



# Metropolitan Council Office of Vice Mayor

January 7, 2020

**TO:** Members of the Metropolitan Council

**FROM:** Vice Mayor Jim Shulman

**DATE:** January 7, 2020

**RE:** **NOTICE OF BOARD VACANCY – COMMUNITY OVERSIGHT BOARD**

To Metro Council members –

Notice is hereby given of one (1) vacancy on the Community Oversight Board (COB) of the Metropolitan Government. This vacancy would be for the remainder of the term of Ms. Danita Marsh, who has resigned from the COB effective January 21, 2020. The term of Ms. Marsh is set to expire January 31, 2021.

Because this vacancy has occurred within the timeline set forth for the two vacancies announced at the December 17, 2019 meeting, the timelines for all three vacancies will be consolidated. The nominations for the two full-term vacancies have closed, but the questionnaire deadline, appearance before the Rules, Confirmations, and Public Elections Committee, and election will be moved to track with the timeline for this new vacancy.

The Community Oversight Board consists of eleven (11) members, who are selected from three categories – members nominated by community organizations or private petition, members nominated by the Council, and members nominated by the Mayor. All nominees must be approved by majority vote of the Council.

Ms. Marsh's seat comes from the category that must be nominated by either (a) a community organization or (b) a private petition signed by 50 residents of Davidson County. Members of the Board must be registered voters, pursuant to T.C.A. § 38-8-312.

All nominations must be filed on the Nomination Form available at the Metropolitan Clerk's Office and at this web link: <https://www.nashville.gov/Government/Boards-and-Committees/Committee-Information/ID/132/Community-Oversight-Board.aspx>. Alternative versions of this form, such as handwritten versions, should not be used.

Completed Nomination Forms must be physically delivered (in person or by U.S. Mail) so as to be received by and filed with the Metropolitan Clerk's office by no later than **4:30 pm on January 21, 2020**.

Filed Nomination Forms must include:

- The nominee's full legal name, mailing address, telephone number, and email address (if available).
- If the nominee is submitted by a community organization, the name of such organization.

- If the nominee is submitted by a petition, the completed Petition Form must be filed together with the Nomination Form. Petition Forms are available at the Metropolitan Clerk's office and at this web link: <https://www.nashville.gov/Government/Boards-and-Committees/Committee-Information/ID/132/Community-Oversight-Board.aspx>

Received nominations will be read into the record at the regular Council meeting of January 21, 2020.

The Metropolitan Clerk's office will distribute Questionnaires to nominees. Questionnaires will also be made available at this web link: <https://www.nashville.gov/Government/Boards-and-Committees/Committee-Information/ID/132/Community-Oversight-Board.aspx>

All nominees received by the January 21, 2020 deadline must submit a completed Questionnaire with the Metropolitan Clerk's office by no later than **January 28, 2020 at noon**. Further, the deadline for questionnaires submitted by the nominees for the two vacancies announced in December will be extended to January 28, 2020 at noon. For filing purposes, Questionnaires may be submitted and filed via email to [metro.clerk@nashville.gov](mailto:metro.clerk@nashville.gov), or to the Metropolitan Clerk's office. Any nominee who fails to file a timely completed Questionnaire shall be deemed to have withdrawn their name from nomination.

Nominees for all three vacancies must appear before the Metro Council's Rules, Confirmations, and Public Elections Committee on **Tuesday, February 4, 2020**. This Committee will convene in the Metropolitan Historic Courthouse located at One Public Square. The room location, starting time, and length of the meeting will be determined by the number of nominees. Any nominee who fails to appear as scheduled before this Committee shall be deemed to have withdrawn their name from nomination.

Upon receipt of recommendations regarding each nominee from the Metro Council's Rules, Confirmations, and Public Elections Committee, the full Metropolitan Council shall elect and confirm three (3) Board members (two members to three-year terms and one member to fill the remainder of Ms. Marsh's term) by majority vote at the regular Council meeting of **February 4, 2020**.

Depending upon the number of nominations received, it is possible that this election and confirmation process will be re-scheduled. In such case, further notice will be provided.

Should you have any questions regarding the procedure for filing nominations, please contact the Metropolitan Clerk's office at (615) 862-6770.

cc: Mayor John Cooper  
Elizabeth Waites, Metropolitan Clerk  
Bob Cooper, Metro Legal Department  
Lucy Kempf, Metropolitan Planning Department  
Kevin Crumbo, Metro Finance Department  
Kathy Morante, Office of Professional Accountability  
Jill Fitchard, Community Oversight Board