

RESOLUTION NO. RS2019 - 91

A resolution approving amendment two to a grant contract from the State of Tennessee, Department of Health, to The Metropolitan Government of Nashville and Davidson County, acting by and through the Metropolitan Board of Health, to improve the health of those residing in or visiting Davidson County through targeted strategies to prevent and control the use of tobacco products.

WHEREAS, The Metropolitan Government of Nashville and Davidson County, acting by and through the Metropolitan Board of Health, previously entered into a grant agreement with the State of Tennessee, Department of Health, approved by RS2018-1305; and,

WHEREAS, the parties wish to amend the grant agreement to increase the amount of the grant by \$262,400.00 for a new total of \$359,900.00 and to delete Section A.5 in its entirety and replace with a new Section A.5, add Sections A.7 and A.8, and delete Attachment 2 in its entirety and replace with a new Attachment 2, a copy of which amendment two is attached hereto; and,

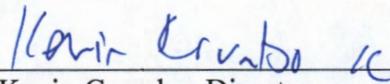
WHEREAS, it is to the benefit of the citizens of The Metropolitan Government of Nashville and Davidson County that amendment two be accepted.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

Section 1. That amendment two to the grant contract by and between the State of Tennessee, Department of Health, and The Metropolitan Government of Nashville and Davidson County, acting by and through the Metropolitan Board of Health, to improve the health of those residing in or visiting Davidson County through targeted strategies to prevent and control the use of tobacco products, a copy of which amendment two is attached hereto and incorporated herein, is hereby approved, and the Metropolitan Mayor is authorized to execute the same.

Section 2. That this resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

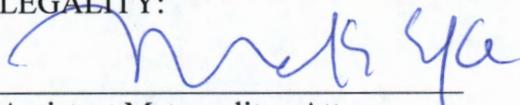
APPROVED AS TO AVAILABILITY
OF FUNDS:



Kevin Crumbo, Director
Department of Finance

INTRODUCED BY:

APPROVED AS TO FORM AND
LEGALITY:

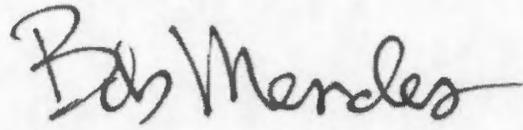


Assistant Metropolitan Attorney

Member(s) of Council

Electronic Signature Page

(Attach to Legislation Pursuant to Rule 8 of the Council Rules of Procedure)

A handwritten signature in black ink that reads "Bob Mendes". The signature is written in a cursive, flowing style with a long horizontal stroke at the end.

Bob Mendes
Councilmember At-Large

Electronic Signature Page

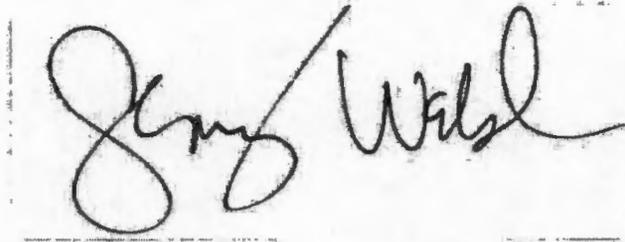
(Attach to Legislation Pursuant to Rule 8 of the Council Rules of Procedure)

Sharon W. Hurt

Sharon Hurt
Council Member, At-Large

Electronic Signature Page

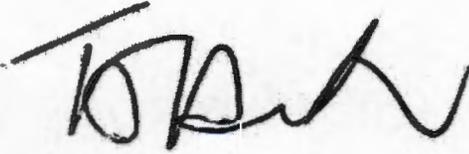
(Attach to Legislation Pursuant to Rule 8 of the Council Rules of Procedure)

A handwritten signature in black ink, appearing to read "Ginny Welsch". The signature is written in a cursive style with a large initial "G" and a long horizontal stroke extending to the right. The signature is positioned above a horizontal line.

Ginny Welsch
Council Member, District 16

Electronic Signature Page

(Attach to Legislation Pursuant to Rule 8 of the Council Rules of Procedure)

A handwritten signature in black ink, appearing to read 'TONYA HANCOCK', with a stylized, flowing end.

Tonya Hancock
Council Member, District 9



GRANT AMENDMENT

Agency Tracking # 34347-64119	Edison ID 59820	Contract # GG-19-59820	Amendment # 2		
Contractor Legal Entity Name Metropolitan Government of Nashville and Davidson County			Edison Vendor ID 4		
Amendment Purpose & Effect(s) To add Sections A.7 and A.8, replace Attachment 2, and increase Maximum Liability.					
Amendment Changes Contract End Date: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		End Date: June 30, 2020			
TOTAL Contract Amount INCREASE or DECREASE per this Amendment (zero if N/A):			\$ 262,400.00		
Funding —					
FY	State	Federal	Interdepartmental	Other	TOTAL Contract Amount
2019	\$97,500.00				\$97,500.00
2020	\$262,400.00				\$262,400.00
TOTAL:	\$359,900.00				\$359,900.00
Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.					
Speed Chart (optional) HL00017086		Account Code (optional) 71301000			

**AMENDMENT TWO
OF GRANT CONTRACT GG-19-59820**

This Grant Contract Amendment is made and entered by and between the State of Tennessee, Department of Health, hereinafter referred to as the "State" and the Metropolitan Government of Nashville and Davidson County, hereinafter referred to as the "Grantee." It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Grant Contract is hereby amended as follows:

1. Grant Contract section A.5. is deleted in its entirety and replaced with the following:
 - A.5. Service Reports. The Grantee Shall use grant funds to implement its approved Work Plan and shall submit periodic progress and financial reports in a format approved by the State. Reports shall be submitted on the following schedule:

Period Covered by Reports	Due Date
July 1, 2018, through September 30, 2018	October 31, 2018
October 1, 2018, through December 31, 2018	January 31, 2019
January 1, 2019, through March 31, 2019	April 30, 2019
April 1, 2019, through June 30, 2019	July 31, 2019
July 1, 2019, through September 30, 2019	October 31, 2019
October 1, 2019, through December 31, 2019	January 31, 2020
January 1, 2020, through March 31, 2020	April 30, 2020
April 1, 2020, through June 30, 2020	July 31, 2020

The Grantee shall submit to the State a final Closeout Report, detailing program outcomes (Attachment 1) and total expenditures for its initiative(s). The Closeout Report shall be submitted no later than August 15, 2020.
2. Grant Contract Attachment 2 is deleted in its entirety and replaced with the new Attachment 2 attached hereto.
3. The following is added as Grant Contract section A.7.
 - A.7. The State has provided Seventy Thousand Dollars (\$70,000.00) for placement of media to promote The Baby & Me Tobacco Free Program. Media shall include, but is not limited to billboards, bus wraps, and television and radio ads, to be approved by the State prior to placement. The Grantee shall provide to the State evidence of the final media product as requested by the State.
4. The following is added as Grant Contract section A.8.
 - A.8. In the event that the Grantee is subject to an audit in accordance with Section D.19. hereunder, the Grantee shall submit to the State contact listed in D.8. a copy of the audit report and Notice of Audit Report Attachment.
5. Grant Contract section C.1. is deleted in its entirety and replaced with the following:
 - C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed Three Hundred Fifty-Nine Thousand Nine Hundred Dollars (\$359,900.00) ("Maximum Liability"). The Grant Budget, attached and incorporated as Attachment 2 is the maximum amount due the Grantee under this Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.

Required Approvals. The State is not bound by this Amendment until it is signed by the contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this Grant Contract, said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

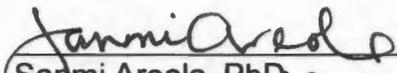
Amendment Effective Date. The revisions set forth herein shall be effective ten (10) days following the last signature. All other terms and conditions of this Grant Contract not expressly amended herein shall remain in full force and effect.

SIGNATURES NEXT PAGE

TOBACCO PREVENTION & CESSATION SERVICES
AMENDMENT #2

IN WITNESS WHEREOF, the parties have by their duly authorized representatives set their signatures.

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY


Sarjmi Areola, PhD -
Interim Director, Metro Public Health Department

10/10/19
Date


Alex Jahangir MD, MMHC
Chair, Board of Health

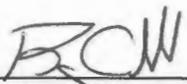
10/10/19
Date

APPROVED AS TO AVAILABILITY OF FUNDS:


Kevin Crumbo
Director, Department of Finance

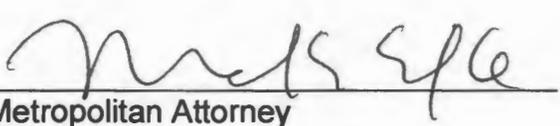
10-30-19
Date

APPROVED AS TO RISK AND INSURANCE:


Director of Risk Management Services

10/31/19
Date

APPROVED AS TO FORM AND LEGALITY:


Metropolitan Attorney

10/4/19
Date

John Cooper
Metropolitan Mayor

Date

ATTEST:

Metropolitan Clerk

Date

DEPARTMENT OF HEALTH:

Lisa Piercey, MD, MBA, FAAP
Commissioner

Date

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY				
APPLICABLE PERIOD: The grant budget line-item amounts below shall be applicable only to expense incurred during the period beginning July 1, 2018, and ending June 30, 2020. ROLLUP				
POLICY 03 Object Line-Item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹ (detail schedule(s) attached as applicable)	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
1	Salaries ²	\$131,200.00	\$0.00	\$131,200.00
2	Benefits & Taxes	\$58,900.00	\$0.00	\$58,900.00
4.15	Professional Fee/ Grant & Award ²	\$153,700.00	\$0.00	\$153,700.00
5	Supplies	\$13,100.00	\$0.00	\$13,100.00
6	Telephone	\$0.00	\$0.00	\$0.00
7	Postage & Shipping	\$0.00	\$0.00	\$0.00
8	Occupancy	\$0.00	\$0.00	\$0.00
9	Equipment Rental & Maintenance	\$0.00	\$0.00	\$0.00
10	Printing & Publications	\$0.00	\$0.00	\$0.00
11.12	Travel/ Conferences & Meetings ²	\$3,000.00	\$0.00	\$3,000.00
13	Interest ²	\$0.00	\$0.00	\$0.00
14	Insurance	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals ²	\$0.00	\$0.00	\$0.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost (% and method)	\$0.00	\$0.00	\$0.00
24	In-Kind Expense	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$359,900.00	\$0.00	\$359,900.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A. (posted on the Internet at: <https://www.tn.gov/assets/entities/finance/attachments/policy3.pdf>).

² Applicable detail follows this page if line-item is funded.

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY				
APPLICABLE PERIOD: The grant budget line-item amounts below shall be applicable only to expense incurred during the period beginning July 1, 2018, and ending June 30, 2019. YEAR 1				
POLICY 03 Object Line-Item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹ (detail schedule(s) attached as applicable)	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
1	Salaries ²	\$64,000.00	\$0.00	\$64,000.00
2	Benefits & Taxes	\$30,000.00	\$0.00	\$30,000.00
4, 15	Professional Fee/ Grant & Award ²	\$0.00	\$0.00	\$0.00
5	Supplies	\$2,500.00	\$0.00	\$2,500.00
6	Telephone	\$0.00	\$0.00	\$0.00
7	Postage & Shipping	\$0.00	\$0.00	\$0.00
8	Occupancy	\$0.00	\$0.00	\$0.00
9	Equipment Rental & Maintenance	\$0.00	\$0.00	\$0.00
10	Printing & Publications	\$0.00	\$0.00	\$0.00
11, 12	Travel/ Conferences & Meetings ²	\$1,000.00	\$0.00	\$1,000.00
13	Interest ²	\$0.00	\$0.00	\$0.00
14	Insurance	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals ²	\$0.00	\$0.00	\$0.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost (% and method)	\$0.00	\$0.00	\$0.00
24	In-Kind Expense	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$97,500.00	\$0.00	\$97,500.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A. (posted on the Internet at: <https://www.tn.gov/assets/entities/finance/attachments/policy3.pdf>).

² Applicable detail follows this page if line-item is funded.

ATTACHMENT 2 (Continued)
GRANT BUDGET LINE-ITEM DETAIL
 (BUDGET PAGE 3 of 5)

YEAR 1

SALARIES								AMOUNT	
Lilian Maddox-Whitehead, Medical Admin	\$5,288.19	x	12	x	50%	+	\$344.00	Longevity	\$32,073.14
Camille Farmer, Program Specialist	\$3,330.61	x	12	x	80%				\$31,973.86
ROUNDED TOTAL								\$64,000.00	

TRAVEL CONFERENCES & MEETINGS								AMOUNT
Local / In State Milage Reimbursements								\$1,000.00
ROUNDED TOTAL								\$1,000.00

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY				
APPLICABLE PERIOD: The grant budget line-item amounts below shall be applicable only to expense incurred during the period beginning July 1, 2019, and ending June 30, 2020. YEAR 2				
POLICY 03 Object Line-Item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹ (detail schedule(s) attached as applicable)	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
1	Salaries ²	\$67,200.00	\$0.00	\$67,200.00
2	Benefits & Taxes	\$28,900.00	\$0.00	\$28,900.00
4, 15	Professional Fee/ Grant & Award ²	\$153,700.00	\$0.00	\$153,700.00
5	Supplies	\$10,600.00	\$0.00	\$10,600.00
6	Telephone	\$0.00	\$0.00	\$0.00
7	Postage & Shipping	\$0.00	\$0.00	\$0.00
8	Occupancy	\$0.00	\$0.00	\$0.00
9	Equipment Rental & Maintenance	\$0.00	\$0.00	\$0.00
10	Printing & Publications	\$0.00	\$0.00	\$0.00
11, 12	Travel/ Conferences & Meetings ²	\$2,000.00	\$0.00	\$2,000.00
13	Interest ²	\$0.00	\$0.00	\$0.00
14	Insurance	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals ²	\$0.00	\$0.00	\$0.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$0.00	\$0.00	\$0.00
22	Indirect Cost (% and method)	\$0.00	\$0.00	\$0.00
24	In-Kind Expense	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$262,400.00	\$0.00	\$262,400.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A. (posted on the Internet at: <https://www.tn.gov/assets/entities/finance/attachments/policy3.pdf>).

² Applicable detail follows this page if line-item is funded.

ATTACHMENT 2 (Continued)
GRANT BUDGET LINE-ITEM DETAIL
 (BUDGET PAGE 5 of 5)

YEAR 2

SALARIES							AMOUNT
Camile Farmer, PS2 BMTF Coordinator	\$2,792.90	x	12	x	100%		\$33,514.80
Lillian Maddox-Whitehead, Program Coordinator	\$2,806.00	x	12	x	100%		\$33,672.00
ROUNDED TOTAL							\$67,200.00

PROFESSIONAL FEE/ GRANT & AWARD							AMOUNT
Geographically targeted bus, benches, shelter ads x 3 mnth x multiple							\$26,250.00
Social Media ads (FB, Twitter, IG platforms) x 3 months x multiple programs							\$27,000.00
Cessation Vendor - PT contract staff for cessation efforts in HUD multi-unit housing for 6 months							\$10,455.00
BMTF media services							\$70,000.00
CEASE vendor							\$20,000.00
ROUNDED TOTAL							\$153,700.00

TRAVEL CONFERENCES & MEETINGS							AMOUNT
BMTF User training travel and accomodations							\$350.00
Local travel							\$150.00
Attend National Conference on Tobacco or Health 2020							\$1,500.00
ROUNDED TOTAL							\$2,000.00