

Resolution No. RS2019 - 133

A resolution approving an application for a Major Cultural Institution grant from the Tennessee Arts Commission to The Metropolitan Government of Nashville and Davidson County, acting by and through the Metropolitan Nashville Arts Commission, to provide general operating support.

WHEREAS, the Tennessee Arts Commission is accepting applications for a Major Cultural Institution grant, with an award of \$100,000 and required matching funds of \$100,000; and,

WHEREAS, the Metropolitan Government is eligible to participate in this grant program; and,

WHEREAS, it is to the benefit of the citizens of The Metropolitan Government of Nashville and Davidson County that this grant application be approved and submitted.

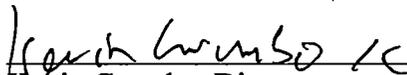
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY:

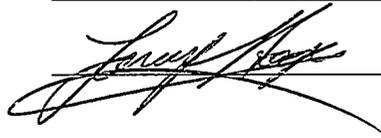
Section 1. That the grant application of The Metropolitan Government of Nashville and Davidson County, acting by and through the Metropolitan Nashville Arts Commission, for a Major Cultural Institution grant to provide general operating support, a copy of which is attached hereto and incorporated herein, is hereby approved, and the Metropolitan Nashville Arts Commission is authorized to submit said application to the Tennessee Arts Commission.

Section 2. That this resolution shall take effect from and after its adoption, the welfare of The Metropolitan Government of Nashville and Davidson County requiring it.

APPROVED AS TO AVAILABILITY
OF FUNDS:

INTRODUCED BY:


Kevin Crumbo, Director
Department of Finance



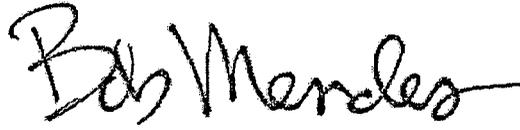
APPROVED AS TO FORM AND
LEGALITY:

Member(s) of Council


Assistant Metropolitan Attorney

Electronic Signature Page

(Attach to Legislation Pursuant to Rule 8 of the Council Rules of Procedure)

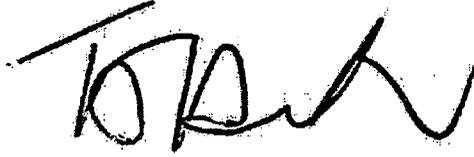
A handwritten signature in black ink that reads "Bob Mendes". The signature is written in a cursive style with a long horizontal stroke at the end.

Bob Mendes

Councilmember At-Large

Electronic Signature Page

(Attach to Legislation Pursuant to Rule 8 of the Council Rules of Procedure)

A handwritten signature in black ink, appearing to read 'TONY HANCOCK', with a stylized, flowing end.

Tonya Hancock
Council Member, District 9

Electronic Signature Page

(Attach to Legislation Pursuant to Rule 8 of the Council Rules of Procedure)

A handwritten signature in black ink, appearing to read "Joy L. Styles". The signature is written in a cursive, flowing style with some loops and flourishes.

Joy Styles

Council Member, District 32

GRANT APPLICATION SUMMARY SHEET

Grant Name: Major Cultural Institution 21

Department: ARTS COMMISSION

Grantor: TENNESSEE ARTS COMMISSION

**Pass-Through Grantor
(If applicable):**

Total Applied \$100,000.00

Metro Cash Match: \$100,000.00

Department Contact: Caroline Vincent
860-2377

Status: CONTINUATION

Program Description:

General Operating Support for Metro Arts. NOT to be re-granted.

Plan for continuation of services upon grant expiration:

This grant allows us to cover program and direct expenses related to art programs, research and community engagement not covered in our Metro Operating Budget.

**APPROVED AS TO AVAILABILITY
OF FUNDS:**

**APPROVED AS TO FORM AND
LEGALITY:**

Kevin Crumley 11-27-19
Director of Finance Date

Melissa 12/2/19
Metropolitan Attorney Date

**APPROVED AS TO RISK AND
INSURANCE:**

TBCW 12/2/19
Director of Risk Management Date

Services
4964

Major Cultural Institutions

Support to well-established arts organizations headquartered & chartered in Tennessee, with a history of significant year-round arts programming.

Organizations chartered in Tennessee that represent the highest level of quality programming and administration are eligible. Funding will depend upon an organization's rating in the review process and upon the total amount of funds available to the Commission for grant allocation. This category is competitive.

Organizations may request 10 percent of their total cash operating expenses in their most recently completed fiscal year at the time they submit their application, up to but not exceeding the maximum grant of \$100,000. Organizations meeting eligibility requirements for entry into the category are required to have sustained 3 consecutive years annual operating revenue in excess of \$1 million.

These projects are supported in part by an award from the National Endowment for the Arts.

First-time applicants to this category must:

1. contact their program director to discuss eligibility, and then
2. submit a letter of intent to apply by October, 30. The letter should describe how the applicant meets the eligibility requirements and the evaluation criteria for the category. Include a staff list with current annual salaries and benefits and your most recent audit, IRS Form 990, or year-end financial statement. Address this letter to: Hal Partlow, Associate Director for Grants, and do not exceed three pages. The Tennessee Arts Commission will contact you to discuss your eligibility to submit a full application by the application , and funding potential in this category.

Description

The Major Cultural Institution (MCI) category provides operating support to well-established arts organizations (see glossary to define arts organizations) chartered in Tennessee that represent the highest level of quality programming and administration. Funding will depend upon an organization's application rating from the review process, circumstances that could affect services provided to the community and the total amount of funds available to the Commission for grant allocation. This category is competitive.

Organizations are required to have sustained 3 consecutive years annual operating revenue in excess of \$1 million. Organizations eligible to apply for Major Cultural Institution funds must maintain this operating revenue annually or forfeit inclusion in this category. Organizations will not be permitted to request re-entry (through a Letter of Intent) until they have sustained 3 consecutive years of annual operating revenue in excess of \$1 million.

Organizations may request **10 percent** of their total **annual cash operating expenses** in their most recently completed fiscal year at the time they submit their application up to, but not exceeding the

maximum grant of \$100,000. The total annual cash operating expenses, verified by an audit submitted by the applicant, will be determined by the sum total of:

1. Salaries, Benefits & Taxes,
2. Professional Fee, Grant & Award,
3. Supplies, Telephone Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications,
4. Travel, Conferences & Meetings, and
5. Other Non-Personnel

In determining a request, the following operating expenses are not allowed: capital expenses, endowment funds expenses, penalties payments, in-kind expenses, bank penalties, or furniture and fixture expenditures. Other expenses may be deemed unallowable by the Commission.

Applicant organizations must submit a complete application every year. Organizations are reviewed every three years by out-of-state evaluators. Probationary organizations, and organizations on heightened review status, may be required to submit to a review annually until the Commission determines that triennial reviews are appropriate. Commission staff will notify all current applicants of their review status and schedule if appropriate.

Operating support applicants (SUPS, SRPS, PS, CEP, MCI) may not submit an application for APS/RAPS in the same fiscal year. However, all operating support applicants may submit applications in the Arts Access and Arts Education categories, and SUPS and SRPS applicants may also submit an application in the Arts Build Communities category. These additional requests are based on eligibility, and applicants must provide proof that funds requested for AA, AE or ABC grants will not be used for Salaries, Benefits & Taxes and that the applicant can independently meet the cash matching requirements for each additional request without using the cash match or Commission funds requested from its operating support application.

Applicants are expected to submit final evaluations no later than June 15.

Affirmative Duty to Report Major Organizational Change

If funded, all grantees must promptly notify the Commission in writing of any significant changes in the organization's structure, leadership or financial circumstances that could affect services provided under the grant contract resulting from this application.

Eligibility Requirements

Applicant must be either a **single-entity organization** responsible for its own programming and primarily dedicated to one art discipline, or an **arts council** which serves a broad population and interacts with local arts organizations. (Arts festivals, arts centers and presenting organizations are **not eligible** for this

grant category.) Year-round public activity and arts programming that significantly impacts Tennesseans and their communities must be evident.

Applicant must have existed as an arts organization or arts council in Tennessee for a minimum of six (6) years prior to the date of application and have received a minimum of three (3) consecutive years of Commission funding in the Partnership Support Grant category.

An organization is eligible to apply for funding if the organization is legally chartered in Tennessee and has its headquarters and home season, or activities equivalent to a home season for non-producing organizations, in Tennessee, and meets either of the following qualifications: active IRS 501(c)3 status or public arts council that serves a broad population and interacts with local arts organizations. A significant amount of year-round public activity and programming must be evident that significantly impacts Tennesseans and their communities. Organization must have a board approved long-range plan covering at least the current and next fiscal years.

The existence of professional management, which is defined as employing a full-time paid administrative or artistic director, must be evident. Additionally, a commitment to compensating (in salaries, wages, fees, and/or benefits) the administrative, artistic, and technical/production personnel whose services contribute directly to the organization must be evident.

The organization must demonstrate ongoing fiscal responsibility through an audit conducted externally by a certified public accountant (CPA) for its **most recently completed fiscal year** at the time of application. Organizations in this category should use an accrual accounting system. **Note: failure to submit a single entity audit of the most recently completed fiscal year will jeopardize eligibility and funding.**

Organizations must have a board approved long-range plan covering at least the current and next fiscal years.

Arts organizations that receive revenue from a "New Specialty Earmarked Plate" under T.C.A 55-4-215 (a) (1) are ineligible for Commission grant funding.

A freestanding academic institution, which has as its mission, training and accreditation in one or more arts disciplines, is not eligible in this category. Such organizations may submit an application under the Cultural Education Partnership (CEP) Grant category.

Debarment and Suspension. Grantees are required to sign contracts certifying to the best of its knowledge and belief, that it, its current and future principals, its current and future subcontractors and their principals are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department or agency.

PLEASE NOTE: An organization SHOULD NOT apply in this grant category if at the time of application it cannot meet all of the above stated requirements.

The Tennessee Arts Commission reserves the right to deny any application or withhold funding in whole or in part, if the applicant organization programming and activities are outside of the scope or spirit of the Commission's mission, purpose, or this grant program.

Evaluation Criteria & Panel review

It is recommended that the director, chief financial officer, and board chair/president represent the organization at the review meeting. Evaluators reviewing grant applications under this program use the following evaluation criteria (10 points each) citing evidence that the organization:

- Advances the organization's mission and artistic vision
- Demonstrates artistic, cultural, and/or educational value to the community being served
- Understands their role as an advocate for the public value of the arts in the community & promotes the Specialty License Plate program
- Understands and is responsive to the diverse interests and needs of the community it serves
- Planning procedures are comprehensive, inclusive and communicated
- Understands and demonstrates the value of public and private partnerships
- Demonstrates financial stability and a broad base of financial support
- Understands principles of documentation and evaluation, and results are used to guide future planning and programming
- Management demonstrates consistency and stability
- Application is well planned, addresses all questions and is correct and complete in all information

Additionally, evaluators may ask applicants to address other topics, including but not exclusive to:

- How the organization meets the evaluation criteria
- Specific information found in the grant application
- Community outreach activities
- Unique services offered by the organization
- Evidence of local, state, regional, or national recognition and impact
- Changes in organizational structure, leadership or financial circumstances that could affect services provided
- Arts advocacy and specialty license plate sale efforts in Tennessee

- Organizational long-range goals and objectives
- Detailed information about major productions, presentations or exhibitions in the recent past, present and next two years
- Preservation, conservation or restoration activities
- The space(s) in which your organization conducts its artistic and administrative activities
- Recent and anticipated major equipment acquisitions
- Program evaluation process
- Board and committee responsibilities
- Board/staff relationships
- Board diversity
- Educational programming
- Salary information for administrative and artistic personnel
- Hiring practices and personnel policies
- Policy and procedures relevant to financial activities and sustainability, such as planning, fund-raising, internal controls, endowments, capital assets, strengths and weaknesses for major programmatic activities, potential for growth, special short-range issues, building maintenance and travel

The Tennessee Arts Commission reserves the right to deny any application or withhold funding in whole or in part, if the applicant organization programming and activities are outside of the scope or spirit of the Commission's mission, purpose, or this grant program.

Accessibility

All Commission sponsored programs, services and facilities are fully accessible to all Tennessee artists and citizens. Organizations are urged to consider contracting with diverse artists, artists living with disabilities, and/or artists representing Tennessee's diverse artistic and cultural heritage. No person on the basis of race, color, national origin, disability, age, religion or sex shall be excluded from participation in, or be denied benefits of, or otherwise be subject to discrimination of services, programs and employment provided by the Commission and its contracting agencies. If an individual believes he or she has been subjected to discrimination, he/she should contact the Commission's Director of Arts Access, Kim Johnson (615) 532-9797.

Deadline and How to Apply

1. Register to use the Online Grants System. You are **strongly advised to register well in advance to the application deadline**. Anyone registering close to the deadline date can expect delays in the processing of their grant application.
2. Log in to the Online Grants System to complete your “Organization” profile and begin an application for a Major Cultural Institution grant.
3. Use the “Organizations” tab on the left-hand menu to ensure that the profile is complete and accurate. This information is as important as the application itself. Incomplete or erroneous data will impact your chances for funding. To edit the profile, click the “Edit” button at the top of the Organization screen.
4. **Update the Policy Statements in the organization’s online grants system profile annually.** Do this prior to submitting annual grant applications. With particular regard to past successes and future plans, address:
 1. the Arts Advocacy Statement, and
 2. the Specialty License Plate (& Gift-A-Tag Voucher) statement. Explain how the organization has met, or exceeded, the contractual requirements for FY 2020. Beginning with FY 2021, reviewers will evaluate how an organization promotes, beyond contractual compliance, the Arts Specialty License Plate program.
5. Use the “People” tab on the left-hand menu to ensure that your “People” profile is complete and accurate. This information will also be used in the review of the application. To edit the profile, click the “Edit” button at the top of the screen.
6. When both your “Organization” and “People” profiles are complete and accurate, select the “Apply for Grants” tab again and choose the MCI grant application link.
7. Complete all of the application fields.
8. Create and upload required attachments.
9. Submit by **Monday, January 13, 2020, by 11:59 p.m. (CST)**.

NOTE: The forms in this portal do not auto-save. Always click the “Save” button before navigating away from the form you are editing to save your work.

Beware—clicking the back navigation button on your web browser will exit you from the system and you will lose your work.

Association or connection to Multiple Organizations: If you are associated with more than one organization, the organization that you were originally associated with will prepopulate in the organization name field on any newly opened application. To change to another associated organization, simply delete the prepopulated name and type in the correct organization.

Required Documents

You will be prompted to create and upload the following documents in the Required Documents section of your Annual Application in the Online Grants System.

1. **Proof of Arts Advocacy.** Advocacy is educating and communicating to the public, including public officials, the importance of the arts and how public support of the arts can and has impacted your community. Examples of arts advocacy proof may include: membership in Tennesseans for the Arts; copies of **current** letters to legislators and other elected officials; photos of elected officials at the applicant's arts events; newspaper articles that create awareness about public support for the arts through the organization's activities (news articles that primarily market events are not acceptable); and other pertinent print materials. **Proof of advocacy must be demonstrated by the applicant organization.** Applicants may **not** submit advocacy efforts conducted by contracted personnel. Multiple examples of arts advocacy will strengthen the application, but only one example that proves advocacy is required.
2. **Bios & Job Descriptions.** Short, biographical statements and job descriptions of administrative and artistic personnel including those contracted who are involved in the grant activities. Full resumes should only be included with the supplementary materials.
3. **Long-range Plan.** Plan should cover at least the current and next fiscal years.
4. **Organizational Flowchart.**
5. **Financial audit and management letter** (from an independent CPA). For the most recently completed fiscal year, at the time of application.
6. **Audit Response Form.** Locate the audit response form in the Document Library, located in the left hand menu after logging in to the online grant account. Fill out any information pertinent including appropriate signature, save, and upload into your application.
7. **List of Board of Directors. Only nonprofit organizations with 501(c) 3 status will be prompted to upload this document.** The board list (at the time of application) must include the following:
 - - Full Name
 - Occupation
 - Address
 - Phone number
 - Email address
 - Number of years on the board

- Length of term(s)

NOTE: Other biographical information about individual board members should **NOT** be included on this list. **Legal requirements state that Commission funds granted to an organization may not be used as a payment of any kind, for any purpose, to members of an organization's board.**

8. **Corporation Annual Report: Only nonprofit organizations with 501(c) 3 status will be prompted to upload this document** (as required to be filed annually with the Secretary of State's Office). In lieu of the report, you may also submit a copy of the email verification issued by the Secretary of State's office or a copy of the online verification sheet maintained by the Secretary of State's Office found here. Entities of government do NOT submit.
9. **Specialty License Plate Program promotion.** Attach materials to the document section of the application that show efforts that the applicant organization has met and gone above and beyond the minimum requirements for the Specialty License Plate Program promotion. Multiple examples will strengthen the application, but only one example is required. The Grantee is strongly encouraged to incorporate elements from the Specialty License Plate Communications toolkit in agency communications including print advertising, websites, e-letters, social media, press releases, talking points and/or other mechanisms as may be determined effective by the Grantee. The toolkit can be found at <http://tnspecialtyplates.org/partners/arts-plates/>. If needed, the login password is tnspecialtyplates. Specifically, each Major Cultural Institution (MCI) grantee organization that receives public operating support is required to implement a structured promotional campaign for the Specialty License Plate Program within its ongoing communications program that includes **four of the five elements below**. Failure of any MCI grantee to complete this requirement in a satisfactory manner, as determined exclusively by the Grantor, may, at the Grantor's sole discretion; result in a reduction of 10% of the authorized grant award.
 1. **Coordinator.** Provide the name, title and contact information for grantee organization staff person who coordinates specialty license plate promotions and will be agency liaison with TN Arts Commission Director of Marketing and Development.
 - Documentation for Closeout – Input in Grantee Organization Profile in the TN Arts Commission online grants management system
 2. **Website.** Specialty license plate program information on the grantee organization website
 - Documentation for Closeout – Screen shot of page on website labeled "website promo"
 3. **Social Media.** Feature specialty license plate promotional content in grantee's social media at least 6 times/year

- Documentation for Closeout – Six screen shots with dates of social media posts named “social promo 1”, “social promo 2” etc.
4. **Newsletters.** Place banner ad on e-newsletters or other viral marketing, or **Printed Program.** Place half page ad in printed program book for at least six different performances or for the duration of one season
- Documentation for Closeout – Image of variety of newsletters distributed over past year OR scan of six programs. Label file “Print Promo”
5. **Agency Specific Opportunity.** Identify a promotional activity specific to grantee organization. Examples: run video spot before movie or performance starts; offer special parking for patron cars with arts license plates; hold contest to get 100% staff/board ownership of plates
- Documentation for Closeout – Description of custom promotion and documentation as available. Label as “Custom Promo”
10. **Accessibility Checklist.** Locate the Accessibility Checklist form in the Document Library, located in the left hand menu after logging in to the online grant account. Complete, save, and upload into your application.

Additional Documents

You will **NOT** be prompted to upload these documents in the system, but these documents may be required based on your applicant type.

Optional Materials. These include proof of advocacy, project examples. These documents can be uploaded in the “**Documents**” section below the “**Required Documents**” section of your application.

Accepted file types include .pdf, .jpg, or .png. For video and audio samples, provides links to projects in the section labeled “Optional Material Link(s)” below the “Documents” section.

NOTE: Bylaws: Only nonprofit organizations with 501(c) 3 status need to upload this document. Upload the most recent copy of the organization’s Bylaws into the “Organization” profile where prompted, not into the grant application.

Annual Grant
Major Cultural Institutions FY 2021

Metro Nashville Arts Commission
A-1910-10117 | \$100,000.00

FY21 Operating Support

Status: Application

If you receive a generic compliance warning and cannot identify missing information, check for REQUIRED DOCUMENTS near the bottom of your application.

▼ APPLICANT PROFILE

When you are editing the form, remember to click the Save button before navigating away—the form will not auto-save.

Fields marked with an asterisk* are required.

*Fiscal Year:	2021
*Grant Category:	Major Cultural Institutions
*Is this your first time applying for Commission Funds?	No
*Are you applying as:	Entity of Government

Organization Name:	Metro Nashville Arts Commission
Primary Contact:	Janine Christiano
Primary Signatory:	Caroline Vincent

▼ SAVE APPLICATION

After filling out the "Applicant Profile" section, make note of your application number (example: A-1610-01021, A-1611-01101, etc.) and save the application. You may then select the EDIT button at the top of the screen and continue filling out the application.

Save your work frequently! If you leave this page, this application may be found in your grantee portal under the "Draft Applications" link on the navigation menu to your left. You may select your application, click the EDIT button, and continue filling it out.

When you are editing the form, remember to click the "Save" button before navigating away. The form will not auto-save. **Fields marked with an asterisk* are required.**

▼ PROJECT/PROGRAM DESCRIPTION

***Project Title:** FY21 Operating Support

***Funding Description:**

Metro Arts respectfully requests operating support funds for fiscal year 2021

Date(s) of Project Activity (must be between July 1, 2020 and June 15, 2021)

***Project Start Date:** 7/1/2020

***Project End Date:** 6/15/2021

***Number of days the project activity will occur:** 350

***Estimated Number of Adults Engaged:** 2904000

***Estimated Number of Youth Engaged:** 396000

***Estimated Number of Total Individuals Engaged:** 3300000

Media organization or media based project? No

***Estimated Number of Artists Participating:** 7000

% who are children (under 18): 21%

% who are people of color: 44%

% who are living in rural communities or isolated settings: 3%

% who are people with disabilities: 9%

% who are senior citizens (65 and over): 11%

Proposed Project Accessibility Statement

The Commission is committed to providing access to the arts for traditionally underserved artists and constituents, including people of color, people with disabilities, children, people living in rural communities or isolated settings, and senior citizens. In the space provided, indicate efforts made by your organization to include underserved artists and audiences in your proposed project/programming.

:

Metro Arts is committed to providing access to the arts for traditionally underserved artists and constituents, including people of color, people with disabilities, children, people living in rural communities or isolated settings, and senior citizens. We adopted a cultural equity statement in 2016 which includes a specific commitment to people who have been historically underrepresented in mainstream arts funding, discourse, leadership, and resource allocation; including but not limited to people of color, seniors, people with disabilities, people living in rural/isolated settings, LGBTQ people, women, and socio-economically disadvantaged. We regularly host cultural competency trainings, continually reviews its' practices and policies, and encourages the broader development of similar practices within the Nashville arts community.

▼ Project Discipline Item Details

***Project Discipline:** 14 Multidisciplinary

- *Type of Activity:** Institution/organization support - 11
- *Strategic Outcome:** Livability: American Communities are Strengthened Through the Arts.
- *Arts Education:** 50% or more of this project's activities are arts education directed to: adult learners (including teachers and artists)

▼ NARRATIVE INFORMATION

*OPERATIONAL SUMMARY

▼ Operational Summary Instructions

Please provide a narrative description of your organization's history and mission by addressing the following issues:

- Leadership activities including within the community that the organization serves and within the community where the organization is located,
- Identifying and serving underserved populations
- Marketing strategies and accomplishments
- Publications, films, recordings, slide shows, etc.
- Educational projects and programs
- Productions, presentations, and exhibitions
- Supplying evidence of the long-term viability and sustainability

Operational Summary Narrative:

Metro Arts / Nashville Office of Art + Culture (Metro Arts) was formed by Metropolitan charter in 1978 to support Nashville's arts community through grant making and the creation of a public art program. In 2015, Metro Arts adopted a 5-year strategic plan including a revised mission statement and updated Theory of Change. In this plan are four multi-year goals: Increase Resources for the Creative Ecosystem, Drive Equity/Inclusion and Access in the Ecosystem, Enhance Creative Neighborhood Infrastructure and Lead by Example. We accomplish these goals through developing programs, policies, grant making and public art that drives an equitable and vibrant community through the arts.

According to the U.S. Census Bureau, the population of Metro Nashville-Davidson County is 667,000 and has grown more than 10% since the 2010 Census. The largest part of this population identifies as White, while approximately 44% of our population is composed of people of color. African-Americans comprise the largest group at 28% of the population, 10% Latinx and the remaining 5% includes Asians, Native Americans and those with two or more races. Nashville's senior population is just under 11% and more than 12.5% of residents are now foreign-born. Cultivating equity in the arts ecosystem is a major focus of our strategic and daily work. Our board reflects changing community demographic patterns as do grant and public art review panels. We believe that significant change in this area must first manifest in our internal processes and then within the cultural institutions that directly serve the Nashville community.

Metro Arts has fifty pieces in its' public art collection and has recently released our first ever comprehensive, county-wide Public Art Community Investment Plan. The plan identifies high impact strategies that fuel a stronger public art ecosystem, deeper civic and cultural participation as well as vibrant, creative neighborhoods. The plan explores alternative funding streams for projects, new ways of working with artists and deeper community engagement. The plan also includes new strategies to spur public art integration in the private sector. Our public art program has grown 700% in the last five years and more than 50% of our commissions have gone to regional, emerging public artists for projects focused on vibrant, creative neighborhoods.

Grant making is a large part of our work and has been a part of Metro Arts' program offerings since 1989. In FY20, we invested 64% of our operating budget in to the community in the form of grants. We awarded \$2.47 million dollars in operational and project grants to 49 nonprofit organizations. Beyond grants, we have led direct programs that expand public participation and artist training like Learning Lab, Poetry in Motion®, Racial Equity in Arts Leadership (REAL), Restorative Arts with the Juvenile Detention Center, Opportunity NOW, temporary public art projects, and THRIVE, a placemaking micro-fund for artist-initiated projects.

In 2016, Metro Arts served as one of the 250 study partners in the national Arts & Economic Prosperity 5 (AEP5) study

led by Americans for the Arts. In partnership with the Tennessee Arts Commission, Metro Arts coordinated the data collection process for Metro Nashville-Davidson County throughout the 2016 calendar year. Metro Arts collected 920 audience-intercept surveys and 82 organizational surveys from Nashville nonprofit arts and culture organizations in an effort to show the economic impact arts and culture activities have on our local economy. In July 2017, Metro Arts released the AEP5 study results revealing that Nashville's arts and culture ecosystem generated over \$429 million in economic activity, supported over 14,000 full-time jobs, and generated over \$50 million in state and local revenue in 2015.

Metro Arts is the only local arts agency serving the larger MSA and as such, collaborates with public and private sector leaders on leading issues such as housing, transportation, land use and education and their impact on cultural life, creative economy and the cultural workforce. Metro Arts continually strives to increase the amount of resources available to Nashville's creative community through a variety of tools.

***ACTIVITIES**

Explain all activities for the fiscal year for which funding is requested. Include information about planning procedures and accessibility. What goals do you wish to accomplish? You will be asked to report outcomes if awarded funding.

Activities Narrative:

Grants: A significant portion of Metro Arts' budget is redistributed in to the community through both operating and project-based grant awards. Operating support is distributed via Basic Operating Support grants for organizations who have an annual budget of over \$100,000 per year and Core Operating Support grants for organizations who have budgets smaller than \$100,000. To remove access barriers for small organizations and those led by people of color, we revised continually review and evaluate our grant guidelines, application, scoring rubric and monitoring processes in an effort to reduce apparent, and inadvertent, barriers that applicants experience when seeking financial support from Metro Arts. As a result, over the past few years the scores and rankings assigned to the applicants has shifted to reward authentic community engagement and conversely, challenged organizations who still employ practices that perpetuate inequity. This shift paired with the learning opportunities offered by Metro Arts, we have seen the beginnings of a transition among our grantees that includes self-reflection and the implementation of more equitable practices. Project grants, on the other hand, support programs that address specific issues within the community like access to the arts for under-invested populations or increasing the capacity of nonprofit arts organizations. These categories include Arts Access, Youth Arts, Creation, and Catalyst. While Arts Access and Youth Arts are open to both arts-focused and non-arts organizations, Creation and Catalyst are limited to arts-focused nonprofits only. Creation funds support the creation of new works while Catalyst supports capacity-building efforts aimed at financial sustainability and effective community impact.

Public Art: In the coming year, as suggested in the recently adopted Public Art Community Investment Plan, we are working on expanding the portfolio of public art beyond the One Percent for Art projects.

THRIVE: At its core, the THRIVE micro-funding program is about empowering artists and neighborhoods to come together and create artistic experiences that foster community. THRIVE began with a budget of \$40,000 in FY15 and has grown to \$150,000 in FY20, enabling the program to expand its reach into more council districts and engage a more diverse pool of artists and participants – while reaching more youth, seniors, people of color, people with disabilities, English language learners, and people living outside of the downtown core.

Restorative Arts: Restorative Arts is a partnership between Metro Arts and the Juvenile Justice Center (JJC) that was launched in FY17. Since that time, Metro Arts has been building a framework for integrating arts interventions into restorative justice practices within JJC as well as connecting other court-involved youth with similar arts intervention opportunities. Metro Arts has spent the last two years building out this framework by: creating a referral list of currently available arts programs focused on restorative justice practices; training teaching artists in cultural competency, trauma-informed care, positive youth development, and non-violent communication; and funding teaching artists to implement programs specifically designed for youth in crisis. Projects funded have served court-involved youth in the Juvenile Justice Center, Gang Court, the Reaching Excellence as Leaders program through the Oasis Center, the Youth Overcoming Drug Abuse program, and individual community projects in neighborhoods that support families of incarcerated youth. Currently, Metro Arts is supporting eleven projects through this program.

Opportunity NOW: In partnership with the Nashville Career Advancement Center (NCAC), Metro Arts has developed project based work experiences in artistic fields for young people ages 14-16. Led by Community Arts Partners and peer coaches, teams of youth are engaged in six week-long projects during the summer months that emphasize arts service learning and work readiness training and represent a wide range of geographic locations throughout Davidson County. These experiences have been so successful that NCAC has increased the budget allocated for arts experiences in 2019.

Racial Equity in Arts Leadership (REAL) is a platform that engages artists, organizational leaders and arts administrators in teaching and peer learning opportunities about antiracism and equity practices. Participants engage in seminars, lunch and learn sessions, and workshops to gain awareness, self/peer critique, and enact change within their personal practices and organizational structures. In addition, Metro Arts will continue to sponsor and trainings on Understanding and Analyzing Systemic Racism and Introduction to Systemic Racism training for local arts and culture leaders in 2019. REAL is facilitated in partnership with the Curb Center of Arts, Enterprise, and Public Policy at Vanderbilt University.

Learning Lab: In 2016, Metro Arts launched an artist professional development program called Learning Lab. The Lab aims to teach topics from working in authentic community partnerships, placemaking project management skills such as contracting, fabrication, legal issues, managing community conversations, and conflict negotiation. Twenty-five Nashville-based artists participated in the training and eleven were awarded project funding via resources from National Endowment for the Arts and Metro Arts. The funded artists completed social and civic practice projects as well as temporary public artwork activation in Nashville neighborhoods. The projects covered a wide range of community concerns such as affordable housing/displacement and youth incarceration. The NEA named Learning Lab and Metro Arts as one of fourteen emergent national models. As a result, Metro Arts received special technical assistance from Local Initiative Support Corporation (LISC) and PolicyLink designed to advance the organization's ability to lead successful projects that result in positive short and long-term outcomes for the community. The second iteration of this program included twelve artists and eleven community partner organization.

Antiracism Transformation Team: In October 2017, the Metro Arts Commission voted to establish an Antiracism Transformation Team (ARTt) to support the agency in keeping the promise of its mission to drive an equitable and vibrant community through the arts. Members of ARTt represent Metro Arts staff and community stakeholders that include a wide range of organizational roles, skills, and points of view. Over the past two years, the team has worked toward creating a framework that will hold the agency accountable in becoming antiracist in its identity and working toward racial equity in all policies and practices. This work is now being taken on as an official subcommittee of the Nashville Metro Arts Commission board.

***PARTNERSHIPS**

Describe how your organization utilizes public and private partnerships and the value of these partnerships to the community.

Partnerships Narrative:

Partnerships are central to our ability to reach more citizens and scale the impact of arts in our community. Programs like REAL, Restorative Justice and the Arts, Learning Lab, and Opportunity NOW further emphasize how we collaborate with partners to create or improve conditions within the local arts community to increase resources; drive equity, inclusion, and access; and enhance neighborhood infrastructure. Here are just a few examples of how partnerships improve efficiency and community impact at Metro Arts:

Learning Lab was launched with support from the National Endowment for the Arts and co-designed with The Center for Performance and Civic Practice (CPCP) and the Arts & Business Council of Greater Nashville. The program helps artists deepen their knowledge around equitable, community-based work and creates capacity for neighborhood transformation through the arts. This past year, we selected twelve Nashville-based artists to participate in the second Learning Lab cohort. We invited Metro agencies and community partners to join in the learning environment alongside the artists to examine and consider civic and social issues in our communities. The areas of focus for the 2019 Learning Lab cohort included transportation, safety and access; affordable housing for aging populations; and public health and food systems. As a result of including both the artists and community partners in the training process, Metro Arts has seen an increase in the number of quality community partnerships developed and increased efficiency in project implementation.

Racial Equity in Arts Leadership (REAL) is presented in partnership with Curb Center for Arts, Enterprise, and Public Policy at Vanderbilt University and Crossroads Antiracism and Training Organization. The Curb Center's associate director serves as a co-facilitator with a Metro Arts staff person to lead the learning seminar sessions. Additionally, the Curb Center sponsors and co-presents public lectures on the issue of racial and cultural equity that are free and open to the public. In March 2019, Metro Arts and Curb Center hosted a national symposium about racial equity work in the arts. Crossroads serves as a key institutional partner in presenting workshops about understanding and analyzing systemic racism and consults Metro Arts in its goal of becoming an antiracist institution.

Metro Arts has also been a partner in the Envision Nolensville transit-oriented planning process along with the Metro

Planning Organization, Transportation for America, Conexion Americas, Salahadeen Center of Nashville, Metro Public Works, Metro Planning, the Mayor's Office, and Tennessee Department of Transportation. The project was awarded \$325,000 from ArtPlace America to continue placemaking and public art efforts and interventions along the Nolensville Pike corridor in FY20.

***COMMUNITY SERVED**

Describe the community that your organization serves.

Community Served Narrative:

Nashville, Tennessee is home to the state capital and has the second largest county population in the state. The county's 526 square miles encompasses six independent municipalities outside of the consolidated city-county government, eight national and state protected areas, thirty-five council districts, and numerous unique neighborhoods. Consistently ranked as one of the top five cities in the country for its vibrant arts community, Nashville regularly appears in the National Center for Arts Research annual arts vibrancy index. Nearly 40,000 Nashville residents work directly in "creative" professions, and thousands more are in ancillary careers supported through the for-profit music industry and cultural institutions within our city.

Metro Arts serves the entire Metro Nashville-Davidson County population of over 667,000 people. Like many other American cities, our population is rapidly growing, trending younger and more racially diverse. Currently, 55% of the population identifies as White compared to the Nashville MSA statistic of 78%. People of color make up approximately 44% of the county's population. Currently, more than 12.5% of Nashville residents are foreign-born and there are over 100 different languages spoken by students enrolled in Metro Nashville Public Schools (MNPS). Approximately 30% of MNPS households speak a language other than English at home. Children under the age of 18 make up 21.5% of the county's population while seniors make up just under 11%. According to the 2017 Community Needs Assessment conducted by Metro Social Services, 16.9% of Nashville's population lives in poverty. Of that number, almost a third are children under the age of 18. Metro Arts seeks to serve this entire population through quality grantmaking focused on arts access, direct programs that bring arts activities to the citizenry, maintaining a robust public art collection, and creative placemaking that supports equitable community development.

Metro Arts engages arts organizations and individual artists to provide accessible arts programming to the people of Nashville. In FY19, almost 60,000 MNPS students were served by Metro Arts grantees through either field trips or in-school programming. An additional 28,000 students enrolled in Pre-K programs, private schools, alternative learning centers, and home schooled students were served through grant funded activities in FY19. Schools and cultural facilities are not the only spaces activated by artists and arts organizations. Arts programming in FY19 took place at 50 private businesses, 10 colleges and universities, 17 Metro Parks, 33 places of worship, and 50 senior living communities. By activating non-traditional spaces, the projects we fund are reaching deep in to Nashville neighborhoods, providing quality arts programming in every corner of the county.

***EVALUATION**

Explain how you will evaluate the success of the project or program(s) for which you are requesting funds and the value it adds to the community being served. Be Specific. You will be asked to report on the outcomes if awarded funding.

Evaluation Narrative:

Evaluation is a key component to all Metro Arts activities and programs. It includes the tracking of extensive quantitative and qualitative data from year to year that provides insight in to Nashville's creative workforce, students served, locations activated, and the make-up of the participants who engage with arts programming. Funding recipients in Grants, THRIVE, Opportunity NOW, Restorative Justice and the Arts, and Learning Lab are all required to submit final reports to Metro Arts that include details on how monies were spent, where activities took place, and the total number of participants engaged. In FY18 we standardized data collection protocols which created consistency in data collection across all programs. With improved data collection practices in place, we can now focus on new ways of analyzing and interpreting data to determine if we are effectively meeting our stated outcomes. We anticipate that by the end of FY20 we will have a fully integrated system of measuring and articulating Metro Arts' impact across all programs.

In all of the agency's work, online and social media engagement is integral to success. Using Facebook, Twitter, and Instagram accounts, we collect the number of likes, posts, favorites, retweets, shares, and chats that happen on each platform. We have seen a significant increase in online engagement since bringing on a part-time Communication

Engagement and Media Specialist to our team. Metro Arts' bi-weekly e-newsletter is sent to 3044 subscribers. Public art accessed via the ExploreNashvilleArt.com mobile website is measured using Google analytics and compared with traffic reports from previous fiscal years. The same traffic measurement tools are used for tracking Metro Arts website engagement.

▼ FINANCIAL INFORMATION

▼ THREE-YEAR CASH OPERATING BUDGET HISTORY

(FY 2018)

Year 1: Fiscal Year 2019

(Most Recently Completed Fiscal Year)

Cash Only

Expenses: \$3,642,699.00

Revenues: \$3,869,760.00

Year 2: Fiscal Year 2020

(Current Fiscal Year)

Cash Only

Expenses: \$3,806,043.00

Revenues: \$3,903,343.00

Year 3: Fiscal Year 2021

(Projected Fiscal Year)

Cash Only

Expenses: \$3,930,943.00

Revenues: \$3,930,943.00

Variation Explanation

Explain any variation of 10% or more between the current fiscal year and your most recently completed fiscal year.

:

Deficit Explanation

If last fiscal year expenses are greater than income, provide an explanation of: (a) How the shortfall was covered?
(b) What caused the shortfall and your organization's efforts to prevent its recurrence?

:

▼ PROJECTED PROJECT EXPENSES

***Amount of Your Grant Request:** \$100,000.00

	Commission Funds Requested	Applicant Cash Participation
1. Salaries, Benefits & Taxes		\$777,600.00
2. Professional Fee, Grant & Award	\$75,000.00	\$2,889,140.00
3. Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications		\$60,590.00
4. Travel, Conferences & Meetings		\$25,680.00
5. Insurance		
6. Other Non-Personnel Invest	\$25,000.00	\$77,930.00
7. Capital Purchase (only when allowable)		
8. Indirect Cost (only when allowable)		
9. In-Kind Expense (only when allowable)		
10. Total Cash Expenses	\$100,000.00	\$3,830,940.00

In the text box below, enter an explanation for any expenses you listed on a line item either in the "Applicant Cash Participation" or "Commission Funds Requested" columns above. See Expense and Income Definitions in the Document Library for reference.

Explanation(s):

1. Salaries, Benefits & Taxes: Salaries and Fringes for Executive Director, Public Art Manager, Public Art Project Manager, Public Art Coordinators (2), Grants Manager, Neighborhood & Artist Dev Coordinator (2), Finance & Operations Coordinator, Finance & Operations Director, Part-Time Communications Specialist, Office Coordinator.
2. Professional Fee, Grant & Award: Part-Time Program Specialist, Professional Development Consultants, Anti-racism Consultants, Grant Adjudicators, Thrive Artists, Learning Lab, Poetry In Motion and Temporary Public Art Commissions, Metro grants to local nonprofits and arts organizations, Arts Build Communities Grants.
3. Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications: Press releases, dedication materials, advertisements, design services, photographic services, forums, workshops, advertisements, printing, office supplies, equipment rental, telephones, postage.
4. Travel, Conferences & Meetings: Americans for the Arts annual convention, Grantmakers in the Arts Conference, USUAF Winter Meeting, Equity Conferences, local travel and parking.
6. Other Non-Personnel Invest: Web hosting services, grants management system, project management system, ITS services, license fees, host services, water, membership dues, subscriptions, review panels, public art inventory system.

***Verify the total Project Cash Expenses:** \$3,830,940.00

Enter the amount of your total project cash expenses. This number should equal the sum of the total "Applicant Cash Participation" and the total "Commission Funds Requested" amounts from line 10 in the table above.

▼ PROJECTED PROJECT INCOME

	Amount
11. Earned Income - Admissions	
12. Earned Income - Contract Services	
13. Earned Income - Other	
14. Contributions - Corporate	
15. Contributions - Foundation	
16. Contributions - Individual/Other Private	

	Amount
17. Government Support - Federal	
18. Government Support - State/Regional (Exclude this request)	\$34,560.00
19. Government Support - City/County	\$3,796,383.00
20. Existing Funds	
21. Other	
22. Total Applicant Cash Income	\$3,830,943.00

In the text box below, enter an explanation for any income you listed above. See Expense and Income Definitions in the Document Library for reference.

Explanation:

18. Government Support - State/Regional: FY21 Arts Build Communities Grant Award
 19. Government Support - City/County: FY21 Metropolitan Government of Nashville and Davidson County Annual Operating Budget

This number should equal the total from line 22 above

***Verify the total Applicant Cash Income** \$3,830,943.00
 above:

+ **Amount Requested:** \$100,000.00

The Amount Requested will prepopulate from above data after you save your application.

***Total Projected Project Income:** \$3,930,943.00

▼ **In-Kind Contributions**

In-Kind Contribution Total: \$107,315.00

In-Kind Contribution Summary:

Volunteer Time for commission and committee meetings, adjudications panels, and public art selection panels. 4,220 hours at \$25.43 per hour.

▼ **REQUIRED DOCUMENTS**

Document types listed here are required for this application category. To upload documents, click the plus button next to the document type. Then click the "Add Files" button. Browse to the file and click "Open." Click the "Start Upload" button. When the upload is 100% completed, click the 'x' at the top right corner to close the document upload window. Once uploaded, the document will no longer be listed here, AND will appear at the bottom of the application in the "Required Documents" section.

Required Documents

Proof of Arts Advocacy

Bios & Job Descriptions

Organization Flowchart

Audit Response

Financial Audit and Management Letter

Long Range Plan / Strategic Plan

Proof of Specialty License Plate

Accessibility Checklist

DOCUMENTS

Optional Material Link(s):

ORGANIZATION DOCUMENTS

TitleVI_CertificationForm_FY20.pdf

2020 Title VI Training Certification

Added by Ian Myers at 2:06 PM on August 29, 2019

TitleVI_FY19CertificationForm.pdf

2019 Title VI Training Certification

Added by Ian Myers at 9:28 AM on August 29, 2019

Additional Documents 1_License Plate Promo Campaign.pdf

Added by Caroline Vincent at 12:56 PM on November 19, 2018

Title-VI-form-FY2018-MetroArts.pdf

Title VI Training Certification

Added by Carol White at 6:30 PM on August 18, 2017

If you have submitted an application before through this online grants system, the organization documents you uploaded with previous requests will display in the "Organization Documents" section above. When submitting a new application, verify that the organization documents uploaded are the most recent versions. If not, please include the most recent versions before submitting. Do not delete prior versions.

▼ ORGANIZATION INFORMATION

TO ALL APPLICANTS

As part of the application submission process, we require you to complete your organization profile as well as your application. The organization information below is from your organization profile. If any information is incorrect, please modify your organization profile.

Website: www.artsnashville.org
Phone: 615-862-6720
Voice/TDD: 615-862-6720

Applicant Status: 07 Government - County
Applicant Institution: 16 Arts Council/Agency
Applicant Discipline: 14 Multidisciplinary

Accessibility Coordinator Name: Ian Myers
Title: Finance and Operations Director
Email Address: Ian.Myers@nashville.gov

Federal 9-Digit EIN (Organization): C620694743
DUNS Number (Organization): 078217668
Organizational Fiscal Year End Date (Organization): June 30

Physical Street Address: 800 Second Avenue South, 4th Floor
Physical City: Nashville
Physical State: Tennessee
Physical 9-Digit Zip: 37210-2008
Physical County: Davidson

Mailing Street Address: P.O. Box 196300
Mailing City: Nashville
Mailing State: Tennessee
Mailing 9-Digit Zip: 37219-6300
Mailing County: Davidson

US House Congressional District Number: 5th
Tennessee Senate District Number: 19
Tennessee House District Number: 51

Mission Statement: To drive an equitable and vibrant community through the arts.
Underserved Statement: Metro Arts believes ALL Nashvillians should be able to participate in a creative life, and that the arts drive a vibrant and and equitable community. Cultural equity embodies the values, beliefs, policies and practices that ensure that all people can fulfill their rights of cultural expression and belonging, participation, learning, and livelihood within the arts ecosystem. This includes specific commitment to people who have been historically underrepresented in mainstream arts funding, discourse, leadership and resource allocation, including, but not limited to, people of color, people with disabilities, LGBTQ people, women, and the socio-economically disadvantaged.

Arts Advocacy Statement: Metro Arts advocates for arts funding at the local, state, and national levels both through ongoing education and membership/participation in advocacy groups. We are active members of Americans for the Arts, the Arts Action Fund, Tennesseans for the Arts, and the Nashville Arts Coalition. We regularly promote the TN Specialty License Plate and Gift-A-Tag programs. We actively participate in the Parks, Libraries, and Arts Committee of Metro Council.

Specialty License Plate & Gift-A-Tag Voucher Program Statement: Metro Arts displays Specialty License Plate and Gift-A-Tag program information in our office using posters, flyers, and table top displays. Our bi-weekly e-newsletter contains information and links to purchase tags. At all of our community engagement events, we bring license plate information to distribute to attendees. Our work is enhanced by the funds from this program so we take advantage of every opportunity to encourage specialty license plate purchases.

Board Information

For 501(c)(3) organizations only: using the organization's current list of governing board of directors submitted with this application, supply the correct information.

Organization Demographic: No Single Group
Number of individuals serving on the board: 15
Length of board member term (in years): 3
Maximum number of consecutive terms: 3
Number of times per year the full board meets: 12
Demographic Information

TN County: Davidson

Children (Under 18)	21%
People Living In Rural or Isolated Settings	3%
People Living with Disabilities	9%
People of Color	44%
Senior Citizen	11%

Board of Directors

Children (Under 18)	
People Living In Rural or Isolated Settings	
People Living with Disabilities	6%
People of Color	33%
Senior Citizen	13%

Organization Staff

Children (Under 18)	
People Living In Rural or Isolated Settings	
People Living with Disabilities	
People of Color	36%
Senior Citizen	

▼ CONTACT INFORMATION

TO ALL APPLICANTS

As part of the application submission process, we require you to complete your People Profile as well as your application. The contact information below is from your People Profile. If any information is incorrect, please modify your People Profile, found on the left-hand menu under Users.

Contact Title: Interim Grants Manager
Contact Name: Janine Christiano
Contact Email Address: janine.christiano@nashville.gov
Contact Phone Number: 615-862-6744
Contact Home Number:

▼ ASSURANCES

The applicant assures the Commission that:

1. The activities and services for which assistance is sought will be administered by or under the supervision of the applicant.
2. The filing of this application has been duly authorized by the applicant.

3. The applicant will expend funds received as a result of this application solely for the described project or program.

By signing this application, the applicant hereby assures and certifies that it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.), the Americans with Disabilities Act of 1990 (42 U.S.C. 12101-12213) and, where applicable, Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.); as well as all regulations of the National Endowment for the Arts issued pursuant to these statutes and that it immediately will take any measures necessary to comply.

Application will not be accepted without TWO original signatures. Signatures cannot be from the same person.

Chief Authorizing Official (Chair or President of the Board)

***Name and Title:** Marielena Ramos

Entering my name and title and clicking the "I certify" checkbox constitutes my signature acknowledging my awareness of the above assurances and my commitment to implement this project in accordance with them.

***I certify:** Yes

Project/Program Director

***Name and Title:** Caroline Vincent

Entering my name and title and clicking the "I certify" checkbox constitutes my signature acknowledging my awareness of the above assurances and my commitment to implement this project in accordance with them.

***I certify:** Yes

Note: If this application is being submitted by an organization acting as a fiscal agent for another organization, the Chief Authorizing Official and Project Director of the organization acting as fiscal agent and holding the not-for-profit letter of determination must sign this application.



METRO ARTS

NASHVILLE OFFICE OF ARTS + CULTURE

Staff Bios FY 2020 - 2021



Caroline Vincent - Executive Director

Caroline was recently appointed Executive Director of Metro Arts and previously led the city's public art and placemaking program. She is responsible for the installation of more than 40 public artworks since joining Metro Arts in 2011 and led some of Metro Arts' largest public art projects including Christian Moeller's *Stix* and Haddad-Drugan's *Light Meander*. In 2017, she led the first city-wide public art planning process that resulted in a *Public Art Community Investment Plan* that positions public art as a community investment tool for neighborhood transformation, creative workforce development and equitable practices throughout the city. Vincent has nearly 20 years' experience as an arts administrator, curator and consultant in the public and private sector. She is the Vice-Chair of the national Americans for the Arts Public Art Network Council and participates as a member of Metro Arts' Anti-Racism Transformation Team (ARTt). She enjoys yoga, making art with her kids and reading good fiction.

Public Art & Placemaking Team

This team's primary job is the development of investment tools, training, special projects and ongoing programs that build the capacity of artists and non-traditional culture makers to deepen arts participation and support cultural life in **neighborhoods**. The team is focused on key goals outlined in the Public Art Community Investment Plan, Metro Arts' strategic plan, Crafting a Creative City, as well as alignment with NashvilleNext (the city's general plan).

Their primary focus is activating public spaces while working with art/culture makers to hone their skills and practices within a place-based context.



Van Gill Maravalli - Public Art Manager

Van serves as the leader of Metro Arts' Public Art team. Prior to this role, she served as a project manager for a number of public art and placemaking projects. In her role as project manager, she facilitated community input, artist selection, citizen selection panels, and artist contracts. Van leads our efforts in artist training and support for placemaking including Learning Lab, a program that trains local artists in the skills they need to deepen their civic and social justice practices through public art and placemaking. Prior to joining Metro Arts in 2013, she attended the School of the Art Institute of Chicago where she studied

Studio Art and received a Bachelor of Arts in History from Samford University in Birmingham, AL. Van is a self-proclaimed crazy plant lady and board game enthusiast.



Anne-Leslie Owens - Public Art & Placemaking Project Manager

Anne-Leslie Owens facilitates community input, artist selection, citizen selection panels, and artist contracts for multiple public art projects. In her role as collections manager, she oversees the conservation of the One Percent for Art Collection and drives public education efforts including classes, podcasts, K-12 curriculum design and public engagement that connects residents to the collection. Owens is the project manager for *Witness Walls*, Walter Hood's multi-modal civil rights installation. With interests in art, architecture, and history, Owens holds a BA in Interior Design from the University of Kentucky and an MA in Public History from MTSU. Prior to joining Metro Arts, she worked for the Center for Historic Preservation at MTSU, the Metro Nashville Historical Commission, and the Tennessee Historical Society. She loves working on home improvement projects, supporting her niece's figure skating and Girl Scout Gold Award Project, and running with her rescue dog, Iggy Pup.



Donald 'Tré' Hardin - Public Art & Placemaking Coordinator

Tré facilitates community input, artist selection, citizen selection panels, and artist contracts for multiple public art projects. As an alumnus of Howard University, Tré studied International Business and received his Bachelors of Business Administration degree in 2016. Tré is a soccer fanatic and often spends time playing in recreational leagues and keeping up with various European cups and competitions. As a native Nashvillian, Tré seeks to contribute in an authentic way to the swiftly growing city by working towards equitable stimulation of growth in all of Nashville's communities.



Lauren Elysse Fitzgerald - Neighborhood & Artist Development Coordinator

Lauren is an art(ist) administrator, dreamer, and innovative thinker dedicated to meeting art at the intersection of social justice. Lauren has 11 years of arts administration experience in various capacities and is driven to meet artists and their needs through community action. Lauren leads our THRIVE funding program, Poetry in Motion® program, and Public Art projects that involve community and neighborhood discourse. Lauren has a Bachelor of Arts in Theatre from The University of Tennessee in Knoxville.

Community & Organizational Development Team

This team's primary job is the development of investment tools, training, and financial resources that strengthen **nonprofit arts organizations** in the city and non-arts organizations who seek to integrate the arts in to their programming. This includes working with key partners on exploring how arts can transform municipal systems such as family and youth justice system and youth employment. This team creates and facilitates learning opportunities that address nonprofit best practices, arts access, and racial equity within Nashville's arts community.



Janine Christiano – Grants Manager

Janine is an arts administrator and community advocate with over 10 years of experience. Working at the intersection of art, education, and community building, Janine led the College and Career Pathways initiative and Community Gallery at the Armory Center for the Arts before returning to school to earn her Master of Education in Community, Development, and Action from Vanderbilt University. At Vanderbilt she focused on community-based research methods, theories and practices of philanthropy, and remote education instructional methods as a BOLD (Blended and Online Learning and Design) Fellow. She is currently manages the implementation of the Metro Art Grants program and

provides support to grantees. She lives in Nashville with her husband, two children, and pit-bull/boxer mix.

Finance & Operations Team

This team's primary job is to ensure the necessary human, financial and technical systems to support the community change work of Metro Arts.



Ian Myers - Finance & Operations Director

Ian handles the finances for the agency and is the department's Information Technology manager, Social Media manager and HR Coordinator. A native Nashvillian, and the son of a local artist and illustrator, Ian grew up in a household surrounded by art and culture. He is an Addy Award winning designer, an accomplished cook and avid brewer. Ian has a BS in Interdisciplinary Studies with concentrations in Art and English from Tennessee State University.



Emily Waltenbaugh - Community Engagement & Media Specialist

Emily manages communications strategy, telling the stories of Metro Arts' exciting work and partnerships through media outreach, social media campaigns and email newsletters. A native Nashvillian, Emily inherited her

mother's appreciation of art, if none of her talent. She holds a B.A. in English from Middle Tennessee State University. Prior to joining Metro Arts, Emily worked for fifteen years at Nashville Public Library in reference services, volunteer management, and communications. She lives in East Nashville, where she serves on the boards of Holly Street Daycare and Lockeland Design Center. Emily loves reading, playing trivia games, half-completing home improvement projects, and exploring new places with her family.



Skylar Peterson – Finance & Operations Coordinator

Skylar as a native of Nashville, studied Criminal Justice/Psychology at Tennessee State University. She is furthering her education in cultural and religious studies. Skylar oversees the management of the board of commissioners, our external communications and newsletter and supports our evaluation and data visualization efforts. She's a mother of one "extremely lively kid" who keeps her motivated. She enjoys festivals, documentaries, and anything related to history. Prior to joining Metro Arts, she worked in the fields of law enforcement and hospitality. She values the free things in life, like love and happiness.



METRO ARTS

NASHVILLE OFFICE OF ARTS + CULTURE

Caroline Vincent, Executive Director

Commissioners

Marielena Ramos, Chair

2165 Blake Drive
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615-971-3851

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Jim Schmidt Vice Chair

511 Union Street, Ste 710
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248-3621

jim@schmidtgovsolutions.com

Jackie Daniel Sec. /Treasurer

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615-585-5802

3danielgirls@gmail.com

Jane Alvis

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Matia Powell

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Paula Roberts

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paula.roberts@comcast.net

Hope Stringer

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615-297-6877

hopesstringer@aol.com

Campbell West

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615-306-5433

campbell@theymergallery.com

Marcus Whitney

1810B Allison Place
Nashville, TN 37203
615-480-9633

marcus@marcuswhitney.com

EMAIL NEWSLETTERS

June 15 Newsletter: <https://t.e2ma.net/message/kg11n/g5d5kn>

August 1 Newsletter: <https://t.e2ma.net/message/4j56n/g5d5kn>

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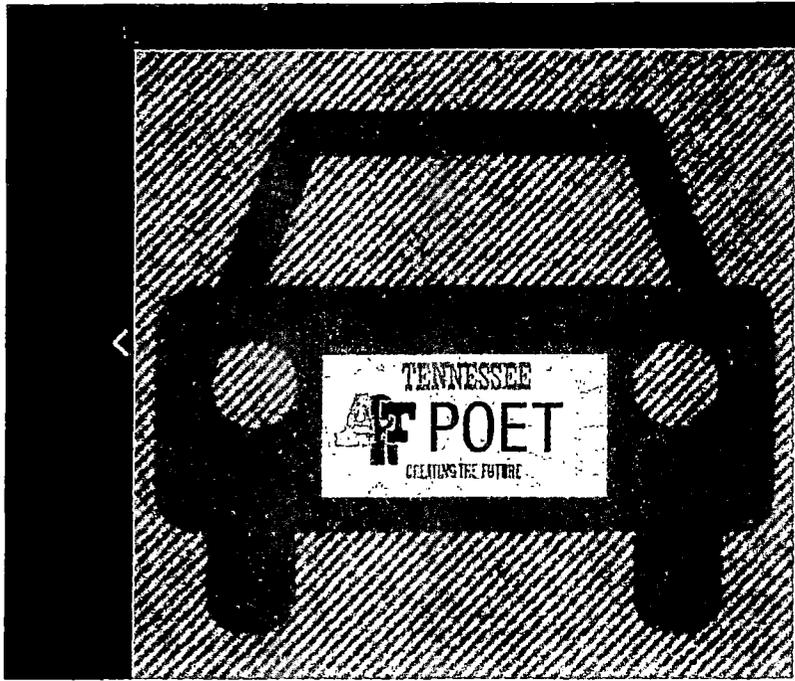
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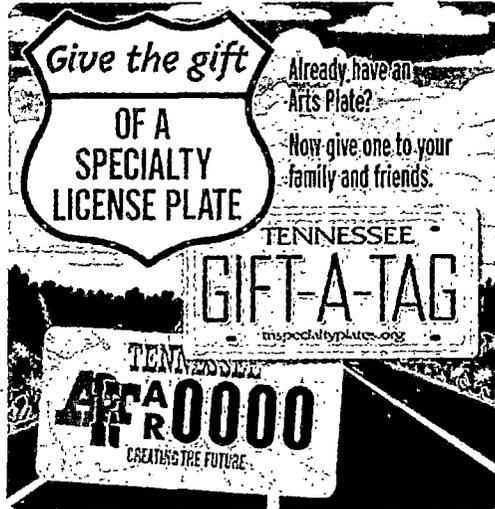
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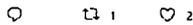
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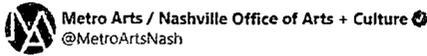


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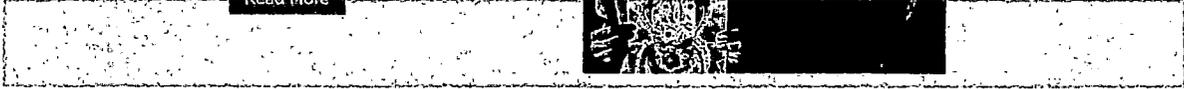


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