

Resolution No. RS2019-1886

A resolution approving amendment one to a grant from the State of Tennessee, Department of Finance and Administration, to The Metropolitan Government of Nashville and Davidson County, acting by and through the Nashville Career Advancement Center, to serve youth and young adults with trauma.

WHEREAS, The Metropolitan Government of Nashville and Davidson County, acting by and through the Nashville Career Advancement Center, previously entered into a grant agreement with the State of Tennessee, Department of Finance and Administration, approved by RS2019-1567; and,

WHEREAS, the parties wish to amend the grant agreement to increase the amount of the grant by \$559,888.00 from \$436,182.00 to \$996,070.00 and extend the end date of the grant from September 30, 2019 to June 30, 2020, a copy of which amendment one is attached hereto; and,

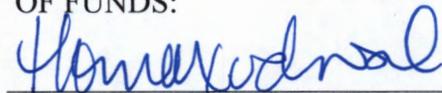
WHEREAS, it is to the benefit of the citizens of The Metropolitan Government of Nashville and Davidson County that amendment one be accepted.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. That amendment one to the grant by and between the State of Tennessee, Department of Finance and Administration, and The Metropolitan Government of Nashville and Davidson County, acting by and through the Nashville Career Advancement Center, to serve youth and young adults with trauma, a copy of which amendment one is attached hereto and incorporated herein, is hereby approved, and the Metropolitan Mayor is authorized to execute the same.

Section 2. That this resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

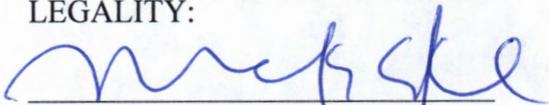
APPROVED AS TO AVAILABILITY
OF FUNDS:



Talia Lomax-O'dneal, Director
Department of Finance

INTRODUCED BY:

APPROVED AS TO FORM AND
LEGALITY:



Assistant Metropolitan Attorney

Member(s) of Council

Electronic Signature Page

(Attach to Legislation Pursuant to Rule 8 of the Council Rules of Procedure)

Tanaka Vercher

Tanaka Vercher
Councilmember, District 28

Electronic Signature Page

(Attach to Legislation Pursuant to Rule 8 of the Council Rules of Procedure)

Brett A. Withers

Brett Withers

Councilmember, District 6



GRANT AMENDMENT

Agency Tracking #	Edison ID 37348	Contract # 37348	Amendment # 1		
Contractor Legal Entity Name Metropolitan Government of Nashville and Davidson County			Edison Vendor ID 4		
Amendment Purpose & Effect(s) Increases Maximum Liability and Extends Expiration Date					
Amendment Changes Contract End Date:		<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	End Date: 6/30/2020		
TOTAL Contract Amount INCREASE or DECREASE per this Amendment (zero if N/A):			\$ 559,888.00		
Funding —					
FY	State	Federal	Interdepartmental	Other	TOTAL Contract Amount
2019		\$244,230.00			\$244,230.00
2020		\$751,840.00			\$751,840.00
TOTAL:		\$996,070.00			\$996,070.00
American Recovery and Reinvestment Act (ARRA) Funding:				<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.			OCR USE		
Speed Chart (optional) FA00002775	Account Code (optional) County - 71301000				

**AMENDMENT 1
OF GRANT CONTRACT 37348**

This Grant Contract Amendment is made and entered by and between the State of Tennessee, Department of Finance and Administration, Office of Criminal Justice Programs, hereinafter referred to as the "State" and Metropolitan Government of Nashville and Davidson County, hereinafter referred to as the "Grantee." It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Grant Contract is hereby amended as follows:

1. Grant Contract section B.1. is deleted in its entirety and replaced with the following:
 - B.1. This Grant Contract shall be effective on 2/01/2019 ("Effective Date") and extend for a period of Seventeen (17) months after the Effective Date ("Term"). The State shall have no obligation to the Grantee for fulfillment of the Scope outside the Term.
 - B.2. Term Extension. It is understood and agreed that the State may extend the Term an additional period of time, not to exceed three hundred-sixty five (365) days beyond the expiration date of this Grant Contract, under the same terms and conditions. In no event, however, shall the maximum Term, including all extensions or renewals, exceed a total of sixty (60) months.
2. Grant Contract section C.1. is deleted in its entirety and replaced with the following:
 - C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed Nine Hundred Ninety Six Thousand Seventy Dollars (\$996,070.00) ("Maximum Liability"). The Grant Budget, attached and incorporated as Attachment A-1 for fiscal year 2019 and Attachment A-1 for fiscal year 2020, is the maximum amount due the Grantee under this Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.
3. Grant Contract Attachment A-1 is deleted in its entirety and replaced with the new attachment A-1 attached hereto.
4. Grant Contract Attachment B is deleted in its entirety and replaced with the new attachment B attached hereto.

Required Approvals. The State is not bound by this Amendment until it is signed by the contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this contract, said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

Amendment Effective Date. The revisions set forth herein shall be effective September 1, 2019. All other terms and conditions of this Grant Contract not expressly amended herein shall remain in full force and effect.

IN WITNESS WHEREOF,

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

GRANTEE SIGNATURE

DATE

PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

DEPARTMENT OF FINANCE AND ADMINISTRATION:

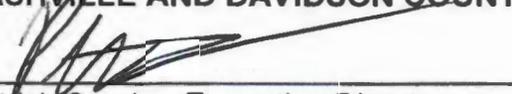
STUART C. MCWHORTER, COMMISSIONER

DATE

**SIGNATURE PAGE
FOR
GRANT NO. VOCA 37348 Mod #1**

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

**METROPOLITAN GOVERNMENT OF
NASHVILLE AND DAVIDSON COUNTY**

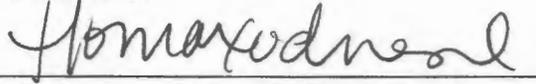


Patrick Combs, Executive Director
Nashville Career Advancement Center

7/29/19

Date

APPROVED AS TO AVAILABILITY
OF FUNDS:



Talia Lomax-O'dneal, Director
Department of Finance

8-7-19

Date

APPROVED AS TO RISK AND INSURANCE:

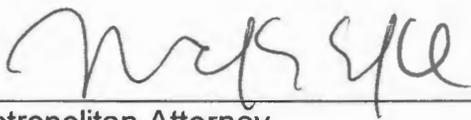


Director of Insurance

8/7/19

Date

APPROVED AS TO FORM AND
LEGALITY:



Metropolitan Attorney

8/9/19

Date

David Briley
Metropolitan Mayor

Date

ATTEST:

Metropolitan Clerk

Date

GRANT BUDGET LINE-ITEM DETAIL:

Metro Nashville Government - Nashville Career Advancement Center

FUND SOURCE: VOCA

SALARIES, BENEFITS & TAXES	AMOUNT
Position 1: Youth Services Director, est. 5%, Salary and Benefits	\$2,872.00
Position 2: Youth Program Manager, est. 50% Salary and Benefits	\$20,708.00
Position 3: VOCA Coordinator, est. 100% Salary and Benefits	\$43,875.00
Position 4: Youth Program Manager (Op Now) est. 20% Salary and Benefits	\$7,987.00
TOTAL	\$75,442.00

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
(2) Sub -contracts to not exceed \$62,500 to be determined by RPF based on Metro policy.	\$125,000.00
Data Management System Development; data management system that targets young people in high crime and high poverty communities; to be determined by RPF based on Metro policy.	\$75,000.00
TOTAL	\$200,000.00

SUPPLIES (includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE & SHIPPING, OCCUPANCY, EQUIPMENT RENTAL & MAINTENANCE, PRINTING & PUBLICATION	AMOUNT
Occupancy: Security - Prorated (\$22,538.45 / 16 x 1.75 FTEs x .5 years)	\$1,090.00
Supplies: Office supplies specific to program	\$3,000.00
Sensitive Minor Equipment: Laptop and software for new staff (100% of VOCA) and portion of equipment and software Youth Program Manager (50% of VOCA). (\$2,600 per FTE x 1.5)	\$3,900.00
All Other Items: Copier Rent, postage shipping, email, phone: Copier Rental (\$2,504.04 / 16 x 1.75 x .5 years); ITS charges (\$92,700 / 16 x 1.75 x .5 years); Cell phone (\$46 x 6 mo x 1.75 FTEs)	\$5,690.00
TOTAL	\$13,680.00

TRAVEL, CONFERENCES & MEETINGS	AMOUNT
Local Travel: Travel to meetings and convenings with partners. Rate will be the prevailing state rate or our local rate, whichever is less.	\$1,500.00
Training and Conferences attended by agency staff: Training focused on serving youth who experience trauma related to crime victimization and providing services to disconnected youth. Applicable CONUS rate will apply.	\$2,500.00
Training and Conferences Implemented by Agency: Training expenses for facilitators to train on next practices and support planning process; Applicable CONUS rate will apply.	\$5,000.00
TOTAL	\$9,000.00

INDIRECT COST	AMOUNT
Description of Indirect Costs: Metro IDCP 10% of federal dollars based on \$71,645 x .10	\$7,165.00
TOTAL	\$7,165.00

GRANT BUDGET				
Metro Nashville Government - Nashville Career Advancement Center				
FUND SOURCE: VOCA				
The grant budget line-item amounts below shall be applicable only to expense incurred during the following				
Applicable Period: BEGIN: July 1, 2019 END: June 30, 2020				
POLICY 03 Object Line-Item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE MATCH	TOTAL PROJECT
1, 2	Salaries, Benefits & Taxes ²	\$142,716.00	\$0.00	\$142,716.00
4, 15	Professional Fee, Grant & Award ²	\$528,840.00	\$121,160.00	\$650,000.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications ²	\$16,284.00	\$0.00	\$16,284.00
11, 12	Travel, Conferences & Meetings ²	\$13,000.00	\$0.00	\$13,000.00
13	Interest ²	\$0.00	\$0.00	\$0.00
14	Insurance ²	\$2,000.00	\$0.00	\$2,000.00
16	Specific Assistance To Individuals ²	\$0.00	\$0.00	\$0.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost ²	\$49,000.00	\$0.00	\$49,000.00
24	In-Kind Expense ²	\$0.00	\$66,800.00	\$66,800.00
n/a	Grantee Match Requirement (for any amount of the required Grantee Match that is <u>not</u> specifically delineated by budget line-items above)	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$751,840.00	\$187,960.00	\$939,800.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A*. (posted on the Internet at: [https://www.tn.gov/content/dam/tn/finance/ocip/Appendix J Policy 03 Report.xls](https://www.tn.gov/content/dam/tn/finance/ocip/Appendix%20J%20Policy%2003%20Report.xls))

² Applicable detail follows this page if line-item is funded.

³ A Grantee Match Requirement is detailed by this Grant Budget, and the maximum total amount reimbursable by the State pursuant to this Grant Contract, as detailed by the "Grant Contract" column above, shall be reduced by the amount of any Grantee failure to meet the Match Requirement.

GRANT BUDGET LINE-ITEM DETAIL:

Metro Nashville Government - Nashville Career Advancement Center

FUND SOURCE: VOCA

SALARIES, BENEFITS & TAXES	AMOUNT
Position 1: Youth Services Director, est. 5% Salary and Benefits	\$5,948.00
Position 2: Youth Program Manager, est. 60% Salary and Benefits	\$40,728.00
Position 3: VOCA Coordinator, est. 100% Salary and Benefits	\$76,720.00
Position 4: Data Coordinator, est. 25% Salary and Benefits	\$16,320.00
TOTAL	\$142,716.00

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
Sub-contracts to not exceed \$312,500	\$625,000.00
Data Management Consultation for purposes of in-house program evaluation	\$25,000.00
TOTAL	\$650,000.00

SUPPLIES (includes "Sensitive Minor Equipment"), TELEPHONE, POSTAGE & SHIPPING, OCCUPANCY, EQUIPMENT RENTAL & MAINTENANCE, PRINTING & PUBLICATION	AMOUNT
Occupancy: Security - Prorated (\$22,538.45 / 15 x 1.9 FTEs)	\$2,855.00
Supplies: Flip Chart paper, Pens, Folders, and other items necessary for managing contracts and planning and leading trainings	\$3,500.00
All Other Items: Copier Rental (\$2,504.04 / 15 x 1.9 FTEs); ITS charges (\$67,604 / 15 x 1.9 FTEs); Cell phone (\$46 x 12 mo x 1.9 FTEs)	\$9,929.00
TOTAL	\$16,284.00

TRAVEL, CONFERENCES & MEETINGS	AMOUNT
Local Travel: Travel to meetings and convenings with partners. Rate will be prevailing state rate or local rate, whichever is less.	\$4,000.00
Training and Conferences Attended by Agency Staff: Reorganization Convening and one other relevant convening focused on served youth who experience trauma. Applicable CONUS rate will apply.	\$4,000.00
Training and Conferences Implemented by Agency: Training expenses for facilitators to training workshops practices. Applicable CONUS rate will apply.	\$5,000.00
TOTAL	\$13,000.00

Insurance	AMOUNT
Liability / Property: 16,000 / 15 x 1.9 FTEs	\$ 2,027.00
TOTAL	\$2,027.00

INDIRECT COST	AMOUNT
Description of Indirect Costs: NCAC Admin Pool using direct Salaries & Fringe	\$49,000.00
TOTAL	\$49,000.00

IN-KIND EXPENSE	AMOUNT
Donated Space: 4,754 sq feet of donated office space valued at \$18 per sq ft for a total of \$85,572. (85,572 / 15 x 1.9 FTEs)	\$10,808.00
Metro IDC: \$442,039 / 15 X 1.9 FTEs (Donated by Metro)	\$55,992.00
TOTAL	\$66,800.00

ATTACHMENT B**Federal Award Identification Worksheet**

Subrecipient's name (must match registered name: in DUNS)	Metropolitan Government of Nashville and Davidson County
Subrecipient's DUNS number	078217668
Federal Award Identification Number (FAIN)	2016-VA-GX-0053
Federal award date	9/8/2016
CFDA number and name	16.575;Victims of Crime Act 2016
Grant contract's begin date	2/01/2019
Grant contract's end date	6/30/2020
Amount of federal funds obligated by this grant contract	\$996,070.00
Total amount of federal funds obligated to the subrecipient	\$996,070.00
Total amount of the federal award to the pass-through entity (Grantor State Agency)	\$44,979,475.00
Name of federal awarding agency	Office for Victims of Crime
Name and email of the program manager	Renee Howell Renee.Howell@tn.gov
Is the federal award for research and development?	No
Indirect cost rate for the federal award (See 2 C.F.R. §200.331 for information on type of indirect cost rate)	12%