METROPOLITAN BEER PERMIT BOARD
RULES AND REGULATIONS

Rule 1

The Executive Secretary to the Metropolitan Beer Permit Board may issue a temporary license to sell beer to any person who meets the following requirements:

A. Said person shall state· under oath that he or she has purchased an ongoing business enterprise which involves the sale of beer; and

B. Said person desires to continue the sale of beer as a part of that business enterprise: and

C. Said person has completed under oath an application for an annual beer permit; and

D. The information included on said form does not conflict with any of the requirements for the issuance of an annual beer permit; or

E. Said person shall state under oath that he or she has become the manager or is otherwise responsible for the sale of beer in an ongoing business enterprise: and

F. Said person in order to pursue the business of his or her employer needs to hold a beer permit in order to operate said business;

G. Said person has completed under oath an application for an annual beer permit; and

H. The information included on said form does not conflict with any of the requirements for the issuance of an annual beer permit.

Upon completion of these requirements, the Executive Secretary may issue a temporary license to that person to continue the sale of beer until his or her application for an annual beer permit has been heard by the Beer Permit Board. This license shall expire on the date of the next meeting of the Beer Permit Board in which such person's beer permit application can be heard. April 10 1978

Rule 2

An off-sale beer permittee shall sell beer only in commercially sealed containers. In the event that the off-sale beer permittee desires to commercially seal the containers containing beer on said permittee's premises, said permittee shall seal the containers in an area separate from the area which is used by the public. The presence of a non-commercially sealed or unsealed container containing beer within an area of the off-sale beer permittee's premises which are used by the public is strictly prohibited. The presence of a non-commercially sealed or unsealed container containing beer within an area of the off-sale beer permittee's premises which are used by the public creates a presumption that the off-sale beer permittee is selling beer for on-premises consumption. August 10 1984

Rule 3

No person under 18 years of age shall transport, possess, sell or dispense beer or other beverages with an alcoholic content of five (5%) percent or less by weight. July 12, 2012

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Rule 4

Rule number 4, adopted on November 21, 1978, is repealed effective July 12, 2012.

Rule 5

Rule number 5, adopted on May 28, 1978, is repealed effective July 12, 2012.

Rule 6

Beer shall not be sold through any drive-through or delivery window or by curb service by any retail establishment possessing an on-premises or off-premises beer sale permit. November 9 1988

Rule 7

Replaced with Amended Rule No. 26 adopted on June 24 1992

Rule 8

Special Events held on public property can only be issued a special event permit if the event benefits a "bona fide political organization" or a "bona fide charitable or nonprofit organization" as defined in T.C.A. 57-4-102. All Special Event applicants or caterers must provide written notice from the benefitted entity to the Beer Board confirming its involvement in the Special Event, as well as documentation of the benefitted entity's status as a "Bona fide political organization or "bona fide charitable or nonprofit organization." February 9 2012

Rule 9

All applicants for beer permits must supply the name, address and date of birth of all owners and/or partners holding any interest in the retail establishments or locations where beer will be sold. The Beer Permit Board may consider the criminal history of any person having an interest in the named location when determining eligibility for permits of any kind. November 9 1988

Rule 10

No permittee nor any of his/her agents shall deliver beer from a business establishment to the home or any other location of the consumer where the sale and delivery of beer and/or other goods are made simultaneously at the location of the consumer. November 9 1988

Rule 11

All retail permittees shall conspicuously post laws and regulations governing the sale of beer in a location easily observed by the public. Regulations and laws governing the sale of beer to under-aged persons shall be conspicuously posted near the cash register of all establishments engaging in the retail sale of beer. November 9 1988

Rule 12

In disciplinary proceedings, it shall be no defense that an employee or agent of a permittee acted contrary to order or that the permittee did not personally participate in the violating act or acts. Permittees are responsible for ensuring knowledge of and compliance with the Beer Permit Laws of The Metropolitan Government of Nashville and Davidson County and the Rules of the Beer Permit Board, among agents or employees. November 9 1988

Rule 13

When applying for an on or off-sale permit, all applicants shall show evidence of lease or ownership of the property where the business will be located. November 9 1988

Rule 14

A. All applicants for a permit of any kind relating to the sale of beer must be no less than twenty-one years of age.

B. When ascertaining the age of a person purchasing or attempting to purchase beer, a permittee or licensee must view one or more of the following documents:

1. Valid drivers license from the State of Tennessee. (If not in possession of a Tennessee Drivers License, purchaser must show other identification)

2. United States Active Duty Military Identification,

3. Passport,

4. A valid identification card showing a recent photograph, issued by any agency of the State or County for the purpose of identification. November 9 1988

Rule15

When applying for a special event permit, applicant must submit approval for the proposed event in writing from:

A. Department of Health

B. Fire Marshal Approval

C. Certificate of Registration or Tax Exempt Letter from Charity or Non-profit organizations

D. Letter from charitable organization (only if event is held on public property and applicant is not a charity, non-profit or political organization – see Rule 8)

E. Letter of permission to use the Property (From property owner, Parks Department, Public Works, etc.)

F. Present verifiable proof of proper security.

July 12, 2012

Rule 16

All application fees for beer or dance permits, including renewals thereof, must be paid in cash, cashier's check, certified check, debit card or credit card. All such payments will be tendered at the time the application or renewal is accepted by the administrative offices of the Metropolitan Beer Permit Board.
June 22, 2011

Rule 17

The Metropolitan Beer Permit Board recognizes the following crimes to be crimes of moral turpitude: Premeditated murder, all sex related crimes, selling of Schedule 1 and 2 controlled substances illegally, and fraud and/or embezzlement. For purposes of this Rule, the Board recognizes the identification of Schedule 1 and 2 substances as defined by Tennessee Code Annotated sections 39-17-406 and 39-6-408, respectively.
July 12, 2012

Rule 18

Upon making application for a beer permit from the Metropolitan Beer Permit Board, applicants shall present written verification of compliance with pertinent Metropolitan Davidson County Health Department ordinances and regulations. The required health approval documentation shall be presented to the Metropolitan Beer Permit Board administrative offices before Board consideration of a pending application. Failure to provide documents verifying health department approval shall result in automatic deferral of applications until said document has been provided by the applicant. It is the responsibility of the applicant to ensure that documents verifying Metropolitan Health Department approval are provided to the Metropolitan Beer Permit Board administrative offices. July 25 1989

Rule 19

Upon making application for an on-sale beer permit or a dance permit from the Metropolitan Beer Permit Board, applicants shall present written verification of compliance with pertinent Metropolitan Davidson County Fire Marshal's ordinances and regulations. The required Fire Marshal's approval documentation shall be presented to the Metropolitan Beer Permit Board administrative offices before Board consideration of a pending application.

Failure to provide documents verifying Fire Marshal's approval shall result in automatic deferral of applications until said document has been provided by the applicant. It is the responsibility of the applicant to ensure that documents verifying Metropolitan Fire Marshal's approval are provided to the Metropolitan Beer Permit Board administrative offices.

This amended rule revises and replaces the role adopted on July 25, 1989. September 10 2009

Rule 20

Rule number 20, adopted on March 1, 1990, is repealed effective July 12, 2012.

Rule 21

Permittees shall surrender their permits, in person, at the offices of the Metropolitan Beer Permit Board, during its business hours, immediately following the termination of their association with the business or location for which the permit(s) have been issued, except as provided by sections 5-1-23(f) & 5-1-23.3(i) of the Metropolitan Code of Laws or except in cases of death, illness, absence from the Metropolitan Government area, or similar circumstances. March 1 1990

Rule 22

All complaints requested to be heard by the Metropolitan Beer Permit Board shall be filed in writing with the Executive Director of the Metropolitan Beer Permit Board. Such complaints shall consist of the name, address and telephone number of the person or persons making the complaint and the name, address, telephone number, and nature of the complaint of the alleged offending party.

Rule 23

Rule number 23, adopted on March 24, 1992, is repealed effective July 12, 2012.

Rule 24

An old location is any location that has had an on-sale or off-sale beer permit within the thirty (30) calendar days prior to the filing of an application for, or for any renewal of, a beer permit. A new location is any location that has not had an on-sale or off-sale beer permit within the thirty (30) calendar days prior to the filing of an application for, or for any renewal of, a beer permit.

For purpose of dance permits, an old location is any location that has had a dance permit within the thirty (30) calendar days prior to the filing of an application for, or for any renewal of, a dance permit. A new location is any location that has not had a dance permit within the thirty (30) calendar days prior to the filing of an application for, or for any renewal of, a dance permit. March 24, 1992

Rule 25

Rule number 25, adopted on March 24, 1992, is repealed effective June 24, 1992.

Rule 26

All applications for dance and beer permits must be filed at the office of the Metropolitan Beer Board at least eleven (11) business days prior to the date of hearing by the Board.

This amended rule supersedes and replaces the Rule 26 that was adopted on March 24, 1992, and the Rule 7 that was adopted on July 26, 1988. June 24 1992

Rule 27

Rule number 27, adopted on March 24, 1992, is repealed, effective June 24, 1992.

Rule 28

A permit holder may not avoid a hearing or probation, suspension, or revocation of a permit by surrendering the permit. In the event of surrender of a permit, the Beer Board shall retain its authority to take action on any alleged violation that may have occurred prior to the surrender of a permit. April 14, 1992

Rule 29

Temporary permits shall not be issued by the Executive Director to any applicant or for any location that has a complaint by a beer inspector or law enforcement officer or a citation pending before the beer board.
February 10 1993

Rule 30

1. The grandfather clause of Ordinance 092-246, as amended, is interpreted as follows:

A business is grandfathered if,

(a) it had a beer permit in effect on the effective date of the ordinance (May 26, 1992), or;

(b) a business did not have a beer permit in effect on the effective date of the ordinance, but had one prior to the effective date of the ordinance, and the period between the last effective date of the prior permit and the date that a new application is filed does not exceed three hundred sixty-five (365) days. The time period is calculated as follows: the first day counted is the day after the last effective date of the permit, and the last day counted is the day that the application for a new permit is filed. If, however, the prior permit was granted after January 1, 1992, and was not subject to any distance requirement, the business shall not be grandfathered.

Any business grandfathered under either of the foregoing shall continue to be grandfathered so long as a beer permit remains 'in effect without a lapse of more than three hundred sixty-five (365) days, even if there is a change of ownership. The period without a permit (lapse) is counted as follows: the first day counted is the day after expiration of the prior permit and the last day counted is the day that the application for a new annual permit is filed.

2. The distance requirements do not apply to a retailer on-premises (on sale) permit that is: (1) for an establishment that is located in an MUL zoning district, as determined by Codes Administration, (2) that is obtained prior to April 30, 1993, and (3) that is for an establishment for which more than fifty percent (50%) of the gross sales are derived from the sale of food, excluding sales of alcoholic beverages. A retailer on-premises permit that is exempt from the distance requirements in accordance with the foregoing remains exempt so long as it remains in effect without a lapse of more than three hundred sixty five (365) days, even if there is a change of ownership. The period without a permit (lapse) is counted as follows: the first day counted is the day after expiration of the prior retailer on-premises permit and the last day counted is the day that the application for a new annual retailer on-premises permit is filed. The exemption does not apply to permits other than ·retailer on-premises permits or to any establishment that does not meet or does not continue to meet all requirements for exemption.

3. Additional rules of construction are as follows:

(a) An effective beer permit includes a temporary beer permit, as long as all requirements for an annual beer permit were met at the time of issuance.

(b) In counting the three hundred sixty five (365) days, all days are counted, including weekends, holidays, and other non-business days.

(c) A permit in effect is one that has not expired, been revoked, or been surrendered.

(d) Distances for special event permits shall be measured from the perimeter of the area where beer shall be stored, sold, and/or consumed.

(e) Special events shall be grandfathered if the event was issued a special event permit during the one year prior to May 26, 1992, and is held at the same location as the prior year's event and shall continue to be grandfathered every year thereafter so long as the event is held annually, is held at the same location each year, and is issued a special event permit each year. If the event is not held, the location is changed, and/or a special event permit is not issued for the event in any year, the event will no longer be grandfathered.

January 13, 1993

Rule 31

No permittee shall expand the premises for which a permit to sell beer has been previously granted beyond the premises described in the permit application. A permit may be issued for the entirety of any expanded premises or for each of the separate contiguous premises operated by the permittee at the expanded premises only upon proper application by owner and surrender of the permit previously issued at the premises. Beer may not be sold on any premises for which a permit has not been issued. Any new permit(s) shall be issued only following an inspection by a beer permit inspector to insure the expanded premises are in compliance with all laws of the State of Tennessee and the Code of the Metropolitan Government of Nashville and Davidson County governing the sale of beer, and to insure the expanded premises are not inimical to the public health, safety, and morals of the inhabitants of Metropolitan Nashville and Davidson County. Payment of all application fees for each beer permit issued at the expanded premises is required.

July 24 1996

Rule 32

Pursuant to Metropolitan Code of Laws Section 7.08.105(C), a holder of a caterer's permit shall give advance notice to the staff of the Beer Permit Board for each site on which beer will be sold and consumed, the dates of such beer sales and consumption, as well as the individual or entity for whom the caterer is providing beer.

Such notice shall be given on a form provided by the staff of the Beer Permit Board. Such notice shall be submitted to the staff of the Beer Permit Board by 4 pm C.S.T. at least one business day prior to the catered event. The staff of the Beer Permit Board will accept signed notices by fax, by hand delivery, or by email to beerboard@nashville.gov.

The permitted caterer shall transport or direct the transportation of the beer to and from the facility or location of the catered event, under the Board's transportation and delivery guidelines. The permitted caterer shall provide the staff to supervise the serving and/or dispensing of beer during catered events.

A caterer may not cater beer to any location, facility, business, or other entity that is ineligible for either a temporary beer permit or special event beer permit. A caterer may not cater beer to any location, facility, business, or other entity that has had a beer permit revoked, suspended or denied.

No facility, business, or entity may use caterers to provide beer on a recurring basis as an alternative to obtaining its own beer permit. To that end, no business or other entity may have beer sold or served by a caterer more than five (5) consecutive days per week, provided however, that such license shall allow the caterer one day immediately before the catering days and one day immediately after the catering days for the transporting and storing of beer for a licensed catered event. For purposes of this rule, a week is defined as Monday through Sunday.

Caterer's permit holders shall be responsible for ensuring that all beer catering is conducted in compliance with all local and state beer laws and the rules of the Beer Permit Board.
July 12, 2012

Rule 33

The beer board shall consider a permit holder's past violations in determining penalties for violations of Metropolitan Government ordinances. Where a business changes ownership, violations under the previous owner shall be considered unless there is a substantial ownership change, which shall consist of at least a fifty (50) percent change in ownership since the previous violation. A change in the legal organization of a permit holder shall not constitute a substantial ownership change unless there is at least a fifty (50) percent change in the persons who own the new legal entity.
March 22 2006

Rule 34

While the beer permit board determines penalties on a case by case basis and reserves the right to impose penalties different from those contained in this rule, the following constitutes standard penalties for violations of applicable state or metropolitan laws involving the sale of beer to minors:

(a) 1st offense

1) The permit holder shall have the option of paying a civil penalty, not to exceed $2500 In lieu of a hearing,

2) If the permit holder requests a hearing and the beer board finds the permit holder to be in violation, the permit holder will have the option to pay a civil penalty in an amount to be determined by the beer board or to receive a 14 day suspension and 90 days of probation,

(b) 2nd offense

1) 14 day suspension and 90 days of probation,

(c) 3rd offense

1) 30 day suspension and 180daysof probation,

(d) 4th offense

1) Revocation.

These provisions shall apply unless the permit holder is a responsible vendor as recognized pursuant to MCL § 7.08.110 or unless otherwise provided by law. If the permit holder was, at the time of the sale, a responsible vendor, the board shall not suspend or revoke the permit of the responsible vendor, but may impose a civil penalty not to exceed $1000 in lieu of any suspension that would have been imposed but for the permit holder being a responsible vendor. October 28 2009

Rule 35

For all purposes under the metropolitan beer laws, a limited liability company shall be treated as a corporation. November 2 2006

Rule 36

The Beer Permit Board shall not entertain motions for reconsideration. Persons wishing to appeal the decisions of the Beer Permit Board may avail themselves of the processes set out in T.C.A. 57-5-108 and should contact their own independent legal counsel to ensure that all procedural requirements have been met. April 8 2010

Rule 37

Applicants for special event permits will be limited in the number of days for which such permits can be granted per month. In order to prevent the abuse of numerous special events as a means of circumventing beer permit regulations, applicants for special events must identify the exact dates and locations of the special events requested. No applicant may be granted special event permits for more than ten (10) days in any given month. Additionally, no applicant may be granted more than fifty (50) special events days per calendar year. No special event permits shall be granted by the Board more than four (4) months in advance of the date requested by the applicant.
July 12, 2012

This update of the Metro Beer Licensing Board's Rules was reviewed and adopted by the Metro Beer Licensing Board on July 12, 2012 and filed with the Metropolitan Clerk's Office on July 12, 2012.

Chairperson