michael Gilliland**

**Title:**

**Lieutenant**

**Phone:**

**(615) 862-7738**

**Fax:**

**Email:**

**mike.gilliland@nashville.gov**

**Police Chief/Sheriff/Executive Director:**

**Title:**

**Chief of Police**

**Name:**

**Steve Anderson**

**Phone:**

**(615) 862-7301**

**Fax:**

**(615) 862-7787**

**Email:**

**steve.anderson@nashville.gov**

**Claim and Reporting**

**Monthly**

**Quarterly**

**Frequency:**

**Tennessee Highway Safety Office 2019**  
Problem Statement

**Metropolitan Nashville Police Department**

**THSO-2019-MetroNashvIPD-MC-00472**

Identify current problems. Include summary of past and current THSO Projects. Focus on human, vehicle, and environmental factors contributing to crashes and their severity; identify target locations. Use data to support the need for the project (include at a minimum, data over a three year period). Include an explanation as to how the problem was documented.

In 2017, 132 motorcycle fatalities occurred on Tennessee roadways. Along with a total of 3,059 motorcycle crashes and 2,112 people were injured. To combat this problem, the Tennessee Highway Safety Office (THSO) is providing grant funding for specialized motorcycle enforcement that is conducted in jurisdictions identified through data analysis as having a high occurrence of fatal and serious injury motorcycle crashes. Metro Nashville Police Department meets these criteria – for the three-year period January 1, 2015, to December 31, 2017, 52 people were killed and 1055 injured in motorcycle traffic crashes.

**Tennessee Highway Safety Office 2019**

**Project Goals**

**Metropolitan Nashville Police Department**

**THSO-2019-MetroNashvIPD-MC-00472**

**Project Goals**

Provide measurable goals that specifically address the problem(s) identified in the problem statement. Goals should begin with "to" and followed by an action verb that conveys what you hope to accomplish by implementing this project.

To reduce the rate of fatal and serious injury motorcycle crashes on Tennessee roadways as detailed in the Tennessee Highway Safety Office [THSO] 2019 Highway Safety Plan.

To reduce the number of crashes in Metro Nashville Police Department by 8 percent, from 1055 to 971 by 2019.

To reduce the number of fatalities in Metro Nashville Police Department by 8 percent, from 52 to 48 by 2019.

**Tennessee Highway Safety Office 2019**

Project Objectives

**Metropolitan Nashville Police Department**

**THSO-2019-MetroNashvIPD-MC-00472**

**Project Objectives**

Provide specific, measurable, achievable, relevant, and time sensitive (SMART) objectives that describe how you will accomplish your goal(s). Objectives should begin with "to" and followed by an action verb that describes the countermeasures (tasks or activities) that will be undertaken to achieve your goals.

**Tennessee Highway Safety Office 2019**  
Selected Countermeasures

**Metropolitan Nashville Police Department**

**THSO-2019-MetroNashvIPD-MC-00472**

Describe the countermeasures, why they were chosen, how they will be carried out, and by whom. Refer to NHTSA's Countermeasures That Work. This guide provides an overview and starting point for applicants to become familiar with the behavioral strategies and countermeasures for program areas.

Specialized motorcycle enforcement will be conducted at "hot spot" locations identified through analysis of crash, citation, crime, and other data. National Highway Traffic Safety Administration's Guideline Number Three, states that law enforcement plays a strong role in motorcycle safety. Enforcement is a proven traffic safety approach designed to create deterrence and change unlawful behavior. By combining enforcement efforts along with visibility elements (e.g., roadside signage, marked vehicles, mobile command posts) and publicity (e.g., press releases, billboards, flyers, social media) that educates the public about the dangers of motorcycles driving unsafe on Tennessee Roadways resulting in fewer motorcycle crashes.

Roadways with high traffic volumes will be targeted to ensure that the motoring public not only sees law enforcement, but also officers are making traffic stops.

The following visibility elements will be used during this project:

- Road signs (electronic message boards, pop-up road signs)
- Marked patrol vehicles (includes magnetic signs or window clings)
- Motor patrol units
- High visibility vests
- Handouts (flyers, brochure, etc.)

The following public outreach tactics highlighting the danger of unsafe driving behaviors and enforcement to address those behaviors will be conducted in support of this project (pick at least one as it can be simply sharing the THSO message on social media):

- Press releases (includes results of the enforcement)
- Press events
- Public Service Announcements/Ads (includes radio, TV, newspapers)
- Letters to the Editor/Op-Eds
- Community presentations
- Social media messaging
- Other \_\_\_\_\_ ?? \_\_\_\_\_

**Tennessee Highway Safety Office 2019**

**Resources**

**Metropolitan Nashville Police Department**

**THSO-2019-MetroNashvIPD-MC-00472**

Describe the resources that will be allocated to this project including manpower, behavioral safety-related supplies and equipment (the latter must be approved by the THSO), and training.

**Manpower:**

Grant funding will be allocated for enforcement on an overtime basis. Agencies will be required to send three officers to a Motorcycle Safety and Enforcement training held in the month of April.

Behavioral safety-related supplies and equipment (the latter must be approved by the THSO):

**Training:**

Tennessee Highway Safety Office 2019

Task Schedule

Metropolitan Nashville Police Department

THSO-2019-MetroNashvIPD-MC-00472

List performance schedule of tasks by quarters referring specifically to the tasks you provided in the Proposed Solution and Defining the Components of the tasks to be accomplished by quarters. Identify the person(s) responsible for each task. Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

**First Quarter (Oct., Nov., Dec.):**

Tasks

No tasks required.

**Second Quarter (Jan., Feb., Mar.):**

Tasks

No tasks required.

**Third Quarter (Apr., May, Jun.):**

Tasks

April - Participate in a regional Motorcycle Safety and Enforcement Training class (minimum of 3 officers from the agency to attend)

**Fourth Quarter (Jul., Aug., Sep.):**

Tasks

August - Participate in two enforcement events (August 2-4, 2019 and August 9-11, 2019)

**Tennessee Highway Safety Office 2019**  
Evaluation

**Metropolitan Nashville Police Department**

**THSO-2019-MetroNashvIPD-MC-00472**

Describe how the project will be evaluated to determine progress made achieving your goals and objectives. Identify what data will be collected and analyzed and how, the frequency of that data collection and analysis, and whether the results will be reported to the THSO monthly or quarterly.

The following enforcement results will also be submitted via [www.THSOGrants.org](http://www.THSOGrants.org) data collection form as part of the status report: Speeding, DUI, Child Restraint, Seatbelt, Distracted / Due Care, Other, Warnings. Along with this, a separate excel data collection will be submitted as an attachment to the [THSOGrants.org](http://www.THSOGrants.org) status report. This will track violations and warnings based upon this pilot grant only.

**Tennessee Highway Safety Office 2019  
Personnel**

**Metropolitan Nashville Police Department**

**THSO-2019-MetroNashvIPD-MC-00472**

Classification	Number	Title	Pay Rate	Period Type	Number of Pay Periods	Sub-Total	Benefits	Sub-Total	Total
Overtime	1	Sergeant	\$55.60	Hourly	64.00	\$3,558.40	19.9900%	\$711.32	\$4,269.72
Overtime	3	Police Office II	\$42.79	Hourly	64.00	\$8,215.68	19.9900%	\$1,642.31	\$9,857.99
								<b>Total</b>	<b>\$14,127.71</b>

**Tennessee Highway Safety Office 2019  
Professional Fees**

**Metropolitan Nashville Police Department**

**THSO-2019-MetroNashvIPD-MC-00472**

<b>Classification</b>	<b>Description</b>	<b>Total</b>
		\$0
<b>Total</b>		<b>\$0</b>

Tennessee Highway Safety Office 2019  
Non-Personnel (Small Equipment, Supplies, etc.)

Metropolitan Nashville Police Department

THSO-2019-MetroNashvIPD-MC-00472

Name	Classification	Cost	Quantity	Total
			0	\$0
			Total	\$0

Tennessee Highway Safety Office 2019  
Travel, Meetings & Conferences

Metropolitan Nashville Police Department

THSO-2019-MetroNashvIPD-MC-00472

Name	Classification	Cost	Quantity	Total
			0	\$0
Comments			Total	\$0

Tennessee Highway Safety Office 2019  
Other Non-Personnel

Metropolitan Nashville Police Department

THSO-2019-MetroNashvIPD-MC-00472

Name	Classification	Cost	Quantity	Total
			0	\$0
			Total	\$0

Tennessee Highway Safety Office 2019  
Insurance

Metropolitan Nashville Police Department

THSO-2019-MetroNashvIPD-MC-00472

Name	Classification	Cost	Quantity	Total
	Insurance		0	\$0
			Total	\$0

**Tennessee Highway Safety Office 2019  
Equipment (\$5,000 or more)**

**Metropolitan Nashville Police Department**

**THSO-2019-MetroNashvIPD-MC-00472**

Equipment Name	Equipment Description	Classification	Cost	Quantity	Total
		Equipment		0	\$0
				Total	\$0

**Tennessee Highway Safety Office 2019  
Equipment (\$5,000 or more)**

**Metropolitan Nashville Police Department**

**THSO-2019-MetroNashvIPD-MC-00472**

Equipment Name	Equipment Description	Classification	Cost	Quantity	Total
		Equipment		0	\$0
				Total	\$0

**Tennessee Highway Safety Office 2019**  
Indirect Cost and Revenue Source

**Metropolitan Nashville Police Department**

**THSO-2019-MetroNashvIPD-MC-00472**

Audited rate as determined by cognizant federal agency or the state Comptroller's Office subject to approval by NHTSA-Explain and submit copy of Certificate of Indirect Cost.

Indirect Cost: 0.00%

Certificate of Indirect Cost:  
Revenue Sources

Federal:	100%
Local Government:	0%
Other:	0%
Total:	100%

Tennessee Highway Safety Office 2019

Budget Summary

Metropolitan Nashville Police Department

THSO-2019-MetroNashvIPD-MC-00472

**Expense Object Line-Item Category**

Salaries and Benefits & Taxes		\$14,127.71
Professional Fee, Grant & Award		\$0
Non-Personnel		\$0
Travel, Conferences & Meetings		\$0
Other Non-Personnel		\$0
Insurance		\$0
Capital Purchase		\$0
Indirect Cost	0.00%	\$0
Grand Total		\$14,127.71