YOUR FUTURE.
YOUR OPPORTUNITY NOW.

Opportunity NOW is Nashville's hub for youth employment, working to provide young people ages 14-24 in Davidson County access to employment.

Need a job now? Looking for paid internships?
Follow these quick steps.

1. Go online to ON.Nashville.Gov and create an account or login to your existing account on the Opportunity NOW Portal.

2. Fill out your interests and update your resume.

3. Scroll through job opportunities and click 'Apply' on any that you are interested in!

Questions? Email opportunitynow@nashville.gov

If employers want to hire you, they will try to contact you through phone call or email. Make sure that your voicemail is set up and that you check your email often!
FREQUENTLY ASKED QUESTIONS

How do I qualify for Opportunity NOW?
Opportunity NOW is open for any Davidson County resident between the ages of 14-24. If you meet these requirements, you can create an account on the Opportunity NOW portal at ON.Nashville.gov and apply for job opportunities.

What documents do I need to have to work?
All youth need to be U.S. citizens or have authorization to work in the U.S. and must provide proper I-9 documents. (Examples include School IDs or State IDs and a Social Security Card)

What if I already have an Opportunity NOW account on the portal?
If you know you've already created an account and remember your information - apply for jobs using that same account! If you can't remember the email or password you used - email Opportunitynow@nashville.gov instead of creating a new account! We can quickly reset passwords and provide you necessary information to log back in.

Is every posting on the Opportunity NOW portal paid work?
Yes! All internships, work experiences, and employer job postings on the Opportunity NOW portal pay hourly wages.

When can I apply for jobs?
Seasonal positions are posted year-round on the Opportunity NOW portal. Most employers are looking for youth between the ages of 16-24 for these part-time and flexible opportunities.

When do applications open for Internships and Experience Work positions?
Internships and Experience Work job postings open on January 7th, 2019. Youth interested in participating in one of these paid opportunities must submit an application online through the ON portal (ON.Nashville.Gov). Please refer to the other side of this document for more information on how to apply for jobs.

When is the application deadline for Internships and Experience Work positions?
The applications close online on March 18th, 2019. All youth must hit ‘Apply’ on positions they are interested in by that date.

If I get accepted into an Internship or Experience Work position, what are the program dates?
Youth will begin working on June 3rd, 2019 and their last work day will be on July 12th, 2019.

What is the process if I get accepted into an Opportunity NOW summer position?
1. If youth are being considered for a position, they will get a phone call or an email from the program coordinator. If a youth doesn't contact the coordinator back within 48 hours, the youth will no longer be considered for the position.
2. Next, youth that receive a formal acceptance letter will be invited to a New Hire Orientation that will held between the months of February - April. New Hire Orientation is mandatory as youth will be getting setup in the Opportunity NOW payroll system. For this event, youth under the age of 18 must bring a parent or guardian to sign programmatic paperwork and permissions. Additionally, this is when youth will bring all of their 1-9 documentation. Without a parent/guardian or appropriate 1-9 documents, youth will not be able to participate in the Opportunity NOW summer job program. Questions? Contact Opportunity NOW - opportunitynow@nashville.gov.

I have vacation planned over summer, how many dates of work in the Opportunity NOW program can I miss?
Youth can only miss three days of the summer work program and must tell their coordinator about these dates before or during their New Hire Orientation.