

RESOLUTION NO. RS2019-1882

A resolution approving amendment three to a grant from the Greater Nashville Regional Council to The Metropolitan Government of Nashville and Davidson County, acting by and through the Metropolitan Social Services Commission, to provide meals that meet RDA nutritional guidelines and transportation services to eligible seniors and handicapped residents.

WHEREAS, The Metropolitan Government of Nashville and Davidson County, acting by and through the Metropolitan Social Services Commission, previously entered into a grant agreement with the Greater Nashville Regional Council to provide meals that meet RDA nutritional guidelines and transportation services to eligible seniors and handicapped residents approved by RS2018-1369; and,

WHEREAS, the parties wish to amend that grant agreement by deleting Attachment 2 Contract Budget in its entirety and substituting a new Attachment 2 Contract Budget and by deleting C.5. Invoice Requirements in its entirety and substituting a new C.5. Invoice requirements, a copy of which amendment three is attached hereto; and,

WHEREAS, it is to the benefit of the citizens of The Metropolitan Government of Nashville and Davidson County that amendment three be accepted.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. That amendment three to the grant by and between the Greater Nashville Regional Council and The Metropolitan Government of Nashville and Davidson County, acting by and through the Metropolitan Social Services Commission, to provide meals that meet RDA nutritional guidelines and transportation services to eligible seniors and handicapped residents, a copy of which amendment three is attached hereto and incorporated herein, is hereby approved, and the Metropolitan Mayor is authorized to execute the same.

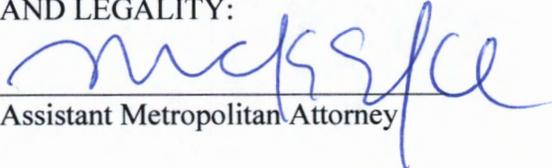
Section 2. That this resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

APPROVED AS TO AVAILABILITY
OF FUNDS:


Talia Lomax-O'dneal, Director
Department of Finance

INTRODUCED BY:

APPROVED AS TO FORM
AND LEGALITY:


Assistant Metropolitan Attorney

Member(s) of Council

Electronic Signature Page

(Attach to Legislation Pursuant to Rule 8 of the Council Rules of Procedure)

Tanaka Vercher

Tanaka Vercher
Councilmember, District 28

Electronic Signature Page

(Attach to Legislation Pursuant to Rule 8 of the Council Rules of Procedure)

A handwritten signature in black ink, appearing to read "Erica Gilmore". The signature is written in a cursive style with a vertical line separating the first and last names.

Erica Gilmore

Councilmember At-Large

**AMENDMENT 3 TO GRANT CONTRACT 2019-39
BETWEEN THE
GREATER NASHVILLE REGIONAL COUNCIL
AND
METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**

The Greater Nashville Regional Council (GNRC) and Metropolitan Government of Nashville and Davidson County entered into a Grant Contract effective July 1, 2018 for the provision of nutrition and transportation services; and

Section D.2. of the July 1, 2018 contract allows written amendments to the contract.

The Grant Contract dated July 1, 2018, between GNRC and Metropolitan Government of Nashville and Davidson County is amended as follows:

1. Attachment 2, titled "Contract Budget" is amended by deleting the original Attachment 2, and substituting it with the following new Attachment 2 attached herein to this amendment.

2. Section C.5, page 2, is amended by deleting the original C.5., and substituting it with the following new C.5.:

C.5. Invoice Requirements. The Grantee shall invoice the GNRC no more often than monthly. Submitted monthly financial reports must include total expenditures for NSIP eligible meals and qualifying trips in transportation, both required to be entered into the SAMS data base, for each submission period. All necessary supporting documentation must be submitted no later than the 8th day of each month for units or services provided, and present such to:

Greater Nashville Regional Council, 220 Athens Way, Suite 200, Nashville, TN
37228

- a. Each invoice shall clearly and accurately detail all of the following required information (calculations must be extended and totaled correctly).
 - (1) Invoice/Reference Number (assigned by the Grantee).
 - (2) Invoice Date.
 - (3) Invoice Period (to which the reimbursement request is applicable).
 - (4) Contract Number (assigned by the GNRC).
 - (5) Account Name: Greater Nashville Regional Council - AAAD
 - (6) Grantee Number (assigned by the Grantee to the above-referenced GNRC).
 - (7) Grantee Name.
 - (8) Grantee Tennessee Edison Registration ID Number Referenced In Preamble of this Contract.
 - (9) Grantee Remittance Address.
 - (10) Grantee Contact for Invoice Questions (name, phone, or fax).
 - (11) Itemization of Reimbursement Requested for the Invoice Period— It must detail, at minimum, all of the following:

- i. The amount requested by Budget line-item (including any travel expenditure reimbursement requested and for which documentation and receipts, as required by "GNRC Comprehensive Travel Regulations," are attached to the invoice).
- ii. The amount reimbursed by Budget line-item to date.
- iii. The total amount reimbursed under the Contract to date.
- iv. The total amount requested (all line-items) for the Invoice Period.

b. The Grantee understands and agrees to all of the following.

- (1) An invoice under this Contract shall include only reimbursement requests for actual, reasonable, and necessary expenditures required in the delivery of service described by this Contract and shall be subject to the Budget and any other provision of this Contract relating to allowable reimbursements.
- (2) An invoice under this Contract shall not include any reimbursement request for future expenditures.
- (3) An invoice under this Contract shall initiate the timeframe for reimbursement only when the GNRC is in receipt of the invoice, and the invoice meets the minimum requirements of this section C.5.

The parties have caused this Contract Amendment to be executed by officials duly authorized and it becomes effective on July 1, 2019. All other terms and conditions of this Grant Contract not expressly amended herein shall remain in full force and effect.

**METROPOLITAN GOVERNMENT OF NASHVILLE AND
DAVIDSON COUNTY**

GREATER NASHVILLE REGIONAL COUNCIL

BY: *Renee Pratt*
 Signature
 Renee Pratt, Executive Director, Social
 Services
Renee Pratt Print Name and Title
 Director
 Date

BY: _____
 Signature

 Anthony Holt, President
 Date

THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

APPROVED:

Renee Pratt
Renee Pratt, Executive Director
Metropolitan Social Services

8/2/19
Date

APPROVED AS TO AVAILABILITY OF FUNDS:

Talia Lomax-O'dneal
Talia Lomax-O'dneal, Director
Department of Finance

8/6/19
Date

APPROVED AS TO RISK AND INSURANCE:

BCW
Director of Risk Management Services

8/7/19
Date

APPROVED AS TO FORM AND LEGALITY:

M. S. P. C.
Assistant Metropolitan Attorney

8/9/19
Date

David Briley, Mayor

Date

FILED IN THE OFFICE OF THE METROPOLITAN CLERK:

Metropolitan Clerk

Date

GRANT CONTRACT
BETWEEN
GREATER NASHVILLE REGIONAL COUNCIL
AND
METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

CONTRACT BUDGET

JULY 1, 2019 THROUGH JUNE 30, 2020

FUNDS AVAILABLE

| Contractor Match Requirement | Program | CFDA # | Federal Funding | State Funding | Total Grant |
|------------------------------|------------------------------------|--------|-----------------|---------------|---------------|
| | Older Americans Act Funds | | | | |
| 10% of Expenditures | Title III-B: Support Services | 93.044 | \$ | \$ | \$ - |
| 10% of Expenditures | Title III-B: Ombudsman | 93.044 | \$ | \$ | \$ - |
| 10% of Expenditures | Title III-B: Transportation | 93.044 | \$ 70,000.00 | \$ | \$ 70,000.00 |
| 10% of Expenditures | Title III-C1: Congregate Meals | 93.046 | \$ 366,920.00 | \$ | \$ 366,920.00 |
| 10% of Expenditures | Title III-C2: Home Delivered Meals | 93.045 | \$ 373,448.00 | \$ | \$ 373,448.00 |
| 10% of Expenditures | Title III-D: Evidence Based | 93.043 | \$ | \$ | \$ - |
| 10% of Expenditures | Title III-E: FCSP -- Caregiver | 93.052 | \$ | \$ | \$ - |
| 10% of Expenditures | Title VII: Ombudsman | 93.042 | \$ | \$ | \$ - |
| | Federal NSIP Funds | | | | - |
| | NSIP Nutrition | 93.053 | \$ 100,890.00 | \$ | \$ 100,890.00 |
| | State Funding | | | | - |
| 50% of Expenditures | Multipurpose Senior Centers | N/A | \$ | \$ | \$ - |
| 10% of Expenditures | Home Delivered Meals | N/A | \$ | \$ 51,457.00 | \$ 51,457.00 |
| 10% of Expenditures | Homemaker | N/A | \$ | \$ | \$ - |
| | HCBS/Options for Community Living | N/A | \$ | \$ | \$ - |
| | Total | | \$ 911,258.00 | \$ 51,457.00 | \$ 962,715.00 |

ATTACHMENT 2

| MSS- Nutrition Budget | | | | |
|------------------------------|---|----------------|--------------|---------------|
| Line Item | Expense Object | Grant Contract | Grantee | Total Project |
| 1,2 | Salaries, Benefits & Taxes | \$ 327,610.00 | \$ 32,287.00 | \$ 359,897.00 |
| 4,15 | Professional Fee, Grant & Award | \$ 5,653.00 | \$ 557.00 | \$ 6,210.00 |
| 5,6,7,8,9, 10 | Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications | \$ 382,593.00 | \$ 37,706.00 | \$ 420,299.00 |
| 11,12 | Travel, Conference & Meetings | \$ 5,572.00 | \$ 549.00 | \$ 6,121.00 |
| 13.00 | Interest | | | |
| 14.00 | Insurance | | | |
| 16.00 | Specific Asst to Individuals | | | |
| 17.00 | Depreciation | | | |
| 18.00 | Other Non-Personnel | \$ 3,030.00 | \$ 299.00 | \$ 3,329.00 |
| 20.00 | Capital Purchase | | | |
| 22.00 | Indirect Cost | \$ 168,257.00 | \$ 16,583.00 | \$ 184,840.00 |
| 24.00 | In-kind Expense | | | |
| 25.00 | Grand Total | \$ 892,715.00 | \$ 87,981.00 | \$ 980,696.00 |

| Professional Fee, Grant & Award | Amount |
|---------------------------------------|--------------------|
| Food Service Permit, Software license | \$ 1,369.00 |
| Contracted Services | \$ 5,007.00 |
| Total | \$ 6,376.00 |

| Other Non-Personnel | Amount |
|---------------------|--------------------|
| Special Events | \$ 3,418.00 |
| Total | \$ 3,418.00 |

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and GNRC Grant Monies, Appendix A.* (posted on the Internet at: <http://www.tn.gov/finance/topic/fa-policyinfo>).

² Applicable detail follows this page if line-item is funded.

| BUDGET | | | | |
|--|--|------------------------|----------------------------------|----------------------|
| MSS - TRANSPORTATION | | | | |
| The Budget line-item amounts below shall be applicable only to expense incurred during the following | | | | |
| Applicable | | | | |
| Period: | | | | |
| BEGIN: 07/01/2019 | | END: 08/30/2020 | | |
| POLICY 03 Object Line-Item Reference | EXPENSE OBJECT LINE-ITEM CATEGORY ¹ | CONTRACT | GRANTEE PARTICIPATION | TOTAL PROJECT |
| 1.2 | Salaries, Benefits & Taxes | \$27,701 | \$3,078 | \$30,779 |
| 4.16 | Professional Fee, Grant & Award ² | \$349 | \$39 | \$388 |
| 6, 6.7, 8, 9, 10 | Supplies, Telephones, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications | \$469 | \$52 | \$521 |
| 11.12 | Travel, Conferences & Meetings | \$27,724 | \$3,080 | \$30,804 |
| 13 | Interest ² | \$0 | \$0 | |
| 14 | Insurance | \$0 | \$0 | \$0 |
| 16 | Specific Assistance To Individuals | \$0 | \$0 | |
| 17 | Depreciation ² | \$0 | \$0 | \$0 |
| 18 | Other Non-Personnel ² | \$0 | \$0 | \$0 |
| 20 | Capital Purchase ² | \$0 | \$0 | \$0 |
| 22 | Indirect Cost | \$13,757 | \$1,529 | \$15,286 |
| 24 | In-Kind Expense | \$0 | \$0 | \$0 |
| 26 | GRAND TOTAL | \$70,000 | \$7,778 | \$77,778 |

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and GNRG Grant Monies, Appendix A*. (posted on the internet at: <http://www.tn.gov/finance/topic/fa-policyinfo>).

² Applicable detail follows this page if line-item is funded.

Attachment 2 Cont.

BUDGET LINE-ITEM DETAIL:

| Professional Fee, Grant & Award | AMOUNT |
|---------------------------------|--------------|
| Contracted Services | \$521 |
| TOTAL | \$521 |